



**FRASER VALLEY REGIONAL DISTRICT
RECREATION, CULTURE AND AIRPARK SERVICES COMMISSION
OPEN MEETING AGENDA**

Tuesday, April 16, 2019
6:30 pm
District of Hope Council Chambers
345 Wallace Street, Hope, BC

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of April 16, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

3. MINUTES/MATTERS ARISING

3.1 Recreation, Culture and Airpark Services Commission Open Meeting - 03 05 19

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MOTION FOR CONSIDERATION

THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of March 5, 2019 be adopted.

4. NEW BUSINESS

4.1 Geothermal Upgrade - A Tour of South Cariboo Recreation Centre

- Presentation from Staff

4.2 Canada Day 2019

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- Memo from Staff regarding Canada Day 2019

5. RESOLUTION TO CLOSE MEETING

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of

receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(b) of the *Community Charter* - personal information about an identifiable individual who is being considered for a Regional District award or honour, or who has offered to provide a gift to the Regional District on condition of anonymity; and
- Section 90(1)(e) of the *Community Charter* - the acquisition, disposition, or expropriation of land or improvements; and
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages, and and that, in the view of the Regional District, could reasonably be expected to harm the interests of the regional district if they were held in public.

6. RECONVENE OPEN MEETING

7. REPORTS BY COMMISSION MEMBERS

8. RISE AND REPORT OUT OF CLOSED MEETING

9. NEXT MEETING

REMINDER regarding the next meeting of the Recreation, Culture and Airpark Services Commission scheduled for May 14, 2019 at 6:30pm.

10. ADJOURNMENT

MOTION FOR CONSIDERATION

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of April 16, 2019 be adjourned.

FRASER VALLEY REGIONAL DISTRICT
RECREATION, CULTURE & AIRPARK SERVICES COMMISSION
OPEN MEETING MINUTES

Tuesday, March 5, 2019
6:30 pm
District of Hope Council Chambers
345 Wallace Street, Hope, BC

Present:

Terry Raymond, Chair, Electoral Area A
Dennis Adamson, Vice Chair, Electoral Area B
Peter Robb, Director, District of Hope
Shanon Fischer, Member at Large, District of Hope
Peter Adamo, Member at Large, Electoral Area B

Regrets:

Dianne Davies, Member at Large, Electoral Area B
Hilary Kennedy, Member at Large, District of Hope

Staff Present:

Jody Castle, Manager of Recreation, Culture & Airpark Services
Mike Veenbaas, Director of Financial Services
Stacey Barker, Deputy Director of Regional Programs
Jaime Reilly, Manager of Corporate Administration

1. CALL TO ORDER

The meeting was called to order at 6:30pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

ADAMSON/ADAMO

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of March 5, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Recreation, Culture and Airpark Services Commission Open Meeting - 01 22 19

ADAMSON/ROBB

THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be adopted.

CARRIED

4. FINANCE

4.1 DRAFT 2019-2023 Recreation, Culture & Airpark Services Financial Plan

Mike Veenbaas, Director of Financial Services provided a PowerPoint Presentation to the Commission highlighting the following:

- Review of tax requisition formula;
- Non-market change assessment;
- 2019 property assessment review; and
- Presentation of individual proposed financial plans for the Regional Airpark (budget 301), Arena and Dan Sharers Aquatic Centre (budget 709), Recreation (Budget 710), and Almer Carlson Pool (Budget 711).

Mr. Veenbaas noted that the direction from the Commission would be consolidated into the 2019-2023 Financial Plan for the FVRD Board's consideration at the March 2019 Board meeting.

4.2 Recreation, Culture and Airpark Services (RCAS) - Budget 301 (Regional Airpark)

Mr. Veenbaas highlighted this individual proposed budget, noting a slight increase in capital reserve allocation.

ROBB/ADAMSON

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 301 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.3 Recreation, Culture & Airpark Services (RCAS) - Budget 709 (Arena/DSAC)

Mr. Veenbaas highlighted this individual proposed budget, noting a requisition increase of 2.3%.

ADAMSON/FISCHER

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 709 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.4 Recreation, Culture & Airpark Services (RCAS) - Budget 710 (Recreation)

Mr. Veenbaas provided an overview for this proposed budget. Discussion ensued and the Commission provided staff with direction with respect to amending this proposed budget to allow for no increased taxation, rather than a 2.6 decrease.

ADAMSON/FISCHER

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 710, as amended, be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.5 Recreation, Culture & Airpark Services (RCAS) - Budget 711 (Almer Carlson Pool)

Mr. Veenbaas highlighted the proposed budget, and noted a slight budget increase due to a number of facility improvement projects planned for 2019.

FISCHER/ROBB

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 711 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.6 RCAS 2019-2023 Capital and Major Maintenance Plan

The 2019-2023 Capital and Major Maintenance Plan and draft 2019 capital and major maintenance timeline was provided for information.

Jody Castle, Manager of Recreation, Culture & Airpark Services highlighted a number of capital projects planned for 2019, including the Recreation Centre mezzanine and arena scoreboard replacements.

5. NEW BUSINESS

5.1 RCAS Commission Strategic Planning Session

It was noted that staff would be scheduling a date for the Strategic Planning Session.

ADAMO/ADAMSON

THAT a Recreation, Culture and Airpark Services strategic planning session be held in 2019.

CARRIED

5.2 Regional Airpark Spring Maintenance

Ms. Castle provided an update to the Commission regarding the Vancouver Soaring Association's (VSA) interest in providing volunteers to assist with Regional Airpark Spring maintenance. Concerns regarding liability were raised, and Ms. Castle advised that she will discuss insurance coverage requirements with the VSA.

5.3 Revised RCAS Donation Policy

Ms. Castle provided an overview of the proposed amendments to the RCAS Donation Policy. Discussion ensued with respect to the provision of individual passes.

ROBB/ADAMO

THAT the revised Recreation, Culture and Airpark Services Donation Policy be approved;

AND THAT staff provide quarterly updates of the Community Facility Use Grant to the RCAS Commission.

CARRIED

5.4 Community Better Challenge

Comments were offered regarding the ParticipACTION Community Better Challenge, and it was noted that this challenge involves online tracking of physical activity. This Challenge involves opportunity for partnerships and is hoped to increase engagement with Recreation Centre users.

ADAMO/FISCHER

THAT Staff be directed to create a committee for the Community Better Challenge from May 31 - June 16, 2019;

AND THAT Staff track patron physical activity at the recreation centre during the challenge.

CARRIED

5.5 VSA Short Term Land Lease

FISCHER/ADAMO

THAT the Fraser Valley Regional District Board of Directors approve renewal of the Fraser Valley Regional District land lease agreement with the Vancouver Soaring Association (VSA) for the period of March 15, 2019 to November 17, 2019 in the amount of \$984.90 excluding GST with an option for annual renewal up to a maximum of five years;

AND THAT the letter of agreement be forwarded to the Fraser Valley Regional District Board for authorization and execution of the agreement.

CARRIED

6. RESOLUTION TO CLOSE MEETING

ADAMSON/ADAMO

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - labour relation or other employee relations.

CARRIED

The open meeting was adjourned at 7:09pm.

7. RECONVENE OPEN MEETING

The open meeting of the Recreation, Culture & Airpark Services Commission was reconvened at 7:22 p.m.

8. REPORTS BY COMMISSION MEMBERS

None.

9. RISE AND REPORT OUT OF CLOSED MEETING

None.

10. NEXT MEETING

Due to a conflict with the scheduled meeting date of May 29, 2019, the May meeting of the Recreation, Culture & Airpark Services Commission has been rescheduled for Tuesday, May 14 at 6:30pm.

11. ADJOURNMENT

ADAMO/FISCHER

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of March 5, 2019 be adjourned.

CARRIED

The Open meeting of the Recreation Culture & Airpark Services Commission was adjourned at 7:24pm.

MINUTES CERTIFIED CORRECT:

Terry Raymond, Chair

Corporate Officer/Deputy

CORPORATE REPORT

To: CAO for the Recreation, Culture & Airpark Services Commission Date: 2019-04-16

From: Jody Castle, Manager of Recreation, Culture & Airpark Services File No:

Subject: Canada Day 2019

INTENT

This report is intended to advise the Commission of information pertaining to activities planned for Canada Day 2019. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

Recreation, Culture and Airpark Services (RCAS) hosts the annual Canada Day Festivities in Hope on July 1 in partnership with the District of Hope, Hope Motorsports Group, and the Lions Club. Funds are set aside annually for the event, and additional funds are raised from the community through corporate sponsorship, in-kind donations and grants. RCAS has budgeted \$22,000 for the 2019 event, and staff is working to secure an additional \$10,000 in sponsorships and grants.

DISCUSSION

As part of the festivities, Hope Motor Sports Group is holding the Classic Car Show and Shine from 9am-2pm in Memorial Park. To accompany this event, RCAS will host formal opening ceremonies including flag raising and cake cutting. Local performers will be on stage after the formal ceremonies until the conclusion of the car show at 2pm. A market place featuring local artisans will also be on site. Entertainment for families will be available throughout the day, including a special Canada Day craft, princess visits and face painting.

Evening festivities will take place at the park on 6th Avenue with the gates opening at 6:30pm. The main stage entertainment will begin at 7pm, with musical performances continuing until the fireworks show at approximately 10:30pm. Sweet Tequila is returning this year to the main stage with their high energy show, and Ben Click will be performing beginning at 7:30pm. Ben has won five North American Country Music Association Awards, and is known for being a fantastic guitar player and interactive

storyteller. Food service throughout the day will be provided by the Lions Club, and smoked salmon will be available in the evening. Several children's activities are planned, including a balloon twister, bouncy castles, a Smores Station, and face painting.

New in 2018, the Rotary Club partnered with RCAS to present an adult-only beer garden at the south side of the stage. The beer garden was advertised in the community starting in the middle of June. Funds raised were used by the local Rotary Club for student scholarships. The beer garden did not appear to increase attendance at the event, and minimal funds were raised for the amount of work required.

After last year's event, concerns were raised that Rotary Club members may not be interested in participating in a future beer garden event. Staff has communicated to the Rotary Club and are awaiting a response as to whether they are interested in participating in the 2019 Canada Day event. The Lions Club has expressed potential interest should the beer garden be a desired option.

COST

Total Estimated Cost: \$32,000

\$22,000 is available in the Hope Recreation (710) budget and the remainder would be covered through grant funding and community sponsorships.

CONCLUSION

Canada Day planning for 2019 is underway and staff is in the final stages of securing grants and sponsorships. An update can be provided at the next RCAS Commission meeting regarding the interest of local service clubs in providing a beer garden at the event.

COMMENTS BY:

Stacey Barker, Director of Regional Services

Reviewed and supported.

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Paul Gipps, Chief Administrative Officer

Reviewed and supported