

# FRASER VALLEY REGIONAL DISTRICT



## ELECTORAL AREA SERVICES COMMITTEE

### OPEN MEETING AGENDA

Tuesday, September 10, 2019

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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1. CALL TO ORDER
2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

#### MOTION FOR CONSIDERATION

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of September 10, 2019 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

3. SHOW CAUSE HEARING(S)

*[ OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO BE HEARD ]*

- 3.1 Building Bylaw and BC Building Code Contraventions at 12958 Sylvester Road, Electoral Area F, Legally Described as: Lot 12 Except: Parcel A (Explanatory Plan 56487) Section 30 Township 21 New Westminster District Plan 38134 (PID: 000-533-785).

- Presentation by Staff
- Corporate report dated September 10, 2019 from Louise Hinton, Bylaw Compliance and Enforcement Officer
- Letter dated August 16, 2019 to Property Owner
- Letter dated July 18, 2019 to Property Owner
- Letter dated July 18, 2019 to Property Owner
- Current Title Search
- Property Information Report
- Property Information Map

#### MOTION FOR CONSIDERATION

**THAT** the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013* and the *BC Building Code*, at 12958 Sylvester Road Electoral Area F, Fraser Valley Regional District, British Columbia, Legally described as: Lot 12 Except: Parcel A (Explanatory Plan 56487) Section 30 Township 21 New Westminster District Plan 38134 (PID: 000-533-785).

**4. DELEGATIONS AND PRESENTATIONS**

None

**5. MINUTES/MATTERS ARISING**

**5.1 Draft Minutes of the Electoral Area Services Committee Meeting - July 9, 2019**

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting of July 9, 2019 be adopted.

**5.2 Draft Minutes of EASC Priorities Setting Session - July 23, 2019**

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Electoral Area Services Committee Priorities Setting Session of July 23, 2019 be adopted.

**5.3 Draft Cultus Lake Advisory Planning Commission - August 21, 2019**

***FOR INFORMATION ONLY***

**6. CORPORATE ADMINISTRATION**

No Items.

**7. FINANCE**

**7.1 Grant-In-Aid Request – Fraser Valley Bald Eagle Festival Society, Electoral Area C**

- Corporate report dated September 10, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application
- Fraser Valley Bald Eagle Festival brochure

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,500 to the Fraser Valley Bald Eagle Festival Society, funded from the 2019 Electoral Area “C” grant-in-aid budget, to assist in the funding of their annual Fraser Valley Bald Eagle Festival.

**8. ENGINEERING & UTILITIES**

No Items.

**9. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT**

**9.1 Bylaw Offence Notice Enforcement Amendment Bylaw No. 1540, 2019**

- Corporate report dated September 10, 2019 from Louise Hinton, Bylaw Compliance and Enforcement Officer
- Draft Bylaw No. 1540, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1540, 2019*.

**9.2 Application for Development Variance Permit 2019-19 to vary the off-street motor vehicle parking dimensions at 19 Lakeshore Drive, Cultus Lake Park – Electoral Area H**

- Corporate report dated September 10, 2019 from Andrea Antifaeff, Planner I
- Draft DVP 2019-19
- Corporate report dated July 9, 2019 from Andrea Antifaeff , Planner I- background report
- Submission from Commissioner Bauer, Cultus Lake Park Board

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-19 for the property located at 19 Lakeshore Drive, Cultus Lake Park – Electoral Area H to vary the off-street motor vehicle parking dimensions for two 90 degree parking spaces from 2.8 metres (9.2 feet) wide by 5.5 metres (18 feet) long to 2.56 metres (8.4 feet) wide by 4.57 metres (15 feet) long, subject to consideration of any comments or concerns raised by the public;

**AND THAT** the Fraser Valley Regional District Board consider directing staff to conduct a parking study of waterfront lots in Cultus Lake Park to develop a consistent approach for off-street residential parking;

**AND FURTHER THAT** the Fraser Valley Regional District Board consider deferring any future development variance permit applications for off-street parking variances until a parking study of waterfront lots in Cultus Lake Park is completed.

**9.3 Application for Development Variance Permit 2019-23 to vary the definition of height to allow for a three storey single family home at 47020 Snowmist Drive, Electoral Area C**

- Corporate report dated September 10, 2019 from Julie Mundy, Planning Technician
- DVP Application

- Draft DVP 2019-23

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-23 to vary the number of permitted storeys from two to three for a single family residence at 47020 Snowmist Drive, subject to consideration of any comments or concerns raised by the public

**9.4 Application for Development Variance Permit 2019-25 to reduce the lot line setbacks at PID: 002-404-290, Maple Falls Road, Electoral Area H**

- Corporate report dated September 10, 2019 from Julie Mundy, Planning Technician
- DVP Application
- Draft DVP 2019-25

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-25 for PID 002-404-290 Maple Falls Road, Electoral Area H, to reduce all property line setbacks from 7.62 metres (25 feet) to 4.5 metres (14.76 feet), clear to sky, to facilitate the construction of a residence, subject to consideration of any comments or concerns raised by the public.

**9.5 Application for Development Variance Permit 2019-27 to increase the maximum allowable area for a storage shed at #136-1436 Frost Road, Electoral Area H**

- Corporate report dated September 10, 2019 from Julie Mundy, Planning Technician
- Draft Application
- Draft DVP 2019-27

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-27 to increase the maximum allowable area of a storage shed from 6 square metres to 10.04 square metres, subject to the consideration of any comments or concerns raised by the public.

**9.6 Application for Development Variance Permit 2019-28 to reduce side setbacks on corner Lot 107 from 2.5m to 1.5m in the final phase of the Creekside Mills development located at 1687 Columbia Valley Road, Electoral Area H**

- Corporate report dated September 10, 2019 from David Bennett, Planner II
- DVP Application
- Draft DVP 2019-28

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-28 to reduce the side setbacks on proposed lot 107 from 2.0m to 1.5m subject to comments or concerns raised by the public.

## 9.7 Consultation Summary – Popkum-Bridal Falls Official Community Plan Update

### *FOR INFORMATION ONLY*

- Corporate report dated September 10, 2019 from Katelyn Hipwell, Planner II
- Appendix A - Survey Response Summary
- Appendix B - Newsletter
- Appendix C - Open House Summary
- Appendix D - Plan Review Team Summary

## 10. ELECTORAL AREA EMERGENCY SERVICES

### 10.1 Grant Application for the Volunteer and Composite Fire Department Training and Equipment Fund

- Corporate report dated September 10, 2019 from Reg Dyck, Manager of Electoral Area Emergency Services

#### MOTION FOR CONSIDERATION

**THAT** the Fraser Valley Regional District Board endorse a grant application of up to \$175,000 under UBCM's Community Emergency Preparedness Fund towards training and equipment to support our seven Electoral Area fire departments.

## 11. OTHER MATTERS

### 11.1 Proposed Community Park in Yale, Electoral Area B

- Corporate report dated September 10, 2019 from David Urban, Manager of Outdoor Recreation Planning

#### MOTION FOR CONSIDERATION

**THAT** the Fraser Valley Regional District Board support a community institutional Crown land tenure application (#100296409) to develop two Crown parcels on Front Street in Yale into a community park.

### 11.2 Electoral Area Cellular and Internet Connectivity

- Corporate report dated September 10, 2019 from Milly Marshall, Director of EA Special Projects

#### MOTION FOR CONSIDERATION

**THAT** the Fraser Valley Regional District Board authorize up to \$50,000 for a cellular and internet connectivity assessment within the Electoral Areas for the purposes of identifying potential infrastructure requirements and in preparation for funding opportunities;

**AND THAT** staff be authorized to continue to engage with the respective connectivity service providers for the purposes of improved Electoral Area cell and internet service, funding applications and/or service delivery partnerships.

12. **ADDENDA ITEMS/LATE ITEMS**
13. **REPORTS BY STAFF**
14. **REPORTS BY ELECTORAL AREA DIRECTORS**
15. **PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**
16. **RESOLUTION TO CLOSE MEETING**

**MOTION FOR CONSIDERATION**

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**R E C E S S**

17. **RECONVENE OPEN MEETING**
18. **RISE AND REPORT OUT OF CLOSED MEETING**
19. **ADJOURNMENT**

**MOTION FOR CONSIDERATION**

**THAT** the Electoral Area Services Committee Open Meeting of September 10, 2019 be adjourned.