

FRASER VALLEY REGIONAL DISTRICT



ELECTORAL AREA SERVICES COMMITTEE

OPEN MEETING AGENDA

Thursday, November 14, 2019

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

1. CALL TO ORDER
2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING
3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of November 14, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

4. DELEGATIONS AND PRESENTATIONS

4.1 "Bylaw Corner"

Presentation by Staff

5. MINUTES/MATTERS ARISING

5.1 Draft Electoral Area Services Committee Meeting Minutes - October 8, 2019

MOTION FOR CONSIDERATION

THAT the Minutes of the Electoral Area Services Committee Open Meeting of October 8, 2019 be adopted.

6. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

6.1 Out of Mandate Request

MOTION FOR CONSIDERATION

THAT the Electoral Area Services Committee consider an Out of Mandate request regarding the preparation of a letter from the FVRD Board to the Cannabis Legalization and Regulation

Secretariat with respect to regulation of cannabis edibles.

7. CORPORATE ADMINISTRATION

7.1 Video Web Streaming of Electoral Area Services Committee meetings

- Corporate report dated November 14, 2019 from Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer

MOTION FOR CONSIDERATION

OPTION 1:

THAT the Electoral Area Services Committee approve the addition of video web streaming for Electoral Area Services Committee meetings.

OPTION 2:

THAT the Electoral Area Services Committee maintain the status quo of not web streaming Electoral Area Services Committee meetings.

7.2 Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019

- Corporate report dated November 14, 2019 from Pam Loat, Legislative Coordinator
- Draft Bylaw No. 1550, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019*.

8. FINANCE

8.1 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area “B”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Sunshine Valley Ratepayers Association
- Budget

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,550 to the Sunshine Valley Ratepayers Association, funded from the 2019 Electoral Area “B” grant-in-aid budget, to help offset the costs of training for new volunteer Board members to help them understand their roles and responsibilities.

8.2 Grant-In-Aid Request – Deroche Elementary School PAC, Electoral Area “C”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of

Financial Operations

- GIA Application - Deroche Elementary School PAC

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,500 to the Deroche Elementary School PAC, funded from the 2019 Electoral Area “C” grant-in-aid budget, to help offset the costs of field trips, hot lunches, community cultural celebrations, and a guest speaker on the topic of bullying.

8.3 Grant-In-Aid Request – Popkum Volunteer Fire Department, Electoral Area “D”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Popkum Volunteer Fire Department

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Volunteer Fire Department in the amount of \$500 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of the fire department’s annual end of year service recognition event.

8.4 Grant-In-Aid Request – Popkum Ratepayers Association, Electoral Area “D”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Popkum Ratepayers Association
- Quote for Laptop

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Ratepayers Association in the amount of \$650.49 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of purchasing a laptop for keeping meeting minutes.

8.5 Grant-In-Aid Request – Hatzic Prairie Recreation Commission, Electoral Area “F”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Hatzic Prairie Recreation Commission

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$4,000 to the Hatzic Prairie Recreation Commission to assist with the costs of the electrical system for the Hatzic Prairie Community Hall, to be funded from the Electoral Area “F” grant-in-aid budget.

8.6 Grant-In-Aid Request – Columbia Valley Volunteer Fire Department, Electoral Area “H”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Columbia Valley VFD

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Columbia Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

8.7 Grant-In-Aid Request – Cultus Lake Volunteer Fire Department, Electoral Area “H”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Cultus Lake VFD

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Cultus Lake Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

8.8 Grant-In-Aid Request – Cultus Lake Community and Events and Engagement Committee, Electoral Area “H”

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Cultus Lake Community and Events Engagement Committee

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Cultus Lake Community and Events Engagement Committee with the grant being funded from the Electoral Area “H” grant-in-aid budget to help offset the costs of the annual community Christmas event.

8.9 Deroche Water Service Amendment Bylaw - Requisition

- Corporate report dated November 14, 2019 from Mike Veenbaas, Director of Financial Services
- Draft Bylaw No. 1551, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw

cited as *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019*.

8.10 Yale Water System Service Establishment Amendment - Requisition

- Corporate report dated November 14, 2019 from Mike Veenbaas, Director of Financial Services
- Draft Bylaw No. 1552, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019*.

9. ENGINEERING & UTILITIES

9.1 Memorandum of Understanding (MOU) between FVRD and BC Parks on Cultus Lake North and South Sewer Systems

- Corporate report dated November 14, 2019 from Tareq Islam, Director of Engineering and Community Services
- Memorandum of Understanding between FVRD and BC Parks

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize its signatories to enter into a Memorandum of Understanding (MOU) between FVRD and BC Parks with respect to the Cultus Lake North and South Sewer Systems.

10. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

10.1 Application for Development Variance Permit 2019-29 to reduce the interior side setback for an accessory building at 46594 Chilliwack Lake Road, Electoral Area "E"

- Corporate report dated November 14, 2019 from Julie Mundy, Planning Assistant
- DVP Application
- Draft DVP 2019-29

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2019-29 for 46594 Chilliwack Lake Road, to reduce the side setback from 7.6 metres (25 feet) to 1.0 metres (3.3 feet), clear to sky, to authorize existing additions to an accessory building, subject to consideration of any comments or concerns raised by the public

AND THAT the Fraser Valley Regional District authorize its signatories to execute all legal instruments associated with this application.

10.2 Development Servicing Covenant associated with the Subdivision Boundary Adjustment proposal for Lot 20 Thompson Road, Electoral Area "D" and 51995 Nevin Road City of

Chilliwack

- Corporate report dated November 14, 2019 from David Bennett, Planner II

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider the following options for a development servicing covenant associated with the proposed subdivision of Lot 20 Thompson Road, Electoral Area “D” and 51995 Nevin Road City of Chilliwack as outlined in the corporate report dated November 14, 2019.

OPTION 1 Accept

THAT the Fraser Valley Regional District Board authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

OPTION 2 Refuse

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

OPTION 3 Refuse with comment to the Provincial Approving Officer

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

AND THAT the Fraser Valley Regional District Board reply to the Ministry of Transportation and Infrastructure’s referral of the proposed subdivision of Lot 20 Thompson Road, Electoral Area “D” and 51995 Nevin Road City of Chilliwack with concerns regarding the appropriateness of approving a cross-jurisdictional parcel.

10.3 Cash-in-lieu of Park dedication for proposed subdivision of 3636 Columbia Valley Road, Electoral Area “H”.

- Corporate report dated November 14, 2019 from David Bennett, Planner II
- Public Trails Contribution Offer

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board accept the offer of \$42,400.00 for the construction and maintenance and operation of the Cultus Lakeside Trail, subdivision file 3320-20-2017-07445, 3636 Columbia Valley Road, Electoral Area “H”.

10.4 Hemlock Valley Road Upgrades – Request for FVRD Support

- Corporate report dated November 14, 2019 from Katelyn Hipwell, Planner II

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board indicate support for Sasquatch Mountain

Resort in their pursuit of additional funding from Provincial and Federal levels of government for necessary paving upgrades to Hemlock Valley Road;

AND FURTHER THAT the Fraser Valley Regional District Board recognize the importance of Hemlock Valley Road, the only access to the resort community of Hemlock Valley, as vital infrastructure intrinsically tied to the success of the local tourism economy.

11. ELECTORAL AREA EMERGENCY SERVICES

11.1 Electoral Area Emergency Services Structural Firefighting Personal Protective Equipment Proposal

- Corporate report dated November 14, 2019 from Reg Dyck, Manager of Electoral Area Emergency Services

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board award RFP-19011 for the purchase of sixty sets of turn out gear (coats and pants) to Associated Fire Safety Group Inc. at a cost of \$138,492.00 plus applicable taxes over a three year period for Electoral Area Fire Department members.

12. OTHER MATTERS

12.1 Electoral Area Connectivity – Connected Communities Initiative

- Corporate report dated November 14, 2019 from Milly Marshall, Director of EA Special Projects

MOTION FOR CONSIDERATION

THAT in view of the information surrounding the Ministry of Citizens' Services Connected Communities initiative made available through the 2019 UBCM Convention, the FVRD Board authorize up to \$50,000 for a cellular and internet connectivity assessment for Electoral Areas A, B, C, D, E, G and H;

AND THAT staff be directed to work with each individual Electoral Area Director to determine the funding model for their individual Electoral Areas.

13. ADDENDA ITEMS/LATE ITEMS

14. REPORTS BY STAFF

15. REPORTS BY ELECTORAL AREA DIRECTORS

16. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

17. RESOLUTION TO CLOSE MEETING

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for

the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(e) of the *Community Charter* - the acquisition, disposition or expropriation of land or improvements, if the Committee considers that disclosure could reasonably be expected to harm the interests of the regional district;
- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the regional district;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Section 90(2)(e) of the *Community Charter* - a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on a proposed report under section 23(2) of the *Auditor General for Local Government Act*.

R E C E S S

18. **RECONVENE OPEN MEETING**

19. **RISE AND REPORT OUT OF CLOSED MEETING**

20. **ADJOURNMENT**

MOTION FOR CONSIDERATION

THAT the Electoral Area Services Committee Open Meeting of November 14, 2019 be adjourned.