

FRASER VALLEY REGIONAL DISTRICT



ELECTORAL AREA SERVICES COMMITTEE

OPEN MEETING AGENDA

Thursday, November 14, 2019

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Pages

1. CALL TO ORDER

2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING

3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of November 14, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

4. DELEGATIONS AND PRESENTATIONS

4.1 **"Bylaw Corner"**

Presentation by Staff

5. MINUTES/MATTERS ARISING

5.1 **Draft Electoral Area Services Committee Meeting Minutes - October 8, 2019**

10 - 23

MOTION FOR CONSIDERATION

THAT the Minutes of the Electoral Area Services Committee Open Meeting of October 8, 2019 be adopted.

6. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

6.1 **Out of Mandate Request**

MOTION FOR CONSIDERATION

THAT the Electoral Area Services Committee consider an Out of Mandate

request regarding the preparation of a letter from the FVRD Board to the Cannabis Legalization and Regulation Secretariat with respect to regulation of cannabis edibles.

7. CORPORATE ADMINISTRATION

7.1 Video Web Streaming of Electoral Area Services Committee meetings 24 - 25

- Corporate report dated November 14, 2019 from Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer

MOTION FOR CONSIDERATION

OPTION 1:

THAT the Electoral Area Services Committee approve the addition of video web streaming for Electoral Area Services Committee meetings.

OPTION 2:

THAT the Electoral Area Services Committee maintain the status quo of not web streaming Electoral Area Services Committee meetings.

7.2 Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019 26 - 29

- Corporate report dated November 14, 2019 from Pam Loat, Legislative Coordinator
- Draft Bylaw No. 1550, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019*.

8. FINANCE

8.1 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area “B” 30 - 33

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Sunshine Valley Ratepayers Association
- Budget

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,550 to the Sunshine Valley Ratepayers Association, funded from the 2019 Electoral Area “B” grant-in-aid budget, to help offset the costs of training for new volunteer Board members to help them understand their roles

and responsibilities.

- 8.2 Grant-In-Aid Request – Deroche Elementary School PAC, Electoral Area “C”** **34 - 36**
- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
 - GIA Application - Deroche Elementary School PAC
- MOTION FOR CONSIDERATION**
- THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,500 to the Deroche Elementary School PAC, funded from the 2019 Electoral Area “C” grant-in-aid budget, to help offset the costs of field trips, hot lunches, community cultural celebrations, and a guest speaker on the topic of bullying.
- 8.3 Grant-In-Aid Request – Popkum Volunteer Fire Department, Electoral Area “D”** **37 - 39**
- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
 - GIA Application - Popkum Volunteer Fire Department
- MOTION FOR CONSIDERATION**
- THAT** the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Volunteer Fire Department in the amount of \$500 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of the fire department’s annual end of year service recognition event.
- 8.4 Grant-In-Aid Request – Popkum Ratepayers Association, Electoral Area “D”** **40 - 44**
- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
 - GIA Application - Popkum Ratepayers Association
 - Quote for Laptop
- MOTION FOR CONSIDERATION**
- THAT** the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Ratepayers Association in the amount of \$650.49 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of purchasing a laptop for keeping meeting minutes.
- 8.5 Grant-In-Aid Request – Hatzic Prairie Recreation Commission, Electoral Area “F”** **45 - 47**
- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
 - GIA Application - Hatzic Prairie Recreation Commission

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$4,000 to the Hatzic Prairie Recreation Commission to assist with the costs of the electrical system for the Hatzic Prairie Community Hall, to be funded from the Electoral Area “F” grant-in-aid budget.

8.6 Grant-In-Aid Request – Columbia Valley Volunteer Fire Department, Electoral Area “H”

48 - 50

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Columbia Valley VFD

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Columbia Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

8.7 Grant-In-Aid Request – Cultus Lake Volunteer Fire Department, Electoral Area “H”

51 - 53

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Cultus Lake VFD

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Cultus Lake Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

8.8 Grant-In-Aid Request – Cultus Lake Community and Events and Engagement Committee, Electoral Area “H”

54 - 57

- Corporate report dated November 14, 2019 from Kristy Hodson, Manager of Financial Operations
- GIA Application - Cultus Lake Community and Events Engagement Committee

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Cultus Lake Community and Events Engagement Committee with the grant being funded from the Electoral Area “H” grant-in-aid budget to help offset the costs of the annual community Christmas event.

8.9 Deroche Water Service Amendment Bylaw - Requisition 58 - 61

- Corporate report dated November 14, 2019 from Mike Veenbaas, Director of Financial Services
- Draft Bylaw No. 1551, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019*.

8.10 Yale Water System Service Establishment Amendment - Requisition 62 - 65

- Corporate report dated November 14, 2019 from Mike Veenbaas, Director of Financial Services
- Draft Bylaw No. 1552, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019*.

9. ENGINEERING & UTILITIES

9.1 Memorandum of Understanding (MOU) between FVRD and BC Parks on Cultus Lake North and South Sewer Systems 66 - 71

- Corporate report dated November 14, 2019 from Tareq Islam, Director of Engineering and Community Services
- Memorandum of Understanding between FVRD and BC Parks

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize its signatories to enter into a Memorandum of Understanding (MOU) between FVRD and BC Parks with respect to the Cultus Lake North and South Sewer Systems.

10. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

10.1 Application for Development Variance Permit 2019-29 to reduce the interior side setback for an accessory building at 46594 Chilliwack Lake Road, Electoral Area "E" 72 - 91

- Corporate report dated November 14, 2019 from Julie Mundy, Planning Assistant
- DVP Application
- Draft DVP 2019-29

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2019-29 for 46594 Chilliwack Lake Road, to reduce the side setback from 7.6 metres (25 feet) to 1.0 metres (3.3 feet), clear to sky, to authorize existing additions to an accessory building, subject to consideration of any comments or concerns raised by the public

AND THAT the Fraser Valley Regional District authorize its signatories to execute all legal instruments associated with this application.

10.2 **Development Servicing Covenant associated with the Subdivision Boundary Adjustment proposal for Lot 20 Thompson Road, Electoral Area “D” and 51995 Nevin Road City of Chilliwack**

92 - 98

- Corporate report dated November 14, 2019 from David Bennett, Planner II

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider the following options for a development servicing covenant associated with the proposed subdivision of Lot 20 Thompson Road, Electoral Area “D” and 51995 Nevin Road City of Chilliwack as outlined in the corporate report dated November 14, 2019.

OPTION 1 Accept

THAT the Fraser Valley Regional District Board authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

OPTION 2 Refuse

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

OPTION 3 Refuse with comment to the Provincial Approving Officer

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area “D”;

AND THAT the Fraser Valley Regional District Board reply to the Ministry of Transportation and Infrastructure’s referral of the proposed subdivision of Lot 20 Thompson Road, Electoral Area “D” and 51995 Nevin Road City of Chilliwack with concerns regarding the appropriateness of approving a cross-jurisdictional parcel.

10.3	<u>Cash-in-lieu of Park dedication for proposed subdivision of 3636 Columbia Valley Road, Electoral Area “H”.</u>	99 - 103
	<ul style="list-style-type: none"> Corporate report dated November 14, 2019 from David Bennett, Planner II Public Trails Contribution Offer 	
	<p><u>MOTION FOR CONSIDERATION</u></p> <p>THAT the Fraser Valley Regional District Board accept the offer of \$42,400.00 for the construction and maintenance and operation of the Cultus Lakeside Trail, subdivision file 3320-20-2017-07445, 3636 Columbia Valley Road, Electoral Area “H”.</p>	
10.4	<u>Hemlock Valley Road Upgrades – Request for FVRD Support</u>	104 - 106
	<ul style="list-style-type: none"> Corporate report dated November 14, 2019 from Katelyn Hipwell, Planner II 	
	<p><u>MOTION FOR CONSIDERATION</u></p> <p>THAT the Fraser Valley Regional District Board indicate support for Sasquatch Mountain Resort in their pursuit of additional funding from Provincial and Federal levels of government for necessary paving upgrades to Hemlock Valley Road;</p> <p>AND FURTHER THAT the Fraser Valley Regional District Board recognize the importance of Hemlock Valley Road, the only access to the resort community of Hemlock Valley, as vital infrastructure intrinsically tied to the success of the local tourism economy.</p>	
11.	ELECTORAL AREA EMERGENCY SERVICES	
11.1	<u>Electoral Area Emergency Services Structural Firefighting Personal Protective Equipment Proposal</u>	107 - 108
	<ul style="list-style-type: none"> Corporate report dated November 14, 2019 from Reg Dyck, Manager of Electoral Area Emergency Services 	
	<p><u>MOTION FOR CONSIDERATION</u></p> <p>THAT the Fraser Valley Regional District Board award RFP-19011 for the purchase of sixty sets of turn out gear (coats and pants) to Associated Fire Safety Group Inc. at a cost of \$138,492.00 plus applicable taxes over a three year period for Electoral Area Fire Department members.</p>	
12.	OTHER MATTERS	
12.1	<u>Electoral Area Connectivity – Connected Communities Initiative</u>	109 - 111
	<ul style="list-style-type: none"> Corporate report dated November 14, 2019 from Milly Marshall, Director of EA Special Projects 	

MOTION FOR CONSIDERATION

THAT in view of the information surrounding the Ministry of Citizens' Services Connected Communities initiative made available through the 2019 UBCM Convention, the FVRD Board authorize up to \$50,000 for a cellular and internet connectivity assessment for Electoral Areas A, B, C, D, E, G and H;

AND THAT staff be directed to work with each individual Electoral Area Director to determine the funding model for their individual Electoral Areas.

13. **ADDENDA ITEMS/LATE ITEMS**
14. **REPORTS BY STAFF**
15. **REPORTS BY ELECTORAL AREA DIRECTORS**
16. **PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**
17. **RESOLUTION TO CLOSE MEETING**

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(e) of the *Community Charter* - the acquisition, disposition or expropriation of land or improvements, if the Committee considers that disclosure could reasonably be expected to harm the interests of the regional district;
- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the regional district;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Section 90(2)(e) of the *Community Charter* - a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on a proposed report under section 23(2) of the *Auditor General for Local Government Act*.

R E C E S S

18. **RECONVENE OPEN MEETING**
19. **RISE AND REPORT OUT OF CLOSED MEETING**
20. **ADJOURNMENT**

MOTION FOR CONSIDERATION

THAT the Electoral Area Services Committee Open Meeting of November 14, 2019 be adjourned.

**FRASER VALLEY REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE
OPEN MEETING MINUTES**

Tuesday, October 8, 2019

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Bill Dickey, Electoral Area D, Chair
Director Terry Raymond, Electoral Area A
Director Dennis Adamson, Electoral Area B
Director Wendy Bales, Electoral Area C
Director Orion Engar, Electoral Area E
Director Hugh Davidson, Electoral Area F
Director Al Stobbart, Electoral Area G
Director Taryn Dixon, Electoral Area H

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer
Mike Veenbaas, Director of Financial Services/Chief Financial Officer
Jaime Reilly, Manager of Corporate Administration/Corporate Officer
Tareq Islam, Director of Engineering & Community Services
Margaret-Ann Thornton, Director of Planning & Development
Milly Marshall, Director of EA Special Projects
Stacey Barker, Director of Regional Services
Graham Daneluz, Deputy Director of Planning & Development
Kristy Hodson, Manager of Financial Operations
Adriana Snashall, Bylaw Compliance and Enforcement Officer (*part*)
David Bennett, Planner II (*part*)
Robin Beukens, Planner I (*part*)
Julie Mundy, Planning Technician (*part*)
Tyler Davis, Network Analyst I
Tina Mooney, Executive Assistant to CAO and Board
Chris Lee, Executive Assistant, Corporate Admin (*Recording Secretary*)

There were four members of the public present.

1. CALL TO ORDER

Chair Dickey called the meeting to order at 1:30 p.m.

The Chair provided the Committee with a brief summary of the October 8, 2019 Regional and Corporate Services Committee meeting, highlighting the staff presentation on the 'Love our Air' Air Quality Education Program, and the Fraser Valley Regional District Clean Economy Study.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND

Seconded By DIXON

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of October 8, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. SHOW CAUSE HEARING(S)

3.1 Building Bylaw and BC Building Code Contraventions at (no civic address) Chaumox Rd, Electoral Area "A", PID 014-633-451

Adriana Snashall, Bylaw Compliance and Enforcement Officer provided a PowerPoint presentation outlining the historic and current property bylaw infractions with respect to the property located at Chaumox Road (no civic address), Electoral Area "A" and the efforts of staff to encourage voluntary compliance by the property owners.

Chair Dickey provided an opportunity for the public to speak to this issue.

Property owners, Mr. Goran Dejić and Mr. Vojislav Nikolic spoke and advised the Committee that they would like to bring the property into compliance now that they are aware of the process.

Questions were raised by the Committee regarding the septic system, water source for the pool and ALR land regulations pertaining to non-farm use. Staff was requested to communicate with the property owners regarding the Notice on Title and how this would affect their property.

Moved By RAYMOND

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013* and the *BC Building Code* at (no civic address) Chaumox Road, Electoral Area A, Fraser Valley Regional District, British Columbia, legally described as: the North ½ of the North East ¼ of Section 15 Township 11 Range 26 West of the 6th Meridian Yale District Except Plans 15647, 18440, 18715 and 20574; PID 014-633-451.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Preserving and Protecting Trees in Popkum, Electoral Area "D"

David Bennett, Planner II provided a presentation on 'Preserving and Protecting Trees in Popkum' pertaining to the former Minter Gardens site and the efforts taken by the various departments in the FVRD for the preservation and protection of the trees in the area. This initiative also involved collaboration with the community - neighbours, developers, arborist, builders and homeowners. It was reported that FVRD's role is to ensure that trees are protected during construction and that all required tree plantings are done correctly. It was noted that four public information meetings were held and a handout is provided to new owners in Minter Gardens regarding tree retention.

5. MINUTES/MATTERS ARISING

5.1 Draft Electoral Area Services Committee Meeting Minutes - September 10, 2019

Moved By STOBART
Seconded By RAYMOND

THAT the Minutes of the Electoral Area Services Committee Open Meeting of September 10, 2019 be adopted.

CARRIED

5.2 Draft EASC Cannabis Workshop Minutes - September 10, 2019

Moved By ADAMSON
Seconded By DIXON

THAT the Minutes of the EASC Cannabis Workshop of September 10, 2019 be adopted.

CARRIED

6. CORPORATE ADMINISTRATION

No Items.

7. FINANCE

7.1 Grant-In-Aid Request – Hemlock Valley Homeowners Association, Electoral Area “C”

Moved By BALES

Seconded By DAVIDSON

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Hemlock Valley Homeowners Association (HVHA) in the amount of \$3,000, to be funded from the 2019 Electoral Area “C” grant-in-aid budget to help offset the costs associated with the hosting of several community events used to encourage family participation to increase community awareness.

CARRIED

7.2 Grant-In-Aid Request – Fraser Valley Toy Run, Electoral Area “F”

Moved By DAVIDSON

Seconded By BALES

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,500 to Charles Bernal, Committee member of the community group acting to support the Central & Upper Fraser Valley Toy Run, to be funded from the 2019 Electoral Area “F” grant-in-aid budget.

CARRIED

7.3 Grant-In-Aid Request – Deroche Elementary School PAC, Electoral Area “G”

Moved By STOBART

Seconded By BALES

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$3,000 to the Deroche Elementary School PAC, funded from the 2019 Electoral Area “G” grant-in-aid budget, to help offset the costs of field trips, hot

lunches, community cultural celebrations, and a guest speaker on the topic of bullying.

CARRIED

7.4 Grant-in-Aid Request – Columbia Valley Ratepayers Association, Electoral Area “H”

Moved By DIXON

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board authorize a grant-in-aid to the Columbia Valley Ratepayers Association in the amount of \$3,000 to be funded from the 2019 Electoral Area “H” grant-in-aid budget to help offset the costs of upgrading the community hall tables and chairs.

CARRIED

8. ENGINEERING & UTILITIES

8.1 FVRD Cultus Lake Integrated Water System and North Cultus Sewer System Service Area Amendment Bylaws, Electoral Area “H”

Moved By DIXON

Seconded By ENGAR

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Service Area Amendment Bylaw No. 1543, 2019*;

AND THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Capital Construction Service Area Amendment Bylaw No. 1544, 2019*;

AND FURTHER THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Service Area Amendment Bylaw No. 1542, 2019*.

CARRIED

9. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

9.1 Application for Development Variance Permit 2019-29 to reduce the interior side setback for an accessory building at 46594 Chilliwack Lake Road, Electoral Area "E"

Staff was requested to work further with the applicant on this Development Variance Permit.

Moved By ENGAR

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board refer Development Variance Permit 2019-29 for the property located at 46594 Chilliwack Lake Road, Electoral Area "E" back to staff for further consideration.

CARRIED

9.2 Application for Development Variance Permit 2019-30 to vary the requirements related to a proposed Accessory Family Residential Use at the property located at 11811 Sylvester Road, Area "F"

Moved By DAVIDSON

Seconded By RAYMOND

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2019-30 for the property located at 11811 Sylvester Road, Area F, to vary the requirements of Accessory Family Residential Use from single-width manufactured home to double-width manufactured home, and to vary the requirements regarding the relationship between the property owner and occupant of an Accessory Family Residential Use, subject to consideration of any comments or concerns raised by the public.

AND THAT the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with this application.

CARRIED

9.3 Housing Needs Report Application

Moved By STOBART

Seconded By DIXON

THAT the Fraser Valley Regional District submit an application to the Province of British Columbia for funding to support the completion of a housing needs report

to assess the housing needs of each Electoral Area as outlined in the October 8, 2019 FVRD staff report titled '*Housing Needs Report Application*'.

CARRIED

9.4 The Use of Land for Processing Aggregates in FVRD's Electoral Area Zoning Bylaws

Request was made to defer this matter to allow for further discussion with legal counsel pertaining to possible risks and impacts on decisions that the FVRD might make on this matter.

Moved By STOBART
Seconded By DIXON

THAT item 9.4 with respect to 'The Use of Land for Processing Aggregates in FVRD's Electoral Area Zoning Bylaws' be postponed to allow for further discussion with legal counsel.

CARRIED

9.5 Land Use Policy for Cannabis Production, Processing and Retail Sales in the Electoral Areas

It was noted that at the September EASC Cannabis workshop there was discussion that there was an immediate need to address issues especially in electoral areas where cannabis is not a supported land use. As a result, staff were directed to draft a policy as soon as possible. Staff reported that they have been receiving inquiries and the intent of the *Land Use Policy for Cannabis Production, Processing and Retail Sales in the Electoral Areas* is to enable staff to provide direction to the public.

Moved By ADAMSON
Seconded By ENGAR

THAT the *Land Use Policy for Cannabis Production, Processing and Retail Sales in the Electoral Areas*, as drafted, be endorsed;

AND THAT staff be directed to implement the *Land Use Policy for Cannabis Production, Processing and Retail Sales in the Electoral Areas*.

CARRIED

9.6 Zoning Bylaw Amendments for Cannabis land uses in Electoral Areas "D", "F" and "H"

Moved By DIXON

Seconded By ENGAR

THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019* for the purpose of defining and regulating Cannabis land uses;

THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019* for the purpose of defining and regulating Cannabis land uses;

THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019* for the purpose of defining and regulating Cannabis land uses;

THAT the *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019* to Director Bill Dickey, as Chair of the Electoral Areas Services Committee or his alternate in his absence;

THAT Director Bill Dickey, as Chair of the Electoral Areas Services Committee or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019;*

THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019* in accordance with the Local Government Act;

AND THAT in the absence of Director Bill Dickey, as Chair of the Electoral Areas Services Committee, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

AND FURTHER THAT in accordance with Section 52 of the Transportation Act, a referral of *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019* be sent to the Ministry of Transportation and Infrastructure;

AND FINALLY THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1546, 2019; Fraser Valley Regional District Zoning Amendment Bylaw No. 1547, 2019; and Fraser Valley Regional District Zoning Amendment Bylaw No. 1548, 2019*.

CARRIED

10. ELECTORAL AREA EMERGENCY SERVICES

10.1 Appointment of Walter Roos as Fire Chief of the Popkum Volunteer Fire Department

Moved By BALES

Seconded By STOBART

THAT Deputy Chief Walter Roos be appointed as the Fire Chief of the Popkum Volunteer Fire Department in accordance with *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1474, 2018*.

CARRIED

10.2 Appointment of Wes Klaassen as Deputy Fire Chief of the Popkum Volunteer Fire Department

Moved By ADAMSON

Seconded By RAYMOND

THAT Captain Wes Klaassen be appointed as the Deputy Fire Chief of the Popkum Volunteer Fire Department in accordance with *Fraser Valley Regional*

District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1474, 2018.

CARRIED

10.3 Appointment of Crystal Pruim as Fire Chief and Appointment of Stuart Pruim as Deputy Fire Chief of the Boston Bar North Bend Volunteer Fire Department

Moved By RAYMOND

Seconded By ADAMSON

THAT Crystal Pruim be appointed as Fire Chief of the Boston Bar North Bend Volunteer Fire Department and Stuart Pruim be appointed as Deputy Fire Chief of the Boston Bar North Bend Volunteer Fire in accordance with *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1474, 2018.*

CARRIED

10.4 Appointment of Bruce Marshall as Fire Chief and Shawn Dearden as Deputy Fire Chief of the Yale Volunteer Fire Department

Moved By ADAMSON

Seconded By DIXON

THAT Bruce Marshall be appointed as Fire Chief of the Yale Volunteer Fire Department and Shawn Dearden be appointed as Deputy Fire Chief of the Yale Volunteer Fire Department in accordance with *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1474, 2018.*

CARRIED

10.5 Appointment of Ken Harbord as Fire Chief of the Hemlock Valley Volunteer Fire Department

Moved By BALES

Seconded By STOBART

THAT Deputy Chief Ken Harbord be appointed as the Fire Chief of the Hemlock Valley Volunteer Fire Department in accordance with *Fraser Valley Regional*

*District Electoral Area Volunteer Fire Department Establishment and Regulation
Bylaw No. 1474, 2018.*

CARRIED

**10.6 Chilliwack River Valley Fire Protection Services Area Amendment Bylaw
No. 1536, 2019**

Moved By ENGAR
Seconded By DIXON

THAT the Fraser Valley Regional District consider giving three readings to the bylaw cited as *Fraser Valley Regional District Chilliwack River Valley Fire Protection Service Area Amendment Bylaw No. 1536, 2019.*

CARRIED

**10.7 North Fraser Harrison Mills Fire Protection Service Area Amendment Bylaw
No. 1545, 2019**

Moved By STOBART
Seconded By BALES

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *North Fraser Harrison Mills Fire Protection Service Area Amendment Bylaw No. 1545, 2019.*

CARRIED

10.8 Public Emergency Alerting System

The report dated October 8, 2019 from the Manager of Electoral Area Emergency Services with respect to the installation of a public alerting system for the FVRD on a 12 month term free of charge was provided for information.

11. OTHER MATTERS

No Items.

12. ADDENDA ITEMS/LATE ITEMS

None

13. REPORTS BY STAFF

None

14. REPORTS BY ELECTORAL AREA DIRECTORS

Director Engar reported that the community are pleased that the Strathcona Regional District's resolution with respect to cessation of licensing and extraction of ground water for commercial water bottling was passed. He also noted an increase of homeless camps.

Director Dixon reported about the news of a missing woman in Columbia River Valley and highlighted the efforts of the Chilliwack Search and Rescue and community search volunteers. She also provided an update on goose management taking place in Cultus Lake and advised of the upcoming *Race Around the Lake* event.

Director Adamson reported that there is a lot of celebrity attention at the Tashme Museum. He also thanked staff, in particular Tina Mooney, for scheduling the meetings at UBCM Conference for the Electoral Area Directors.

Director Stobbart reported on the replacement of the Dewdney Bridge and advised that the well-attended farmers market is winding up for the season.

Director Raymond reported that together with Director Adamson they was able to secure some funding to revitalize the On Lee Family cemetery, and reported on his attendance at the Japanese Canadian Mosaics Unveiling Celebration and the ceremonial launch at the Honour Ranch in Ashcroft.

Director Davidson reported that it is quiet in Electoral Area F, and that there has been discussion in the community on the topic of gravel.

Director Bales reported on the Mission/Matsqui/Fraser Canyon Federal All Candidates meeting in Area C on October 3 and meetings held during the UBCM Conference.

Director Dickey thanked Margaret-Ann Thornton, Director of Planning and Development who will be retiring on October 31, 2019 for all her hard work and wished her all the best.

15. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

16. RESOLUTION TO CLOSE MEETING

Moved By RAYMOND
Seconded By DAVIDSON

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(2)(e) of the *Community Charter* - a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on a proposed report under section 23(2) of the *Auditor General for Local Government Act*.

CARRIED

The Open Meeting recessed at 2:40 p.m.

17. RECONVENE OPEN MEETING

The Open Meeting reconvened at 3:03 p.m.

18. RISE AND REPORT OUT OF CLOSED MEETING

None

19. ADJOURNMENT

Moved By RAYMOND
Seconded By BALES

THAT the Electoral Area Services Committee Open Meeting of October 8, 2019 be adjourned.

CARRIED

The Electoral Area Services Committee Open Meeting adjourned at 3:03 p.m.

MINUTES CERTIFIED CORRECT:

.....
Director Bill Dickey, Chair

DRAFT

To: CAO for the Electoral Area Services Committee
From: Jaime Reilly, Acting Director of Corporate Affairs/
Corporate Officer

Date: 2019-11-14

File No: 1390-20

Subject: Video Web Streaming of Electoral Area Services Committee meetings

RECOMMENDATION

OPTION 1:

THAT the Electoral Area Services Committee approve the addition of video web streaming for Electoral Area Services Committee meetings.

OPTION 2:

THAT the Electoral Area Services Committee maintain the status quo of not video web streaming Electoral Area Services Committee meetings.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

In May 2014, the FVRD Board directed staff to assess the feasibility and cost effectiveness of video web streaming FVRD Committee and Board meetings. Following an assessment, video web streaming for the Fraser Valley Regional District Board meetings was implemented in late 2014.

The Board also provided direction at the same time that consideration of video web streaming for the Electoral Area Services Committee (EASC) meetings be left for future consideration. In recent months, several board directors have inquired about the possibility of including web streaming of committee meetings.

DISCUSSION

For local governments, video web casting is quickly becoming an essential tool for citizen engagement and a way of improving access to meetings for the public living in rural areas.

Video web streaming of EASC meetings would allow the public to watch live committee meetings as they happen, or watch previous meetings after they have taken place. The public can access the video

web casting on the FVRD website, through the convenience of their laptop or mobile device. Providing video web streaming would allow the FVRD to reach a broader audience, particular those who would have difficulty attending the EASC meetings during business hours.

In addition, video web casting of EASC meetings would also allow FVRD staff members to follow along with the meetings from their desktop computers. In the case of longer EASC meetings, this means that they would only need to appear at the meeting when their agenda item is going to be discussed, maximizing staff time.

COST

The existing hardware and web software used to provide video web streaming of the FVRD Board meetings can accommodate the video web streaming of EASC meetings with no additional costs or staff time.

CONCLUSION

Following the successful implementation of video web streaming of FVRD Board meetings in 2014, staff are now seeking the Committee's direction on implementing video web streaming for future Electoral Area Services Committee meetings.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

To: CAO for the Electoral Area Services Committee

Date: 2019-10-29

From: Pam Loat, Legislative Coordinator

File No: 3920-20

Subject: Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019*

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy

Support Healthy & Sustainable Community

BACKGROUND

Under the *Local Government Act*, Regional Districts may operate any service that the Board considers necessary or desirable for all or part of the Regional District. In this case, the Director for Electoral Area B has requested that an economic development service area be established.

Economic development activities can increase local economic resilience, create jobs and improve quality of life for residents. To ensure fairness, local governments cannot directly provide assistance to an industrial, commercial or business undertaking pursuant to Section 273 of the *Local Government Act*.

DISCUSSION

The purpose of the draft bylaw is to create an economic development service area within Electoral Area B. The establishment of this service area will fund the promotion of such activities including tourism projects and infrastructure, community events and community revitalization.

Upon receipt of 3rd reading, the draft bylaw requires Electoral Area Director Consent before it will be sent to the Inspector of Municipalities for approval. Once the service area bylaw has received approval by the Inspector, it will return to the Board for adoption.

Please note that a service area to fund the promotion of economic development activities can be established by way of Electoral Area Director consent under Section 347(1)(b) of the *Local Government Act* if the participating area includes all of an electoral area and the service can be established without borrowing.

COST

There are no costs associated with establishing this service. The budget for the service will be determined through the financial planning process and direction received from the Area B Director.

COMMENTS BY:

Jaime Reilly, Acting Director of Corporate Affairs

Reviewed and supported.

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1550, 2019**

A bylaw to establish a service area for the promotion of economic development

WHEREAS the Fraser Valley Regional District Board of Directors (“the Board”) wishes to establish the Electoral Area B Economic Development Service Area;

AND WHEREAS consent on behalf of the electoral participating areas of the Fraser Valley Regional District has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019*.

2) ENACTMENTS

- a) The Board hereby establishes the Electoral Area B Economic Development Service Area for the purpose of funding economic development activities for the benefit of Electoral Area B residents.
- b) The participating areas for the service established by this bylaw shall be Electoral Area B of the Fraser Valley Regional District.
- c) The boundaries of the service area established by this bylaw shall be the boundaries of Electoral Area B of the Fraser Valley Regional District.
- d) The annual costs for the service established by this bylaw shall be recovered by one or more of the following:
 - i. The requisition of money to be collected by a property value tax;
 - ii. The imposition of fees and other charges that may be fixed by separate bylaw for the purpose of recovering these costs; and/or
 - iii. Revenues received by way of agreement, enterprise, gift, grant or otherwise.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME this day of

READ A SECOND TIME this day of

READ A THIRD TIME this day of

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this day of

ADOPTED this day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Electoral Area B Economic Development Service Area Establishment Bylaw No. 1550, 2019* as read a third time by the Fraser Valley Regional District Board on the

Dated at Chilliwack, BC this

Corporate Officer/Deputy

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 003

Subject: 2019 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area “B”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,550 to the Sunshine Valley Ratepayers Association, funded from the 2019 Electoral Area “B” grant-in-aid budget, to help offset the costs of training for new volunteer Board members to help them understand their roles and responsibilities.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the Electoral Area grant-in-aid policy under the “Activities/ programs which are accessible to a large portion of the electoral area”.

DISCUSSION

The Sunshine Valley Ratepayers Association is a non-profit organization representing citizens from the Sunshine Valley. They promote community education, sustainable public programs and community-based events for anyone to participate in.

A grant-in-aid was issued previously in 2019 for \$11,200 to help offset the costs of equipment rental for river cleanup, community garden beds, a community composter, hosting a Canada Day celebration, website migration, and hosting Heritage Day.

This course has 30 seats available, and Director Adamson has confirmed that it is likely they will be able to fill all of these seats.

Director Adamson is in support of providing a grant-in-aid of \$1,550 to the Sunshine Valley Ratepayers Association.

COST

The \$1,550 cost will be funded from the Electoral Area "B" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from the Sunshine Valley Ratepayers Association seeking support for new Board member training.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: SUNSHINE VALLEY RATEPAYERS ASSOC.
Mailing Address: P.O. BOX 2104
HOPE, BC VOX 1L0
Email Address: [REDACTED]
Contact: LYNN ORSTAD [REDACTED]
Name Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

SVRA IS A REGISTERED NON-PROFIT ORGANIZATION
AND CERTIFICATE IS ON FILE AT FVRD OFFICE
LOCATED IN ELECTORAL AREA B.

APPLICATION SUMMARY: INFO ATTACHED

Project or purpose for which you require assistance (Please attach a separate sheet if required):

TRAINING IN BOARD FUNDAMENTALS FOR NON-
PROFIT ORGANIZATIONS. COURSE DESCRIPTION IS
ATTACHED. PLEASE NOTE THAT THIS WILL BE OPEN
TO ALL ELECTORAL AREA B - GROUPS

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

THIS TRAINING WILL ASSIST NEW VOLUNTEER
BOARD MEMBERS UNDERSTAND THEIR ROLES
AND RESPONSIBILITIES ON A BOARD

Amount of Grant Requested: \$ 1,550.00 - BUDGET IS ATTACHED

**Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]
SVRA BOARD DIRECTOR
Signature of Authorized Signatory and Title

Amount Approved: _____

Date: _____

Signature of Electoral Area Director



Sunshine Valley Ratepayer's Assoc.

October 2019 Grant in Aid

Board Fundamentals: Roles and Responsibilities

	<i>Item</i>	<i>Description</i>	<i>\$ Cost</i>
1.	Facilitator: Vantage Point	3-hour session on the fundamentals of not-for-profit board governance	750
2.	Facilitators Mileage	mileage rate of \$0.58/km Vancouver to Hope round trip.	200
3.	Printing	Flyers and 30 workbook s	100
4.	Refreshments	31 Sandwich's/Soup/Coffee	400
5.	Bottled water & Dry goods	2 flats of water, paper plates/ bowls	50
6.	Projector & Screen	Audio Visual equipment	50
		total	\$1550

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 010

Subject: 2019 Grant-In-Aid Request – Deroche Elementary School PAC, Electoral Area “C”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,500 to the Deroche Elementary School PAC, funded from the 2019 Electoral Area “C” grant-in-aid budget, to help offset the costs of field trips, hot lunches, community cultural celebrations, and a guest speaker on the topic of bullying.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid Policy under the “Activities/ programs which are accessible to a large portion of the electoral area” option.

DISCUSSION

The Deroche Elementary School PAC serves its community as a non-profit organization that is teaching community sustainability, community history, and land preservation, as well as assisting parents in supporting their children through school.

The Deroche Elementary School PAC is requesting a \$2,500 grant to help offset the costs associated with field trips, the hot lunch program, community cultural celebrations and obtaining a guest speaker on the topic of bullying.

Director Bales is in support of providing \$2,500 towards their grant request.

COST

The \$2,500 cost will be funded from the 2019 Electoral Area "C" grant-in-aid budget, which has sufficient funds to cover this grant.

CONCLUSION

A grant-in-aid application has been received from the Deroche Elementary School PAC seeking funds for several school programs that are not covered by the school.

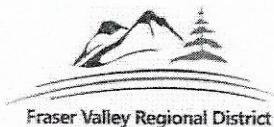
COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported. The programs to be supported are beyond the mandate of the Provincial Education ministry and therefore not a typical school expense.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: Deroche Elementary

Mailing Address: P.O. Box 70 - 10340 North Deroche Rd. Deroche BC V0M 1G0

Email Address: [REDACTED]

Contact:

Kasey Cavanagh

Name

[REDACTED]
Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

Deroche Elementary is a public school and is part of School District 75 Mission. Our school has 86 students, aged Kindergarten to Grade 6. The support of Regional District "C" has provided our students with excellent learning opportunities, on par with their counterparts in the City of Mission. The students have and will benefit from support for bussing for field trips, hot lunches, community cultural celebrations and helping fund a guest speaker on the of bullying.

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

The major purpose for which we are requesting funding is to help pay for the busing and admission fees for educational field trips. Due to our location, our busing costs are above the norm but our children benefit a great deal from visiting sites they are learning about. We hope this year to bus our children several times to the Leisure Center in Mission so our children can receive swimming lessons.

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

We feel the previous support given by the FVRD, and that requested this year has, and will, significantly benefit our community. Field trips open up a world of knowledge and experience to children which they can share with their families the trips often have several parents in tow to help supervise. Our staff feels strongly that swimming lessons are a vital life skill that is especially appropriate given our children's proximity to natural water bodies.

Amount of Grant Requested: \$ 2500.00

**Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

X Kasey Cavanagh
PAC Chair
Signature of Authorized Signatory and Title

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

Please return completed form by fax or e-mail to: Fax: 604-702-5043 (Finance Dept.); Email: info@fvrd.bc.ca; or to your Electoral Area Director.

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 002

Subject: 2019 Grant-In-Aid Request – Popkum Volunteer Fire Department, Electoral Area “D”

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Volunteer Fire Department in the amount of \$500 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of the fire department’s annual end of year service recognition event.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid Policy under the “Promotion of volunteer participation and citizen involvement” option.

DISCUSSION

The Popkum Volunteer Fire Department provides fire/rescue services to portions of Electoral Area “D”.

Director Dickey is requesting a \$500 grant-in-aid to assist with the costs associated with the department’s annual end of year service recognition event. The costs for this event are not included in the department’s operating budget, and are meant to show appreciation for the volunteer efforts of the firefighters.

Director Dickey is in support of providing a grant-in-aid of \$500 to the Popkum Volunteer Fire Department for this event.

COST

The \$500 cost will be funded from the Electoral Area "D" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from Director Dickey for the Popkum Volunteer Fire Department's year end service recognition event.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name:

Popkum Volunteer Fire Dept

Mailing Address:

Email Address(es):

Contact(s):

Name

Telephone/Fax Number

Name

Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

Assistance with costs for Fire Dept
Xmas party.

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

Show of appreciation for volunteer efforts.

Amount of Grant Requested: \$ 500⁰⁰

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Signature of Authorized Signatory and Title

Amount Approved:

Date:

Signature of Electoral Area Director

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 004

Subject: 2019 Grant-In-Aid Request – Popkum Ratepayers Association, Electoral Area “D”

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Ratepayers Association in the amount of \$650.49 to be funded from the 2019 Electoral Area “D” grant-in-aid budget to assist with the costs of purchasing a laptop for keeping meeting minutes.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the Electoral Area grant-in-aid policy under the “Activities/ programs which are accessible to a large portion of the electoral area” and “promotion of volunteer participation and citizen involvement” options.

DISCUSSION

The Popkum Ratepayers Association is a non-profit organization representing citizens from Popkum.

Director Dickey has submitted a request on behalf of the Popkum Ratepayers Association for a \$650.49 grant-in-aid to assist with the costs of purchasing a laptop computer for taking accurate meeting minutes.

Director Dickey is in support of providing a grant-in-aid of \$650.49 to the Popkum Ratepayers Association.

COST

The \$650.49 cost will be funded from the Electoral Area "D" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from the Popkum Ratepayers Association seeking support for a laptop to take minutes for their meetings.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name:

Poplum Residents' Association

Mailing Address:

Email Address:

Contact:

Karl Dekker
Name

Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

Laptop computer to assist in the keeping of minutes to Poplum Residents' Association meetings

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

Amount of Grant Requested: \$ *650-49*

**Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Signature of Authorized Signatory and Title

Amount Approved:

Date:

Signature of Electoral Area Director

Subject: Your Best Buy eReceipt

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Geek Squad Toll Free: 1-800-GEEKSQUAD

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0992 053 7008 10/11/19 12:16 DAWT
Online Order # 779900194

SALES

13789715 15-dy0008ca 579.99
HP 15-DY0008CA
Order # 779900194

Ship to Customer's Home

3550 WEB SALES D 0.00 N
WEB SALES DELIVERY
Order # 779900194

Ship to Customer's Home

10091593 EHF: Notebo 0.80
ENV FEE: NB & TABLET
Order # 779900194


Ship to Customer's Home

10006865 NO PROMO/AU 0.00
NO PRMO/AUCUNE PROMO
13863149 150112724-S 0.00
SEAGATE EVRGRN OFFER
10221463 NO PROMOTIO 0.00
NO PROMOTION


SUBTOTAL 580.79
GST CA 29.04
PST BC 40.66
=====

TOTAL 650.49

Transaction Record SALE
xxxxxxxxxxxxx5054 C VISA 650.49
Approved 084331
SEQ NO: 001001001443
ACI/ISO 001/00
10/11/2019 12:16:18
AID: A0000000031010
APN: VISA CREDIT
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TSI F800
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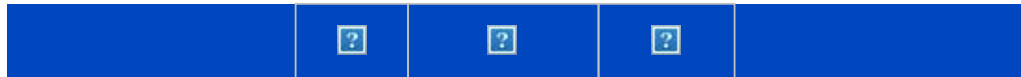
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To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 008

Subject: 2019 Grant-In-Aid Request – Hatzic Prairie Recreation Commission, Electoral Area “F”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$4,000 to the Hatzic Prairie Recreation Commission to assist with the costs of the electrical system for the Hatzic Prairie Community Hall, to be funded from the Electoral Area “F” grant-in-aid budget.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid policy under the “Activities/ programs which are accessible to a large portion of the electoral area” option.

DISCUSSION

The Hatzic Prairie Recreation Commission is a Community Hall that serves Hatzic Prairie, providing a meeting space for crafts, senior drop-ins, and community functions.

The Hatzic Prairie Recreation Commission is requesting a \$4,000 grant-in-aid to assist with the costs of upgrading their electrical system from a 100 to 200 amp service, as well as increasing the safety of the system.

Director Davidson is in support of this grant-in-aid request.

COST

The \$4,000 cost will be funded from the Electoral Area “F” grant-in-aid budget, which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from the Hatzic Prairie Recreation Commission seeking support to fund the upgrade of their electrical system.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name:

Hatzic Prairie Recreation Commission

Mailing Address:

[REDACTED]

Email Address:

[REDACTED]

Contact:

Ray Boucher

Name

[REDACTED]

Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

Hatzic Prairie Hall is a non profit Community hall for the use of the residents and local people living in the vicinity of Hatzic Prairie

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

We need to upgrade the electrical service which currently rated @ 100 Amps + would like to move to a 200 Amp service

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

These funds will benefit the community users by having a safer electrical system. With the advent of Air conditioning units we are at the limit of the current electrical service

Amount of Grant Requested: \$ 4,000.00

****Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.**

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Ray Boucher
Vice President

Signature of Authorized Signatory and Title

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 002

Subject: 2019 Grant-In-Aid Request – Columbia Valley Volunteer Fire Department, Electoral Area “H”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Columbia Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid Policy under the “Promotion of volunteer participation and citizen involvement” option.

DISCUSSION

The Columbia Valley Volunteer Fire Department provides fire/rescue services for all areas south of Cultus Lake, through Columbia Valley and up to the US Border. The department’s operational costs are supported through the FVRD’s financial plan, which is funded by the properties benefiting from these services. In addition, the fire service has a member association whose main purpose is to support their membership outside of the regular firefighting duties.

The grant-in-aid requested would be used to support a variety of initiatives to recognize the volunteer firefighters in their respective areas for the work and the dedication the members provide to their community. These funds would not be used towards the fire service’s operations.

Director Dixon is in support of this request.

COST

The \$1,000 cost will be funded from the Electoral Area "H" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

Director Dixon has submitted a grant-in-aid application on behalf of the Columbia Valley Volunteer Fire Department in order to provide a grant to the Firefighter's Association that can be used towards membership recognition activities in appreciation of the volunteer work and dedication that members provide their communities.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: Columbia Valley Fire Department

Mailing Address: 1202 Kosikar Road

Lindell Beach BC V2R 5B8

Email Address(es): _____

Contact(s):

Name Telephone/Fax Number

Name Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

A Grant in Aid for appreciation of the time and dedication of the volunteer Fire Fighters

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

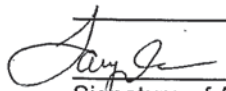
Any activity that is intended to show appreciation or thanks to the members for their volunteer work.

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

Showing appreciation builds morale and develops positive attitudes. It also will continue to build positive relationships with the Area H Fire Departments.

Amount of Grant Requested: \$ 1000.00

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.


Signature of Authorized Signatory and Title

Director - Area H

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 002

Subject: 2019 Grant-In-Aid Request – Cultus Lake Volunteer Fire Department, Electoral Area “H”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Cultus Lake Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid Policy under the “Promotion of volunteer participation and citizen involvement” option.

DISCUSSION

The Cultus Lake Volunteer Fire Department provides fire/rescue services in Cultus Lake Park, neighbouring Electoral Area H residential areas, and to Soowahlie First Nation. The department’s operational costs are supported through the FVRD and Cultus Lake Park’s financial plan, which is funded by the properties benefiting from these services. In addition, the fire service has a member association whose main purpose is to support their membership outside of the regular firefighting duties.

The grant-in-aid requested would be used to support a variety of initiatives to recognize the volunteer firefighters in their respective areas for the work and the dedication the members provide to their community. These funds would not be used towards the fire service’s operations.

Director Dixon is in support of this request.

COST

The \$1,000 cost will be funded from the Electoral Area "H" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

Director Dixon has submitted a grant-in-aid application on behalf of the Cultus Lake Volunteer Fire Department in order to provide a grant to the Firefighter's Association that can be used towards membership recognition activities in appreciation of the volunteer work and dedication that members provide their communities.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: Cultus Lake Fire Department

Mailing Address: 4165 Columbia Valley Road

Cultus Lake BC V2R 5B5

Email Address(es): _____

Contact(s):

_____ Name	_____ Telephone/Fax Number
_____ Name	_____ Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

A Grant in Aid for appreciation of the time and dedication of the volunteer Fire Fighters

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

Any activity that is intended to show appreciation or thanks to the members for their volunteer work.

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

Showing appreciation builds morale and develops positive attitudes. It also will continue to build positive relationships with the Area H Fire Departments.

Amount of Grant Requested: \$ 1,000

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Jaye Director - Area H

Signature of Authorized Signatory and Title

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-11-14
File No: 1850-20 / 002

Subject: 2019 Grant-In-Aid Request – Cultus Lake Community and Events and Engagement Committee, Electoral Area “H”

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Cultus Lake Community and Events Engagement Committee with the grant being funded from the Electoral Area “H” grant-in-aid budget to help offset the costs of the annual community Christmas event.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the Electoral Area Grant-In-Aid Policy under the “Activities/ programs which are accessible to a large portion of the electoral area” option.

DISCUSSION

The Cultus Lake Community and Events Engagement Committee’s purpose is to create experiences that promote community spirit and pride within Cultus Lake Park with activities that are meant for residents and non-residents.

The Committee is requesting a \$2,000 grant-in-aid to provide funds to help offset the costs of hosting the annual Cultus Lake Christmas event.

Director Dixon is in support of providing a \$2,000 grant-in-aid in regards to this request in keeping with the level of funding provided in 2018 and in recognition of the \$3,500 grant provided earlier this year to the Community and Events Engagement Committee.

COST

The \$2,000 cost will be funded from the Electoral Area "H" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

The Cultus Lake Community and Events Engagement Committee have submitted a grant-in-aid application seeking financial support for their hosting of the annual community Cultus Lake Christmas event running November 29 & 30.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: CULTUS LAKE PARK
Mailing Address: 41105 COLUMBIA VALLEY HWY
CULTUS LAKE, BC V2R 5B5
Email Address: bonny.bryant@cultuslake.bc.ca

Contact: BONNY BRYANT 604-847-2040
Name Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

PLEASE SEE ATTACHMENT

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

PLEASE SEE ATTACHMENT

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

PLEASE SEE ATTACHMENT

Amount of Grant Requested: \$ ██████ \$2,000

****Please note:** grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

B. Bryant
Signature of Authorized Signatory and Title

Amount Approved:

Date:

Signature of Electoral Area Director

Please return completed form by fax or e-mail to: Fax: 604-702-5043 (Finance Dept.); Email: info@fvrd.bc.ca; or to your Electoral Area Director.

Eligibility

The Cultus Lake Park Community Events and Engagement Committee is a community/volunteer committee led by Cultus Lake Park Board Chair, Joe Lamb.

The Cultus Lake Park Board is the governing body for Cultus Lake Park.

<https://www.cultuslake.bc.ca/cultus-lake-park-governance/>

Application Summary**Project or purpose for which you require assistance.**

Cultus Lake Christmas is an annual community event that is open to the public. It is set to be held on November 29 & 30, 2019 and includes a range of family-friendly activities including the arrival of Santa Claus and the opportunity for children to meet and give him their holiday gift wishes. It also has the lighting of the holiday lights in the Park, a children's colouring contest, a bonfire (managed by the Cultus Lake Volunteer Fire Department), free parking (by donation), live Christmas music, and an artisan gift market.

This highly popular event (an estimated 3,000 people attended the 2018 event, and that number is expected to increase substantially in 2019) provides the opportunity for residents of Cultus Lake Park and the FVRD, along with visitors to the region, to visit Cultus Lake Park outside of the highly popular summer season – and to enjoy family-friendly fun during the winter holiday season.

This event also provides the opportunity to visit Cultus Lake Park throughout December to enjoy the Park illuminated at night with the beauty of the holiday lights.

Statement as to how these funds will benefit the community.

Cultus Lake Christmas is a family-friendly community event that helps to build strong relationships among the residents of Cultus Lake Park and the greater community of the FVRD. This grant will benefit the FVRD community by providing the opportunity for people to come together, to spend time with their children and grandchildren, and to connect with one another in a fun, lively and safe environment surrounded by the beauty of Cultus Lake Park, all decked out for the holiday season.

In addition, it encourages visitors to come to Cultus Lake Park during the off-season, showcasing the beauty of the area and the region in less busy months – helping to promote visits to the area outside of the highly popular and very busy summer months.

To: CAO for the Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2019-11-14
File No: 3920-20

Subject: Deroche Water Service Amendment Bylaw - Requisition

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

The Dewdney Alouette Regional District established the Deroche Water System Local Service Area in 1992. The service is funded through a combination of user fees and parcel taxes. While the annual parcel tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw. For this service that maximum is currently \$15,000.

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed parcel tax requisition of \$16,810 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum by an amount "less than or equal to 25%" as provided under BC Reg 113/2007 which exempts a Board adopted bylaw from Inspector approval under certain parameters.

The current maximum requisition is \$15,000, which increased by 25% would equal an amended maximum requisition of \$18,750. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2019 revised roll net taxable value for the service area is \$24,668,100. The proposed rate of \$0.76 per \$1,000 would calculate a maximum tax requisition of \$18,747.76 which is less than the 25% maximum allowable increase.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To be proactive and provide flexibility for tax requisition growth in the Deroche Water System Service Area, staff are proposing an amendment to the maximum requisition level that is included in the establishing bylaw.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1551, 2019**

A Bylaw to increase the requisition limit for the Deroche Water System Service Area

WHEREAS *Dewdney-Alouette Regional District Deroche Water System Local Service Area Establishment Bylaw No. 608-1992* was adopted on December 14, 1992;

AND WHEREAS the maximum annual requisition for the Deroche Water System Service Area is currently \$15,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 608-1992 by an amount less than or equal to 25% of the baseline value;

AND WHEREAS BC Reg 113/2007 exempts amendments to an establishing bylaw from inspector approval where the increase in maximum requisition under the bylaw is less than or equal to 25% of the baseline value;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019*.

2) ENACTMENTS

That *Dewdney-Alouette Regional District Deroche Water System Local Service Area Establishment Bylaw No. 608-1992* be amended by deleting Section 4 (b) in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw is an amount equal to that which could be raised by a property value tax rate of \$0.76/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS day of

READ A SECOND TIME THIS day of

READ A THIRD TIME THIS day of

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019* as adopted by the Board of Directors of the Fraser Valley Regional District on the

Dated at Chilliwack, BC this

Corporate Officer/Deputy

To: CAO for the Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2019-11-14
File No: 3920-20

Subject: Yale Water System Service Establishment Amendment - Requisition

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

The Townsite of Yale Water Supply and Distribution Local Service Area Conversion and Amendment Bylaw was adopted in 1999. The service is funded through a combination of user fees and parcel taxes. While the annual parcel tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw. For this service that maximum is currently \$25,000

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed parcel tax requisition of \$29,160 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum by an amount "less than or equal to 25%" as provided under BC Reg 113/2007 which exempts a Board adopted bylaw from Inspector approval under certain parameters.

The current maximum requisition is \$25,000, which increased by 25% would equal an amended maximum requisition of \$31,250. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2019 revised roll net

taxable value for the service area is \$15,326,975. The proposed rate of \$2.03 per \$1,000 would calculate a maximum tax requisition of \$31,113.76 which is less than the 25% maximum allowable increase.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To be proactive and provide flexibility for tax requisition growth in the Townsite of Yale Water System Service Area, staff are proposing an amendment to the maximum requisition level that is included in the establishing bylaw.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1552, 2019**

**A Bylaw to increase the requisition limit for the
Townsite of Yale Water Supply and Distribution Local Service Area**

WHEREAS *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Conversion and Amendment Bylaw No. 0292, 1999* was adopted on April 27, 1999;

AND WHEREAS the maximum annual requisition for the Townsite of Yale Water Supply and Distribution Local Service Area is currently \$25,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 0292, 1999 by an amount less than or equal to 25% of the baseline value;

AND WHEREAS BC Reg 113/2007 exempts amendments to an establishing bylaw from inspector approval where the increase in maximum requisition under the bylaw is less than or equal to 25% of the baseline value;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019*.

2) ENACTMENTS

That *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Conversion and Amendment Bylaw No. 0292, 1999* be amended by deleting Section 2 (g) in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw shall be an amount equal to that which could be raised by a property value tax rate of \$2.03/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS day of

READ A SECOND TIME THIS day of

READ A THIRD TIME THIS day of

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019* as adopted by the Board of Directors of the Fraser Valley Regional District on the

Dated at Chilliwack, BC this

Corporate Officer/Deputy

To: CAO for the Electoral Area Services Committee

Date: 2019-11-14

From: Tareq Islam, Director of Engineering & Community Services

File No: 2320-35

Subject: Memorandum of Understanding (MOU) between FVRD and BC Parks on Cultus Lake North and South Sewer Systems

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize its signatories to enter into a Memorandum of Understanding (MOU) between FVRD and BC Parks with respect to the Cultus Lake North and South Sewer Systems.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #1 Waste Management
Priority #2 Air & Water Quality

BACKGROUND

The Cultus Lake area in Electoral Area 'H' of the Fraser Valley Regional District (FVRD) offers significant cultural, recreational, economic, and ecological services. It is established on traditional territory of Aboriginal peoples; it provides many recreational opportunities to both year-round residents and high numbers of seasonal visitors; and the fertile soils in the area support significant agricultural activities. Cultus Lake itself is a highly valued ecological resource, and provides habitat for fisheries and other aquatic wildlife, including two species at risk. Because of these many valuable attributes, Cultus Lake has experienced increasing development over the years and the population in the area is projected to increase significantly.

Scientific studies spanning the last 80 years demonstrate the effects that anthropogenic and climate factors are having on water quality and nitrification of the lake. Sewage treatment to septic systems are not appropriate given the cumulative effects that all treatment systems, both private and public, are having on lake health. Conditions in the Cultus watershed warrant upgraded treatment standards to reduce loading and contamination from sewage effluent as one critical form of lake protection. The trend for lake health is very concerning and recent studies from the Department of Fisheries and Oceans signal the need for immediate actions and partnership-type investments to restore ecological values.

The testing we have completed along with the continued sampling that the FVRD is conducting demonstrates elevated water quality concerns. Septic sewer systems around the Lake including all provincial sewer systems in the campgrounds may prove inadequate to accommodate the seasonal spikes in population and sewage loading during the summer: local residents demand higher quality treatment and are willing to partner with the FVRD and BC Parks to meet Class A+ effluent (+ refers to additional removal of phosphorus).

The FVRD has a Liquid Waste Management Plan (LWMP) approved by the Minister of Environment in 2018 for the communities surrounding Cultus Lake. This LWMP identify two Class A+ sewer systems to be developed. One for the northside of the lake (Sunnyside Camp ground, Cultus Lake Park Board, Rachel Place, Soowahlie lands, and BC Parks Entrance Bay and Clear Creek) and one for the southside (Lindell Beach, Aquadel, Happy Trails, and BC Parks Parks Maple Bay). The communities affected in the North Side system have come together and are working collectively to partner in a Class A+ system. The system will be built to accommodate BC Parks.

There is a new Waste Water Treatment Plant slated to be completed at the south side of the Lake which would serve the new Aquadel subdivision. However, the plant does not have capacity to accommodate Lindell Beach, Happy Trails, and BC Parks in the future. Additional field will be required to dispose treated effluent and based on a feasibility study that was completed by FVRD indicates that an active partnership of BC Parks for disposal fields would be beneficial for all parties. Without the active partnership of BC Parks this process remains stalled and opportunities to share resources reduce costs and improve lake health are being jeopardized by the lack of working collectively.

DISCUSSION

A partnership between FVRD and BC Parks will reduce public health risks for lake water quality and will restore ecological values by implementing an expanded service area, and to commit (as a partnership) to provide a fair share of the cost, including monies, land or similar contributions, to facilitate and fund the implementation of a community service operated by the FVRD.

COST

No cost to FVRD

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported. Any future service area expansion to include BC Parks will allow for a greater connection base for which costs can be spread over.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported. This MOU establishes a formal written commitment from the Province to support Cultus Lake health and future contributions toward public infrastructure.



MEMORANDUM OF UNDERSTANDING

BETWEEN:

Fraser Valley Regional District
45950 Cheam Avenue
Chilliwack, BC
V2P 1N6

herein referred to as "FVRD"

AND:

Ministry of Environment
Parks and Protected Areas Division,
South Coast Region

herein referred to as "BC Parks"

together referred to as the "Parties"

I. PURPOSE

This Memorandum of Understanding (MOU) creates and defines the stewardship relationship between the FVRD and the Ministry of Environment, South Coast Region, for the purpose of the conservation of Cultus Lake. This will take place through the responsible disposal of sewage and regular lake water quality monitoring.

II. WHEREAS

The preferred method of responsibly disposing of sewage in the Cultus Lake area will be to develop community sewage treatment systems that achieve Class A+ effluent quality.

BC Parks will connect to the local service area for the sewage treatment systems after the existing BC Parks' septic systems have reached end of life.

II. COMMITMENTS

To this end, the FVRD and BC Parks agree to work cooperatively for the benefit of Cultus Lake and the people of British Columbia.

BC Parks commits to:

- Work with Environmental Protection Division of the Ministry of Environment and Climate Change Strategy to pursue adding Cultus Lake to the province-wide lake monitoring network.
- Pursue cost-sharing with FVRD for Cultus Lake water quality monitoring.
- When BC Parks is ready to connect to the local service area system, seek funding to contribute to the cost of a preliminary design study to detail the location, processes, quality parameters and facility requirements of sewage treatment plants for both north and south communities and their associated provincial campgrounds. Funding contributions from BC Parks would be proportional to usage and flow associated with BC Parks campgrounds.
- Seek funding to provide capital contributions to meet BC Parks fair share (based on usage and flow) of the costs to facilitate the implementation of a community sewer system operated by the FVRD.
- Upon request and when possible, meet FVRD representatives to discuss projects.

FVRD commits to:

- Cost-share with BC Parks for Cultus Lake water quality monitoring.
- Implement an elector assent process to establish an expanded service area for sewage treatment, including BC Parks.
- Shared funding to contribute to the cost of a preliminary design study to detail the location, processes, quality parameters and facility requirements of

sewage treatment plants for both North and South communities and their associated provincial campgrounds.

- Operate North and South community sewage treatment plants that will service BC Parks when existing septic systems have reached end of life.

III. ADMINISTRATION

BC Parks designates Jennie Aikman, jennie.aikman@gov.bc.ca as its official representative of this MOU.

The FVRD designates Tareq Islam, tislam@fvr.ca as its official representative to BC Parks for the purposes of this MOU.

These representatives will be the spokespersons for all matters relating to this agreement and for the day-to-day coordination of activities involving the two parties. These designates may be changed at any time upon agreement of the parties.

BC Parks will send a copy of all written correspondence directed to **Tareq Islam** to: **tislam@fvr.ca**.

IV. TERMS OF MOU:

- The duration of this MOU is for 5 years commencing on January 1, 2020 and ending on December 31 2025 inclusive.
- Following this term the MOU may be reviewed and extended by both parties.
- This MOU is intended to indicate the Parties' intention to work together. It is not intended to be a legally binding agreement.
- Either party may terminate this MOU at any time upon giving 60 days written notice.

Tareq Islam
Director of Engineering and Community
Services
Fraser Valley Regional District

Jennie Aikman
Regional Director, South Coast Region
BC Parks, Ministry of Environment

Date

Date

DRAFT

To: CAO for the Electoral Area Services Committee

Date: 2019-11-14

From: Julie Mundy, Planning Technician

File No: 3090-20 2019-29

Subject: Application for Development Variance Permit 2019-29 to reduce the interior side setback for an accessory building at 46594 Chilliwack Lake Road, Electoral Area E

RECOMMENDATION

THAT the Fraser Valley Regional District (FVRD) Board issue Development Variance Permit 2019-29 for 46594 Chilliwack Lake Road, to reduce the side setback from 7.6 metres (25 feet) to 1.0 metres (3.3 feet), clear to sky, to authorize existing additions to an accessory building, subject to consideration of any comments or concerns raised by the public

AND THAT the Fraser Valley Regional District Authorize its signatories to execute all legal instruments associated with this application.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

The property owner has applied for a Development Variance Permit to reduce the side lot line setback for already constructed additions to an accessory building. The additions were constructed without building permits, and the property owner is now trying to clean up the property and legitimize the construction. The property is within Electoral Area E and is subject to Zoning Bylaw 66.

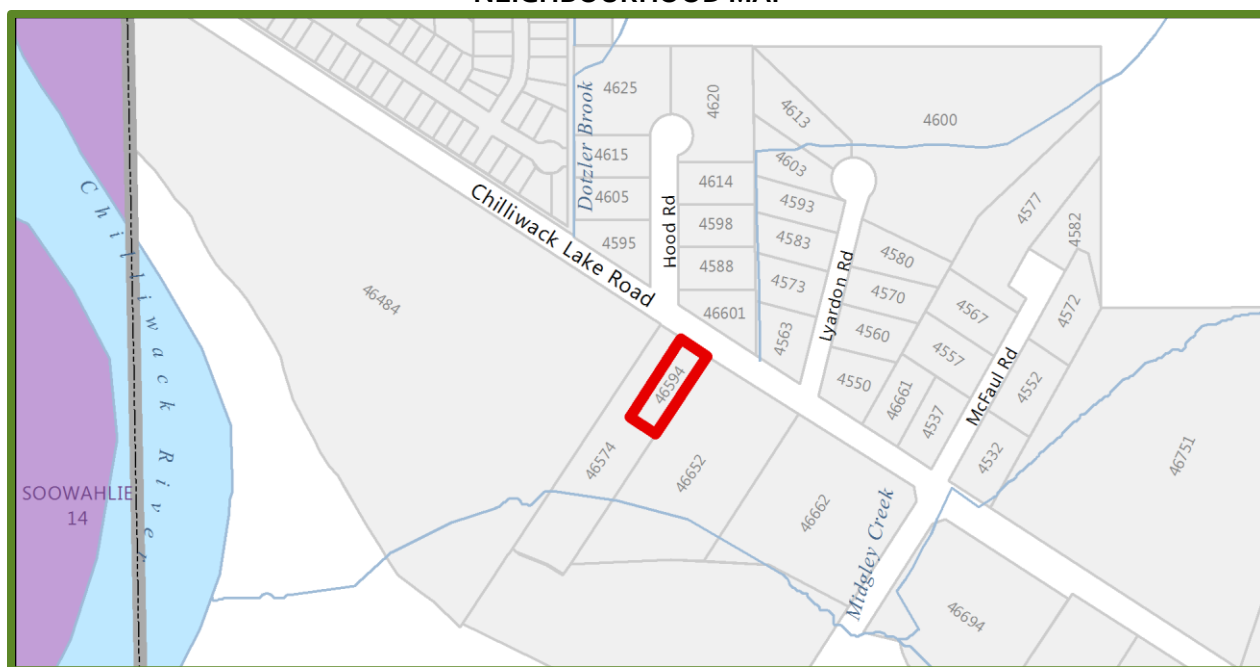
This application was on the October EASC agenda, where it was referred back to staff for further consideration. The applicant has since offered a covenant which restricts the uses in the accessory building to residential storage, parking, and hobby uses.

ADJACENT ZONING & LAND USES		
North	^	Urban Residential (RS-1), Single-Family Homes
East	>	Agricultural (Ag-1), Single-Family Homes
West	<	Mobile Home Park (RMH), Mobile Home Park - Chilliwack River Estates
South	v	Agricultural (Ag-1), Single-Family Homes

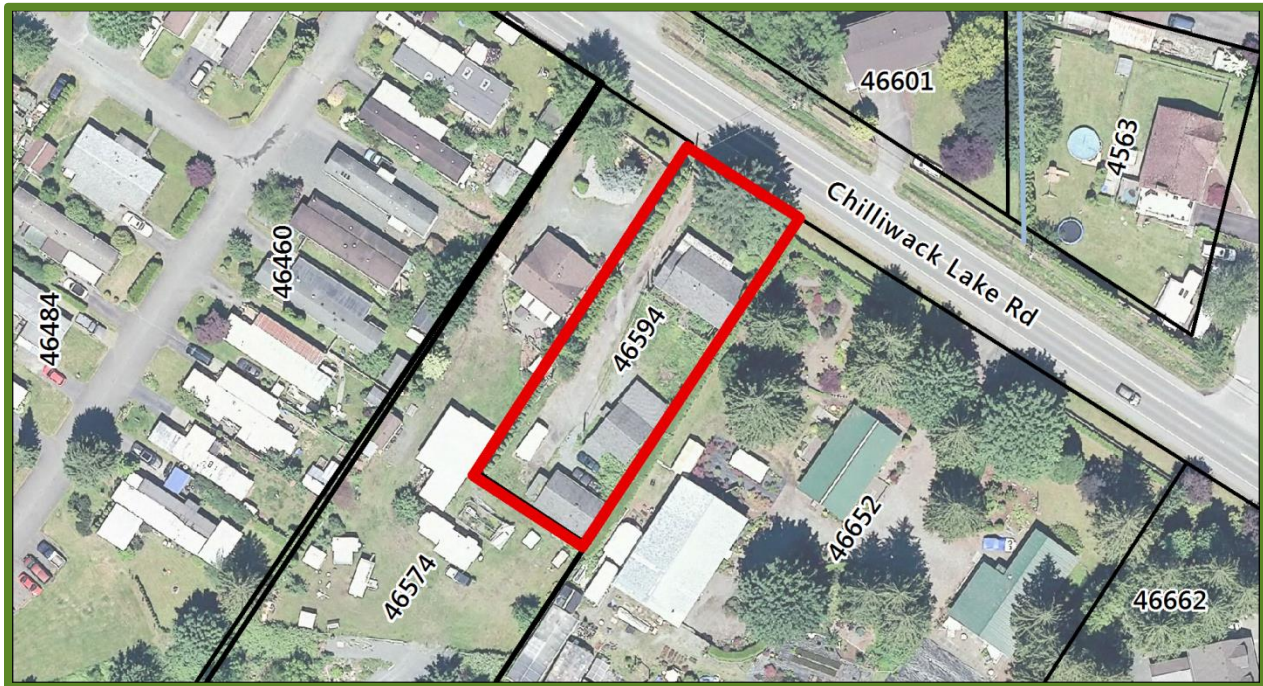
PROPERTY DETAILS

Electoral Area	E		
Address	46594 Chilliwack lake Road		
PID	000-547-948		
Folio	733.01248.100		
Lot Size	0.365 acres		
Owner	Steve & Allison Claydon	Agent	N/A
Current Zoning	Agricultural (Ag-1)	Proposed Zoning	No change
Current OCP	Residential Limited Use (RL)	Proposed OCP	No change
Current Use	Residential	Proposed Use	No change
Development Permit Areas	DPA 2-E (Chilliwack River Hazards) and DPA 5-E (RAR)		
Agricultural Land Reserve	No		

NEIGHBOURHOOD MAP



PROPERTY MAP



DISCUSSION

Existing Structures

There is currently a house and two accessory buildings on the property which were constructed prior to the adoption of Zoning Bylaw 66 in 1976. The structures are permitted under the zoning bylaw, however, they do not meet required setbacks and are considered legally non-conforming. This means the structures are permitted to remain where they are, but are not permitted to be expanded in a way that increases non-conformity with the zoning regulation.

Bylaw Enforcement

The property is currently in bylaw contravention for construction without building permits. In 2012, the shop was expanded with an enclosed lean-to on the northern side and an enclosed electrical room on the southern side. A Notice on Title (Section 57 of the *Community Charter*) was registered to the property title in April 2018 due to unresolved bylaw enforcement. The property owner is now taking steps to remedy the contravention, and has applied for the necessary permits, including a development variance permit and two building permits (BP14609 and BP014610).

Variance Request

The applicant is seeking to reduce the side lot line setback from 7.6 metre (25 feet) to 1.23 metres (4 feet) for the building, and from 7.6 metres (25 feet) to 1.03 metres (3.37 feet) for the eaves of the building. This is a relaxation of 6.57 metres (21.6 feet) to the building eaves.

Interior Lot Line Setback (measured to eaves)	
Required (zoning)	7.6 metres (25 feet)
Proposed	1.03 metres (3.37 feet)
Requested Variance	6.57 metres (21.6 feet)

Applicant Rationale

The applicant provides the following reasons to support the variance request 1) the additions are aligned with existing construction on the property; 2) the additions have new siding to make the shop appear uniform; and 3) the addition at the rear of the garage is required to house the electrical supply for the property. Furthermore, the required setback of 7.6 metres from the side lot line leaves a strip of only 6 metres (20 feet) in the centre of the property where buildings can be sited. See Appendix A.

If the variance is not granted, the applicant would be required to remove both additions to the shop. Removal of the addition housing the electrical room would require the electricity for the entire property to be re-configured. The legally non-conforming garage, which is 1.3 metres (3.7 feet) from the property line, would be permitted to remain on site. See Appendix A.

Electrical Requirements & Intended Use

In 2013, the property owner brought a 400 Amp power supply to the property. For context, a house or residential shop each typically uses 100 Amps, and 200 Amps is sufficient to power a welding shop. For safety reasons, BC Hydro requires 400 Amp power to be housed in a separate electrical room. On the subject property, 100 Amps goes to the house, 100 Amps goes to an accessory building, and 200 Amps supplies the shop in question. The amount of power on the property exceeds the requirements of most residential uses.

There is a concern that the amount of on-site power could be used for non-permitted uses. The power supply was originally brought in to facilitate the growing of medical marijuana in the shop, which is not a permitted use in a residential structure. The property owner advises that the intended use of the shop is for residential storage only, and that there has not been marijuana or a Health Canada growing licence associated with the property for several years. On a recent site inspection (May 2019), FVRD Building Staff indicated that this use was no longer present in any of the structures.

The 400 Amp power could be removed from the site. This would result in a significant cost to the property owner. It may not be warranted on the basis of safety, as the electrical components were inspected by Technical Safety BC. On the other hand, the power supply could support uses that would be inappropriate to locate 1 metre from the property line.

Restrictive Covenant

To address land use concerns, the property owner has offered a covenant which restricts the uses in the accessory buildings to residential parking, storage, and hobby uses. The covenant will be registered to the property title if the variance is granted.

Building Permits

Two building permit applications have been submitted to address construction on the property. FVRD staff are currently reviewing the applications for completeness and compliance with the BC Building Code. The building department has not identified any building code concerns with the reduced lot line setback.

Neighbourhood Notification and Input

All property owners within 30 metres of the property will be notified by the FVRD of the Development Variance Permit application and be given the opportunity to provide written comments or to attend the Board meeting to state their comments. FVRD staff have encouraged the applicant to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date no letters of support or objection have been submitted.

COST

The \$350 application fee has been paid by the applicant.

CONCLUSION

The property owner is attempting to resolve a bylaw enforcement file and to legitimize the construction of additions to a shop. On one hand, the additions are aligned with the existing house and accessory buildings on the property. If the shop is used for its intended purpose, the impact to neighbouring properties is anticipated to be minimal. On the other hand, the overbuilt electrical system raises concerns about potential uses on the property that are not appropriate to be located within 1 metre of the property line, and that could impact neighbouring properties. The property owner has offered a restrictive covenant outlining permitted uses in the in the accessory building to address these concerns.

Staff recommend that the FVRD Board consider Development Variance Permit 2019-29 to reduce the side lot line setback for 46957 Chilliwack Lake Road, subject to the consideration of any comments or concerns raised by the public.

Option 1 – Issue

If the Board wishes to approve the application the following motion would be appropriate:

MOTION: THAT the FVRD Board issue Development Variance Permit 2019-29 to reduce the side setback from 7.6 metres (25 feet) to 1.0 metres (3.3 feet), clear to sky, to authorize existing

additions to an accessory building, subject to consideration of any comments or concerns raised by the public

Option 2 - Refuse

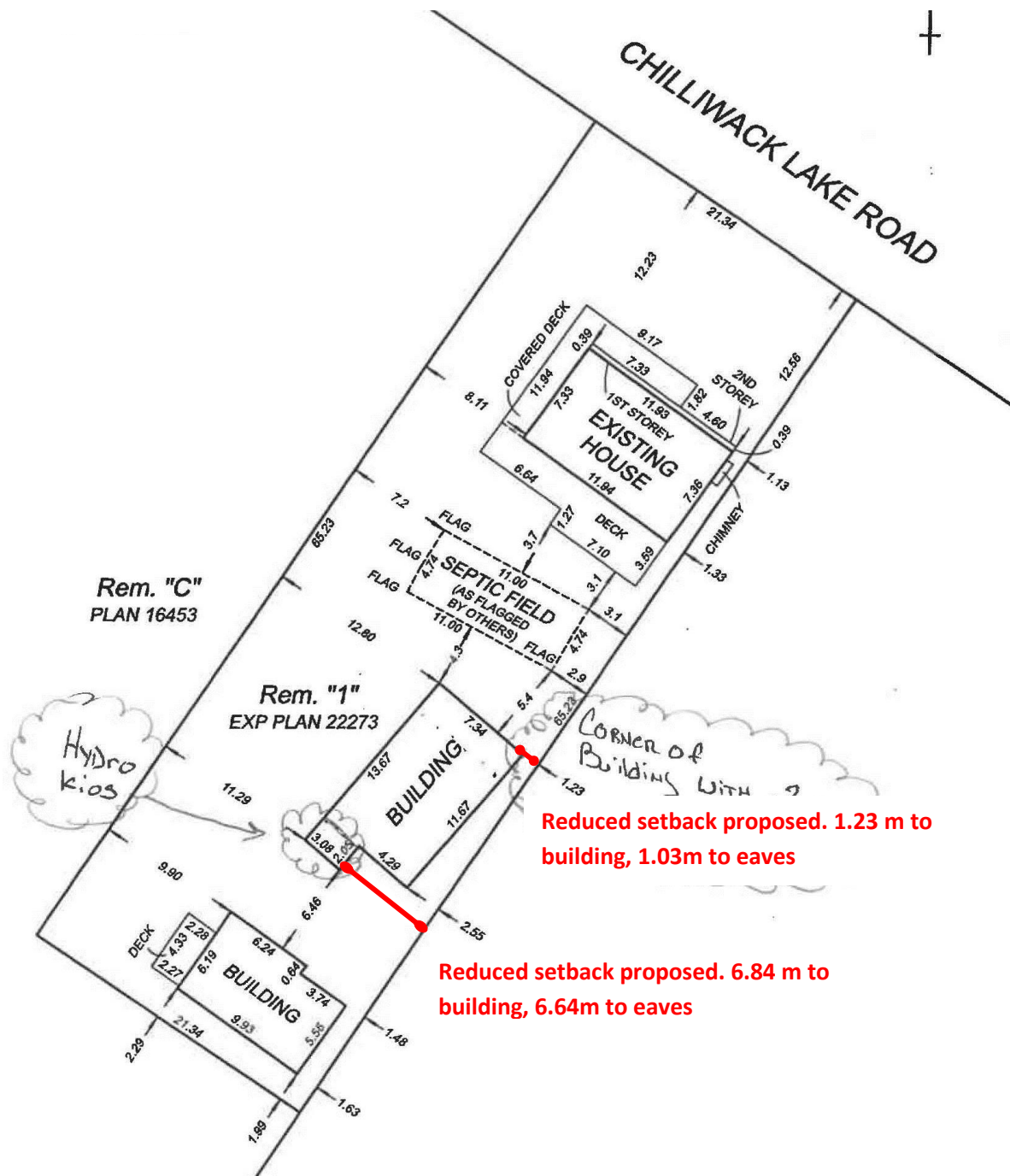
If the Board wishes to refuse the application, the following motion would be appropriate:

MOTION: THAT the FVRD Board refuse Development Variance Permit 2019-29 for the property at 46594 Chilliwack Lake Road, Electoral Area E

COMMENTS BY:

Graham Daneluz, Director of Planning & Development:	Reviewed and supported
Mike Veenbaas, Director of Financial Services:	No further financial comments
Jennifer Kinneman, Acting Chief Administrative Officer:	Reviewed and supported.

Appendix A Site Plan





SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of \$ 350.00 as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address 46594 Chilliwack Lake Rd PID _____

Legal Description Lot _____ Block _____ Section _____ Township _____ Range _____ Plan _____

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's
Declaration

Name of Owner (print)	Signature of Owner	Date
Steve Clayton		Aug 15/19
Name of Owner (print)	Signature of Owner	Date
Allison Clayton		Aug 15/19

Owner's
Contact
Information

Address <u>12395 - 204B St</u>		City <u>Maple Ridge</u>	
Email		Postal Code	
Phone <u></u>	Cell <u></u>	Fax <u></u>	

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes

☐

no

☒

30 metres of the high water mark of any water body

yes

☐

no

☒

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes

☐

no

☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes

☐

no

☒

I don't know

☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

46594 Chilliwack Lake Road

Hydro kio

- Existing Power Poles Where deemed un-Safe Due to the Power Poles Cracked + Rotten. The Decision Was Made to Replace All Power Poles AND Bring New Power In. the Location of the Shop Being Central on the property Was Best Suited for the location to Support Power Throughout the property. kio was Built, New Poles Installed, Inspection + Installed By Hydro
- New Power to Main House
- New Power to Shop.

Garage lean too

- During the Construction of the kio we Had Equipment + Crew ON-Site We Decide to Build the lean to for Additional Storage Space. East Side of Shop Was Chosen Due to the fact the kio was Built on the West Side AND it Did Not Make Sense Because of Room + Location of original Farm House, the lean to Would of Been to Close. The entire Shop + kio Had New Siding Installed + Make it Look Uniformed.

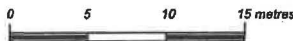
Thank you
Steve Claydon
Allison Claydon.

B.C. LAND SURVEYOR'S LOCATION CERTIFICATE

ON PARCEL "1", (EXPLANATORY PLAN 22273), EXCEPT:
PART IN SRW PLAN 39017, LOT "C", DISTRICT LOT 496,
GROUP 2, NEW WESTMINSTER DISTRICT, PLAN 16453

CIVIC ADDRESS 46594 CHILLIWACK LAKE ROAD
CHILLIWACK RIVER VALLEY, B.C.

SCALE = 1: 300

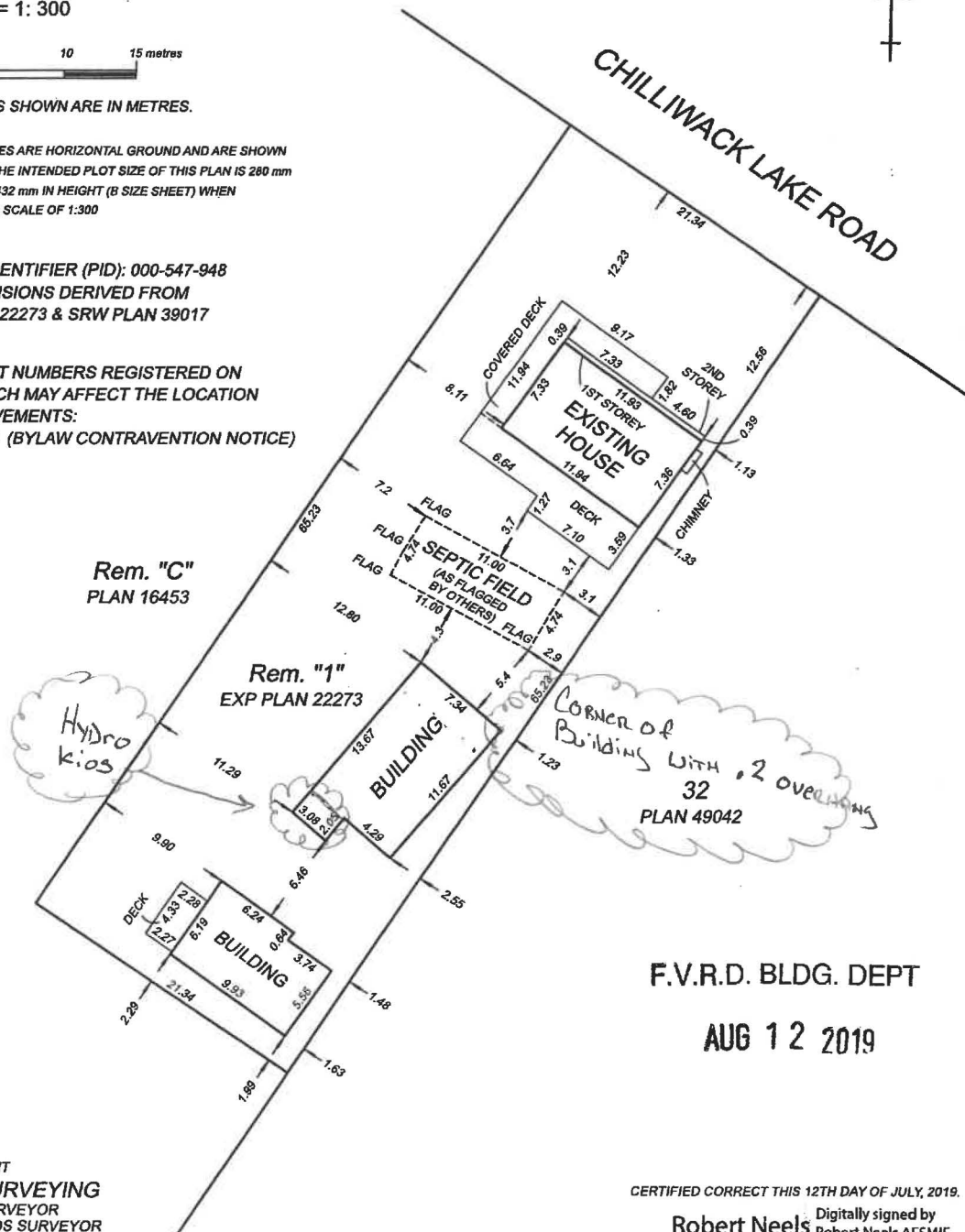


DISTANCES SHOWN ARE IN METRES.

ALL DISTANCES ARE HORIZONTAL GROUND AND ARE SHOWN
IN METRES. THE INTENDED PLOT SIZE OF THIS PLAN IS 280 mm
IN WIDTH BY 432 mm IN HEIGHT (B SIZE SHEET) WHEN
PLOTTED AT A SCALE OF 1:300

PARCEL IDENTIFIER (PID): 000-547-948
LOT DIMENSIONS DERIVED FROM
EXP. PLAN 22273 & SRW PLAN 39017

DOCUMENT NUMBERS REGISTERED ON
TITLE WHICH MAY AFFECT THE LOCATION
OF IMPROVEMENTS:
CA6784764 (BYLAW CONTRAVENTION NOTICE)



F.V.R.D. BLDG. DEPT

AUG 12 2019

© COPYRIGHT
NEELS SURVEYING
B.C. LAND SURVEYOR
CANADA LANDS SURVEYOR
12 - 8465 Harvard Place
PO Box 29
Chilliwack, B.C. V2P 6J1
TEL. (604) 795-7397
FILE No. 19-14BLC

THIS PLAN WAS PREPARED FOR BUILDING AND SEPTIC FIELD LOCATION PURPOSES
AND IS FOR THE EXCLUSIVE USE OF OUR CLIENT, STEVE CLAYDON.
THIS DOCUMENT SHOWS THE RELATIVE LOCATION OF THE STRUCTURES AND
FEATURES WITH RESPECT TO THE BOUNDARIES OF THE PARCEL DESCRIBED ABOVE.
THIS DOCUMENT SHALL NOT BE USED TO DEFINE PROPERTY LINES OR PROPERTY CORNERS.

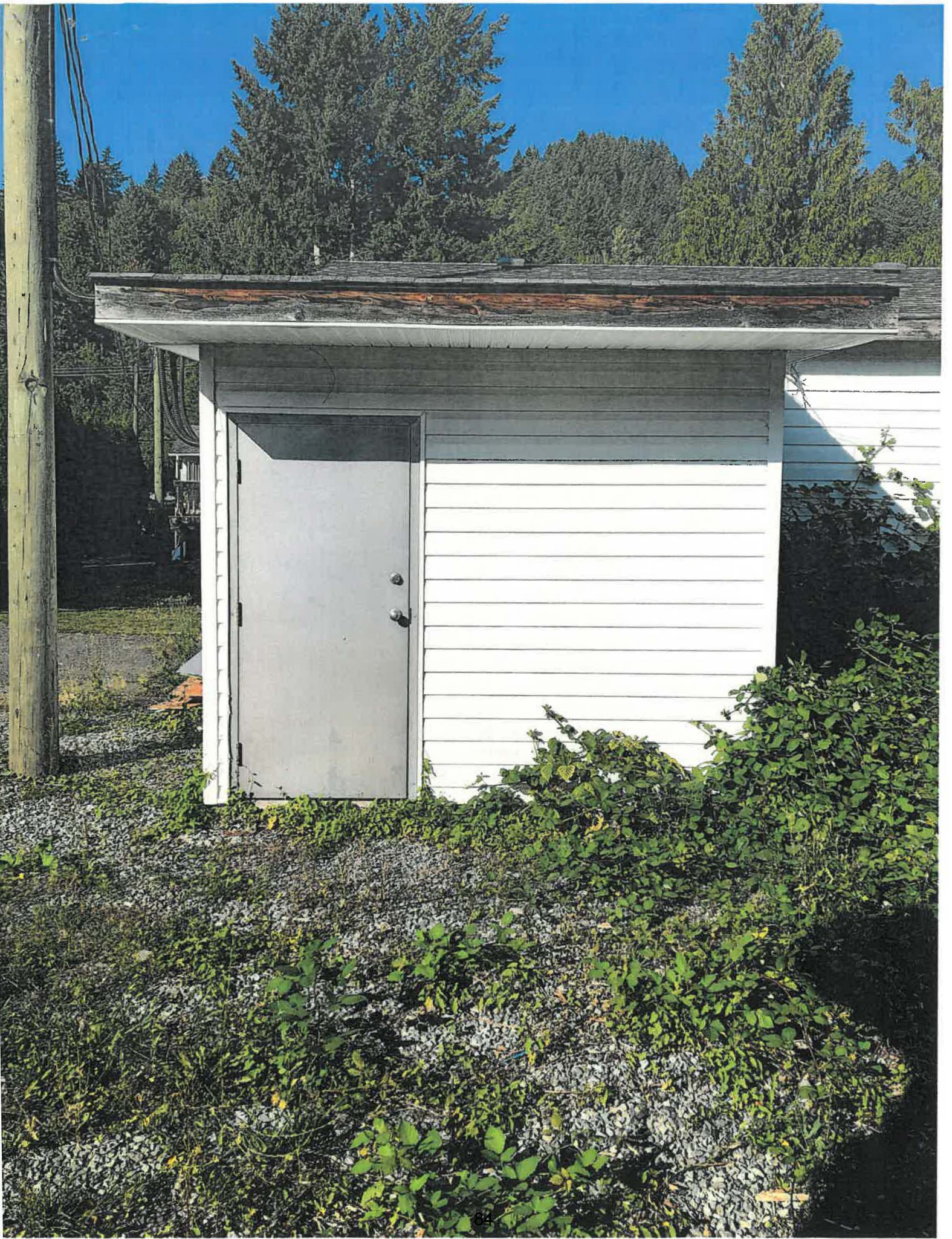
CERTIFIED CORRECT THIS 12TH DAY OF JULY, 2019.

Robert Neels
AFSMIF
Digitally signed by
Robert Neels AFSMIF
Date: 2019.07.25
08:41:55 -07'00'

ROBERT J. NEELS, BCLS, CLS

THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY SIGNED AND SEALED.

ALL RIGHTS RESERVED. NO PERSON MAY COPY, REPRODUCE, TRANSMIT OR ALTER
THIS DOCUMENT IN WHOLE OR IN PART WITHOUT THE CONSENT OF THE SIGNATORY.
THE SIGNATORY ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY DAMAGES
THAT MAY BE SUFFERED BY A THIRD PARTY AS A RESULT OF ANY DECISIONS MADE,
OR ACTIONS TAKEN BASED ON THIS DOCUMENT.







FRASER VALLEY REGIONAL DISTRICT DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2019-29

Folio No. 733.01248.100

Issued to: Steven & Allison Claydon

Address:

Applicant: Steven & Allison Claydon

Site Address: 46594 Chilliwack Lake Road, Area E

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

PARCEL 1 (EXPLANATORY PLAN 22273) EXCEPT PART IN STATUTORY RIGHT OF WAY
PLAN 39017 LOT C DISTRICT LOT 496 GROUP 2 NEW WESTMINSTER DISTRICT
PLAN 16453

PID: 000-547-948

LIST OF ATTACHMENTS

Schedule "A": Location Map

Schedule "B": Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 - Division 9 of the *Local Government Act*.

BYLAWS SUPPLEMENTED OR VARIED

Zoning Bylaw for Electoral Area "E", 1976 of the Regional District of Fraser Cheam is **varied** as follows:

Division 4, Section 4.3.1 (b), the side property line setback is reduced from 7.6 metres (25 feet) to 1.23 metres (4 feet), to the exterior walls of an accessory residential structure, and to 1.03 metres (3.37 feet) to the eaves of accessory residential structure.

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.
2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.

3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule "B".
4. All new construction shall be generally in compliance with Building Permit No. BP014609.
5. No uses other than residential accessory use shall be permitted in the shop identified in Schedule "B".

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 - Division 9 of the *Local Government Act*.
2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.
3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.
4. Nothing in this permit shall in any way relieve the developer's obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.
5. The Archaeology Branch of the Province of British Columbia must be contacted immediately at (250) 953-3334 if archaeological material is encountered on the subject property. Archaeological material is most likely indicated by dark-stained soils containing conspicuous amounts of fire-stained or fire-broken rock, artefacts such as arrowheads and other stone tools, or even buried human remains. If such material is encountered during demolition or construction, a Heritage Conservation Act Permit may be needed before further development is undertaken. This may involve the need to hire a qualified Archaeologist to monitor the work.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

- a. fail to complete the works required to satisfy the landscaping conditions contained herein,
- b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the

holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted: (a) an irrevocable letter of credit in the amount of: \$ <N/A>.
(b) the deposit of the following specified security: \$ <N/A>.

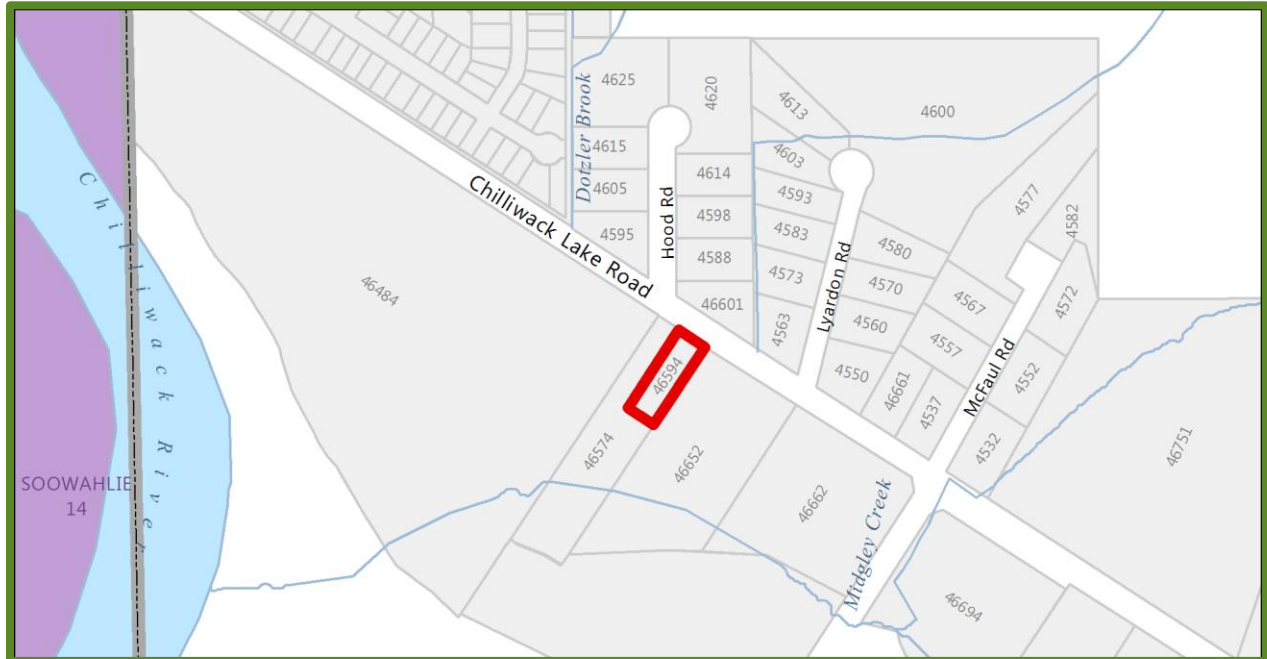
Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2019-29. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE <DAY> DAY OF <MONTH>, <YEAR>

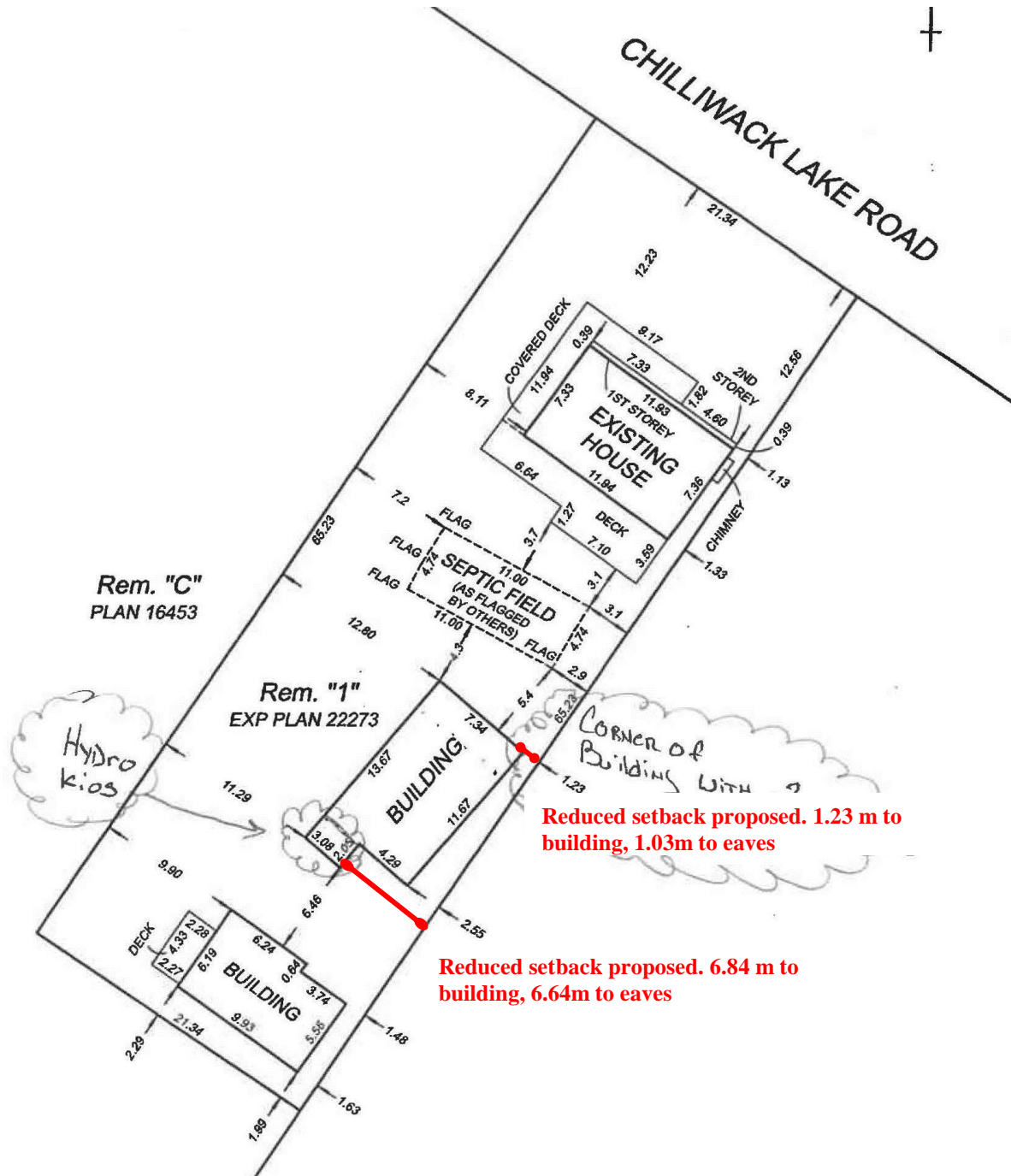
Chief Administrative Officer / Deputy

THIS IS NOT A BUILDING PERMIT

DEVELOPMENT VARIANCE PERMIT 2019-29
SCHEDULE "A"
Location Map



DEVELOPMENT VARIANCE PERMIT 2019-29
SCHEDULE "B"
Site Plan





To: CAO for the Electoral Area Services Committee

Date: 2019-11-14

From: David Bennett, Planner II

File No: 3320-20-2018-02238

Subject: Development Servicing Covenant associated with the Subdivision Boundary Adjustment proposal for Lot 20 Thompson Road, Electoral Area "D" and 51995 Nevin Road City of Chilliwack.

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider the following options for a development servicing covenant associated with the proposed subdivision of Lot 20 Thompson Road, Electoral Area "D" and 51995 Nevin Road City of Chilliwack as outlined in the corporate report dated November 14, 2019.

OPTION 1 **Accept**

THAT the Fraser Valley Regional District Board authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area "D";

OPTION 2 **Refuse**

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area "D";

OPTION 3 **Refuse with comment to the Provincial Approving Officer**

THAT the Fraser Valley Regional District Board refuse to authorize its signatories to execute a development servicing covenant relating to Subdivision File 3320-20-2018-02238 – two lot boundary adjustment of Lot 20, Thompson Road, Electoral Area "D";

AND THAT the Fraser Valley Regional District Board reply to the Ministry of Transportation and Infrastructure's referral of the proposed subdivision of Lot 20 Thompson Road, Electoral Area "D" and 51995 Nevin Road City of Chilliwack with concerns regarding the appropriateness of approving a cross-jurisdictional parcel.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

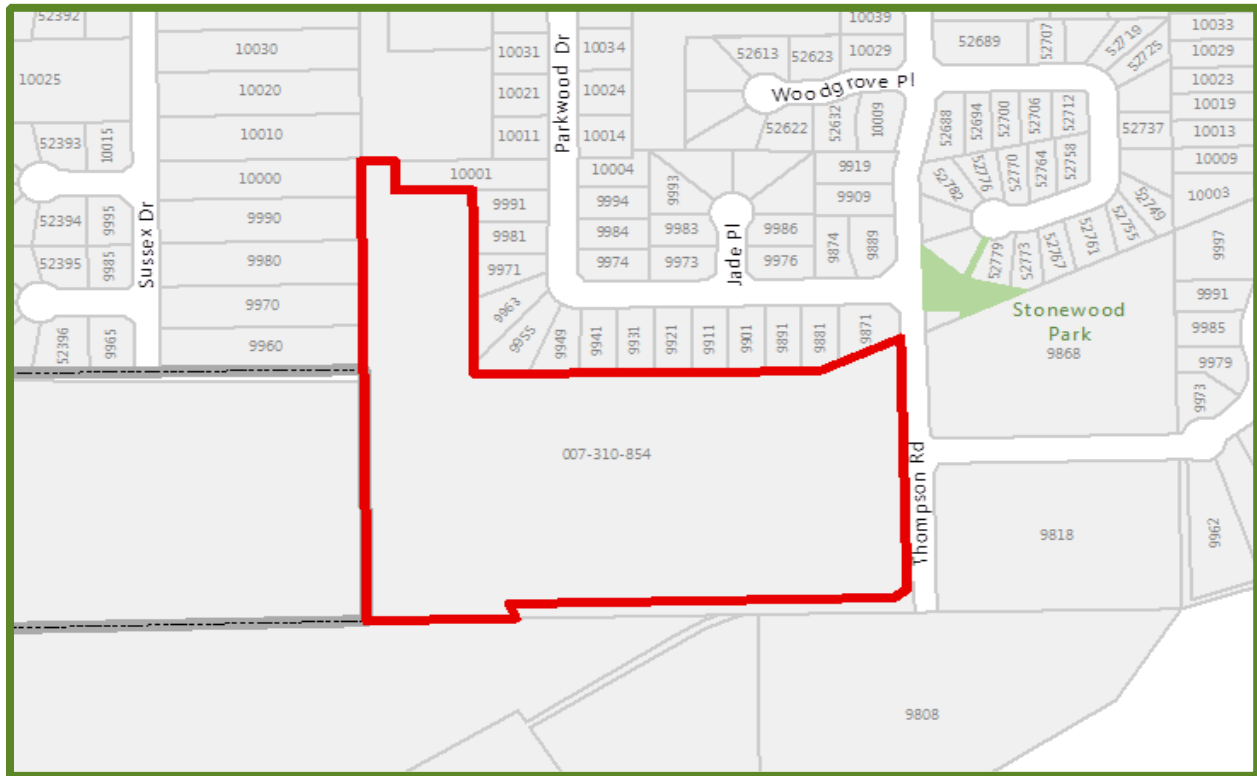
The FVRD received a subdivision referral from the Ministry of Transportation and Infrastructure by the owner of 51995 Nevin Road (City of Chilliwack) and Lot 20 Thompson Road (Electoral Area D).

The FVRD does not have subdivision approving authority. The Approving officers of the City of Chilliwack and the Province are responsible for this subdivision proposal.

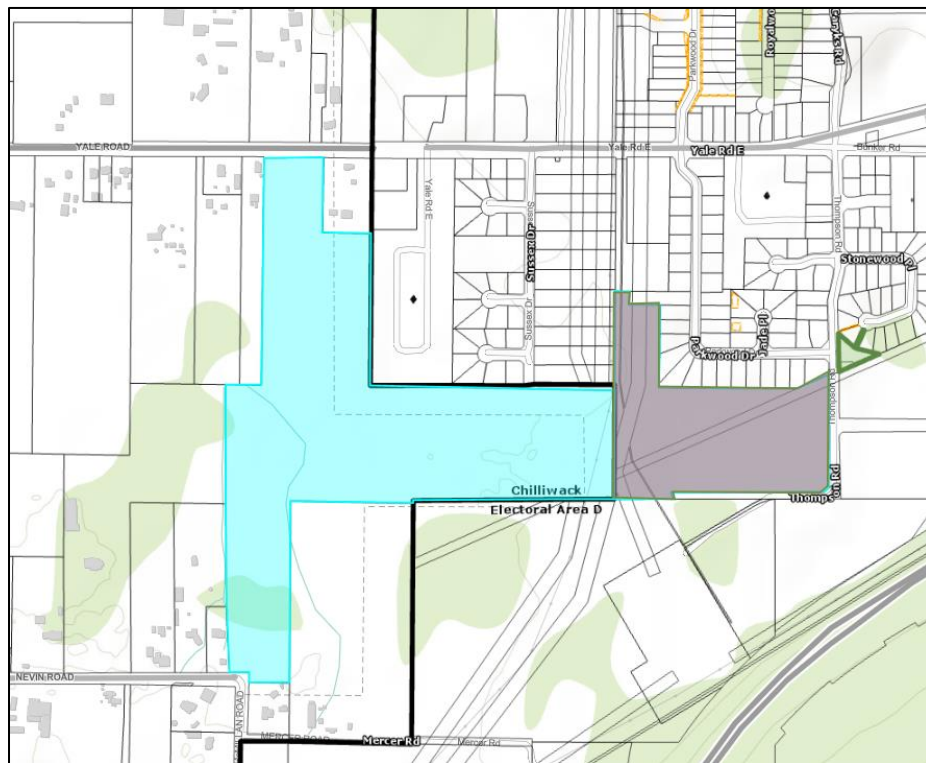
The proposed subdivision is not conventional, in that it would create a new cross-jurisdictional parcel. The parcel is proposed to be part within the City of Chilliwack and part within FVRD Electoral Area "D". The proposal involves a boundary adjustment between adjacent parcels, one on each side of the Electoral Area "D" and City of Chilliwack Boundary. The resulting subdivision would be that one parcel would straddle the City/FVRD boundary and the other would be entirely within the City of Chilliwack.

PROPERTY DETAILS			
Electoral Area		D	
Address		Lot 20 Thompson Road	
PID		007-310-854	
Folio		733.06635.040	
Lot Size		18.433 acres	
Owner	Nu-Found Ventures Ltd.	Agent	John Rimschneider
Current Zoning	Rural (R)	Proposed Zoning	No change
Current OCP	Suburban Residential (SR) & Agricultural Large Holding (AG-L)	Proposed OCP	No change
Current Use	Vacant land	Proposed Use	No change
Development Permit Areas		DPA 4-D	
Agricultural Land Reserve		Yes	
ADJACENT ZONING & LAND USES			
North	^	Suburban Residential 2 (SBR-2), Single-family Residential	
East	>	Country Residential (CR) & Rural 2 (R-2), Single-family Residential	
West	<	City of Chilliwack boundary & Single-family Residential	
South	v	Rural (R), BC Hydro Land	

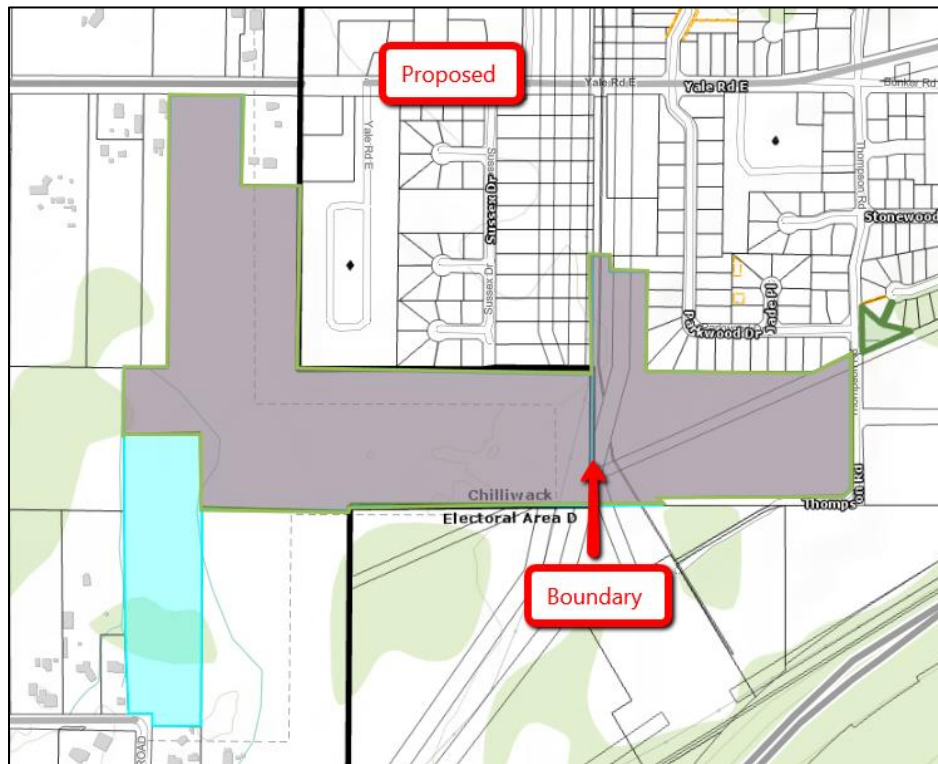
FVRD PROPERTY MAP



CURRENT PARCEL CONFIGURATIONS



PROPOSED SUBDIVISION LAYOUT



DISCUSSION

The proposed subdivision is not conventional, it involves the creation of a new split-zoned cross-jurisdictional parcel. The parcel is proposed to be part within the City of Chilliwack and part within FVRD Electoral Area "D".

The creation of parcels crossing the jurisdictional boundary is of concern because:

- It poses challenges for the administration of property assessments, taxation and regulation;
- It creates the potential for:
 - construction across the jurisdictional boundary;
 - confusion over which bylaws (with different regulations and administered by different jurisdictions) apply to different parts of the property; and,
 - FVRD or municipal services inadvertently crossing the jurisdictional boundary.
- In 1972, the township-electoral area boundary, as it was at the time, was adjusted to address problems with properties crossing the jurisdictional boundary in this location. At this time, there are no private properties that straddle the Area D-Chilliwack boundary.

- The creation of a parcel crossing the boundary may lead to more subdivisions crossing the boundary.
- The creation of properties that straddle the boundary may lead to calls for future boundary adjustment. These processes involve significant commitment of public resources and they should be driven by public considerations and not by private boundary adjustments.

The purpose of the Section 219 RESTRICTIVE covenant is to mitigate some of these issues.

Challenge created by a cross jurisdictional parcel	Solution
Buildings or Structures located over/across jurisdictional boundaries	Restrictive s.219 Covenant to prohibit construction within 7.6m (25ft) of the jurisdictional boundary.
Taxation	Creating two roll numbers, two assessments and two tax bills (solution from BC Assessment staff)
Cross-Jurisdictional water/sewer servicing	Restrictive s.219 Covenant to prohibit the extension of FVRD services (community water or community sewer) to any portion of the lands outside the FVRD jurisdictional boundary, prior to obtaining any required approvals or agreements for said service provisions from the City of Chilliwack.

Subdivision Preliminary Layout Approvals

Ministry of Transportation and Infrastructure

The Ministry of Transportation and Infrastructure issued a Preliminary Layout Approval letter dated October 1, 2019 for the proposed subdivision. The Provincial Approving Officer did not require a Municipal Boundary Adjustment to support the proposal.

City of Chilliwack

The City of Chilliwack issued a Preliminary Layout Approval letter dated August 13, 2019 for the proposed subdivision. The City's Approving Officer did not require a Municipal Boundary Adjustment to support the proposal.

FVRD Subdivision Review and Comment

The FVRD's role in subdivision approvals is to provide comments to the Approving Officer regarding compliance with FVRD bylaws and regulations. The proposed subdivision is consistent with FVRD bylaws and regulations. However, FVRD regulations don't anticipate the creation of a parcel across the electoral area-municipal boundary and this situation isn't contemplated by the regulations.

The FVRD provided referral comments to the Ministry of Transportation and Infrastructure in a letter dated September 24, 2019 in which FVRD staff recommended that a Municipal Boundary Adjustment should occur prior to the approval of the proposed subdivision. The Provincial Approving Officer did not make a Municipal Boundary Extension a condition of subdivision approval.

Review of Options:

Option 1. Accept. The FVRD accepts the offer of a covenant and partly mitigates the challenges of a cross jurisdictional parcel through restrictive covenant.

Option 2. Refuse. The FVRD does not accept the offer of a covenant and the subdivision may be approved as proposed by the Approving Officers.

Option 3. Refuse with Comment. The FVRD does not accept the offer of a covenant and responds to the Provincial Approving Officer with the concerns outlined in this report.

If the FVRD refuses the covenant, either the City's approving officer or the Provincial approving officer could be party to a similar agreement. Refusal of the covenant does not mean that the subdivision will be automatically refused by the approving officers.

COST

The costs associated with the registration of a restrictive covenant are borne by the developer.

CONCLUSION

FVRD staff outlined concerns with the creation of a cross jurisdictional parcel to the Provincial Approving Officer. A preliminary layout approval was issued and a Municipal Boundary Extension was not a condition of subdivision approval.

Subdivision Approval without a Municipal Boundary Extension or Covenant:

The Approving Officers may approve the proposed subdivision without requiring a Municipal Boundary Extension or the subject covenant. After the subdivision is approved, the City of Chilliwack may not initiate the Municipal Boundary Adjustment, or the Province may refuse a Municipal Boundary Adjustment. In either case, the City and the FVRD will be left with a split jurisdictional parcel.

There are no extenuating circumstances or public benefits associated with the proposed subdivision and it is therefore difficult to justify undertaking a Municipal Boundary Extension and the challenges created by a cross jurisdictional parcel may be partly mitigated through covenants.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services	Reviewed and supported
Graham Daneluz, Director of Planning & Development	Reviewed and supported
Mike Veenbaas, Director of Financial Services	No further financial comments
Jennifer Kinneman, Acting Chief Administrative Officer	Reviewed and supported.

To: CAO for the Electoral Area Services Committee

Date: 2019-11-14

From: David Bennett, Planner II

File No: 3320-20-2017-07445

Subject: Cash-in-lieu of Park dedication for proposed subdivision of 3636 Columbia Valley Road, Electoral Area "H".

RECOMMENDATION

THAT the Fraser Valley Regional District Board accept the offer of \$42,400.00 for the construction and maintenance and operation of the Cultus Lakeside Trail, subdivision file 3320-20-2017-07445, 3636 Columbia Valley Road, Electoral Area "H".

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #4 Tourism
Priority #5 Outdoor Recreation

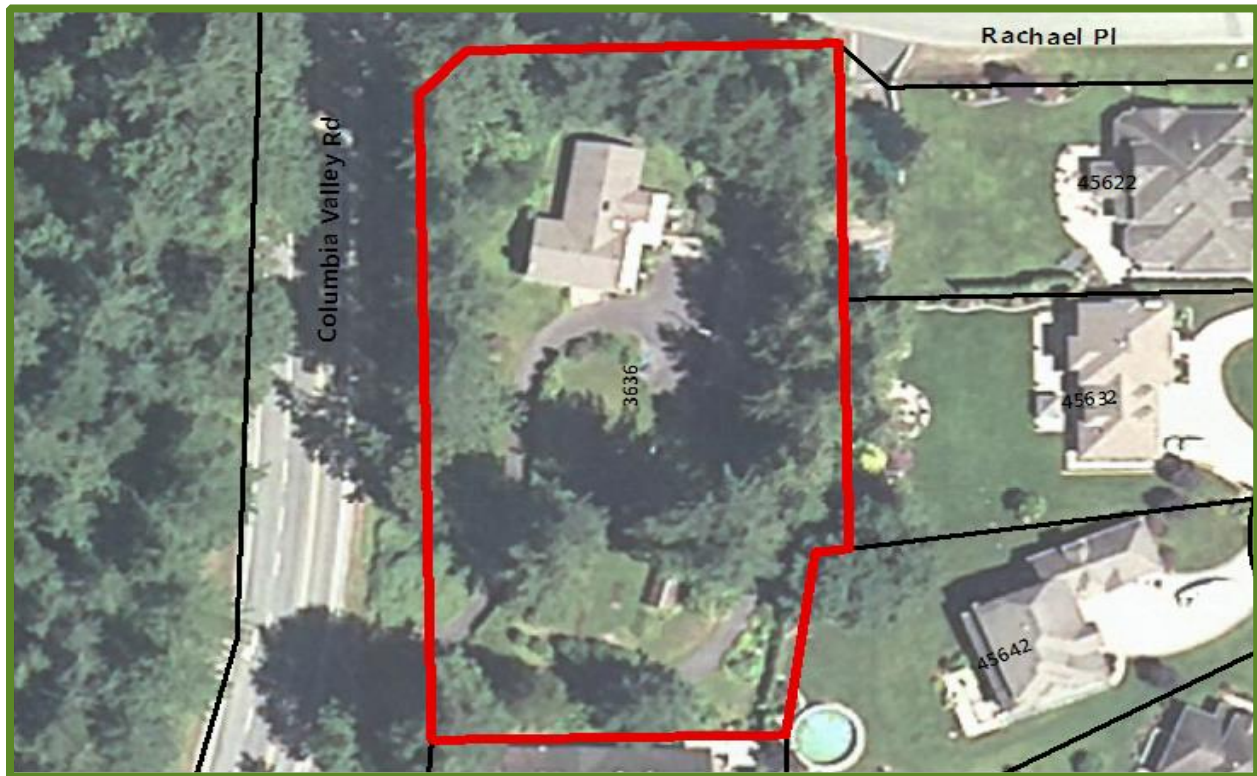
BACKGROUND

At the time of subdivision, developers who are subdividing land into more than three parcels are required to provide the Regional District with dedicated park land to a maximum amount of 5% of the total area of the lands being subdivided, cash-in-lieu of park dedication, or a combination of land and cash contribution. When providing a cash contribution, the value is based on the average market value of the land being subdivided as though the land is zoned to permit the proposed use. Section 510 of the *Local Government Act* regulates park dedication and options for park dedication. The offer of \$42,400.00 is based on the current BC Assessment value of \$848,000.00.

PROPERTY DETAILS			
Electoral Area	C		
Address	3636 Columbia Valley Road		
PID	023-888-644		
Folio	733.03803.019		
Lot Size	1.151 acres		
Owner	Chris & Shelley Olafson and Brad & Lisa Geary		
Current Zoning	Urban Residential (RS-1)	Proposed Zoning	No change
Current OCP	Suburban Residential (SR)	Proposed OCP	No change
Current Use	SFD	Proposed Use	Subdivision (x6 lots)
Development Permit Areas	DPA 5-E (RAR) – N/A		
Agricultural Land Reserve	No		

North	^	Urban Residential (RS-1) / Residential
East	>	Urban Residential (RS-1) / Residential
West	<	Park Reserve (P-2) / Park
South	v	Urban Residential (RS-1) / Residential

PROPERTY MAP



DISCUSSION

In Electoral Area "H", at this time, there is not a particular need for a small piece of parkland in the subject location, nor the immediate need to purchase lands for Park purposes as Electoral Area "H" contains Cultus Lake Park, and Cultus Lake Provincial Park. There is a need however to complete the Lakeside Trail and to maintain the existing sections of the Lakeside Trail. Therefore, the voluntary community amenity offer of cash for construction, operation and maintenance of the Lakeside Trail in-lieu of land and in lieu of cash for park purchase is appropriate.

This offer is based upon BC Assessment current valuation of the property, with proper zoning in place but without services installed, in accordance with the *Local Government Act*. The current 2018 BC Assessment Value is \$848,000.00. The property does not require rezoning prior to subdivision.

In the long term, it will be advantageous to have reserves for park land acquisition or land dedication for park purposes through the subdivision process. However, at this time there is not a need to acquire or improve the existing parks in the area; accordingly, staff recommend that the offer be accepted.

The FVRD Board previously accepted similar offers for the contributions towards the Lakeside Trail from subdivision developments at Aquadel Crossing and Creekside Mills.

COST

There are community benefits from this offer as the developer will be contributing towards the Lakeside Trail construction, operation and maintenance.

The FVRD Parks department is currently reviewing the financial implications, and funding mechanisms required for the operation and maintenance of the Lakeside Trail.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development Reviewed and supported

Mike Veenbaas, Director of Financial Services Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

October 23, 2019

Fraser Valley Regional District Planning Department
Attention: David Bennett
45950 Cheam Avenue
Chilliwack, B.C. V2P 1N6

RE: File 3320-20-2017-07445 Proposed 6 lot suburban residential bare-land strata subdivision of Lot 10, Section 30, Township 25, New Westminster District, Plan LMP34742, 3636 Columbia Valley Hwy, Cultus Lake, B.C.

Dear Mr. Bennett,

You have advised us that the Regional District has no need for additional park land at this time and that it is currently focussed on a more pressing need, being the provision and construction of public trails within the Regional District.

Accordingly, LMH 2017 Holdings Ltd. and CARK 2017 Holdings Ltd are prepared to offer a voluntary contribution towards the construction and installation of public trail amenities in the total of \$42,400. We have chosen the base the value of our amenity contribution on the equivalent amount which we would have had to pay for park land dedication. We believe this to be fair and equitable to both parties. In conjunction with the aforementioned amenity contribution, we propose that the Regional District agree, in accordance with section 941(6) (b) of the Local Government Act, that the fair market value of land required for park purposes in \$1.00.

For your information, we confirm that the 2019 B.C. Property Assessment for the property involved total \$848,000 providing for an amenity contribution of \$42,400. There are 6 lots created in the sub-division plan. The assessed value was prepared at a similar time as was the issuance of the approval from FVRD.

We understand and agree that the amenity contribution relating to this property will be due and payable prior to final subdivision approval.

Please contact us if you have any questions or concerns. Thank you for your consideration.

Brad Geary
LMH 2017 Holdings Ltd

Chris Olafson
CARK 2017 Holdings Ltd

1649 Columbia Valley Road, Lindell Beach, BC, V2R 4X2. (604) 845-1081

To: CAO for the Electoral Area Services Committee
From: Katelyn Hipwell, Planner II

Date: 2019-11-14
File No: 5400-20-003

Subject: Hemlock Valley Road Upgrades – Request for FVRD Support

RECOMMENDATION

THAT the Fraser Valley Regional District Board indicate support for Sasquatch Mountain Resort in their pursuit of additional funding from Provincial and Federal levels of government for necessary paving upgrades to Hemlock Valley Road;

AND FURTHER THAT the Fraser Valley Regional District Board recognize the importance of Hemlock Valley Road, the only access to the resort community of Hemlock Valley, as vital infrastructure intrinsically tied to the success of the local tourism economy.

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #4 Tourism
Priority #5 Outdoor Recreation

BACKGROUND

The first public access to Hemlock Valley for skiing and winter recreation was introduced in 1969 when Hemlock Valley Recreation (HVR) was established and subsequently a family oriented resort was opened. At the time, access to the resort was by way of a private logging road. In 1973, after the resort established a formal lease area with the provincial government, access from Harrison Mills to the ski resort was further improved by rerouting and upgrading the approximately 20 kilometre logging road, now known as Hemlock Valley Road. The improvements enabled the then Department of Highways (now Ministry of Transportation and Infrastructure) to gazette the road as a public highway. Since then, MOTI has been responsible for maintaining and improving the road to Hemlock.

Currently, only a portion of Hemlock Valley Road from its starting point at Morris Valley Road (approximately 7 kilometres) is paved; the remaining 14 kilometres of the road is graded gravel.

DISCUSSION

Sasquatch Mountain Resort

Sasquatch Mountain Resort (SMR) received Master Plan approval from the Province in 2016 which resulted in the expansion of the Controlled Recreation Area from 346 hectares to 6,372 hectares and anticipates significant growth and development of the Resort community.

Resultantly, SMR has begun to invest in significant improvements to the existing resort, including the recent expansion of the chairlift capacity and increased parking facilities, with plans for future developments to expand the number and type of tourist accommodations available. As part of this endeavour, SMR is seeking funding from Provincial and Federal levels of government to assist in investments into road upgrades. SMR is proposing to complete the paving of Hemlock Valley Road from where the paved portion of road currently ends to the Resort – a section of road approximately 14 kilometres in length.

Hemlock Valley Official Community Plan

The Official Community Plan for Hemlock Valley contains the following policy in support of the proposed upgrades to Hemlock Valley Road:

- 7.1 (C) The Regional Board will encourage and support implementation of any highway improvements projects, including the paving of Hemlock Valley Road.

In addition to consistency with the above noted policy, the proposed paving of Hemlock Valley Road meets the objectives of the following strategic areas of focus and priorities:

1. *Foster a Strong and Diverse Economy*
Improved access to Hemlock Valley will likely have a positive impact on the local tourism economy by improving access to an outdoor recreation asset.
2. *Support a Healthy and Sustainable Community*
Road improvements may help to decrease response times for emergency services to Hemlock Valley.
3. *Provide Responsive and Effective Public Services*
The level of service available to Hemlock Valley residents is limited and often constrained further by poor access. Services such as waste transfer may be improved or expanded with improved access and road conditions.

Regional Growth Strategy

The proposed upgrades to Hemlock Valley Road are not identified as a regionally significant priority in the FVRD's Regional Growth Strategy.

COST

The FVRD does not have any cost recovery mechanism in place for such requests.

CONCLUSION

SMR is pursuing funding opportunities from Provincial and Federal levels of government for necessary upgrades to Hemlock Valley Road in support of their ongoing expansion of the resort.

As a requirement of their submission to the Province (MOTI), SMR must demonstrate support from the local government of jurisdiction as well as from affected First Nations. As such, SMR has requested that the FVRD Board provide confirmation of their support for the Resort's pursuit of additional Provincial and Federal level funding to assist in the paving of the remaining gravel section of Hemlock Valley Road.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development

Reviewed and supported.

Mike Veenbaas, Director of Financial Services

No further financial comments.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

To: CAO for the Electoral Area Services Committee

Date: 2019-11-14

From: Reg Dyck, Manager of Electoral Area Emergency Services

File No: 7200-01

Subject: Electoral Area Emergency Services Structural Firefighting Personal Protective Equipment Proposal

RECOMMENDATION

THAT the Fraser Valley Regional District Board award RFP-19011 for the purchase of sixty sets of turn out gear (coats and pants) to Associated Fire Safety Group Inc. at a cost of \$138,492.00 plus applicable taxes over a three year period for Electoral Area Fire Department members.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

To maintain the safety standards of Firefighter Personal Protective equipment, this equipment must be replaced on a consistent cycle as per NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting and WorkSafeBC standards.

DISCUSSION

As each Electoral Area Fire Department replaces damaged and outdated Personal Protective Equipment (PPE) each year and has been doing this on a piece by piece basis, there has not been any opportunities for a discount on bulk purchases and service. Each of the seven EA departments has submitted an estimated gear replacement schedule for the next three years and it has been determined that a total of twenty sets of PPE (coats and pants) will be required per year for the next three years for a total of sixty. By purchasing this PPE as a group there will be an estimated cost savings of approximately \$200 per set and a fixed cost over the next three years.

Request for Proposals number RFP -19011 was issued and advertised on September 20, 2019. The closing date for RFP-19011 was October 18th 2019 at 3:00 PM. Five proposals were submitted for

Structural Firefighting Personal Protective Equipment (coats and pants). All EA Fire departments were given the opportunity to view and compare all proposals and the overall recommendation, along with staff recommendation, is the Board award the purchase to Associated Fire and Safety Group Inc. for \$138,492.00.

COST

The purchase price of \$138,492.00 plus applicable taxes will be funded from each Electoral Area Fire Departments operating budgets as planned PPE purchases divided over the next three years.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services

Reviewed and supported.

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

To: CAO for the Fraser Valley Regional District Board

Date: 2019-11-14

From: Milly Marshall, Director of EA Special Projects

File No: 5500-01

Subject: Electoral Area Connectivity – Connected Communities Initiative

RECOMMENDATION

THAT in view of the information surrounding the Ministry of Citizens' Services Connected Communities initiative made available through the 2019 UBCM Convention, the FVRD Board authorize up to \$50,000 for a cellular and internet connectivity assessment for Electoral Areas A, B, C, D, E, G and H;

AND THAT staff be directed to work with each individual Electoral Area Director to determine the funding model for their individual Electoral Areas.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

Foster a Strong & Diverse Economy

BACKGROUND

At the EASC meeting held September 10, 2019, a motion was presented to authorize up to \$50,000 for a connectivity and infrastructure assessment, electoral area-wide. This report was to be used for grant funding opportunities for improved connectivity throughout the FVRD electoral areas.

The motion was defeated and a new motion was put forward and passed, to have the study undertaken in and paid for, by Area F only.

During the UBCM Convention, held September 21-24, 2019, the Minister of Citizens' Services met with representatives from the FVRD (staff and elected) and stated that she was working to support connectivity planning initiatives and that there were significant funding opportunities coming forward in this regard.

It was also noted, that the FVRD would be in a better position to receive funding if they embarked on creating one plan for the Region. Additionally, the then Minister of Citizens' Services and representatives of Connected Communities noted, that after identifying the technical gaps, it would be prudent to identify how the requested connectivity services will improve and/or better facilitate or intertwine with community or region -wide initiatives, strategic plans or OCPs etc.

DISCUSSION

The existing difficulty in applying for funding for improved connectivity is that there is no identified focus or direction provided for the internet service provider (ISP), therefore, the ISP will move along with connectivity (broadband, cell, etc..) at their will. Typically, their response is driven by an established customer based and at times, even then, there is not the implementation of immediate connection or acceptable levels of service from the customers' perspective.

If it is not identified within each electoral area where the gaps in service are, what service is required and why, what is there and what are the priority communities are based on the needs identified, etc.. it will be very difficult to move forward and work with an ISP to verify the level and type of service and priority needed. Without an FVRD Electoral Area Plan, service will continue to happen along as the major providers ie. Telus, Shaw, etc.. deem necessary.

Like an OCP or Strategic Plan, immediate results may not occur, however, a plan will provide the external connectivity backbone for the FVRD that would be used for purposes of building paths forward to influence future connectivity development and planning. It would also provide a level of credibility to when working with the ISPs rather than contacting them in response to complaint driven service requests.

As noted previously, there are significant funding initiatives that are and will be available. The FVRD has not been successful in attempting to have an ISP apply for funding for improved connectivity. Without the external expertise of a consultant and an ISP provider, it is unlikely we will have any significant influence with respect to improving services within the electoral areas. The information received through UBCM was intended to advise the best path to a successful grant application and identifying the need for developing an external connectivity plans for rural areas and the importance of a region-wide approach.

COST

Connectivity assessment and report - up to \$50, 000.

There has not been a service areas identified for this initiative and this also be something the Committee may wish to consider if proceeding with further development of a connectivity plan for the electoral areas.

CONCLUSION

It is staffs' recommendation that an region-wide electoral area connectivity assessment and report be undertaken in order to work with ISPs for the purposes of grant funding and connectivity planning throughout the electoral areas.

Consideration must also be given to scope of the connectivity initiative. A connectivity report would only be a tool to assist with the grant applications at this stage, but could also be used to further create a plan for upcoming grant funding and for planning purposes with respect to future community development or strategic planning initiatives.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.