



FRASER VALLEY REGIONAL DISTRICT

ELECTORAL AREA SERVICES COMMITTEE

OPEN MEETING MINUTES

Tuesday, December 10, 2019

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Bill Dickey, Electoral Area D, Chair
 Director Terry Raymond, Electoral Area A
 Director Dennis Adamson, Electoral Area B
 Director Wendy Bales, Electoral Area C
 Director Orion Engar, Electoral Area E
 Director Hugh Davidson, Electoral Area F
 Director Al Stobbart, Electoral Area G
 Director Taryn Dixon, Electoral Area H

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer
 Mike Veenbaas, Director of Financial Services/Chief Financial Officer
 Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer
 Suzanne Gresham, Director of Corporate Initiatives
 Tareq Islam, Director of Engineering & Community Services
 Graham Daneluz, Director of Planning & Development
 Milly Marshall, Director of EA Special Projects
 Stacey Barker, Director of Regional Services
 Kristy Hodson, Manager of Financial Operations
 Sterling Chan, Manager of Engineering & Infrastructure
 Dave Roblin, Manager of Operations
 Yader Wong, Manager of Information Technology
 Reg Dyck, Manager of Electoral Area Emergency Services
 Katelyn Hipwell, Planner II (*part*)
 Robin Beukens, Planner I (*part*)
 Matthew Fang, Network Analyst I
 Amanda Molloy, Executive Assistant to CAO and Board
 Chris Lee, Executive Assistant, Corporate Admin (*Recording Secretary*)

Also Present: Alt. Director Diane Rodrigue, Electoral Area C (*part*)

1. CALL TO ORDER by Acting Chief Administrative Officer

Jennifer Kinneman, Acting CAO called the meeting to order at 1:30 p.m.

2. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE CHAIR by Acting Chief Administrative Officer

Ms. Kinneman called for nominations for the position of Electoral Area Services Committee Chair.

Director Raymond nominated Director Dickey. Director Dickey accepted the nomination.

Ms. Kinneman called for nomination for the position of Electoral Area Services Committee Chair a second and third time.

There being no further nominations, Ms. Kinneman declared Director Dickey as Electoral Area Services Committee Chair.

3. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE VICE CHAIR by Acting Chief Administrative Officer

Ms. Kinneman called for nominations for the position of Electoral Area Services Committee Vice Chair.

Director Raymond nominated Director Stobbart. Director Stobbart accepted the nomination.

Ms. Kinneman called for nomination for the position of Electoral Area Services Committee Vice Chair a second and third time.

There being no further nominations, Ms. Kinneman declared Director Stobbart as Electoral Area Services Committee Vice Chair.

4. REMARKS BY ELECTORAL AREA SERVICES COMMITTEE CHAIR

Director Dickey provided brief remarks, thanking Directors for their support, noting that there is a lot of diversity in the Committee and that he looks forward to working together.

The Acting CAO noted that this was the first time that the Electoral Area Services Committee meeting is being webcast.

5. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING

No report.

6. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND

Seconded By DAVIDSON

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of December 10, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

7. DELEGATIONS AND PRESENTATIONS

7.1 Mike Thomas and Kerri-Ann Thomas, Tanex Consulting

Mike Thomas and Kerri-Ann Thomas from Tanex Consulting gave a joint presentation, providing a brief overview of their company background and objectives. They spoke to broadband basics, process for addressing connectivity in rural and remote areas, deliverables, funding opportunities/criteria and the need for broadband, noting that not having reliable connectivity is a disadvantage to residents/businesses. They also presented on the 'Service Delivery Pyramid' to solve connectivity problem.

Questions were raised regarding the viability of the project, return on investment and the challenges of internet connectivity in rural areas.

8. MINUTES/MATTERS ARISING

8.1 Draft Electoral Area Services Committee Meeting Minutes - November 14, 2019

Moved By ADAMSON

Seconded By DIXON

THAT the Minutes of the Electoral Area Services Committee Open Meeting of November 14, 2019 be adopted.

CARRIED

9. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

9.1 Zoning Bylaw Enforcement (Proposed by Director Davidson)

Director Davidson reported that he was seeking to get some clarity on the current status with respect to enforcement of Bylaw 1181 and for the Committee to provide some comments and direction prior to discussion on item 13.3.1 of the agenda regarding *'The Use of Land for Processing Aggregates in FVRD's Electoral Areas'*.

Staff provided brief background information, noting that they would welcome the opportunity to have further dialogue with the Committee regarding enforcement of zoning bylaws and gravel operations and for the Committee to provide further direction regarding anticipated outcomes and priorities, allocation of resources and costs.

The question was called on the main motion.

Moved By DAVIDSON

Seconded By ADAMSON

THAT staff be directed to report to the Electoral Area Services Committee as to when zoning bylaws will be enforced in relation to contraventions arising from aggregate processing operations.

DEFEATED

All Directors except Bales and Davidson Opposed

10. CORPORATE ADMINISTRATION

10.1 2020 FVRD Board and Committee Meeting Schedule

Moved By RAYMOND

Seconded By DIXON

THAT the Fraser Valley Regional District Board adopt the proposed 2020 FVRD Board and Committee Meeting Schedule.

CARRIED

11. FINANCE

11.1 Grant-In-Aid Request – Yale & District Ratepayers Association, Electoral Area "B"

Moved By ADAMSON
Seconded By DIXON

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$5,350 to the Yale & District Ratepayers Association, funded from the 2019 Electoral Area "B" grant-in-aid budget, to help with the costs of a major cleanup of the community centre.

CARRIED

11.2 FVRD Area A Garbage Disposal Service Area Establishment Amendment Bylaw No. 1553, 2019

Moved By RAYMOND
Seconded By STOBART

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1553, 2019*.

CARRIED

11.3 FVRD Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No. 1554, 2019, Electoral Area "A"

Moved By RAYMOND
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No. 1554, 2019*.

CARRIED

11.4 FVRD Boston Bar Street Lighting Service Conversion and Amendment Bylaw No. 1557, 2019, Electoral Area "A"

Moved By RAYMOND
Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Boston Bar Street Lighting Service Area Conversion and Amendment Bylaw No. 1557, 2019*.

CARRIED

11.5 FVRD Security Issuing Bylaw No. 1558, 2019 – Hatzic Prairie Water Capital Construction

Moved By DAVIDSON

Seconded By STOBART

THAT the Fraser Valley Regional District Board consider giving the bylaw cited as *Fraser Valley Regional District Security Issuing Bylaw No. 1558, 2019* three readings and adoption.

CARRIED

11.6 2020-2024 Electoral Area Wide Services – DRAFT Financial Plan

Mike Veenbaas, Director of Financial Services provided a presentation on the *Draft 2020-2024 Financial Plan for Electoral Area-Wide Services*, covering the following:

- *Electoral Area Administration*
 - cost drivers: inflationary adjustments, 2019 EA Director remuneration change, previous corporate restructures, Engineering Coordinator reallocation;
- *Fraser Valley Regional Library*
 - increased funding for materials reserve, materials purchased, central library support;
- *Electoral Area Utility Management*
 - decreased recovery – Engineering Services Coordinator reallocation
- *Emergency Management*
 - Emergency Program Training and Supplies and Emergency Program Assistant (tied to the recent Auditor-General of Local Government Audit on Emergency Management)
- *Animal Control*
- *Building Inspection*
 - anticipated leveling off of building permit revenues
 - proposal to return to a permanent Manager position
- *Bylaw Enforcement*
- *Electoral Area Planning*
 - funding for increasing public and community meetings
- *Electoral Area Soil Removal*
 - fully funded by soil removal user fees

Mr. Veenbaas further presented on the proposed Procurement and Risk Specialist position, outlining the funding allocation for this position.

The Committee offered comments and Staff provided clarification to questions raised from the Committee.

12. ENGINEERING & UTILITIES

No items.

13. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

13.1 Development Application Fees Bylaw Update

Robin Beukens, Planner I provided a PowerPoint presentation with respect to the proposed Development Application Fees Bylaw, highlighting the following:

- legislative basis for local governments in BC to impose fees and charges for development applications
- process for determining new fees
- cost recovery – aim for full cost recovery on applications that are primarily in the private interest of the applicant
- proposed new fees are moderate; significant increases for Development Variance Permits and Site Specific Exemptions
- DVP fee comparisons between member municipalities

Moved By ADAMSON

Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as the *“Fraser Valley Regional District Development Application Fees Bylaw No. 1560, 2019”*.

CARRIED

13.2 Hemlock Valley Official Community Plan Review – Process Update

The Hemlock Valley Official Community Plan Review – Process Update was provided for information.

13.3 The Use of Land for Processing Aggregates in FVRD's Electoral Area Zoning Bylaws

Moved By RAYMOND

Seconded By ENGAR

THAT the Fraser Valley Regional District Board direct staff to provide information and assistance to the BC Stone, Sand & Gravel Association and individual gravel operators so that they can apply for zoning amendments or temporary use permits to allow gravel processing at mine sites;

AND THAT the Fraser Valley Regional District Board express its preference to consider zoning amendment applications to allow gravel processing after the results of independent monitoring of noise and dust emissions associated with gravel operations in priority areas is available so that baseline data about community impacts may be considered in conjunction with any applications submitted;

AND FURTHER THAT staff be directed to prepare, for consideration by the FVRD Board, a policy to: 1) focus Soil Removal service resources on implementation of *FVRD Commercial Gravel Operations Bylaw No. 1181*; and, 2) not enforce zoning provisions related to processing at existing mines if the mine is in compliance with *Bylaw No. 1181*.

Discussion ensued, resulting in the following motion:

Moved By DAVIDSON
Seconded By BALES

THAT the Motion on the table be withdrawn.

DEFEATED

All Directors except Adamson, Bales and Davidson Opposed

Discussion ensued, emphasizing the role played by the Province in permitting, resulting in the following amendment:

Moved By RAYMOND
Seconded By ENGAR

THAT the main motion be amended by removing the first paragraph of the motion which states “THAT the Fraser Valley Regional District Board direct staff to provide information and assistance to the BC Stone, Sand & Gravel Association and individual gravel operators so that they can apply for zoning amendments or temporary use permits to allow gravel processing at mine sites”; and adding the following wording:

AND FURTHER THAT the FVRD Board direct staff to contact the Ministry of Mines to present to the Board as to why they are not enforcing their permits when they are in contravention of the zoning bylaw.

CARRIED

Directors Adamson, Bales and Davidson Opposed

Further discussion ensued, resulting in a motion regarding postponement as follows:

Moved By ADAMSON
Seconded By DAVIDSON

THAT item 13.3 with respect to 'The Use of Land for Processing Aggregates in FVRD's Electoral Area Zoning Bylaws' be postponed to the February 2020 meeting of the Electoral Area Services Committee.

DEFEATED

All Directors except Directors Adamson, Bales, Davidson, Raymond Opposed

It was noted that a blanket zoning policy for all gravel pits is not feasible for the electoral areas, resulting in the following amendment:

Moved By DAVIDSON
Seconded By BALES

THAT the main motion be amended by adding the following words to the end of the second paragraph of the main motion "for all Electoral Areas except for Electoral Areas C and F"

DEFEATED

All Directors except Directors Bales Opposed

Further discussion ensued and it was noted that having data to justify enforcement was relevant, resulting in the following amendment:

Moved By ENGAR
Seconded By STOBART

THAT the main motion be amended by adding the following words to the end of the second paragraph of the main motion “while gathering data”.

DEFEATED

Directors Adamson, Bales, Davidson and Raymond Opposed

Further discussion continued, resulting in the following amendment being put forward:

Moved by RAYMOND
Seconded by DAVIDSON

THAT the following words be removed from the second paragraph “2) not enforce zoning provisions related to processing at existing mines if the mine is in compliance with Bylaw No. 1181.”

CARRIED

The question was called on the main motion as amended:

Moved by ENGAR
Seconded by DIXON

THAT the Fraser Valley Regional District Board express its preference to consider zoning amendment applications to allow gravel processing after the results of independent monitoring of noise and dust emissions associated with gravel operations in priority areas is available so that baseline data about community impacts may be considered in conjunction with any applications submitted;

AND THAT staff be directed to prepare, for consideration by the FVRD Board, a policy to 1) focus Soil Removal service resources on implementation of FVRD Commercial Gravel Operations Bylaw No. 1181;

AND FURTHER THAT the FVRD Board direct staff to contact the Ministry of Mines to present to the Board as to why they are not enforcing their permits when they are in contravention of the zoning bylaw.

CARRIED

14. ELECTORAL AREA EMERGENCY SERVICES

No Items.

15. OTHER MATTERS

No Items.

16. ADDENDA ITEMS/LATE ITEMS

No items.

17. REPORTS BY STAFF

None

18. REPORTS BY ELECTORAL AREA DIRECTORS

Director Dixon reported on the Columbia Valley Ratepayers Open House and successful Columbia Valley Fire Department food drive.

Director Adamson reported on the Hope Recreation Christmas staff party, Town of Yale Christmas dinner, the new display at Tashme Museum and the Sunshine Valley Ratepayers meeting.

Director Stobbart thanked the North Fraser Volunteer Fire Department for all their efforts.

Director Raymond reported on the successful 'Stuff the Cruiser' food bank drive held in Boston Bar.

Director Davidson reported on a community potluck.

19. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

20. RESOLUTION TO CLOSE MEETING

Moved By ADAMSON

Seconded By STOBART

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(a) of the Community Charter - personal information about an identifiable individual who holds or is being considered for a position as an officer,

employee or agent of the regional district or another position appointed by the regional district;

- Section 90(1)(c) of the *Community Charter* - labour relations or other employee relations;
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and
- Section 90(2)(d) of the *Community Charter* - a matter that, under another enactment, is such that the public must be excluded from the meeting.

CARRIED

The Open Meeting recessed at 4:55 p.m.

21. RECONVENE OPEN MEETING

The Open Meeting reconvened and resumed consideration of item 11.6 of the agenda.

Moved By RAYMOND

Seconded By ENGAR

THAT the Electoral Area Services Committee direct Staff to include the presented EA Area Wide Service's Financial Plans, along with feedback received by EASC, in the 2020-2024 Financial Plan Bylaw that the Regional Board will consider at its January 2020 meeting.

CARRIED

22. RISE AND REPORT OUT OF CLOSED MEETING

Moved by RAYMOND

Seconded by ENGAR

THAT the Electoral Area Services Committee support the inclusion of the Procurement and Risk position, the Manager of Building Inspection position and the reallocation of the Engineering Coordinator as part of the 2020-2024 Financial Plan Bylaw.

CARRIED

23. ADJOURNMENT

Moved By RAYMOND
Seconded By ENGAR

THAT the Electoral Area Services Committee Open Meeting of December 10, 2019 be adjourned.

CARRIED

The Electoral Area Services Committee Open Meeting adjourned at 6:18pm

MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair