

# FRASER VALLEY REGIONAL DISTRICT



## ELECTORAL AREA SERVICES COMMITTEE

### OPEN MEETING AGENDA

Tuesday, March 10, 2020

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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1. CALL TO ORDER
2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING
3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

#### MOTION FOR CONSIDERATION

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of March 10, 2020 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

#### 4. MINUTES/MATTERS ARISING

##### 4.1 Draft Electoral Area Services Committee Meeting Minutes - February 13, 2020

#### MOTION FOR CONSIDERATION

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting of February 13, 2020 be adopted.

#### 5. CORPORATE ADMINISTRATION

##### 5.1 Novel Coronavirus (COVID-19) – Pandemic Preparedness

#### FOR INFORMATION ONLY

- Corporate report dated March 10, 2020 from Jennifer Kinneman, Acting Chief Administrative Officer;
- Provincial response articles titled "4 key ways Local Governments and First Nations can prepare for novel coronavirus COVID-2019" and;
- "Coronavirus Disease (COVID-19): Resources for BC Public Agencies".

## **5.2 Search and Rescue Grant in Aid Extended Service Repeal Bylaw No.1584, 2020**

- Corporate report dated March 10, 2020 from Pam Loat, Legislative Coordinator;
- Draft Bylaw No. 1584, 2020.

### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings to *Fraser Valley Regional District Search and Rescue Grant in Aid Extended Service Repeal Bylaw No. 1584, 2020*.

## **5.3 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020**

- Corporate report dated March 10, 2020 from Pam Loat, Legislative Coordinator;
- Draft Bylaw No. 1586, 2020;
- Draft Bylaw No. 1587, 2020;
- Draft Bylaw No. 1588, 2020;
- Draft Bylaw No. 1589, 2020.

### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings to:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

## **6. FINANCE**

### **6.1 Boston Bar Water System Capital Reserve Establishment Bylaw No. 1590, 2020**

- Corporate report dated March 10, 2020 from Mike Veenbaas, Director of Financial Services;
- Draft Bylaw No. 1590, 2020.

### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District give three readings and adoption to *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020*.

### **6.2 2020 Grant-In-Aid Request – District of Hope Ratepayers Association, Electoral Area “B”**

- Corporate report dated March 10, 2020 from Kristy Hodson, Manager of Financial Operations;
- GIA Application - District of Hope Ratepayers.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,500 to the District of Hope Ratepayers' Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help purchase items for their annual Lego Expo.

**6.3     2020 Grant-In-Aid Request – Hope Mountain Black Bear Committee, Electoral Area "B"**

- Corporate report dated March 10, 2020 from Kristy Hodson, Manager of Financial Operations;
- GIA Application - Hope Mountain Black Bear Committee.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope Mountain Black Bear Committee, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help cover costs related with travel and printed materials for schools and events.

**6.4     2020 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area "B"**

- Corporate report dated March 10, 2020 from Kristy Hodson, Manager of Financial Operations;
- GIA Application - Sunshine Valley Ratepayers Association, Electoral Area B;
- SVRA 2020 GIA Budget

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$12,500 to the Sunshine Valley Ratepayers Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help offset the costs of equipment rental for river cleanup, community garden beds, Canada Day entertainment items, Winterfest, a First Nations drum workshop and Heritage Project Phase 1.

**6.5     2020 Grant-In-Aid Request – Chilliwack Vedder River Cleanup Society, Electoral Area "E"**

- Corporate report dated March 10, 2020 from Kristy Hodson, Manager of Financial Operations;
- GIA Application - Chilliwack Vedder River Cleanup Society.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,100 to the Chilliwack Vedder River Cleanup Society, funded from the 2020 Electoral Area "E" grant-in-aid budget to help offset the costs associated with hosting the Chilliwack Vedder River cleanups on April 4 and September 27 of 2020.

## 7. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

### 7.1 Gateway Commercial rezoning application for lands near the junction of Highway 9 and Highway 1 to facilitate the development of new commercial land uses: a gas station, drive-thru restaurants, car wash and other local and highway commercial land uses.

- Corporate report dated March 10, 2020 from David Bennett, Planner II;
- Draft Bylaw No. 1431, 2017;
- March 2018 Developer Meeting Summary;
- February 2020 Developer Meeting Summary;
- February 11, 2020 Developer Information Meeting Display Boards.

#### MOTION FOR CONSIDERATION

**THAT** the motion granting first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be rescinded;

**THAT** *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be given a new first reading;

**THAT** *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be forwarded to Public Hearing;

**THAT** the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* to Director Dickey or his alternate in his absence;

**THAT** Director Dickey or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*;

**AND THAT** the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* in accordance with the Local Government Act;

**AND FURTHER THAT** in the absence of Director Dickey, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

**AND FINALLY THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*.

### 7.2 Cultus Lake Advisory Planning Commission Repeal Bylaw No. 1572, 2020 and FVRD Development Procedures Amendment Bylaw No. 1573, 2020

- Corporate report dated March 10, 2020 from Andrea Antifaeff, Planner I;

- Draft Bylaw No. 1572, 2020;
- Draft Bylaw No. 1573, 2020.

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*;

**AND THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020*;

**AND FURTHER THAT** the Fraser Valley Regional District Board direct staff to proceed with the planning application referral process to Cultus Lake Park as outlined in this corporate report.

#### **7.3 Application for Development Variance Permit 2020-02 to vary the maximum height requirement from 12 metres to 13.8 metres and the number of storeys from 2 to 3, for a proposed duplex at 20942 Snowflake Crescent, Electoral Area C**

- Corporate report dated March 10, 2020 from Andrea Antifaeff, Planner I.
- Draft DVP 2020-02
- DVP Application

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2020-02 to vary the maximum allowable height from 12 metres to 13.8 metres and the number of storeys from 2 to 3 at 20942 Snowflake Crescent, Area C to permit the construction of a duplex, subject to the consideration of any comments or concerns raised by the public.

#### **7.4 Temporary changes to liquor licensing at Sasquatch Inn, Electoral Area C**

- Corporate report dated March 10, 2020 from Louise Hinton, Bylaw, Compliance and Enforcement Officer;
- Liquor and Cannabis Regulation Branch Application received February 12, 2020.

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board endorse the application received February 12, 2020 for temporary changes to the liquor licence for the Sasquatch Inn Ltd (46001 Loughheed Highway, Electoral Area C) with the following comments:

The Board has no objection to the planned events and requested changes to the Liquor Licence, subject to the following items being addressed:

1. Temporary provisions for vehicular parking to ensure the requirements identified in the current local *Zoning* for the property are being followed (one parking spot per three seats provided for patron use), as outlined in the *Zoning Bylaw No. 100, 1979*

for Electoral Area C.

2. Temporary provisions for the existing facilities will be adequate for the proposed increased occupant loads pursuant to the Provincial Sewerage Regulation.

**7.5 Special Event – 2020 REVEL Race Chilliwack Marathon & Half Event, Chilliwack River Valley (Area E)**

- Corporate report dated March 10, 2020 from Louise Hinton, Bylaw, Compliance and Enforcement Officer;
- Application for Special Event Licence;
- Comprehensive Operations Plan;
- Traffic Control Plan;
- REVEL Partnership Information Package.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board approve the Class II Special Event Licence No. 2020-01 for the second REVEL Race Series Chilliwack Marathon & Half Event to be held on Saturday July 25, 2020, subject to the receipt of all required documentation necessary to complete the application;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2020-01.

**8. ELECTORAL AREA EMERGENCY SERVICES**

**8.1 December 2019 Emergency Services Monthly Report**

FOR INFORMATION ONLY

- Corporate report dated March 10, 2020 from Tarina Colledge, Emergency Management Specialist;
- December 2019 Department Report.

**8.2 Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1579, 2020**

- Corporate report dated March 10, 2020 from Reg Dyck, Manager of EA Emergency Services;
- Draft Bylaw No. 1579, 2020.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District consider giving three readings and adoption to the

bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No.1579, 2020*.

**8.3 Appointment of Ken Howsam as Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department**

- Corporate report dated March 10, 2020 from Reg Dyck, Manager of Electoral Area Emergency Management.

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board appoint Ken Howsam as the Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department.

- 9. **ADDENDA ITEMS/LATE ITEMS**
- 10. **REPORTS BY STAFF**
- 11. **REPORTS BY ELECTORAL AREA DIRECTORS**
- 12. **PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**
- 13. **RESOLUTION TO CLOSE MEETING**

**MOTION FOR CONSIDERATION**

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and,
- Section 90(2)(d) of the *Community Charter* - a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act.

**R E C E S S**

- 14. **RECONVENE OPEN MEETING**
- 15. **RISE AND REPORT OUT OF CLOSED MEETING**
- 16. **ADJOURNMENT**

**MOTION FOR CONSIDERATION**

**THAT** the Electoral Area Services Committee Open Meeting of March 10, 2020 be adjourned.