

FRASER VALLEY REGIONAL DISTRICT

BOARD OF DIRECTORS

OPEN MEETING AGENDA

Tuesday, April 28, 2020
(Immediately following the FVRHD Open Meeting)
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of April 28, 2020 be approved;

AND THAT all delegations, reports, correspondence committee and commission minutes, and other information set to the Agenda be received for information.

3. BOARD MINUTES & MATTERS ARISING

3.1 Draft Fraser Valley Regional District Board Meeting Minutes - March 18, 2020

10 - 28

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of March 18, 2020 be adopted.

4. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

4.1 Draft Regional and Corporate Services Committee - March 10, 2020

29 - 34

4.2 Electoral Area Services Committee - March 10, 2020

35 - 46

5. CORPORATE ADMINISTRATION

All/Unweighted

- Corporate report dated April 28, 2020 from Jaime Reilly, Manager of Corporate Administration.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board appoint and designate the following named individuals as officers of the Fraser Valley Regional District in the following capacities:

Jennifer Kinneman, Chief Administrative Officer and Deputy Corporate Officer responsible for Corporate Administration

Jaime Reilly, Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration

AND THAT all previous officer appointments be rescinded.

6. FINANCE

[Additional Grant-in-aid items considered under item 11]

6.1 2020 Grant-In-Aid Request – Lake Errock Community Association, Electoral Area “C”

50 - 52

- Corporate report dated April 28, 2020 from Kristy Hodson, Acting Director of Finance;
- Grant-in-aid Application.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Lake Errock Community Association in the amount of \$3,500 to be funded from the 2020 Electoral Area “C” grant-in-aid budget to help offset the costs associated with the hosting of several events that encourage community inclusiveness.

7. BYLAWS**7.1 Zoning Amendment Bylaw No. 1546, 2019 for cannabis land uses in Electoral Area D**

53 - 57

Adoption - EAs/Unweighted

- Corporate report dated April 28, 2020 from Julie Mundy, Planner I;
- Draft Zoning Bylaw No. 1546, 2019.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser*

7.2 Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019 58 - 62

Adoption - All/Unweighted

- Corporate report dated November 14, 2019 from Mike Veenbaas, Director of Financial Services - background information;
- Draft Bylaw No. 1556, 2019.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019*.

7.3 Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020 63 - 67

Adoption - All/Unweighted

- Corporate report dated January 14, 2020 from Mike Veenbaas, Director of Financial Services - background information;
- Draft Bylaw No. 1566, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020*.

7.4 Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020 68 - 72

Adoption - All/Unweighted

- Corporate report dated January 14, 2020 from Mike Veenbaas, Director of Financial Services - background information;
- Draft Bylaw No. 1567, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020*.

7.5 North Bend Sewer Service Area Amendment Bylaw No. 1568, 2020 73 - 77

Adoption - All/Unweighted

- Corporate report dated January 14, 2020 from Mike Veenbaas, Director of Financial Services - background information;

- Draft Bylaw No. 1568, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *North Bend Sewer Service Area Amendment Bylaw No. 1568, 2020*.

7.6 Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020 78 - 83

Adoption - All/Unweighted

- Corporate Report dated January 14, 2020 from Mike Veenbaas, Director of Financial Services - background information;
- Draft Bylaw No. 1569, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.

7.7 Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020 84 - 90

Adoption - All/Unweighted

- Corporate report dated January 14, 2020 from Mike Veenbaas, Director of Financial Services;
- Draft Bylaw No. 1570, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020*.

7.8 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020 91 - 104

Adoption - All/Unweighted

[Section 4.24.10 of the FVRD Board and Committee Procedures Bylaw No. 1305, 2015 states that 'A series of bylaws with the same corporate vote may be taken together in one resolution as provided for in Sections 4.24.6; 4.24.7 and 4.24.8'.]

- Corporate report dated March 10, 2020 from Pam Loat, Legislative Coordinator;
- Draft Bylaw No. 1586, 2020;
- Draft Bylaw No. 1587, 2020;
- Draft Bylaw No. 1588, 2020;

- Draft Bylaw No. 1589, 2020.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the bylaws cited as:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No. 1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020;*
and
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

7.9 Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020

105 - 123

Motion No. 1: First Reading - All/Unweighted

Motion No. 2: Second and Third Reading - All/Unweighted

Motion No. 3: Adoption - All/Unweighted

Motion No. 4: All/Unweighted

- Corporate report dated April 28, 2020 from David Bennett, Planner II;
- Draft Bylaw No. 1592, 2020.

MOTION FOR CONSIDERATION

MOTION NO. 1: **THAT** the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as “*Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020*”.

MOTION FOR CONSIDERATION

MOTION NO. 2: **THAT** the Fraser Valley Regional District Board consider giving second and third reading to the bylaw cited as “*Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020*”.

MOTION FOR CONSIDERATION

MOTION NO. 3: **THAT** the Fraser Valley Regional District Board consider adopting the bylaw cited as “*Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020*”;

MOTION FOR CONSIDERATION

MOTION NO. 4: **THAT** the Fraser Valley Regional District Board defer holding Public Hearings until such time that the Order of the Provincial Health Officer, Class Order (mass gatherings) re: COVID-19 is cancelled or until safe

procedures for holding public hearings are identified;

AND THAT the Fraser Valley Regional District Board consider on a case-by-case basis waiving the holding of Public Hearings for rezoning applications that are consistent with Official Community Plans during the time that the Order of the Provincial Health Officer, Class Order (mass gatherings) re: COVID-19 is in place.

7.10 **FVRD Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020** 124 - 128

Motion No. 1: First Reading - All/Unweighted

Motion No. 2: Second and Third Reading - All/Unweighted

Motion No. 3: Adoption - All/Unweighted

- Corporate report dated April 28, 2020 from Jennifer Kinneman, Chief Administrative Officer;
- Draft Bylaw No. 1593.

MOTION FOR CONSIDERATION

MOTION NO. 1: THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

MOTION FOR CONSIDERATION

MOTION NO. 2: THAT the Fraser Valley Regional District Board consider giving second and third reading to the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

MOTION FOR CONSIDERATION

MOTION NO. 3: THAT the Fraser Valley Regional District Board consider adopting the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

8. PERMITS

8.1 **Development Variance Permit to reduce the interior lot line setback for a single family dwelling at 216C Lakeshore Drive, Cultus Lake Park, Electoral Area H** 129 - 149

EAs/Unweighted

- Corporate report dated April 16, 2020 from Julie Mundy, Planner I;
- Draft DVP 2019-36;
- DVP Application;
- Cultus Lake Park Board resolution.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-36 to reduce the interior lot line setback from 1.2 metres to 0.6 metres for the exterior wall, from 1.2 metres to 0 metres for the deck, and from 1.05 metres to 0 metres for the eaves/ gutters of a single family dwelling, subject to consideration of comments or concerns raised by the public or by Cultus Lake Park

8.2 Development Variance Permit to reduce the interior lot line setback for agricultural buildings at 9518 and 9466 Catherwood Road, Electoral Area G

150 - 164

EAs/Unweighted

- Corporate report dated April 16, 2020 from Julie Mundy, Planner I;
- Draft DVP 2020-04;
- DVP Application.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G, to reduce the interior side lot line setback from 30.0 metres to 0.0 metres, for agricultural buildings, subject to consideration of any comments or concerns raised by the public.

8.3 Development Variance Permit to reduce the interior lot line setback for an agricultural structure at 40191 Lougheed Hwy, Electoral Area G

165 - 181

EAs/Unweighted

- Corporate report dated April 16, 2020 from Julie Mundy, Planner I;
- Draft DVP 2020-01;
- DVP Application.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2020-01 for 40191 Lougheed Hwy to reduce the interior lot line setback from 30 metres to 10 metres for an agricultural structure, subject to consideration of any comment or concerns raised by the public.

9. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

9.1 Essential Services Mutual Aid Agreement with Hope, Kent and Harrison Hot Springs

182 - 188

All/Weighted

- Corporate report dated April 28, 2020 from Tareq Islam, Director of Engineering and Community Services;

- Mutual Aid Agreement.

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize its signatories to execute an Essential Services Mutual Aid Agreement with the District of Hope, District of Kent, and Village of Harrison Hot Springs as per Ministerial Order to ensure that wastewater and drinking water services are maintained during the period of the declaration of a state of emergency due to COVID-19 pandemic.

10. OTHER MATTERS

10.1 Community food garden at the FVRD Deroche Office, 10220 North Deroche Road (brought forward by Director Bales)

All/Unweighted

MOTION FOR CONSIDERATION

[EASC-APR 2020] THAT staff be directed to prepare a report for the Electoral Area Services Committee meeting with respect to a community food garden at the FVRD Deroche Office.

10.2 Request for Provincial campfire ban

All/Unweighted

MOTION FOR CONSIDERATION

[EASC-APR 2020] THAT the Fraser Valley Regional District Board ask the Province to consider issuing a campfire ban as long as provincial parks are closed.

11. CONSENT AGENDA

11.1 CONSENT AGENDA - FULL BOARD

All/Unweighted

All staff reports respecting these items are available in the Directors' Office and on the FVRD website.

MOTION FOR CONSIDERATION

THAT the following Consent Agenda items 11.1.1 and 11.1.2 be endorsed:

11.1.1 EASC-APR 2020

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope & District Arts Council (HDAC), funded from the 2020 Electoral Area "B" grant-in-aid budget, to provide funds for supporting arts and cultural programming attended by residents of Hope, Yale, Sunshine Valley, Laidlaw and surrounding areas.

Reference item 5.1 of April 16, 2020 EASC Agenda.

11.1.2 EASC-APR 2020

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Deroche Farmers Market Society in the amount of \$2,450, to be funded from the 2020 Electoral Area “C” grant-in-aid budget in the amount of \$1,450 and the 2020 Electoral Area “G” grant-in-aid budget in the amount of \$1,000 to help offset the costs associated with advertising, new signage and repairs, and supplies.

Reference item 5.2 of April 16, 2020 EASC Agenda.

12. ADDENDA ITEMS/LATE ITEMS

13. ITEMS FOR INFORMATION AND CORRESPONDENCE

- | | | |
|-------------|--|-----------|
| 13.1 | <u>Letter Re 911 Call Answer Levy on Cellphones</u> | 189 - 189 |
| 13.2 | <u>Letter Re UBCM Resolution for Support: "Sharing Payments from Opioid Class Action Lawsuit"</u> | 190 - 191 |
| 13.3 | <u>Fraser Basin Council - Fraser Valley Update, April 2020</u> | 192 - 192 |

14. REPORTS BY STAFF

15. REPORTS BY BOARD DIRECTORS

16. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

Email submissions can be made to info@fvrd.ca before 1 pm, April 27, or you can watch the webcast meeting online and call our boardroom line at 604-702-5480 when the time for callers is announced.

17. ADJOURNMENT

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board Open Meeting of April 28, 2020 be adjourned.

FRASER VALLEY REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
OPEN MEETING MINUTES

Wednesday, March 18, 2020
(Immediately following the FVRHD Board Meeting)
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Jason Lum, City of Chilliwack, Chair
Director Patricia Ross, City of Abbotsford, Vice Chair
Director Dennis Adamson, Electoral Area B
Director Pam Alexis, District of Mission (*conference call*)
Director Wendy Bales, Electoral Area C
Director Henry Braun, City of Abbotsford
Director Kelly Chahal, City of Abbotsford (*conference call*)
Director Hugh Davidson, Electoral Area F (*conference call*)
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H (*conference call*)
Director Orion Engar, Electoral Area E (*conference call*)
Director Leo Facio, Village of Harrison Hot Springs (*conference call*)
Director Brenda Falk, City of Abbotsford (*conference call*)
Director Carol Hamilton, District of Mission (*conference call*)
Director Chris Kloot, City of Chilliwack
Director Dave Loewen, City of Abbotsford (*conference call*)
Director Bud Mercer, City of Chilliwack (*conference call*)
Director Ken Popove, City of Chilliwack
Director Sylvia Pranger, District of Kent
Director Terry Raymond, Electoral Area (*conference call*)
Director Peter Robb, District of Hope (*conference call*)
Director Ross Siemens, City of Abbotsford
Director Al Stobbart, Electoral Area G (*conference call*)

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer
Tareq Islam, Director of Engineering & Community Services
Graham Daneluz, Director of Planning & Development
Stacey Barker, Director of Regional Services
Suzanne Gresham, Director of Corporate Initiatives (*conference call*)
Alison Stewart, Manager of Strategic Planning (*conference call*)
Tyler Davis, Network Analyst I
Kristen Kohuch, Executive Assistant to CAO and Board (*Recording Secretary*)

1. CALL TO ORDER

The meeting was called to order at 7:09 pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO

Seconded By POPOVE

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of March 18, 2020 be approved;

AND THAT all delegations, reports, correspondence committee and commission minutes, and other information set to the Agenda be received for information.

CARRIED
All/Unweighted

3. BOARD MINUTES & MATTERS ARISING

3.1 Draft Fraser Valley Regional District Board Meeting Minutes - February 25, 2020

Moved By ADAMSON

Seconded By KLOOT

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of February 25, 2020 be adopted.

CARRIED
All/Unweighted

4. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

The following item was provided for information:

4.1 Electoral Area Services Committee - February 13, 2020

5. CORPORATE ADMINISTRATION

5.1 Sub-Regional Intergovernmental Working Groups Model for Indigenous Relations

Moved By ROSS

Seconded By POPOVE

THAT the Fraser Valley Regional District (FVRD) Board take a supportive role in the development of sub-regional Intergovernmental Working Groups in partnership with Indigenous governments;

AND THAT the meetings of the Regional Indigenous Relations Committee (RIRC) continue to be held at the Call of the Chair, as needed, in support of issues raised from sub-regional Intergovernmental Working Groups;

AND FURTHER THAT current appointments from RIRC to external tables maintain the status quo until such time as RIRC meets again.

CARRIED
All/Unweighted

5.2 Appointment of Ken Howsam as Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department

Moved By BALES

Seconded By SIEMENS

THAT the Fraser Valley Regional District Board appoint Ken Howsam as the Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department.

CARRIED
All/Unweighted

6. BYLAWS

6.1 Zoning Amendment Bylaw No. 1525, 2019 to amend the CD-1 zone to permit the construction of Enclosed Decks in the Bridal Falls RV Resort, 53480 Bridal Falls Road, Electoral Area D

Moved By DICKEY
Seconded By BALES

THAT the Fraser Valley Regional District give second and third reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1525, 2019*.

CARRIED
EAs/Unweighted

6.2 Zoning Amendment Bylaw No. 1546, 2019 for cannabis land uses in Electoral Area D

Moved By DICKEY
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019*.

CARRIED
EAs/Unweighted

Staff noted withdrawal of the motion with respect to adoption of the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019 5*, as it requires approval by the Ministry of Transportation and Infrastructure first.

6.3 Zoning Amendment Bylaw No. 1547, 2019 for cannabis land uses in Electoral Areas E and H

Moved By DIXON
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Electoral Areas E and H Zoning Amendment Bylaw No. 1547, 2019*.

CARRIED
EAs/Unweighted

Moved By DICKY
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Electoral Areas E and H Zoning Amendment Bylaw No. 1547, 2019*.

CARRIED
EAs/Unweighted (2/3 Majority)

6.4 Zoning Amendment Bylaw No. 1548, 2019 for cannabis land uses in Electoral Area F

Moved By DICKY
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Electoral Area F Zoning Amendment Bylaw No. 1548, 2019*.

CARRIED
EAs/Unweighted

Moved By DICKY
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Electoral Area F Zoning Amendment Bylaw No. 1548, 2019*.

CARRIED
EAs/Unweighted (2/3 Majority)

6.5 Cultus Lake Advisory Planning Commission Repeal Bylaw No. 1572, 2020

The Board thanked staff for their work.

Moved By BALES

Seconded By DICKY

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*.

CARRIED
EAs/Unweighted

Moved By DICKY

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*.

CARRIED
EAs/Unweighted

Moved By BALES

Seconded By DIXON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*.

CARRIED
EAs/Unweighted (2/3 Majority)

Moved By ROSS

Seconded By KLOOT

THAT the Fraser Valley Regional District Board direct staff to proceed with the planning application referral process to Cultus Lake Park as outlined in this corporate report.

CARRIED
All/Unweighted

6.6 FVRD Development Procedures Amendment Bylaw No. 1573, 2020

Moved By FACIO
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020.*

CARRIED
All/Unweighted

Moved By ROSS
Seconded By KLOOT

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020.*

CARRIED
All/Unweighted

Moved By SIEMENS
Seconded By BALES

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020.*

CARRIED
All/Unweighted (2/3 Majority)

6.7 Electoral Area Volunteer Fire Department Establishment and Regulation
Amendment Bylaw No. 1579, 2020

Moved By ADAMSON
Seconded By DICKY

THAT the Fraser Valley Regional District give first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1579, 2020.*

CARRIED
EAs/Unweighted

Moved By BALES
Seconded By DICKY

THAT the Fraser Valley Regional District give second and third reading to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No.1579, 2020*.

CARRIED
EAs/Unweighted

Moved By ADAMSON
Seconded By BALES

THAT the Fraser Valley Regional District adopt the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No.1579, 2020*.

CARRIED
EAs/Unweighted (2/3 Majority)

6.8 Search and Rescue Grant in Aid Extended Service Repeal Bylaw No.1584, 2020

Moved By ADAMSON
Seconded By DICKY

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Search and Rescue Grant in Aid Extended Service Repeal Bylaw No. 1584, 2020*.

CARRIED
All/Unweighted

Moved By DICKY
Seconded By POPOVE

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Search and Rescue Grant in Aid Extended Service Repeal Bylaw No. 1584, 2020*.

CARRIED
All/Unweighted

6.9 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020

Moved By FACIO

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give first reading to the bylaws cited as:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

CARRIED
All/Unweighted

Moved By POPOVE

Seconded By DICKY

THAT the Fraser Valley Regional District Board give second and third reading to the bylaws cited as:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*

- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

CARRIED
All/Unweighted

6.10 Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020

Moved By RAYMOND
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020.*

CARRIED
All/Unweighted

Moved By PRANGER
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020.*

CARRIED
All/Unweighted

Moved By KLOOT
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020.*

CARRIED
All/Unweighted (2/3 Majority)

6.11 Gateway Commercial rezoning application for lands near the junction of Highway 9 and Highway 1 to facilitate the development of new commercial land uses: a gas station, drive-thru restaurants, car wash and other local and highway commercial land uses.

Moved By DICKEY
Seconded By BALES

THAT the motion granting first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be rescinded;

CARRIED
EAs/Unweighted

Moved By ADAMSON
Seconded By BALES

THAT the Fraser Valley Regional District Board give a new first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*.

CARRIED
EAs/Unweighted

Moved By DICKEY
Seconded By BALES

THAT *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* to Director Dickey or his alternate in his absence;

THAT Director Dickey or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*;

AND THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* in accordance with the Local Government Act;

AND FURTHER THAT in the absence of Director Dickey, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter.

CARRIED
EAs/Unweighted

Moved By POPOVE
Seconded By KLOOT

THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*.

CARRIED
All/Unweighted

7. PERMITS

7.1 Application for Development Variance Permit 2020-02 to vary the maximum height requirement from 12 metres to 13.8 metres and the number of storeys from 2 to 3, for a proposed duplex at 20942 Snowflake Crescent, Electoral Area C

The public was provided an opportunity to speak and no comments were given.

Moved By BALES
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2020-02 to vary the maximum allowable height from 12 metres to 13.8 metres and the number of storeys from 2 to 3 at 20942 Snowflake Crescent, Area C to permit the construction of a duplex, subject to the consideration of any comments or concerns raised by the public.

CARRIED
EAs/Unweighted

8. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

8.1 Updated Agreement with the Province for Elk-Thurston & Mt. Cheam Regional Trails and East Sector Lands Regional Park

Moved By FACIO

Seconded By DICKY

THAT the Fraser Valley Regional District Board enter into a 10 year Partnership Agreement with Recreation Sites and Trails BC for the continued operation and management of Elk-Thurston Regional Trail, Mt. Cheam Trail, and Harrison Recreation Site (East Sector Lands Regional Park).

CARRIED
All/Weighted

9. OTHER MATTERS

9.1 Novel Coronavirus (COVID-19) Pandemic Preparedness

The report by Jennifer Kinneman, Acting Chief Administrative Officer dated March 18, 2020 was provided for information. Staff reported that situation has since developed and the EOC has been activated to Level two. The Board was advised the main office will be closed effective tonight after the meeting and that there will be significant impacts to day to day work plans of staff as they prepare for this pandemic. Member municipalities were thanked for coordinating with staff.

The Board thanked staff for their work.

9.2 FVRD Waste Wise Outreach Update

The report by Jamie Benton, Environmental Services Coordinated dated March 10, 2020 was provided for information.

9.3 Gatehouse Coverage for Island 22 Regional Park and Dewdney Regional Park

Moved By KLOOT

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board remove overnight gatehouse coverage from Dewdney Regional Park to assist in maintaining the cost effectiveness of this service.

CARRIED
All/Unweighted

9.4 Fraser Valley Regional District Long-Range Transportation Needs – Throne Speech and Provincial Budget

Moved By ADAMSON

Seconded By KLOOT

THAT the Fraser Valley Regional District Board by letter, under the signature of the Chair, request that the Ministry of Transportation and Infrastructure and Ministry of Municipal Affairs and Housing (responsible for TransLink) provide more information about the proposed "*Fraser Valley Integrated Transportation and Land Use Plan*";

THAT the letter reiterate the Board's position that the Province must expedite the widening of Highway 1 to support HOV/bus lanes as a means of improving the viability of transit, improving public safety and supporting the broader Fraser Valley and provincial economy;

AND THAT the Province work in collaboration with the Fraser Valley Regional District and member municipalities to ensure that Fraser Valley interests and requirements are fully reflected in the plan.

CARRIED
All/Unweighted

9.5 Regional Growth Strategy Update

The report of Robin Beukens, Planner II, dated March 10, 2020 was provided for information. It was noted that a PowerPoint Presentation was provided at the March Regional and Corporate Services Committee meeting. However, in an effort to reduce the number of staff members present, no presentation was given.

10. CONSENT AGENDA

10.1 CONSENT AGENDA - FULL BOARD

Moved By ADAMSON

Seconded By DICKEY

THAT the following Consent Agenda items 10.1.1 to 10.1.6 be endorsed:

10.1.1 EASC-MAR 2020

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,500 to the District of Hope Ratepayers' Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help purchase items for their annual Lego Expo.

10.1.2 EASC-MAR 2020

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope Mountain Black Bear Committee, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help cover costs related with travel and printed materials for schools and events.

10.1.3 EASC-MAR 2020

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$12,500 to the Sunshine Valley Ratepayers Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help offset the costs of equipment rental for river cleanup, community garden beds, Canada Day entertainment items, Winterfest, a First Nations drum workshop and Heritage Project Phase 1.

10.1.4 EASC-MAR 2020

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,100 to the Chilliwack Vedder River Cleanup Society, funded from the 2020 Electoral Area "E" grant-in-aid budget to help offset the costs associated with hosting the Chilliwack Vedder River cleanups on April 2 and September 27 of 2020.

10.1.5 EASC-MAR 2020

THAT the Fraser Valley Regional District Board endorse the application received February 12, 2020 for temporary changes to the liquor licence for the Sasquatch Inn Ltd (46001 Lougheed Highway, Electoral Area C) with the following comments:

The Board has no objection to the planned events and requested changes to the Liquor Licence, subject to the following items being addressed:

1. Temporary provisions for vehicular parking to ensure the requirements identified in the current local *Zoning* for the property are being followed (one parking spot per three seats provided for patron use), as outlined in the *Zoning Bylaw No. 100, 1979* for Electoral Area C.

2. Temporary provisions for the existing facilities will be adequate for the proposed increased occupant loads pursuant to the Provincial Sewerage Regulation.

10.1.6 EASC-MAR 2020

THAT the Fraser Valley Regional District Board approve the Class II Special Event Licence No. 2020-01 of the second REVEL Race Series Chilliwack Marathon & Half Event to be held on Saturday July 25, 2020, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2020-01.

CARRIED
All/Unweighted

11. ADDENDA ITEMS/LATE ITEMS

None.

12. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION

The following item was received for information:

12.1 December 2019 Emergency Services Monthly Report

13. ITEMS FOR INFORMATION AND CORRESPONDENCE

The following items were received for information:

13.1 Letter dated February 27, 2020 from UBCM with respect to 'Referred Resolution 2019-B183 - Rural Homelessness - Crown Land Encampments'

13.2 Letter dated March 4, 2020 from UBCM with respect to 'UBCM Resolutions Process'

13.3 'Forest Enhancement Society of BC Accomplishments Update' received March 5, 2020

13.4 Fraser Basin Council - Fraser Valley Update, March 2020

14. REPORTS BY STAFF

Ms. Kinneman announced that it was Mr. Veenbaas' last meeting with the FVRD, thanking him his 7.5 years of service and best of luck in his new position at the District of Kent.

The Board also thanked Mr. Veenbaas for his dedication to the organization.

15. REPORTS BY BOARD DIRECTORS

Director Adamson highlighted rural community support and told a story of a local resident gifting him some household supplies. He also noted the cancellation of the 2020 Lower Mainland Local Government Association Conference in Whistler, BC.

Director Raymond thanked staff for the assistance in closing the Hope and Area Recreation Centre and reported the bowling alley in Boston Bar is open one day a week to distribute medicines, water and the food bank.

Director Bales reported on the closure of Sasquatch Mountain Resort due to COVID-19 and attending a meeting about the Dewdney Bridge rebuild scheduled for 2022.

Staff were asked if the Deroche sign could be used to display information for federal and provincial funding. Staff responded that the Deroche sign is reserved for high level emergency messaging but will work with Directors who want to create other forms of emergency communications.

16. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

The public was provided an opportunity to speak and no comments were given.

17. RESOLUTION TO CLOSE MEETING

Moved By FACIO
Seconded By ROSS

THAT the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(g) of the *Community Charter* - litigation of potential litigation affecting the municipality;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and,
- Section 90(2)(c) of the *Community Charter* - labour relations or other employee relations;
- Section 90(2)(d) of the *Community Charter* - a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [*Ombudsperson to notify authority*] of that Act.

CARRIED
All/Unweighted

The meeting was recessed at 7:38 pm.

18. RECONVENE OPEN MEETING

The meeting was reconvened at 9:52pm

19. RISE AND REPORT OUT OF CLOSED MEETING

None.

20. ADJOURNMENT

Moved By ROSS
Seconded By PRANGER

THAT the Fraser Valley Regional District Board Open Meeting of March 18, 2020 be adjourned.

CARRIED
All/Unweighted

The Fraser Valley Regional District Board Open Meeting of March 18, 2020 adjourned at 9:52pm

MINUTES CERTIFIED CORRECT:

.....
Director Jason Lum, Chair

.....
Corporate Officer/Deputy

FRASER VALLEY REGIONAL DISTRICT
REGIONAL AND CORPORATE SERVICES COMMITTEE
OPEN MEETING MINUTES

Tuesday, March 10, 2020
10:00 am
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Patricia Ross, City of Abbotsford, Vice Chair
Director Pam Alexis, District of Mission
Director Henry Braun, City of Abbotsford
Director Bill Dickey, Electoral Area D
Director Orion Engar, Electoral Area E
Director Leo Facio, Village of Harrison Hot Springs
Director Sylvia Pranger, District of Kent
Alternate Director Jeff Shields, City of Chilliwack
Director Al Stobbert, Electoral Area G
Director Terry Raymond, Electoral Area A
Director Peter Robb, District of Hope

Regrets: Director Jason Lum, City of Chilliwack, Chair
Director Ken Popove, City of Chilliwack

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer
Mike Veenbaas, Director of Financial Services/Chief Financial Officer
Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer
Suzanne Gresham, Director of Corporate Initiatives
Stacey Barker, Director of Regional Services
Alison Stewart, Manager of Strategic Planning
Christina Vugteveen, Manager of Parks and Recreation
Lance Lilley, Manager of Environmental Services
Kristy Hodson, Manager of Financial Services
Beth Klein, Accountant
Robin Beukens, Planner II, Strategic Planning
Melissa Geddert, Planner I
Jamie Benton, Environmental Services Coordinator
Matthew Fang, Network Analyst I
Kristen Kohuch, Executive Assistant to CAO and Board (*Recording Secretary*)
Deanne Bozek, Departmental Secretary – Regional Programs

1. CALL TO ORDER

Vice Chair Ross called the meeting to order at 10:01 am.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO

Seconded By ALEXIS

THAT the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of March 10, 2020 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Draft Regional and Corporate Services Committee Meeting Minutes - February 13, 2020

Moved By STOBART

Seconded By ENGAR

THAT the Minutes of the Regional and Corporate Services Committee Open Meeting of February 13, 2020 be adopted.

CARRIED

4. CORPORATE ADMINISTRATION

The following item was received for information:

4.1 Novel Coronavirus (COVID-19) – Pandemic Preparedness

It was advised that staff are working on pandemic planning and that the intent of this item is to ensure sharing of accurate and correct information as directed from the Province and Fraser Health.

4.2 Sub-Regional Intergovernmental Working Groups Model for Indigenous Relations

Moved By RAYMOND
Seconded By STOBART

THAT the Fraser Valley Regional District (FVRD) Board take a supportive role in the development of sub-regional Intergovernmental Working Groups in partnership with Indigenous governments;

AND THAT the meetings of the Regional Indigenous Relations Committee (RIRC) continue to be held at the Call of the Chair, as needed, in support of issues raised from sub-regional Intergovernmental Working Groups;

AND FURTHER THAT current appointments from RIRC to external tables maintain the status quo until such time as RIRC meets again.

CARRIED

5. REGIONAL SERVICES

5.1 ENVIRONMENTAL SERVICES

The following item was received for information:

5.1.1 FVRD Waste Wise Outreach Update

5.2 REGIONAL PARKS

5.2.1 Gatehouse Coverage for Island 22 Regional Park and Dewdney Regional Park

Moved By STOBART
Seconded By PRANGER

THAT the Fraser Valley Regional District Board remove overnight gatehouse coverage from Dewdney Regional Park to assist in maintaining the cost effectiveness of this service.

CARRIED

5.2.2 Updated Agreement with the Province for Elk-Thurston & Mt. Cheam Regional Trails and East Sector Lands Regional Park

Moved By FACIO
Seconded By ENGAR

THAT the Fraser Valley Regional District Board enter into a 10 year Partnership Agreement with Recreation Sites and Trails BC for the continued operation and management of Elk-Thurston Regional Trail, Mt. Cheam Trail, and Harrison Recreation Site (East Sector Lands Regional Park).

CARRIED

5.3 STRATEGIC PLANNING AND INITIATIVES

5.3.1 Fraser Valley Regional District Long-Range Transportation Needs – Throne Speech and Provincial Budget

Moved By ROBB
Seconded By RAYMOND

THAT the Fraser Valley Regional District Board by letter, under the signature of the Chair, request that the Ministry of Transportation and Infrastructure and Ministry of Municipal Affairs and Housing (responsible for TransLink) provide more information about the proposed "*Fraser Valley Integrated Transportation and Land Use Plan*";

THAT the letter reiterate the Board's position that the Province must expedite the widening of Highway 1 to support HOV/bus lanes as a means of improving the viability of transit, improving public safety and supporting the broader Fraser Valley and provincial economy;

AND THAT the Province work in collaboration with the Fraser Valley Regional District and member municipalities to ensure that Fraser Valley interests and requirements are fully reflected in the plan.

CARRIED

5.3.2 Regional Growth Strategy Update

A PowerPoint Presentation was provided from Robin Beukens, Planner II, which included the following highlights:

- The regional growth strategy as it relates to the timeline for population growth from 2020-2051;
- How the Local Government Act governs the regional growth strategy;
- The collaboration process between the Fraser Valley Regional District and other organizations and entities;
- Engagement, consultation, and public input; and,
- Implementation and goals.

The Committee asked how the regional growth strategies address health and education which are two areas significantly impacted by population growth.

Mr. Beukens responded that engagement will occur with Fraser Health as part of the Intergovernmental Advisory Committee, as well as school boards and the University of the Fraser Valley. Further more, health and education will be included in the subcategories of the main goals.

The Committee also asked how the regional growth strategy changes as new developments occur.

Mr. Beukens responded that staff will consider changing information as it impacts the regional growth strategy and amendments will be made where relevant.

6. ADDENDA ITEMS/LATE ITEMS

None.

7. REPORTS BY STAFF

None.

8. REPORTS BY DIRECTORS

Director Engar reported on an email update from the Forest Enhancement Society which receives funding from the provincial government to assist communities with using waste wood for chipping and commercial projects, noting this could be a good fire prevention measure. Director Raymond commented that when wood materials are taken from burn piles for business purposes BC Forestry requires a stumpage fee to be paid.

9. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

The public was provided an opportunity to speak and no comments were given.

10. ADJOURNMENT

Moved By FACIO
Seconded By PRANGER

THAT the Regional and Corporate Services Committee Open Meeting of March 10, 2020 be adjourned.

CARRIED

The Regional and Corporate Services Committee Open Meeting of March 10, 2020 adjourned at 10:18 am.

MINUTES CERTIFIED CORRECT:

.....
Director Jason Lum, Chair

FRASER VALLEY REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE
OPEN MEETING MINUTES

Tuesday, March 10, 2020

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Bill Dickey, Electoral Area D, Chair
 Director Terry Raymond, Electoral Area A
 Director Dennis Adamson, Electoral Area B
 Director Wendy Bales, Electoral Area C
 Director Orion Engar, Electoral Area E
 Director Hugh Davidson, Electoral Area F
 Director Al Stobbart, Electoral Area G
 Director Taryn Dixon, Electoral Area H

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer
 Mike Veenbaas, Director of Financial Services/Chief Financial Officer
 Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer
 Tareq Islam, Director of Engineering & Community Services
 Graham Daneluz, Director of Planning & Development
 Stacey Barker, Director of Regional Services
 Kristy Hodson, Manager of Financial Operations
 Reg Dyck, Manager of Electoral Area Emergency Services
 Tarina Colledge, Emergency Management Specialist
 Beth Klein, Accountant
 David Bennet, Planner II
 Andrea Antifaeff, Planner I
 Louise Hinton, Bylaw, Compliance and Enforcement Officer
 Matthew Fang, Network Analyst I
 Kristen Kohuch, Executive Assistant to CAO and Board (*recording secretary*)
 Deanne Bozek, Departmental Secretary –Regional Programs

1. CALL TO ORDER

Chair Dickey called the meeting to order at 1:31 pm.

2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING

Chair Dickey provided a brief summary of the Regional and Corporate Services Committee Meeting of March 10, 2020.

3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND
Seconded By DAVIDSON

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of March 10, 2020 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

4. MINUTES/MATTERS ARISING

4.1 Draft Electoral Area Services Committee Meeting Minutes - February 13, 2020

Moved By ADAMSON
Seconded By STOBART

THAT the Minutes of the Electoral Area Services Committee Open Meeting of February 13, 2020 be adopted.

CARRIED

5. CORPORATE ADMINISTRATION

5.1 Novel Coronavirus (COVID-19) – Pandemic Preparedness

It was advised that staff are working on pandemic planning, which includes a business continuity plan, and that the intent of this item was to ensure sharing of accurate and correct information as directed from the Province and Fraser Health.

The Committee noted that response plans require engagement with indigenous groups.

5.2 Search and Rescue Grant in Aid Extended Service Repeal Bylaw No.1584, 2020

Moved By ADAMSON

Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving three readings to *Fraser Valley Regional District Search and Rescue Grant in Aid Extended Service Repeal Bylaw No. 1584, 2020*.

CARRIED

5.3 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020

Staff clarified this agenda item establishes the maximum that may be requisitioned for the services outlined in the bylaws for the subject areas, and the current requisition rate was set through the financial planning process at the beginning of the year.

Moved By STOBART

Seconded By RAYMOND

THAT the Fraser Valley Regional District Board consider giving three readings to:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

CARRIED

6. FINANCE

6.1 Boston Bar Water System Capital Reserve Establishment Bylaw No. 1590, 2020

Moved By RAYMOND
Seconded By ADAMSON

THAT the Fraser Valley Regional District give three readings and adoption to *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020*.

CARRIED

6.2 2020 Grant-In-Aid Request – District of Hope Ratepayers Association, Electoral Area “B”

Director Adamson commented this is the fourth year of the annual Lego Expo and invited the Committee to attend the event.

Moved By ADAMSON
Seconded By ENGAR

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,500 to the District of Hope Ratepayers’ Association, funded from the 2020 Electoral Area “B” grant-in-aid budget, to help purchase items for their annual Lego Expo.

CARRIED

6.3 2020 Grant-In-Aid Request – Hope Mountain Black Bear Committee, Electoral Area “B”

It was noted that the Hope Mountain Black Bear Committee has presented bear safety information to the public in Electoral Areas A and B.

Moved By ADAMSON
Seconded By DIXON

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope Mountain Black Bear Committee, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help cover costs related with travel and printed materials for schools and events.

CARRIED

6.4 2020 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area "B"

Moved By ADAMSON
Seconded By RAYMOND

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$12,500 to the Sunshine Valley Ratepayers Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help offset the costs of equipment rental for river cleanup, community garden beds, Canada Day entertainment items, Winterfest, a First Nations drum workshop and Heritage Project Phase 1.

CARRIED

6.5 2020 Grant-In-Aid Request – Chilliwack Vedder River Cleanup Society, Electoral Area "E"

The Committee commended the Chilliwack Vedder River Cleanup Society for their work.

Moved By ENGAR
Seconded By DIXON

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,100 to the Chilliwack Vedder River Cleanup Society, funded from the 2020 Electoral Area "E" grant-in-aid budget to help offset the costs associated with hosting the Chilliwack Vedder River cleanups on April 4 and September 27 of 2020.

CARRIED

7. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

7.1 **Gateway Commercial rezoning application for lands near the junction of Highway 9 and Highway 1 to facilitate the development of new commercial land uses: a gas station, drive-thru restaurants, car wash and other local and highway commercial land uses.**

Moved By RAYMOND

Seconded By STOBART

THAT the motion granting first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be rescinded;

THAT *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be given a new first reading;

THAT *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* to Director Dickey or his alternate in his absence;

THAT Director Dickey or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*;

AND THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* in accordance with the Local Government Act;

AND FURTHER THAT in the absence of Director Dickey, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

AND FINALLY THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*.

CARRIED

7.2 Cultus Lake Advisory Planning Commission Repeal Bylaw No. 1572, 2020 and FVRD Development Procedures Amendment Bylaw No. 1573, 2020

Staff were thanked for their work on this item.

Moved By DIXON

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*;

AND THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020*;

AND FURTHER THAT the Fraser Valley Regional District Board direct staff to proceed with the planning application referral process to Cultus Lake Park as outlined in this corporate report.

CARRIED

7.3 Application for Development Variance Permit 2020-02 to vary the maximum height requirement from 12 metres to 13.8 metres and the number of storeys from 2 to 3, for a proposed duplex at 20942 Snowflake Crescent, Electoral Area C

Moved By BALES

Seconded By DIXON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2020-02 to vary the maximum allowable height from 12 metres to 13.8 metres and the number of storeys from 2 to 3 at 20942 Snowflake Crescent, Area C to permit the construction of a duplex, subject to the consideration of any comments or concerns raised by the public.

CARRIED

7.4 Temporary changes to liquor licensing at Sasquatch Inn, Electoral Area C

Moved By BALES

Seconded By STOBART

THAT the Fraser Valley Regional District Board endorse the application received February 12, 2020 for temporary changes to the liquor licence for the Sasquatch Inn Ltd (46001 Lougheed Highway, Electoral Area C) with the following comments:

The Board has no objection to the planned events and requested changes to the Liquor Licence, subject to the following items being addressed:

1. Temporary provisions for vehicular parking to ensure the requirements identified in the current local *Zoning* for the property are being followed (one parking spot per three seats provided for patron use), as outlined in the *Zoning Bylaw No. 100, 1979* for Electoral Area C.
2. Temporary provisions for the existing facilities will be adequate for the proposed increased occupant loads pursuant to the Provincial Sewerage Regulation.

CARRIED

7.5 Special Event – 2020 REVEL Race Chilliwack Marathon & Half Event, Chilliwack River Valley (Area E)

The Committee commented that REVEL is well organized and they are looking forward to another good event.

Moved By ENGAR

Seconded By DIXON

THAT the Fraser Valley Regional District Board approve the Class II Special Event Licence No. 2020-01 for the second REVEL Race Series Chilliwack Marathon & Half Event to be held on Saturday July 25, 2020, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2020-01.

CARRIED

8. ELECTORAL AREA EMERGENCY SERVICES

8.1 December 2019 Emergency Services Monthly Report

The report by Tarina Colledge dated March 10, 2020 was provided for information. Clarification was provided regarding the Fire Department boundaries of Electoral Area A. Staff were directed to speak with E-Comm Dispatching to confirm that boundary gaps of their mapping system are fixed.

It was noted that there is a mutual agreement among District of Hope, Yale (Electoral Area B) and Boston Bar (Electoral Area A) to assist each other with fire fighting in those areas.

8.2 Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1579, 2020

Moved By STOBART

Seconded By BALES

THAT the Fraser Valley Regional District consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No.1579, 2020*.

CARRIED

8.3 Appointment of Ken Howsam as Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department

Moved By BALES

Seconded By STOBART

THAT the Fraser Valley Regional District Board appoint Ken Howsam as the Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department.

CARRIED

9. ADDENDA ITEMS/LATE ITEMS

None.

10. REPORTS BY STAFF

None.

11. REPORTS BY ELECTORAL AREA DIRECTORS

Director Engar reported on the recent Residents Association AGM in his area; he thanked Staff who were there to discuss the recreation plan and the Fraser Valley Regional District's Waste Wise initiative, which were both well received. Director Engar also announced an upcoming presentation on March 11 by Kathy Funk, Chilliwack Crime Prevention Society.

Director Dixon reported sharing information with residents of Electoral Area H of the new waste sorting bylaw, the upcoming Cultus Lake Symposium on March 25 with Christina Toth, Fraser Basin Council who will be presenting, as well as ongoing Goose Management work.

Director Adamson invited the Committee to attend the lease signing by School District No. 78 and the Fraser Valley Regional District for the Yale Community Centre on March 20. He noted the positive community impact of this partnership for the last 9 years.

Director Stobbart reported on the Volunteer Appreciation Dinner held last Saturday.

Director Davidson reported on recent impacts of COVID-19 in Electoral Area F, and the Hatzic Lake Management Plan meeting at Leq'a:mel First Nation.

Director Bales reported attending a meeting on Dewdney Bridge at Leq'a:mel First Nation last night, commenting though this is in Area G, it impacts residents in Area C.

Director Dickey thanked Staff for organizing Public Information Meetings and Public Hearings in his area.

12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

The public was provided an opportunity to speak and no comments were given.

13. RESOLUTION TO CLOSE MEETING

Moved By RAYMOND
Seconded By DAVIDSON

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and,
- Section 90(2)(d) of the *Community Charter* - a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act.

CARRIED

The Open Meeting recessed at 1:54 pm.

14. RECONVENE OPEN MEETING

The meeting was reconvened at 2:29 pm.

15. RISE AND REPORT OUT OF CLOSED MEETING

None.

16. ADJOURNMENT

Moved By STOBART

Seconded By ADAMSON

THAT the Electoral Area Services Committee Open Meeting of March 10, 2020 be adjourned.

CARRIED

The Electoral Area Services Committee Open Meeting of March 10, 2020 adjourned at 2:30 pm.

MINUTES CERTIFIED CORRECT:

.....
Director Bill Dickey, Chair

To: Fraser Valley Regional District Board
From: Jaime Reilly, Manager of Corporate Administration

Date: 2020-04-28

File No: 3920-20

Subject: Appointment of FVRD Officers

RECOMMENDATION

THAT the Fraser Valley Regional District Board appoint and designate the following named individuals as officers of the Fraser Valley Regional District in the following capacities:

Jennifer Kinneman, Chief Administrative Officer and Deputy Corporate Officer responsible for Corporate Administration

Jaime Reilly, Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration

AND THAT all previous officer appointments be rescinded.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

Sections 234, 235 and 236 of the *Local Government Act*, require that a local government must, by bylaw, establish officer positions with titles it considers appropriate. The FVRD Officers' Establishment Bylaw No. 1406, 2016, and amendments thereto, has established the officer positions as required under the *Local Government Act*. For reference, the relevant sections of the *Local Government Act* are set out below:

Officer positions

234 (1)A board

(a) must, by bylaw, establish officer positions in relation to the powers, duties and functions under sections 236 [*corporate administration*] and 237 [*financial administration*], with titles it considers appropriate,

- (b) may, by bylaw, establish other officer positions for its regional district, with titles it considers appropriate, and
- (c) may, by bylaw or resolution, assign powers, duties and functions to those officer positions.

(2) For certainty,

- (a) a board may assign to an officer position powers, duties and functions in addition to those required or permitted to be assigned by this Act or another enactment, and
- (b) the same person may be appointed to 2 or more officer positions.

Chief administrative officer

235 One of the officer positions established under section 234 may be assigned the chief administrative responsibility, which includes the following powers, duties and functions:

- (a) overall management of the administrative operations of the regional district;
- (b) ensuring that the policies and directions of the board are implemented;
- (c) advising and informing the board on the operation and affairs of the regional district.

Corporate administration

236 One of the officer positions established under section 234 must be assigned the responsibility of corporate administration, which includes the following powers, duties and functions:

- (a) ensuring that accurate minutes of the meetings of the board and board committees are prepared and that the minutes, bylaws and other records of the business of the board and board committees are maintained and kept safe;
- (b) ensuring that access is provided to records of the board and board committees, as required by law or authorized by the board;
- (c) certifying copies of bylaws and other documents, as required or requested;
- (d) administering oaths and taking affirmations, declarations and affidavits required to be taken under this or any other Act relating to regional districts;

- (e)accepting, on behalf of the board or regional district, notices and documents that are required or permitted to be given to, served on, filed with or otherwise provided to the board or regional district;
- (f)keeping the corporate seal, if any, and having it affixed to documents as required.

DISCUSSION

Due to recent staffing changes, a resolution from the Board is required to appoint and designate named individuals to officer positions within FVRD Officers' Establishment Bylaw No. 1406, 2016. The recommendation includes the appointment of Jennifer Kinneman as chief administrative officer, and reaffirms Jaime Reilly Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration.

COST

There are no costs associated with this report.

CONCLUSION

The Motion for the Board's consideration recommends that named individuals be designated to the officer positions established by bylaw.

COMMENTS BY:

Kristy Hodson, Acting Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Chief Administrative Officer

Reviewed and supported.

To: Fraser Valley Regional District Board

Date: 2020-04-28

From: Kristy Hodson, Acting Director of Financial Services

File No: 1850-20 / 007

Subject: 2020 Grant-In-Aid Request – Lake Errock Community Association, Electoral Area “C”

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Lake Errock Community Association in the amount of \$3,500 to be funded from the 2020 Electoral Area “C” grant-in-aid budget to help offset the costs associated with the hosting of several events that encourage community inclusiveness.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship

Support Healthy & Sustainable Community

BACKGROUND

This request for funding is eligible under the “Activities/programs which are accessible to a large portion of the electoral area” option.

DISCUSSION

The Lake Errock Community Association (LECA) is a non-profit society based in Lake Errock, and is in their fourth year of operations. They host small events throughout the year, and one large event for Canada Day in an effort to bring the community together. In the spring they host a neighborhood and park cleanup which requires a dumpster bin. LECA has requested that the Engineering department purchase this bin with \$1,000 of the allocated funds.

The LECA are requesting a grant-in-aid of \$3,500 to assist with the costs of their spring garage sale/ pot luck, spring cleanup, and Canada Day celebrations.

Director Bales is in support of this request.

COST

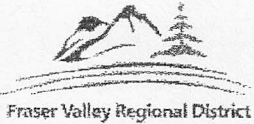
The \$3,500 cost will be funded from the 2020 Electoral Area "C" grant-in-aid budget which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from Lake Errock Community Association seeking support for funds to offset the cost of a spring cleanup, spring garage sale and Canada Day celebrations.

COMMENTS BY:

Jennifer Kinneman, Chief Administrative Officer Reviewed and supported. It should be noted that the FVRD's grant-in-aid policy requires that grants over \$1,000 must follow up with the regional district upon completion of the capital project or event. Due to COVID-19, many organizations receiving grants-in-aid may be unable to proceed with large group events and these issues will be reconciled through follow up reporting.



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name:

Lake Errock Community Association (LECA)

Mailing Address:

PO Box 96, Lake Errock, BC V0M1N0

Email Address:

Contact:

Mike Armstrong

Name

Telephone/Fax Number

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

We are a small, registered non-profit based in Lake Errock. We host a couple of small events throughout the year with one fairly large event on Canada Day. It's a chance for the community to work together, have fun and get to know each other.

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

In the Spring we do a neighbourhood and park cleanup which requires a dumpster bin. The park is raked and tidied. We also have a community garage sale and a picnic in the park on Canada Day. There is also a Fall Beach party. Each event requires food and prizes for the kids plus in July we have entertainment.

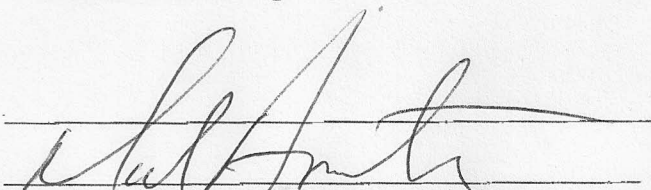
Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

Each event encourages volunteer participation and cooperation. There are no amenities at the lake so these events bring the community together.

Amount of Grant Requested: \$ 3500⁰⁰

**Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

* 
Signature of Authorized Signatory and Title

BOARD CHAIR, LECA

Amount Approved:

Date:

Signature of Electoral Area Director

To: Fraser Valley Regional District Board

Date: 2020-04-28

From: Julie Mundy, Planner 1

File No: 3920-20 -1546, 2019

Subject: Adoption of Zoning Amendment Bylaw No. 1546, 2019 for cannabis land uses in Electoral Area D

RECOMMENDATION

THAT *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* be adopted.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

The FVRD Regional Board adopted a Land Use Policy for Cannabis Production, Processing, and Retail Sales in the Electoral Areas in October 2019. Staff are implementing this policy in two phases. Phase one addresses Electoral Areas not wanting to encourage cannabis land uses, while Phase 2 will create enabling regulations for Electoral Areas that wish to support cannabis land uses.

The purpose of Zoning Amendment Bylaw No. 1546, 2019 is to revise *Zoning Bylaw No. 75* to:

- 1) Provide definitions for Cannabis, Cannabis Dispensary, and Cannabis Production Facility in Electoral Area D, and
- 2) Prohibit Cannabis Dispensary and Cannabis Production Facility uses in all zones in Electoral Area D

Important dates for the bylaw include:

- First reading was given on October 22, 2019 by the FVRD Board
- Public Hearing was held on February 20, 2020
- Second and Third readings were given on March 18, 2020 by the FVRD Board

Following second and third reading, bylaw approval from Ministry of Transportation and Infrastructure was required. This approval was received on March 25, 2020.

CONCLUSION

The Fraser Valley Regional District Board may now consider the following options:

OPTION 1 **Adoption (Staff recommendation)**

THAT *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* be adopted.

With this option, property owners can apply to rezone an individual property to allow for cannabis land uses if desired. As FVRD proceeds with creating enabling regulations for cannabis land uses in other areas, the community will have an opportunity to revisit the zoning regulations.

Alternatively, the Board may wish to consider:

OPTION 2 **Refer to EASC for further consideration**

THAT *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* be referred to the Electoral Area Services Committee for further consideration.

OPTION 3 **Defer**

THAT consideration of proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date]; or

OPTION 4 **Refuse**

THAT *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* not be given any further readings.

COST

No fee is levied for Zoning Bylaw amendments initiated by the Fraser Valley Regional District. The costs associated with the public hearing were provided for in the EA Planning budget.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development: Reviewed and supported

Kristy Hodson, Acting Director of Financial Services: Reviewed and supported

Jennifer Kinneman, Chief Administrative Officer: Reviewed and supported.

FRASER VALLEY REGIONAL DISTRICT
Bylaw No. 1546, 2019

A Bylaw to Amend the Zoning for Electoral Area D

WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to amend *Zoning Bylaw (No. 75) for Electoral Area D, 1976 of the Regional District of Fraser-Cheam*;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019*.

2) TEXT AMENDMENT

a) *That Zoning Bylaw (No. 75) for Electoral Area D, 1976 of the Regional District of Fraser-Cheam* be amended by:

- i. In DIVISION ONE, by inserting, in the appropriate alphabetical order, the following new definitions:

"CANNABIS means cannabis as defined in the *Cannabis Act (Canada)*."

"CANNABIS DISPENSARY means a business or service used for dispensing, selling or distributing CANNABIS or any product or thing containing CANNABIS, for any purpose including medical use."

"CANNABIS PRODUCTION FACILITY means a business or service growing, cultivating, germinating, producing, storing, warehousing or packaging any product or thing containing CANNABIS."

- ii. In DIVISION ONE, by deleting the definition for MEDICAL MARIHUANA GROW OPERATION in its entirety.
- iii. In DIVISION ONE, by deleting the definition for FARM USE in its entirety and replacing it with the following:

"FARM USE means a use providing for the growing, rearing, producing and harvesting of primary agricultural products; includes the processing and storage of the agricultural products grown, reared, produced or harvested on an individual farm, the storage of machinery, implements and supplies necessary to the farming use, and the repair of the

machinery and implements necessary to the said use; includes the keeping of dogs, horses, cattle, sheep, swine, poultry, pigeons, doves, bees, fur-bearing animals or other livestock, the growing of fruits, mushrooms, vegetables and nursery stock, and the storage of feeds and fertilizers required for the farming use; excludes CANNABIS PRODUCTION FACILITY and all manufacturing, processing, storage and repairs not specifically included in this definition.”

- iv. In DIVISION ONE, by deleting the definition for INDUSTRIAL USE in its entirety and replacing it with the following:

“INDUSTRIAL USE means a use providing for the processing, fabricating, assembling, storing, transporting, distributing, wholesaling, testing, servicing, repairing, wrecking, or salvaging of goods, materials or things; includes the operation of truck terminals, docks, railways, bulk loading and storage facilities, and incidental office and retail sales; excludes CANNABIS PRODUCTION FACILITY.”

- v. In DIVISION THREE, Section 4 Prohibited Uses of Land, Buildings and Structures, by adding the following after Section 4 (e):

“(f) CANNABIS PRODUCTION FACILITY and CANNABIS DISPENSARY”

3) **SEVERABILITY**

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) **READINGS AND ADOPTION**

READ A FIRST TIME THIS	22 nd	day of	October 2019
PUBLIC HEARING WAS HELD THIS	20 th	day of	February, 2020
READ A SECOND TIME THIS	18 th	day of	March, 2020
READ A THIRD TIME THIS	18 th	day of	March, 2020
APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE THIS	25 th	day of	March, 2020
ADOPTED THIS		day of	

Chair/Vice Chair

Corporate Officer/Deputy

5) **CERTIFICATION**

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019* as read a third time by the Board of Directors of the Fraser Valley Regional District on.

Dated at Chilliwack, B.C. on

Corporate Officer/ Deputy

To: CAO for the Regional and Corporate Services Committee

Date: 2019-11-14

From: Mike Veenbaas, Director of Financial Services

File No:

Subject: Fraser Valley Express Transit System Establishment Amendment - Requisition

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to *Fraser Valley Regional District Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019*.

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Support Environmental Stewardship
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality
Priority #4 Tourism

BACKGROUND

The Fraser Valley Express Transit System was established in 2014 with a maximum allowable requisition of \$922,000. The service is funded through a combination of transit fares/passes, provincial grants and property value taxes. While the annual tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw. Since the first operating budget in 2015, the actual tax requisition has been \$675,660 with the exception of the Board directed increase for new construction growth in 2019 to \$695,930.

DISCUSSION

At the May 2019 Board meeting, the Board confirmed support in principle for the 2020/2021 expansion initiative to extend the Fraser Valley Express service to Translink's Lougheed Sky Train station at an annual net cost of \$494,000. Support was also confirmed independently by Abbotsford and Chilliwack Councils. With the 2019 actual requisition of \$695,930 plus the estimated additional net municipal share of \$494,000, it is anticipated that the actual requisition could increase to approximately \$1,200,000 by 2023.

The current maximum requisition is set at \$922,000 and is proposed to be increased to \$1,250,000. In addition, Staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed

under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2019 revised roll net taxable value for the service area is \$54,216,684,141. The proposed rate of \$0.023 per \$1,000 would calculate a maximum tax requisition of \$1,246,983.74.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To be proactive and provide for tax requisition growth to meet the FVX Transit System service expansion approved by the Board, Staff are proposing an amendment to the maximum requisition level that is included in the establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer: Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1556, 2019**

**A Bylaw to increase the requisition limit of the
Fraser Valley Express Sub-Regional Transit System Service Area**

WHEREAS *Fraser Valley Regional District Fraser Valley Express Sub-Regional Transit System Service Area Establishment Bylaw No. 1236, 2013* was adopted by the Fraser Valley Regional District Board of Directors ("the Board") on July 24, 2014;

AND WHEREAS the maximum annual requisition for the Fraser Valley Express Sub-Regional Transit System Service Area is currently \$922,000;

AND WHEREAS the Board wishes to increase the maximum amount that may be requisitioned under Bylaw 1236, 2013, as amended, by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of municipal participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019*

2) ENACTMENTS

That *Fraser Valley Regional District Fraser Valley Express Sub-Regional Transit System Service Area Establishment Bylaw No. 1236, 2013* be amended by deleting Section 2 e) in its entirety and substituting the following:

"The maximum amount that may be requisitioned annually for the service established by this bylaw shall be \$1,250,000 or an amount equal to that which could be raised by a property value tax rate of \$0.023/\$1000 applied to the net taxable value of the land and improvements within the service area, whichever is greater. "

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 18th day of December, 2019

READ A SECOND TIME THIS 18th day of December, 2019

READ A THIRD TIME THIS 18th day of December, 2019

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 3rd day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Fraser Valley Express Sub-Regional Service Area Amendment Bylaw No. 1556, 2019* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 342

of the _____ Local Government Act

I hereby approve Bylaw No. _____ 1556

of the _____ Fraser Valley Regional District,

a copy of which is attached hereto.

Dated this 03 *day*
of April , 2020

A handwritten signature in black ink, appearing to be "JL" or similar, written over a horizontal line.

Deputy Inspector of Municipalities

To: Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-14
File No: 3920-20

Subject: Cascade-Carratt Creek Flood Control Service Area

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #3 Flood Protection & Management

BACKGROUND

The Dewdney Alouette Regional District established the Cascade-Carratt Creek Flood Control Specified Area in 1984. The service is fully funded through a parcel tax. While the annual parcel tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw. The requisition limit was last amended in 2011.

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed parcel tax requisition of \$32,550 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum to a level of \$40,000 to accommodate the service's budget over the current 5-year financial plan. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2020 completed roll net taxable value for the service area is \$30,693,284. The proposed rate of \$1.305 per \$1,000 would calculate a maximum tax requisition of \$40,000 in 2020 with future years' maximum dependent on the annual assessment roll from BC Assessment.

The properties included in this service have received two letters from FVRD over the past few years, as requested by the local Electoral Area Director at the time, regarding the need to have above average annual increases to the parcel tax requisition. This was in response to the limited availability of grant funding to address debris cleanouts in the flood control system. While notification was provided to property owners, the service area establishment bylaw was not amended to reflect the changing maximum requisition. This was discovered as part of a review of all service area establishment bylaws and service area requisition budgets.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To reflect information provided to service area properties and to align with current parcel tax requisition levels, staff are proposing an amendment to the maximum requisition level that is included in the Cascade-Carratt Creek Flood Control service area establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1566, 2020**

**A bylaw to increase the requisition limit of the
Cascade-Carratt Creek Flood Control Local Service Area**

WHEREAS *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Conversion Bylaw No. 0295, 1999* was adopted by the Fraser Valley Regional District Board of Directors ("the Board") on June 27, 2000;

AND WHEREAS the maximum annual requisition for the Cascade-Carratt Creek Flood Control Local Service Area is currently \$11, 250;

AND WHEREAS the Board wishes to increase the maximum amount that may be requisitioned under Bylaw No. 0295, 1999 by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020*.

2) ENACTMENTS

That *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Conversion Bylaw No. 0295, 1999* be amended by deleting Section 2.v) in its entirety and substituting the following:

" v) The maximum amount that may be requisitioned annually for the service established by this bylaw shall be \$40,000 or an amount equal to that which could be raised by a property value tax rate of \$1.305/\$1000 applied to the net taxable value of the land and improvements within the service area, whichever is greater. "

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 28th day of January, 2020

READ A SECOND TIME THIS 28th day of January, 2020

READ A THIRD TIME THIS 28th day of January, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 3rd day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1566 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 03 *day*
of April *, 2020*

A handwritten signature in black ink, appearing to be "JL" followed by a long horizontal stroke.

Deputy Inspector of Municipalities

To: Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-14
File No: 3920-20

Subject: Popkum Sewer Service Area Amendment Bylaw

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

The Fraser Valley Regional District established the Popkum Sewer Service Area in 2017. The service is fully funded through a parcel tax. While the annual parcel tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw.

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed tax requisition of \$64,900 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum to a level of \$130,000 to accommodate the service's budget over the current 5-year financial plan. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2020 completed roll net taxable value for the service area is \$44,307,100. The proposed rate of \$2.934 per \$1,000 would calculate a maximum tax requisition of \$130,000 in 2020 with future years' maximum dependent on the annual assessment roll from BC Assessment.

The annual requisition for this service has increased since establishment in response to increased development in Popkum and the decision to have one larger sewer service instead of smaller localized services. As the service area was expanded, bringing in more properties, the service area establishment

bylaw was not amended to reflect the need for a higher maximum requisition. This was discovered as part of a review of all service area establishment bylaws and service area requisition budgets.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To align with current and future tax requisition levels, staff are proposing an amendment to the maximum requisition level that is included in the Popkum Sewer service area establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1567, 2020**

A bylaw to increase the requisition limit of the Popkum Sewer Service Area

WHEREAS *Fraser Valley Regional District Popkum Sewer Service Area Establishment Bylaw No. 1396, 2016* was adopted by the Fraser Valley Regional District Board of Directors ("the Board") on March 22, 2017;

AND WHEREAS the maximum annual requisition for the Popkum Sewer Service Area is currently \$46,310;

AND WHEREAS the Board wishes to increase the maximum amount that may be requisitioned under Bylaw No. 1396, 2016 by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020*.

2) ENACTMENTS

That *Valley Regional District Popkum Sewer Service Area Establishment Bylaw No. 1396, 2016* be amended by deleting Section 2.e) in its entirety and substituting the following:

" e) The maximum amount that may be requisitioned annually for the service established by this bylaw shall be \$130,000 or an amount equal to that which could be raised by a property value tax rate of \$2.934/\$1000 applied to the net taxable value of the land and improvements within the service area, whichever is greater. "

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 28th day of January, 2020

READ A SECOND TIME THIS 28th day of January, 2020

READ A THIRD TIME THIS 28th day of January, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 3rd day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1567 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 03 *day*

of April *, 2020*

A handwritten signature in black ink, appearing to be "JL", written over a horizontal line.

Deputy Inspector of Municipalities

To: Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-14
File No: 3920-20

Subject: North Bend Sewer System Amendment Bylaw

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1568, 2020*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

The Regional District of Fraser-Cheam established the North Bend Sewer System Local Service Area in 1991. This service is somewhat unique in that it has two participating areas within the service, one funded via parcel tax and one funded via property value tax. While the annual parcel & value tax requisitions are set during the financial planning process, the maximum allowable requisitions are noted in the establishing bylaw.

DISCUSSION

The North Bend Sewer Service has two participating areas, Highline which has a property value tax and Hallecks Creek which has a parcel tax. There existence of the two areas is tied to historical sewer systems in North Bend.

As part of the 2020 financial planning process it has been noted that the proposed value tax requisition of \$27,270 will be over the maximum allowable for Highline in the establishing bylaw. Staff are proposing to increase the maximum to a level of \$30,000 to accommodate the service's budget over the current 5-year financial plan. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2020 completed roll net

taxable value for the service area is \$2,582,843. The proposed rate of \$11.615 per \$1,000 would calculate a maximum tax requisition of \$30,000 in 2020 with future years' maximum dependent on the annual assessment roll from BC Assessment.

The annual requisition for this service had above normal increases in 2011 and 2012 in response to a need for the service to become financially self sufficient with rising operations and major maintenance costs. As the annual budget was increased, the service area establishment bylaw was not amended to reflect the need for a higher maximum requisition. This was discovered as part of a review of all service area establishment bylaws and service area requisition budgets.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To align with current and future tax requisition levels, staff are proposing an amendment to the maximum requisition level that is included in the Highline Participating Area of the North Bend Sewer System Local Service Area establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1568, 2020**

**A bylaw to increase the requisition limit of the Highline Sewer System Participating Area
of the North Bend Sewer System Local Service Area**

WHEREAS *Regional District of Fraser-Cheam North Bend Sewer System Local Service Area Establishment Bylaw No. 919, 1990* was adopted on September 4, 1991;

AND WHEREAS the maximum annual requisition for the Highline Sewer System Participating Area of the North Bend Sewer System Local Service Area is currently \$11,250 or a property value tax rate of \$7.06/\$1000, whichever is greater;

AND WHEREAS the Fraser Valley Regional District Board ("the Board") wishes to increase the maximum amount that may be requisitioned in the Highline Sewer System Participating Area under Bylaw No. 919, 1990 by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1568, 2020*.

2) ENACTMENTS

That *Regional District of Fraser-Cheam North Bend Sewer System Local Service Area Establishment Bylaw No. 919, 1990* be amended by deleting Section 9. i) and replacing it with the following:

" i) in the Highline Sewer Participating Area is \$30,000 or an amount equal to that which could be raised by a property value tax rate of \$11.615/\$1000 applied to the net taxable value of the land and improvements within the participating area, whichever is greater. "

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 28th day of January, 2020

READ A SECOND TIME THIS 28th day of January, 2020

READ A THIRD TIME THIS 28th day of January, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 3rd day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1568, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1568 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 03 *day*

of April *, 2020*

A handwritten signature in black ink, appearing to be "JL", written over a horizontal line.

Deputy Inspector of Municipalities

To: Electoral Area Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-14
File No: 3920-20

Subject: Rexford Creek Storm Drainage Service Area Amendment Bylaw

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #3 Flood Protection & Management

BACKGROUND

The Regional District of Fraser-Cheam established the Rexford Creek Storm Drainage Specified Area in 1988. The service is fully funded through an assessment based value tax. While the annual tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw.

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed tax requisition of \$7,790 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum to a level of \$9,000 to accommodate the service's budget over the current 5-year financial plan. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2020 completed roll net taxable value for the service area is \$28,458,102. The proposed rate of \$0.316 per \$1,000 would calculate a maximum tax requisition of \$9,000 in 2020 with future years' maximum dependent on the annual assessment roll from BC Assessment.

The annual requisition for this service has increased over the past years in response to the higher costs associated with debris cleanouts in the flood control system. The service area establishment bylaw had not been amended to reflect the need for a higher maximum requisition and this was discovered as part of a review of all service area establishment bylaws and service area requisition budgets.

As the storm drainage service was first setup in 1988 and the legislation for service area establishment has changed significantly since that time, there is also a requirement to have this "specified area" converted to a "service area". This essentially modernizes the establishment bylaw to meet current local government act requirements.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To align with current tax requisition levels, staff are proposing an amendment to the maximum requisition level that is included in the Rexford Creek Storm Drainage service area establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1569, 2020**

**A bylaw to convert the Rexford Creek Storm Drainage Specified Area
to a Service Area and to increase the requisition limit**

WHEREAS the Rexford Creek Storm Drainage Specified Area was established by *Regional District of Fraser-Cheam Rexford Creek Storm Drainage Specified Area Establishment Bylaw No. 793, 1988*;

AND WHEREAS in accordance with S. 341 of the *Local Government Act* the Fraser Valley Regional District Board of Directors ("the Board") wishes to convert the Rexford Creek Storm Drainage Specified Area to a Service Area;

AND WHEREAS the maximum annual requisition for the Rexford Creek Storm Drainage Specified Area is currently \$4,500;

AND WHEREAS the Board wishes to increase the maximum amount that may be requisitioned under Bylaw 793, 1988, as amended, by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.

2) ENACTMENTS

- a) The Rexford Creek Storm Drainage Specified Area is hereby converted to and established as a service area to be known hereafter as the "Rexford Creek Storm Drainage Service Area" for the purpose of providing storm drainage services;
- b) The participating areas for the service established by this bylaw shall be Electoral Area E of the Fraser Valley Regional District;
- c) The boundaries of the service area established by this bylaw shall be as shown of Schedule 1569-A attached to and forming an integral part of this bylaw ;
- d) The annual costs for the service established by this bylaw shall be recovered by one or more of the following:
 - i. The requisition of money to be collected by a property value tax;

- ii. The imposition of fees and other charges that may be fixed by separate bylaw for the purpose of recovering these costs; and/or
 - iii. Revenues received by way of agreement, enterprise, gift, grant or otherwise.
- e) The maximum amount that may be requisitioned annually for the service established by this bylaw shall be an amount equal to that which could be raised by a property value tax rate of \$0.316/\$1000 applied to the net taxable value of the land and improvements within the service area.

3) **SEVERABILITY**

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) **READINGS AND ADOPTION**

READ A FIRST TIME this 28th day of January, 2020

READ A SECOND TIME this 28th day of January, 2020

READ A THIRD TIME this 28th day of January, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 4th day of April, 2020

ADOPTED this day of

Chair/Vice-Chair

Corporate Officer/Deputy

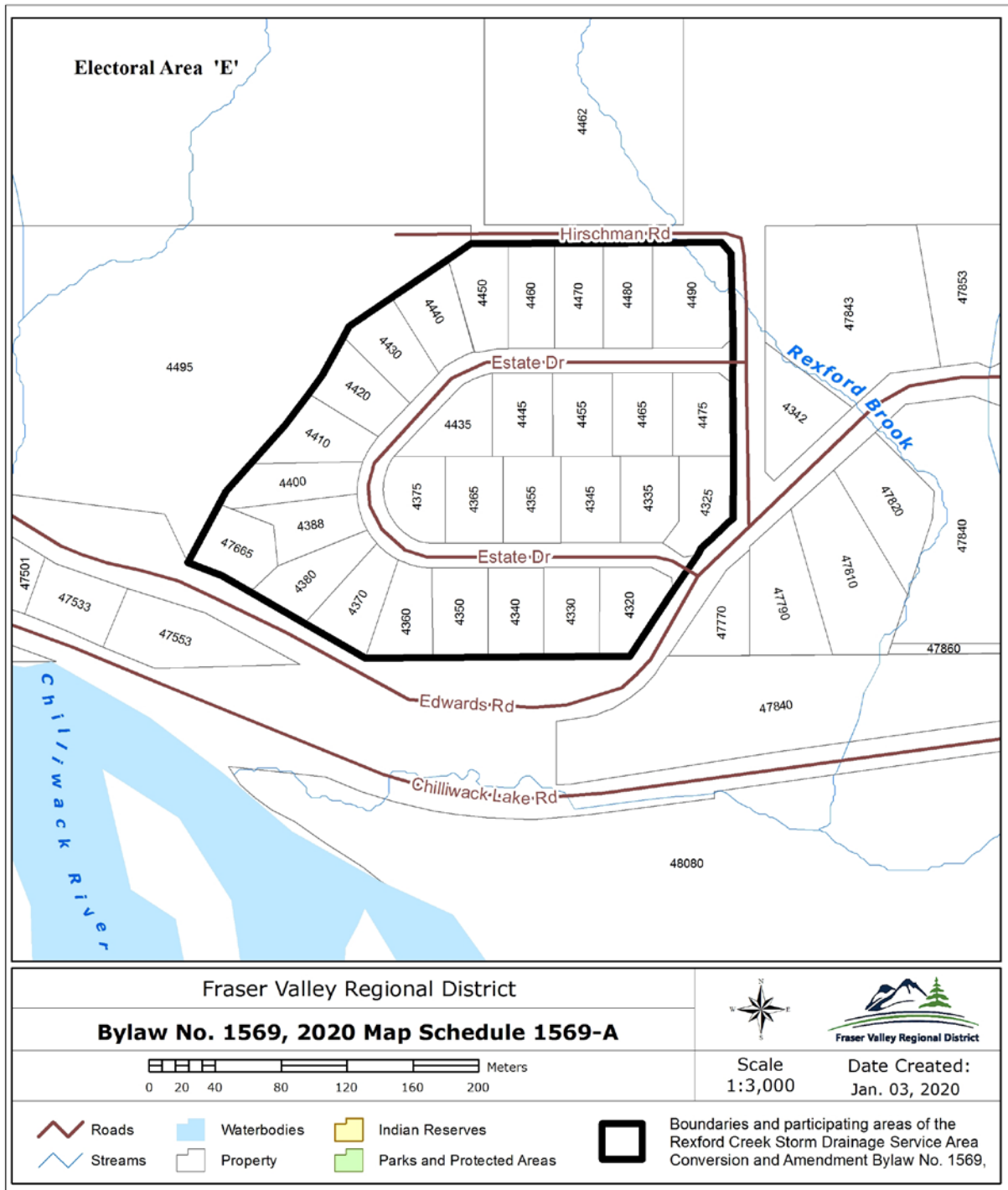
5) **CERTIFICATION**

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020* as read a third time by the Fraser Valley Regional District Board on

Dated at Chilliwack, BC on

Corporate Officer/Deputy

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1569, 2020
Schedule 1569-A



This is map 1 of 1 constituting Schedule 1569-A attached to and forming an integral part of *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1569 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 03 *day*
of April *, 2020*

A handwritten signature in black ink, appearing to be "JL", written over a horizontal line.

Deputy Inspector of Municipalities

To: Regional and Corporate Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-14
File No: 3920-20

Subject: Sub-Regional Animal Control Service Area Amendment Bylaw

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020*.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

BACKGROUND

The Fraser Valley Regional District established the Sub-Regional Animal Control Service Area in 2012 with the City of Chilliwack. Since that time the service has been expanded to include Abbotsford, Mission, Kent and Harrison. The service is funded through a combination of user fees and property value taxation. While the annual tax requisition is set during the financial planning process, the maximum allowable requisition is noted in the establishing bylaw.

DISCUSSION

As part of the 2020 financial planning process it has been noted that the proposed tax requisition of \$405,040 will be over the maximum allowable in the establishing bylaw. Staff are proposing to increase the maximum to a level of \$450,000 to accommodate the service's budget over the current 5-year financial plan. In addition, staff are proposing that the amendment bylaw reflect a rate per \$1,000 calculation as allowed under LGA 339(1)(e) in order to provide the Board with flexibility in setting future tax requisition levels during the financial planning process. The 2020 completed roll net taxable value for the service area is \$66,193,106,831. The proposed rate of \$0.0068 per \$1,000 would calculate a maximum tax requisition of \$450,000 in 2020 with future years' maximum dependent on the annual assessment roll from BC Assessment.

When the service was first established in 2012 the maximum requisition level set in the bylaw was \$300,000 or \$0.025 per \$1,000 of net taxable value. This remained in effect with the inclusion of Abbotsford into the service and the calculated maximum was about \$700,000. In late 2015 when Mission, Kent and Harrison were added, the maximum was changed to a hard cap of \$350,000. The service has seen budget increases in recent years to address greater costs for service provider (BC Commissionaires) fees, internal staffing support, bylaw adjudication membership and a share of overall corporate services overhead recovery allocation. As a result, the maximum noted in the establishing bylaw needs to be amended.

Additionally, the tax allocation model that the Board has directed Staff to use recognizes the dog licence fees collected in each jurisdiction as being an offset of the taxation to be requisitioned from that jurisdiction. In other words, if a member is to be allocated \$100,000 of the tax requisition and \$50,000 is collected from that member's area in dog licence fees, the net tax requisition for the member will be \$50,000. While this has been the practice that Staff have followed and all members have agreed to its use, the bylaw wording doesn't speak to this process and should be updated. As such, the proposed amendment bylaw replaces Section 2) f) with the following:

The gross municipal share is:

<i>City of Abbotsford</i>	<i>44.20% of tax requisition</i>
<i>District of Mission</i>	<i>27.60% of total requisition</i>
<i>City of Chilliwack</i>	<i>25.80% of total requisition</i>
<i>District of Kent</i>	<i>1.90% of total requisition</i>
<i>Village of Harrison Hot Springs</i>	<i>0.5% of total requisition</i>

The net municipal share is:

"Equal to the gross municipal share less the estimated portion of dog licence fees collected in the respective municipal jurisdiction."

The gross municipal share remains the same allocation model as in the current bylaw with the only change being the removal of the connection to the 2011 Canada Census as that was only used when Abbotsford was incorporated into the service.

COST

Amendments to service area establishment bylaw requisition limits do not have a direct financial impact as the actual requisition level is set by the Board through the adoption of the annual financial plan bylaw.

CONCLUSION

To align with current and future tax requisition levels, staff are proposing an amendment to the maximum requisition level that is included in the Popkum Sewer service area establishing bylaw.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer: Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1570, 2020**

A Bylaw to increase the requisition limit of the Sub-Regional Animal Control Service Area and to allow for offset municipal requisitions from the fees collected for dog licences.

WHEREAS *Fraser Valley Regional District Sub-Regional Animal Control Service Area Establishment Bylaw No. 1140, 2011* was adopted by the Fraser Valley Regional District Board of Directors ("the Board") on January 24, 2012;

AND WHEREAS the maximum annual requisition for the Sub-Regional Service Area is currently \$350,000;

AND WHEREAS the Board wishes to increase the maximum amount that may be requisitioned under Bylaw 1140, 2011 by an amount greater than 25% of the baseline value and such an increase requires approval of the inspector;

AND WHEREAS consent on behalf of municipal participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This Bylaw may be cited as *Fraser Valley Regional District Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020*.

2) ENACTMENTS

That *Fraser Valley Regional District Sub-Regional Animal Control Service Area Establishment Bylaw No. 1140, 2011*, as amended, is amended by:

2.1 deleting Section 2)e) and replacing it with the following:

"e) The maximum amount that may be requisitioned annually for the entire service established by this bylaw is \$450,000 or an amount equal to that which could be raised by a property value tax rate of \$0.0068/\$1000 applied to the net taxable value of the land and improvements within the service area, which is greater."

2.2 deleting Section 2)f) and substituting the following:

"f) i) The *"Service Area Funding Requirement"* is defined as the service area's annual budget for Member Tax Requisition and Dog Licence fees.

ii) The “Service Area Funding Requirement” is to be allocated to each participating area based on:

City of Abbotsford	44.20%
District of Mission	27.60%
City of Chilliwack	25.80%
District of Kent	1.90%
Village of Harrison Hot Springs	0.5%

iii) The tax requisition per participating area is equal to:

$A - B = C$

Where A = participating area’s share of “Service Area Funding Requirement”
B = dog licence fees collected in the participating area
C = participating area’s tax requisition

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS	28 th	day of January, 2020
READ A SECOND TIME THIS	28 th	day of January, 2020
READ A THIRD TIME THIS	28 th	day of January, 2020
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this	20 th	day of April, 2020
ADOPTED THIS		day of

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1570 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 20 *day*
of April *, 2020*

A handwritten signature in black ink, consisting of a stylized 'J' followed by a horizontal line.

Deputy Inspector of Municipalities

To: Electoral Area Services Committee
From: Pam Loat, Legislative Coordinator

Date: 2020-03-10
File No: 3920-20

Subject: Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020

RECOMMENDATION

That the Fraser Valley Regional District Board consider giving three readings to:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No. 1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services
Support Healthy & Sustainable Community

BACKGROUND

In December of 2019 and January of 2020, several service area amendment bylaws were adopted to increase requisition amounts for the Boston Bar and North Bend Fire Protection; Area A Garbage Disposal; Yale Water Supply and Distribution System and Deroche Water System Service Areas. The increases to the maximum requisitions under all of these bylaws were less than 25%, and so these bylaws were adopted without Ministry approval pursuant to BC Regulation 113/2007 [Regional District Establishing Bylaw Approval Exemption Regulation].

The Ministry of Municipal Affairs and Housing has since advised us that because these bylaws also amended the method of calculating the amounts from a total requisition amount for the service area in a flat dollar amount to a rate per \$1000 applied to the taxable value of land and improvements within

the service area, that Ministry approval is, in fact, required. This type of amendment is not exempt from Inspector approval under BC Regulation 113/2007.

COST

None.

CONCLUSION

In order for the FVRD's bylaws to be valid, we are required to repeal and replace the following recently adopted service area amendment bylaws:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1554, 2019;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Service Area Amendment Bylaw No.1553, 2019;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2020;*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019*

The new bylaws must receive approval from the Inspector of Municipalities after third reading and prior to adoption.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1586, 2020**

**A Bylaw to increase the requisition limit for the
Boston Bar and North Bend Fire Protection Local Service Area**

WHEREAS *Regional District of Fraser-Cheam Boston Bar and North Bend Fire Protection Local Service Area Establishment Bylaw No. 899, 1990* was adopted on May 1, 1990;

AND WHEREAS the maximum annual requisition for the Area Boston Bar and North Bend Fire Protection Local Service Area is currently \$100,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 899, 1990 and to change the method for calculating this value to a property value tax rate;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020*.

2) ENACTMENTS

That *Regional District of Fraser-Cheam Boston Bar and North Bend Fire Protection Local Service Area Establishment Bylaw No. 899, 1990* be amended by deleting Section 4 in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw is an amount equal to that which could be raised by a property value tax rate of \$2.46/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) REPEAL

Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1554, 2019 is hereby repealed.

5) READINGS AND ADOPTION

READ A FIRST TIME THIS 18th day of March, 2020

READ A SECOND TIME THIS 18th day of March, 2020

READ A THIRD TIME THIS 18th day of March, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 7th day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

6) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ **349**

of the _____ **Local Government Act**

I hereby approve Bylaw No. _____ **1586**

of the _____ **Fraser Valley Regional District**,

a copy of which is attached hereto.

Dated this 07 ***day***
of April ***, 2020***

A handwritten signature in black ink, appearing to be "JL", written over a horizontal line.

Deputy Inspector of Municipalities

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1587, 2020**

A Bylaw to increase the requisition limit for the Area A Garbage Disposal Service Area

WHEREAS *Fraser Valley Regional District Area A Garbage Disposal And Collection Conversion and Amendment Bylaw No. 0440, 2001* was adopted on March 27, 2001;

AND WHEREAS the maximum annual requisition for the Area A Garbage Disposal Service Area is currently \$150,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 0440, 2001 and to change the method of for calculating this value to a property value tax rate;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020*.

2) ENACTMENTS

That *Fraser Valley Regional District Area A Garbage Disposal And Collection Conversion and Amendment Bylaw No. 0440, 2001* be amended by deleting Section 2 (e) in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw is an amount equal to that which could be raised by a property value tax rate of \$2.60/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) REPEAL

Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No.1553, 2019 is hereby repealed.

5) READINGS AND ADOPTION

READ A FIRST TIME THIS	18 th	day of	March, 2020
READ A SECOND TIME THIS	18 th	day of	March, 2020
READ A THIRD TIME THIS	18 th	day of	March, 2020
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this	20 th	day of	April, 2020
ADOPTED THIS		day of	

Chair/Vice-Chair

Corporate Officer/Deputy**6) CERTIFICATION**

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1587 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 20 *day*
of April *, 2020*

A handwritten signature in black ink, consisting of a stylized 'J' followed by a horizontal line.

Deputy Inspector of Municipalities

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1588, 2020**

**A Bylaw to increase the requisition limit for the
Townsite of Yale Water Supply and Distribution Local Service Area**

WHEREAS *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Conversion and Amendment Bylaw No. 0292, 1999* was adopted on April 27, 1999;

AND WHEREAS the maximum annual requisition for the Townsite of Yale Water Supply and Distribution Local Service Area is currently \$25,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 0292, 1999 and to change the method for calculating this value to a property value tax rate;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020*.

2) ENACTMENTS

That *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Conversion and Amendment Bylaw No. 0292, 1999* be amended by deleting Section 2 (g) in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw shall be an amount equal to that which could be raised by a property value tax rate of \$2.03/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) REPEAL

Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1552, 2019 is hereby repealed.

5) READINGS AND ADOPTION

READ A FIRST TIME THIS	18 th	day of	March, 2020
READ A SECOND TIME THIS	18 th	day of	March, 2020
READ A THIRD TIME THIS	18 th	day of	March, 2020
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this	20 th	day of	April, 2020
ADOPTED THIS		day of	

Chair/Vice-Chair

Corporate Officer/Deputy**6) CERTIFICATION**

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1588 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 20 *day*
of April *, 2020*

A handwritten signature in black ink, appearing to be "JL", written over a horizontal line.

Deputy Inspector of Municipalities

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1589, 2020**

A Bylaw to increase the requisition limit for the Deroche Water System Service Area

WHEREAS *Dewdney-Alouette Regional District Deroche Water System Local Service Area Establishment Bylaw No. 608-1992* was adopted on December 14, 1992;

AND WHEREAS the maximum annual requisition for the Deroche Water System Service Area is currently \$15,000;

AND WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") wishes to increase the maximum amount that may be requisitioned under Bylaw No. 608-1992 and to change the method for calculating this value to a property value tax rate;

AND WHEREAS consent on behalf of electoral participating areas has been obtained;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020*.

2) ENACTMENTS

That *Dewdney-Alouette Regional District Deroche Water System Local Service Area Establishment Bylaw No. 608-1992* be amended by deleting Section 4 (b) in its entirety and substituting the following:

"The maximum that may be requisitioned annually for the service established by this bylaw is an amount equal to that which could be raised by a property value tax rate of \$0.76/\$1000 applied to the net taxable value of the land and improvements within the Service Area."

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) REPEAL

Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1551, 2019 is hereby repealed.

5) READINGS AND ADOPTION

READ A FIRST TIME THIS 18th day of March, 2020

READ A SECOND TIME THIS 18th day of March, 2020

READ A THIRD TIME THIS 18th day of March, 2020

APPROVED BY THE INSPECTOR
OF MUNICIPALITIES this 20th day of April, 2020

ADOPTED THIS day of

Chair/Vice-Chair

Corporate Officer/Deputy

6) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on

Dated at Chilliwack, BC on

Corporate Officer/Deputy



Statutory Approval

Under the provisions of section _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1589 _____

of the _____ Fraser Valley Regional District _____,

a copy of which is attached hereto.

Dated this 20 *day*
of April *, 2020*

A handwritten signature in black ink, appearing to be "JL" or similar, written over a horizontal line.

Deputy Inspector of Municipalities

REPORT

To: Fraser Valley Regional District Board
From: David Bennett, Planner II
2020

Date: 2020-04-28
File No: 3920-20-1592

Subject: Amendments to the Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw and new procedures for efficient application processing during local and provincial emergencies.

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *"Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020"*.

AND THAT the Fraser Valley Regional District Board defer holding Public Hearings until such time that the Order of the Provincial Health Officer, Class Order (mass gatherings) re: COVID-19 is cancelled or until safe procedures for holding public hearings are identified.

AND FINALLY THAT the Fraser Valley Regional District Board consider on a case-by-case basis waiving the holding of Public Hearings for rezoning applications that are consistent with Official Community Plans during the time that the Order of the Provincial Health Officer, Class Order (mass gatherings) re: COVID-19 is in place.

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Provide Responsive & Effective Public
Services

BACKGROUND

Provincial State of Emergency

The province declared a provincial state of emergency to support the province-wide response to the COVID-19 pandemic.

The current *Fraser Valley Regional District Development Procedures Bylaw No. 1377, 2016* and *Fraser Valley Regional District Delegation of Authority Bylaw No. 0836, 2007* do not contain provisions that assist with development application processing during local states of emergency or provincial states of emergency.

The purpose of *Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020* is to amalgamate Bylaw 1377, 2016 and Bylaw 0836, 2007 and to include new procedures for efficient application processing during local and provincial emergencies.

Order of the Provincial Health Officer

The Provincial Health Officer issued the Class Order (mass gatherings) re: COVID-19 prohibiting the gather of people in excess of 50 people. Furthermore, physical distancing – maintaining separation of at least 2 metres between people – is strongly recommended.

These requirements create significant challenges for the FVRD to hold public hearings. While this order is in place, public hearings should be deferred and the Board may consider waiving public hearings for certain rezoning applications.

Preparing for Recovery

Providing responsive and effective public services that foster a strong and diverse economy will support our recovery from the impacts of COVID 19. Real estate and construction form the largest share of the provincial economy (2018 British Columbia Finance and Economic Review 78th Edition, BC Ministry of Finance). Adopting the *Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020* and waiving certain public hearings will help support FVRD real estate and construction and our recovery from this emergency. Waiving certain hearings will allow these projects to proceed through the development approval process and not get delayed awaiting a public hearing.

DISCUSSION

Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020 combines two FVRD procedural bylaws into one, creating an improved procedural framework and includes new procedures to process applications during emergencies.

Bylaw 1592, 2020: overview of application processing during emergencies.

Application Type	Current Process	Proposed Emergency Process
Development Variance Permits Form and Character Development Permits	Applications are reviewed by the EASC and the EASC's recommendations are forwarded to the FVRD Board.	During a State of Local Emergency or a Provincial State of Emergency the Board may consider applications for Development Permits and Development Variance Permits: a) without the recommendations and resolution of the Electoral Area Services respecting the application; or, b) without the recommendations of an Advisory Planning Commission respecting the application.
All other applications	No Changes	

Implications for Development Variance Permits and Form and Character Development Permits:

- If EASC meetings are cancelled during an emergency, or if applications require expedient processing to help respond to or recover from an emergency, applications can proceed directly to the Board for consideration.
- Public submissions on DVPs would still be considered by the FVRD Board (no change).
- The Board will consider a staff report, any written public comments and make a resolution.

Bylaw 1592, 2020: overview of application processing changes (non-emergencies):

Application Type	Current Process	Proposed Process
Rezoning and Official Community Plan Amendment Signs	4.8.5 The placement of the sign(s) shall be made by the applicant not less than fourteen (14) days after submitting an application to amend a bylaw or land use contract.	4.8.5 The placement of the signs(s) shall be made by the applicant not less than fourteen (14) days after the Board has given first reading to the subject bylaw(s).
Rezoning and Official Community Plan Amendments	4.2.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application. The memorandum shall contain: a) a copy of the completed application; b) staff recommendations regarding the proposed amendment; c) where staff recommend first reading or adoption of an amendment bylaw, a copy of the draft amendment bylaw either in hard copy or electronic format except where staff recommend against approval of a bylaw in which case a copy of the draft amendment bylaw need not be attached to the report although staff may attach a draft bylaw for information purposes; d) the recommendations and resolutions of the Electoral Area Services Committee respecting the application; and, e) additional relevant information provided by the Director of Planning.	4.2.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application.
Development Permits	4.3.5 The Director of Planning or Electoral Area Services Committee as the case may be shall consider a staff memorandum for every application. The memorandum shall contain:	4.3.5 The Director of Planning or Electoral Area Services Committee, as the case may be, shall consider a staff memorandum for every application.

	<p>a) a copy of the completed application;</p> <p>b) staff recommendations regarding the proposed permit;</p> <p>c) where staff recommend issuance of a permit, a copy of the draft permit either in hard copy or electronic format; where staff recommend against issuance of a permit, a copy of the draft permit need not be attached to the report, although staff may attach a draft permit for information purposes;</p> <p>d) a statement of the amount of the proposed security to be posted by the permittee, if any, and a rationale for the amount of security recommended; and,</p> <p>e) any additional relevant information.</p>	
Development Variance Permits or Temporary Use Permits.	<p>4.4.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application. The memorandum shall contain:</p> <p>a) a copy of the completed application;</p> <p>b) staff recommendations regarding the proposed Development Variance Permit or Temporary Use Permit;</p> <p>c) where staff recommend issuance of a permit, a copy of the draft permit either in hard copy or electronic format; where staff recommend against issuance of a permit, a copy of the draft permit need not be attached to the report although staff may attach a draft permit for information purposes;</p> <p>d) a statement of the amount of the proposed security to be posted by the permittee, if any;</p> <p>e) the recommendations and resolutions of the Electoral Area Services Committee respecting the application; and</p> <p>f) additional relevant information provided by the Director of Planning.</p>	<p>4.4.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application.</p>
Bylaws – General	4.9.2 Where an applicant makes a significant change, such as a	4.9.2 Where an applicant makes a

	<p>change in land use, to an amendment application after it has received first reading from the Board, the Board may refuse the original application for an amendment. The original application will be closed and the applicant must make a new application.</p> <p>4.9.3 Re-application for a bylaw amendment, land use contract amendment or permit that has been refused shall not be considered within a six (6) month period immediately following the date of refusal.</p>	<p>significant change, such as a change in land use, to an Amendment application after it has received first reading from the Board, the Board may refuse the original application for an Amendment. The original application will be closed and the applicant must make a new application.</p> <p>Section 4.9.3 of this bylaw does not apply to applications refused under this section.</p> <p>4.9.3 Re-application for a bylaw amendment, land use contract amendment or permit that has been refused shall not be considered within a six (6) month period immediately following the date of refusal.</p>
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The proposed amendments will improve bylaw clarity, application processing and eliminate certain proscriptive processes.

Other Regional Districts

Staff reviewed public hearings processes from six regional districts. At the time of writing, postponing hearings is the common approach during this emergency. Where rezoning applications are consistent with Official Community Plans, regional districts are considering waiving hearings. In all of the jurisdictions reviewed, Official Community Plan amendments are being postponed.

The City of Chilliwack has closed meetings to the public during this emergency and implemented an alternative public input process for applications that are consistent with the Official Community Plan, as outlined below.

- All other requirements of the City's procedure bylaw will be followed, to the extent possible and practical given the ongoing public health emergency;
- Public notifications will be the same as the current process, signs will still be posted on site, notifications will be sent to property owners within 30 m of the proposed development, and notices will be printed in the newspaper; and,
- Affected parties will be able to provide input to Council by written submission only. Notifications and signage will state that written comments are to be submitted by 4 p.m. on the Monday before the item is to be considered by Council.

Recommendations for FVRD Public Hearings

The Local Government Act allows local governments to waive the holding of a public hearings if a bylaw is consistent with the Official Community Plan. Waiving a public hearing is an uncommon practice in the FVRD. UBCM's fact sheet on public hearings notes that "although a public hearing is not required for a zoning bylaw which is consistent with an official community plan, some municipalities have chosen to hold hearings on all zoning bylaws to avoid any suggestion that council might be using the provision in s. 464(2) to "sneak through" a zoning change that would face significant opposition at a public hearing if one was held".

During this state of emergency, the FVRD has four (4) rezoning bylaws ready to proceed to a public hearing.

Two of these rezoning bylaws are not expected to generate community concerns or have already been the subject of one or more public information meetings. For those proposed bylaws, a resolution to waive the public hearing may be appropriate. Consideration of waiving a hearing can be made at future Board meetings on an application-by-application basis.

The other proposed rezoning bylaws have generated community concern and for those bylaws, waiving a public hearing is not recommended by staff. Public hearings will be postponed for those applications.

Alternative FVRD Public Hearing Processes

During this emergency, the Province may introduce or support alternative public hearing processes. Implementing alternative public hearing processes may be considered on an application by application basis as new information becomes available.

FVRD Electoral Area D Official Community Plan

The FVRD Electoral Area D OCP was scheduled to have a public hearing in April. That hearing will be deferred in accordance with the recommendation to defer holding Public Hearings until such time that the Order of the Provincial Health Officer, Class Order (mass gatherings) re: COVID-19 is cancelled.

COST

There are no costs associated with these procedural bylaw changes.

CONCLUSION

Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020 combines two FVRD procedural bylaws into one, creating an improved procedural framework and addresses emergencies.

During this emergency the Board may consider waiving public hearings for certain rezoning applications, otherwise all hearings will be deferred until provincial orders are cancelled.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development

Reviewed and Supported.

Kristy Hodson, Acting Director of Finance
supported.

Reviewed and

Jennifer Kinneman, Chief Administrative Officer
supported.

Reviewed and

**FRASER VALLEY REGIONAL DISTRICT
BYLAW NO. 1592, 2020**

**A bylaw to establish procedures for permit applications and
applications to amend zoning and official community plan bylaws
and to delegate the Board's authority for issuing development permits**

WHEREAS the Board of Directors of the Fraser Valley Regional District ("the Board") has adopted official community plans and zoning bylaws;

AND WHEREAS the Board must define procedures under which an owner of land may apply for permits and amendments to official community plans and zoning bylaws under Part 14 of the Local Government Act;

AND WHEREAS the Board may, by bylaw, delegate the issuance of development permits pursuant to the Local Government Act;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020*.

2) APPLICATION

2.1 This bylaw shall be applicable within all Electoral Areas of the Fraser Valley Regional District.

2.2 This bylaw applies to:

(a) applications to amend:

- i. an official community plan;
- ii. a zoning bylaw;
- iii. a rural land use bylaw; and,
- iv. a land use contract.

(b) applications for:

- i. development permits;
- ii. development variance permits; and,
- iii. temporary use permits.

3) **DEFINITIONS**

3.1 In this bylaw:

“Advisory Planning Commission” means an Advisory Planning Commission established under the *Local Government Act* for the purposes of advising the Board on matters of land use, community planning, bylaws and permits;

“Amendment” means an application to amend:

- an official community plan;
- a zoning bylaw;
- a rural land use bylaw; or
- a land use contract;

“Director of Planning” means the Fraser Valley Regional District Director of Planning or, in the absence of the Director, the person lawfully acting on their behalf;

“Delegate” means either the Electoral Area Services Committee or the Director of Planning as the case may be and as proscribed in this bylaw;

“Electoral Area Services Committee” means the standing committee of the Board of Directors of the Fraser Valley Regional District comprised of the Electoral Area Directors;

“Form and Character” means development permit areas established pursuant to Sections 488 (1)(e) through 488(1)(f) of the *Local Government Act* as amended or replaced from time to time;

“Permit” means an application for:

- a development permit;
- a development variance permit; or
- a temporary use permit;

“Provincial State of Emergency” means a state of provincial emergency declared by the minister or the Lieutenant Governor in Council under the Emergency Program Act as amended or replaced from time to time;

“Regional District” means the Fraser Valley Regional District;

“Security” means funds provided in the form of an irrevocable letter of credit or in another form satisfactory to the delegated authority, for the purpose of ensuring performance under the terms of a development permit.

“State of Local Emergency” means a state of local emergency declared by the head of the Regional District under the Emergency Program Act as amended or replaced from time to time.

4) PROCEDURES & REGULATIONS

4.1 Applications & Fees

- 4.1.1 Applications for an Amendment or a Permit shall be made by the owner of the land involved or by a person authorized by the owner in writing.
- 4.1.2 Every application for an Amendment or a Permit shall be in writing and shall contain:
 - a) a completed application form in the form prescribed by the Regional District along with any supplementary information required by the Director of Planning; and,
 - b) an application fee as set out in the Fraser Valley Regional District Development Application Fees Bylaw as amended or replaced from time to time.
- 4.1.3 The application fee includes the cost of newspaper advertising and, where required, mailing of notices for one public hearing. Where more than one public hearing is held the applicant shall pay all costs associated with the second and any subsequent public hearings, including any required newspaper advertisement, mailing of notices, facility rental and staff overtime.
- 4.1.4 Where a public information meeting is required the applicant shall pay all costs associated with the public information meeting, including any required newspaper advertisement, mailing of notices, facility rental and staff overtime in addition to the application fee.

4.2 Bylaw and Land Use Contract Amendments

- 4.2.1 Bylaw and land use contract amendments shall be considered by the Board.
- 4.2.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application.
- 4.2.3 Upon receipt of the report and recommendations the Board may:
 - a) give readings to or adopt the bylaw;
 - b) give readings to or adopt the bylaw as amended by the Board in its resolution;
 - c) refer the application for Amendment to the Electoral Area Services Committee for further consideration;
 - d) defer consideration of the Amendment to a future meeting of the Board;

e) refuse the application for an Amendment.

4.2.4 The Board Chair is delegated the authority to designate a person to hold and preside over the delegated public hearing in the absence of the Electoral Area Director or Alternate.

4.3 Development Permits

4.3.1 With the exception of applications relating to Form and Character, the authority to issue development permits is hereby delegated to the Director of Planning, subject to the Delegate's discretion to refer a development permit application to the Electoral Area Services Committee for consideration.

4.3.2 The authority to issue development permits relating to Form and Character is hereby delegated to the Electoral Area Services Committee, subject to the Delegate's discretion to refer a development permit application to the Board for consideration.

4.3.3 The Delegate, as prescribed in Sections 4.3.1 and 4.3.2, may determine whether Security is required as a condition of issuing a development permit. The amount of Security shall be based on an estimate of the costs for the Regional District to undertake the works, construction or other activities required to satisfy a development permit condition, correct an unsafe condition or to correct damage to the environment;

4.3.3 If a development permit includes variances other than minor siting or height variances directly related to avoidance of a geological hazard or the protection of the environment and consistent with development permit area objectives and guidelines, then the permit shall be considered by the Board as if it were a development variance permit.

4.3.4 Notwithstanding Section 4.3.1 of this bylaw,

- a) an applicant may request to have a development permit application considered by the Electoral Area Services Committee rather than the Director of Planning;
- b) the Director of Planning may refer a development permit application to the Electoral Area Services Committee for a decision;
- c) an Electoral Area Director may request that a development permit application be considered by the Electoral Area Services Committee in which case the Director of Planning shall refer the development permit to the Electoral Area Services for a decision; and,
- d) The Electoral Area Services Committee may refer a development permit application to the Board for a decision.

4.3.5 The Director of Planning or Electoral Area Services Committee, as the case may be, shall consider a staff memorandum for every development permit application.

- 4.3.6 Upon consideration of the application and review of the staff memorandum the Director of Planning or Electoral Area Services Committee may:
- a) authorize the issuance of the development permit;
 - b) in the case of the Electoral Area Services Committee:
 - i. defer consideration of the development permit application to a future Electoral Area Services Committee meeting; or,
 - ii. authorize the issuance of the proposed development permit as amended by the Electoral Area Services Committee in its resolution;
 - c) refuse to authorize the issuance of the development permit.
- 4.3.7 The Director of Planning will report annually to the Electoral Area Services Committee respecting development permits issued or refused by the Director of Planning.
- 4.3.8 Notwithstanding Sections 4.3.1 and 4.3.2 of this bylaw:
- a. An applicant may request that the Board reconsider a decision of the Electoral Area Services Committee or the Director of Planning respecting:
 - i. the issuance of a development permit; and,
 - ii. a term or condition contained within a development permit.
 - b) Requests for reconsideration shall be made in writing by completing and submitting to the Regional District a request for reconsideration form as prescribed.
 - c) A request for reconsideration must be received by the Regional District within thirty (30) days of the date on which the development permit was issued or refused.
 - d) Requests for reconsideration will be considered by the Board at the next regular Board meeting occurring 10 or more business days after the date the completed request for reconsideration form is received by the Regional District.
 - e) The Board may consider the request for reconsideration along with any supplementary information provided by the applicant and a report and recommendations from the Director of Planning.
 - f) Upon reconsideration of a development permit application or development permit the Board may:
 - i. confirm the decision to issue or refuse the development permit;
 - ii. confirm the terms and conditions and security contained in the development permit;
 - iii. overturn the decision to issue or refuse the development permit; and,
 - iv. alter the terms and conditions and security of the permit.

4.4 Development Variance Permits & Temporary Use Permits

- 4.4.1 Applications for development variance permits and temporary use permits will be considered by the Board.
- 4.4.2 The Board shall consider a staff memorandum and recommendations of the Electoral Area Services Committee for every application.
- 4.4.3 Upon consideration of the application and review of the report and recommendations the Board may:
 - a) authorize the issuance of the permit;
 - b) authorize the issuance of the proposed permit as amended by the Board in its resolution;
 - c) refer the application for a permit to the Electoral Area Services Committee for further consideration;
 - d) authorize the issuance of the permit subject to the receipt of an undertaking or the registration of agreements specified by the Board; or
 - e) refuse to authorize the issuance of the permit.

4.5 Advisory Planning Commissions

- 4.5.1 Where an Advisory Planning Commission has been established for the purposes of advising the Board or the Electoral Area Director on matters of land use and permits and bylaws under Part 14 of the *Local Government Act*, and where an application has been referred to the Advisory Planning Commission, the recommendations of the Advisory Planning Commission shall be considered by the Electoral Area Services Committee and the Board.

4.6 Public Information Meetings

- 4.6.1 The Board or the Director of Planning may require that a public information meeting be held by the Regional District prior to consideration of an Amendment or Permit.
- 4.6.2 The Board or the Director of Planning may require that an applicant hold a public information meeting.
- 4.6.3 All costs for public information meetings shall be paid by the applicant.
- 4.6.4 The notice of a public information meeting held by the Regional District shall be mailed or distributed in the same manner as would be required for a public hearing; or, where the application is for a permit, in the same manner as if it were a notice of a proposed development variance permit or temporary use permit; unless the requirement for the notice is waived by the Director of Planning.

4.7 Notification

- 4.7.1 Where mailed or delivered notice is required pursuant to *the Local Government Act*, notice of the public hearing for an official community plan, zoning bylaw, land use contract, or rural land use bylaw, or notice of the date of the Board's deliberations for the issuance of a development permit, development variance permit, or temporary use permit, shall be mailed or otherwise delivered to the owner and occupiers of all parcels, any part of which is the subject of the bylaw alteration or the permit, or within the following distance from the part of the land that is subject to the bylaw alteration or permit:
- a) For zoning bylaws, official community plan bylaws, rural land use bylaws, land use contract amendments and temporary use permits, the minimum notice area is 150 metres;
 - b) For development variance permits the minimum notice area is 30 metres; and,
 - c) Where a public information meeting is required for a development permit, the minimum notice area is 30 metres.
- 4.7.2 Notwithstanding Section 4.7.1, the Board, Electoral Area Services Committee or the Director of Planning may, at their discretion, increase the notice area.
- 4.7.3 Notwithstanding Section 4.7.1 and without limiting statutory requirements for notices, if an Advisory Planning Commission has been established in respect of an area, the notice of a:
- a) public information meeting respecting a development permit must also notify the public of the date, time and place for the Commission's hearing of public submissions before the Commission provides advice to the Director of Planning or the Electoral Area Services Committee, as applicable under section 4.3; or
 - b) development variance permit or temporary use permit must also notify the public of the date, time and place for the Commission's hearing of public submissions before the Commission provides advice to the Board.

4.8 Signs

- 4.8.1 Where an application to amend a bylaw or land use contract has been submitted, the applicant shall be required to post a sign on the land that is the subject of the amendment application, and the sign(s) shall be in accordance with the provisions of this bylaw.
- 4.8.2 Notwithstanding Section 4.8.1 of this bylaw, the Board may by resolution waive the requirement to post a sign where the Board determines that placing a sign would be ineffective due to the remoteness of the location or other factors.

- 4.8.3 The sign(s) referred to in Section 4.8.1 shall be to the specifications determined by the Director of Planning and shall contain:
- a) The name of the Fraser Valley Regional District and its corporate logo;
 - b) The application title or titles, normally the bylaw amendment or permit number, as provided by the Director of Planning;
 - c) A brief statement describing the purpose of application, the wording of which is to be provided by the Director of Planning;
 - d) The name and telephone number of the applicant and the name and telephone number of the Regional District Planning Department;
 - e) An outline map of the land subject to the application showing adjoining roads and a North arrow; and,
 - f) All sign(s) shall be installed in a sound workman-like manner and be capable of withstanding wind and weather. The sign(s) shall not interfere with pedestrian or vehicular traffic or obstruct visibility from streets or driveways so as to create a hazard.
- 4.8.4 The applicant shall place signage in accordance with the following requirements:
- a) A minimum of one (1) sign shall be placed on the land that is the subject of an application, where the Regional District has received an application for amendment of the official community plan map or zoning map designation of the land, or for an official community plan or zoning text amendment that would alter the permitted use of or density on the land.
 - b) The sign shall be placed only on the land for which an application has been made, and not on other lands that will be affected by the bylaw amendment but which are owned by persons other than the owner of the land under application.
 - c) The sign shall be placed on the subject land in a prominent location adjacent to a travelled, public highway to which the land abuts, in such a location that it is clearly visible from the public highway. Where the subject land does not abut a travelled, public highway, the sign shall be placed at a prominent location acceptable to the Director of Planning.
 - d) Notwithstanding Sections 4.8.4(a) to 4.8.4(c) of this bylaw, the Board or the Director of Planning may require the applicant to place more than one sign or may approve alternate locations for placement of signs which locations meet the intent of this bylaw.
- 4.8.5 The placement of the signs(s) shall be made by the applicant not less than fourteen (14) days after the Board has given first reading to the subject bylaw(s).
- 4.8.6 Failure to place the sign(s) in accordance and within the time prescribed in this bylaw shall result in the postponement of the public hearing, and any

costs incurred by the Regional District for public notification as a result of such postponement shall be the responsibility of the applicant.

- 4.8.7 The sign(s) shall be removed from the land within forty-eight (48) hours after the conclusion of the public hearing, or where a public hearing has been waived, forty-eight (48) hours after the meeting of the Board to consider third reading. Failure by the applicant to remove the sign(s) within the specified time will result in the Regional District, by its staff or others, undertaking the removal of same at the expense of the applicant.

4.9 Lapses, Changes, Reapplications and Decisions

- 4.9.1 Notwithstanding Sections 4.2.3, 4.3.6 and 4.4.3 of this bylaw, with the exception of bylaw amendments that have received third reading from the Board, applications that have not been approved or refused twelve (12) months after the date the application was received may be deemed by the Director of Planning to lapse and have no force and effect.
- 4.9.2 Where an applicant makes a significant change, such as a change in land use, to an Amendment application after it has received first reading from the Board, the Board may refuse the original application for an Amendment. The original application will be closed and the applicant must make a new application. Section 4.9.3 of this bylaw does not apply to applications refused under this section.
- 4.9.3 Re-application for a bylaw amendment, land use contract amendment or permit that has been refused shall not be considered within a six (6) month period immediately following the date of refusal.
- 4.9.4 Where an applicant intends to appeal to the Board pursuant to Section 460 (3) of the *Local Government Act*, the applicant shall submit, in writing, a detailed statement as to how the application differs in substance from that previously refused or why the time limit for the reapplication should be varied.
- 4.9.5 Written notice of a decision respecting an Amendment or permit application shall be mailed or otherwise delivered to applicant at the address provided on the application form forthwith and for certainty within thirty (30) days immediately following the date of the decision.

5) PROCEDURES DURING A PROVINCIAL STATE OF EMERGENCY OR A STATE OF LOCAL EMERGENCY

- 5.1 Notwithstanding Section 4.3 and 4.4 of this bylaw, during a State of Local Emergency or a Provincial State of Emergency the Board may consider applications for Development Permits and Development Variance Permits:

- a) without the recommendations and resolution of the Electoral Area Services respecting the application; or,
- b) without the recommendations of an Advisory Planning Commission respecting the application.

6) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

7) REPEAL

The following bylaws are hereby repealed:

- 7.1 The bylaw cited as *Fraser Valley Regional District Development Procedures Bylaw No. 1377, 2016* and all amendments thereto.
- 7.2 The bylaw cited as *Fraser Valley Regional District Delegation of Authority Bylaw No. 0836, 2007* and all amendments thereto.

8) READINGS AND ADOPTION

READ A FIRST TIME THIS _____ day of _____

READ A SECOND TIME THIS _____ day of _____

READ A THIRD TIME THIS _____ day of _____

ADOPTED THIS _____ day of _____

Chair/Vice-Chair

Corporate Officer/Deputy

9) CERTIFICATION

I hereby certify that this is a true and correct copy of *Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020* as adopted by the Board of Directors of the Fraser Valley Regional District on _____

Dated at Chilliwack, B.C. on _____

Corporate Officer/Deputy

To: Fraser Valley Regional District Board
From: Jennifer Kinneman, Chief Administrative Officer

Date: 2020-04-28
File No: 3920-20-1593, 2020

Subject: FVRD Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Sub-Regional Animal Control Regulations Amendment Bylaw No. 1593, 2020*

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services
Foster a Strong & Diverse Economy

BACKGROUND

The Fraser Valley Regional District (FVRD) Animal Control Regulation Bylaw No. 1206, 2013, and its amendments outline the regulatory requirements for the control and care of dogs within Abbotsford, Chilliwack, Kent, Harrison Hot Springs, and Mission. An essential component of the animal control program is dog licensing. Licenced dogs require significantly less handling and lodging, keep our program running efficiently, and helps staff return dogs to their owner quickly.

To impose a fee or charge payable for a regional district service, the *Local Government Act* requires that the fee or charge must be established and amended by bylaw. FVRD Animal Control Regulation Bylaw No. 1206, 2013 states in section 13 (a), "that where a person does not pay their annual dog licence fee before January 1, there shall be a late penalty of an additional 25% applied to the costs of their dog licence fee as set out in Schedules A-1 and A-11 of the bylaw."

As of March 31, 2020, numerous dog licence renewals have not yet been paid.

DISCUSSION

On Tuesday, March 17, 2020, the Province of British Columbia declared a state of emergency to support a province-wide response to the novel coronavirus (COVID-19) pandemic. Over the past six weeks, the provincial health officer, Dr. Bonnie Henry, has ordered the closure of numerous businesses and

schools. Many companies and individuals have been impacted financially due to the effects of COVID-19.

Within the FVRD, dog licence fees are payable on December 31st of each year. For 2020 licences, dog owners were sent renewal notices in early November 2019. Early in the new year, customers with unpaid licences are sent reminder notices with an additional 25% late penalty added to their invoices. For example, in Chilliwack, where a dog licence costs \$20, the late fee would represent an additional \$5 owed to the regional district. Typically, staff follow up again on unpaid invoices with phone calls starting in March. For dog owners that do not comply with licencing, fines are issued. The use of late fees and ticketing has continued to build on our annual compliance rate.

As of March 31, 2020, there were 5,183 licences that remained unpaid. While some of these outstanding licences are outdated as dog owners move, or their dog(s) pass away (corrected through phone calls and visits), the majority are simply non-compliant. Licence fees represent a significant portion of revenue for this subregional service. The outstanding budgeted revenue balance currently stands at \$145,847; however this volume of unpaid accounts at this time of year is not unusual, and is typically realized before year-end. The FVRD would also expect to receive before year-end, approximately \$40,000 in late fees, which is not accounted for in the budget.

To impose a fee or charge payable for a regional district service, the *Local Government Act* requires that the fee or charge must be established and amended by bylaw. Staff are recommending that the draft bylaw (see attachment) be adopted to remove the requirement to charge the additional 25% late penalty. This temporary measure will provide relatively modest financial relief to dog owners as a result of COVID-19. However, it should be noted that dog owners will still be expected to renew their dog licence for 2020. By maintaining the requirement to pay the licence portion of the 2020 fees, revenues will still be collected. Dog owners who do not pay their 2020 licence fees will still be ticketed. The proposed bylaw amendment would be in place for 2020 only, and staff would bring the bylaw back to the Board later this year with a recommendation to reinstate the late penalty.

Included in the amendment bylaw is a small housekeeping amendment to provide for easier readability and clarity.

COST

The FVRD's sub-regional animal control service relies on dog licence fees as part of its revenue stream. The 2020 budget included \$600,000 in total licensing fees, of which \$145,847 remains outstanding as of March 31. Unbudgeted revenue of approximately \$40,000 was also expected to be acquired this year due to late fees. The \$40,000 financial impact of not collecting late fees on dog licences in 2020 is negligible as long as the FVRD continues to receive its budgeted revenue as projected, and it continues to see some savings in contract costs due to implications from COVID-19.

CONCLUSION

The financial impacts of COVID-19 are being felt by businesses, individuals, and local governments. Staff are recommending that the regional district provide relief from penalty charges for outstanding 2020 dog licences. The proposed bylaw amendment will remove the requirement to charge a 25% late penalty to dog owners who have not yet renewed their dog licence for the year 2020. The proposed bylaw amendment should not impact the 2020 operational budget. Additional proposed amendments will provide for easier readability and clarity.

COMMENTS BY:

Stacey Barker, Director of Regional Programs: Reviewed and supported.

Kristy Hodson, Acting Director of Finance: Reviewed and supported.

Jaime Reilly, Corporate Officer: Reviewed and supported.

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1593, 2020

A bylaw to amend the regulations established by Animal Control Regulation
Bylaw No. 1206, 2013 for the Sub-Regional Animal Control Service Area

WHEREAS the Board of Directors of the Fraser Valley Regional District ("the Board") has deemed it advisable to amend *Fraser Valley Regional District Animal Control Regulation Bylaw No. 1206, 2013*, as amended.

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as the *Fraser Valley Regional District Sub-Regional Animal Control Regulations Amendment Bylaw No. 1593, 2020*.

2) ENACTMENTS

That Fraser Valley Regional District Bylaw No. 1206, 2013 be amended by:

1. Deleting Section 10 in its entirety and replacing it with the following:

"**10.** Where an owner makes application for a dog licence, the owner must pay the licence fee set out in the applicable Schedule A-I or A-II to this bylaw. If an owner acquires a dog after July 1st of the current licence year, the applicable licence fee will be reduced by 50% to a minimum of \$10. This reduction does not apply to aggressive or nuisance dogs.
2. Deleting Section 13 in its entirety, including subsections a) and b), and replacing it with the following:

"**13.** Dog licence fees may be refunded to a dog owner, upon request, if the dog becomes deceased after licensing, by submitting a veterinarian's certificate confirming that the dog is deceased. Refunds under this section will be prorated and will only be considered if the request is made within 4 months of the expiration date of the current licence. "
3. Deleting all footnotes in Schedules A-I and A-II (relate to late fee penalties).

To: Electoral Area Services Committee

Date: 2020-04-16

From: Julie Mundy, Planner 1

File No: 3090-20 2019-36

Subject: Development Variance Permit to reduce the interior lot line setback for a single family dwelling at 216C Lakeshore Drive, Cultus Lake Park, Electoral Area H

RECOMMENDATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-36 to reduce the interior lot line setback from 1.2 metres to 0.6 metres for the exterior wall, from 1.2 metres to 0 metres for the deck, and from 1.05 metres to 0 metres for the eaves/ gutters of a single family dwelling, subject to consideration of comments or concerns raised by the public or by Cultus Lake Park.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

Support Healthy & Sustainable Community

BACKGROUND

The residential lease lot at 216C Lakeshore drive is currently bare land. The lot has an area of approximately 2300 square feet, and is steeply sloped between Munroe Ave and Lakeshore Drive. The property is zoned Hillside Residential (R-4) under *Cultus Lake Zoning Bylaw No. 1375, 2016*.

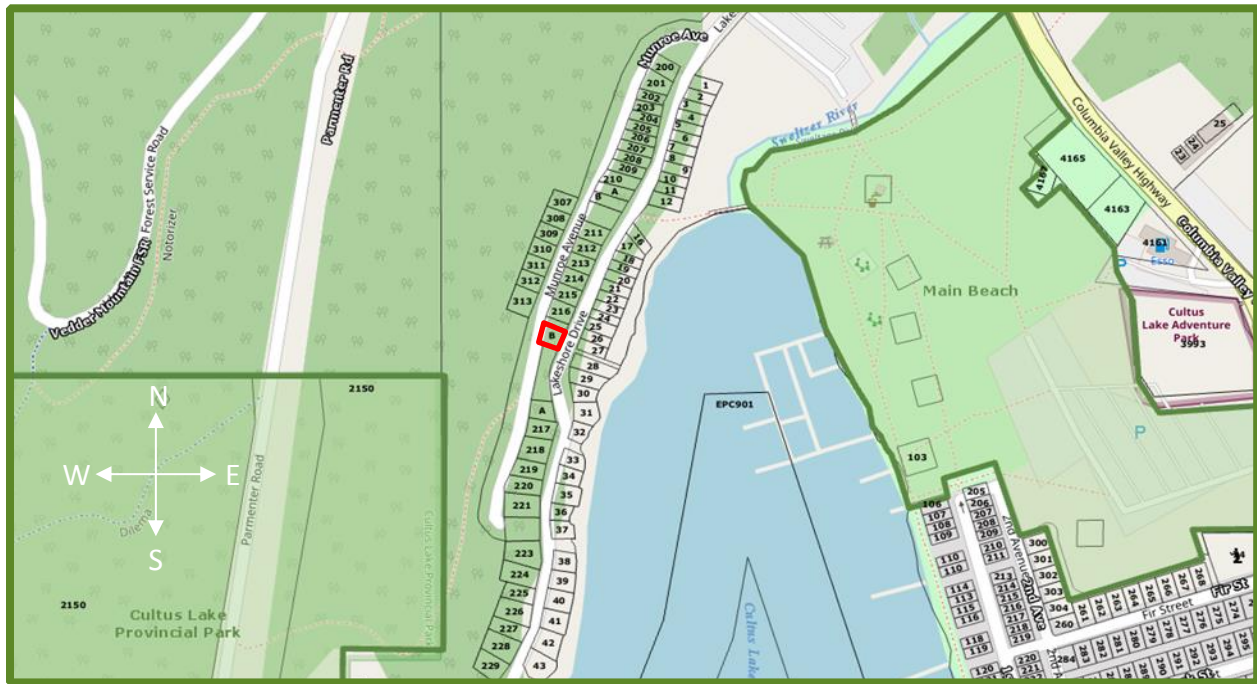
The lease holder of 216C Lakeshore Drive (Mr. Williams) is planning to construct a single family residence on the lot. Mr. Williams has applied for a Development Variance Permit to reduce the interior lot line setbacks for the house walls, deck, and eaves/ gutters.

PROPERTY DETAILS			
Electoral Area	H		
Address	216C Lakeshore Drive		
PID	n/a		
Folio	733.07000.350		
Lot Size	213 m ² (2299 sq. ft.)		
Owner	Graham Williams	Agent	Graham Williams
Current Zoning	Hillside Residential (R-4)	Proposed Zoning	No change
Current Use	Empty Lot	Proposed Use	Residential
Agricultural Land Reserve	No		

ADJACENT LAND USES

North	^	Single-family Residence
East	>	Lakeshore Drive; Single-family Residence
West	<	Munroe Ave; Forest
South	v	Bare land, Zoned Local Park & Recreation, (owned by CLP)

NEIGHBOURHOOD & PROPERTY MAPS



DISCUSSION

The lease holder of 216C Lakeshore Drive is planning on constructing a single family residence on a currently vacant lot. The lot is bounded by Munroe Ave to the west, Cultus Lake Park land to the south, and Lakeshore Drive to the east. The property has road frontage on both Munroe Ave and Lakeshore Drive; however, the roadway in front of the lease lot on Lakeshore Drive is currently used for community parking spaces.

Property History

The lease lot was created in 2016 by the Cultus Lake Park Board (CLPB). The understanding of the time was that vehicle access and egress to the lot would be from Munroe Ave to retain the community parking on Lakeshore Drive. CLPB also issued a variance to reduce the required lot line setback from Munroe Ave, to help accommodate vehicle parking for the subject property.

Since then, FVRD has assumed authority for land use within Cultus Lake Park, and has adopted *Cultus Lake Zoning Bylaw No. 1375, 2016* which includes on-site parking requirements. Subsequently, the previously issued variance is no longer valid as it was issued under a bylaw which no longer exists.

Variance Rationale

In order to comply with FVRD setback and parking requirements, the applicant has explored several house design options. One design involved accessing the lot from Lakeshore Drive. This option is permitted under *Cultus Lake Zoning Bylaw No. 1375, 2016*, and would not require a variance. It was however, deemed undesirable by CLP as it would result in the loss of critical on-street parking spaces.

In light of this, the applicant is designing the home to be accessed from Munroe Ave. Mr. Williams provides the following reasons in support of the variance application:

- 1) The proposal will support on-site parking and retain the street parking on Lakeshore Drive which currently prevents access to the property
- 2) The variance will facilitate the desired house design

The applicant feels that accessing the lot from Munroe Ave rather than from Lakeshore Drive will result in a reduction of the usable floor area within the proposed dwelling, and that the variance is needed to accommodate parking and the preferred house design. On-site parking accessed from Lakeshore Drive would impact the basement level of the house, while on-site parking accessed from Munroe Ave would impact the prime floor area on the level closest to the grade of Munroe Ave.

Variance Request

In *Cultus Lake Zoning Bylaw No. 1375, 2016* each component of a structure has a specified setback. The applicant has requested to reduce the interior lot line setback from the house exterior wall from 1.2 metres (4 feet) to 0.6 metres (2 feet), and to reduce the setback from the deck, and the eaves / gutters to 0.0 metres from the property line. See the following table.

Interior (South) Lot Line Setbacks			
	Exterior Wall	Deck	Eaves / Gutters
Required (zoning)	1.2 metres (4 feet)	1.2 metres (4 feet)	1.05 metres (3.4 feet)
Requested Variance	0.6 metres (2 feet)	1.2 metres (4 feet)	1.05 metres (3.4 feet)
Proposed	0.6 metres (2 feet)	0.0 metres (0 feet)	0 metres (0 feet)

The variance will allow for a house with a footprint of approximately 1250 sq. ft., including a one car garage. Two additional on-site parking spaces will also be provided. If the variance is not granted, the applicant could construct a smaller, or differently designed house.

BC Building Code Implications

The proposed setbacks have BC Building Code implications for construction on adjacent park land. Cultus Lake Park advises that there is no intention to build on the park land. Written assurance of this intention will be provided to FVRD prior to the issuance of a building permit, so that building openings (doors and windows) can be permitted on the south side of the building.

Referral to Cultus Lake Park (CLP)

The variance application was referred to CLP as the proposal will impact the adjacent park lands. In addition to building limitations, the lease holder may need to access the neighbouring CLP lands for house maintenance such as gutter cleaning. The variance referral is an agenda item on the April 15, 2020 CLPB meeting. The motion being consideration is that the CLPB support the issuance of the Development Variance Permit for 216C Lakeshore Drive. Formal comments from CLPB will be provided prior to the April FVRD Board meeting.

CLPB has advised the applicant is working with them to purchase an additional 8 feet of park land. The applicant has indicated this extra land is required to accommodate on-site parking, and to construct the desired house design. FVRD is not involved in these negotiations, and the outcome does not significantly impact consideration of the proposed variance. The variance should be considered independently of any future lot line adjustment.

Neighbourhood Notification

All lease holders within 30 metres of the property will be notified by FVRD of the Development Variance Permit application and will be given the opportunity to provide written comments. FVRD staff have encouraged the applicant to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date, three letters of support have been submitted to Cultus Lake Park and shared with FVRD.

COST

The \$350 fee has been paid by the applicant.

CONCLUSION

216C Lakeshore Drive has a number of attributes that together make for unique circumstances:

- The lot has a steep slope, which limits building options
- The community parking on Lakeshore Drive prevents access to lot from that frontage and there is a strong public interest in maintaining the parking
- The subject lot line borders park land that will not be developed
- Cultus Lake Park has indicated acceptance of the impacts to park land. Formal comments from the parks board will be provided prior to the April FVRD Board meeting.

The proposed variance provides a way for the lease holder to provide ample on-site parking, retain the Lakeshore Drive parking spaces, and to achieve the desired house design. Although the mail out notification has not yet been completed, three letters of support have been shared with FVRD.

Staff recommend that the FVRD Board issue Development Variance Permit 2019-36 to reduce the setback requirements for a single family dwelling at 216C Lakeshore Drive.

OPTIONS

Option 1 – Issue (Staff recommendation)

MOTION: THAT the Fraser Valley Regional District issue Development Variance Permit 2019-36 to reduce the interior lot line setback from 1.2 metres to 0.6 metres for the exterior wall, from 1.2m to 0.0m for the deck, and from 1.05 metres to 0 metres for the eaves/ gutters of a single family dwelling, subject to consideration of comment or concerns raised by the public or by Cultus Lake Park Board.

Option 2 – Refuse

MOTION: THAT the Fraser Valley Regional District Board refuse Development Variance Permit 2019-36 for at 216C Lakeshore Drive, Cultus Lake Park.

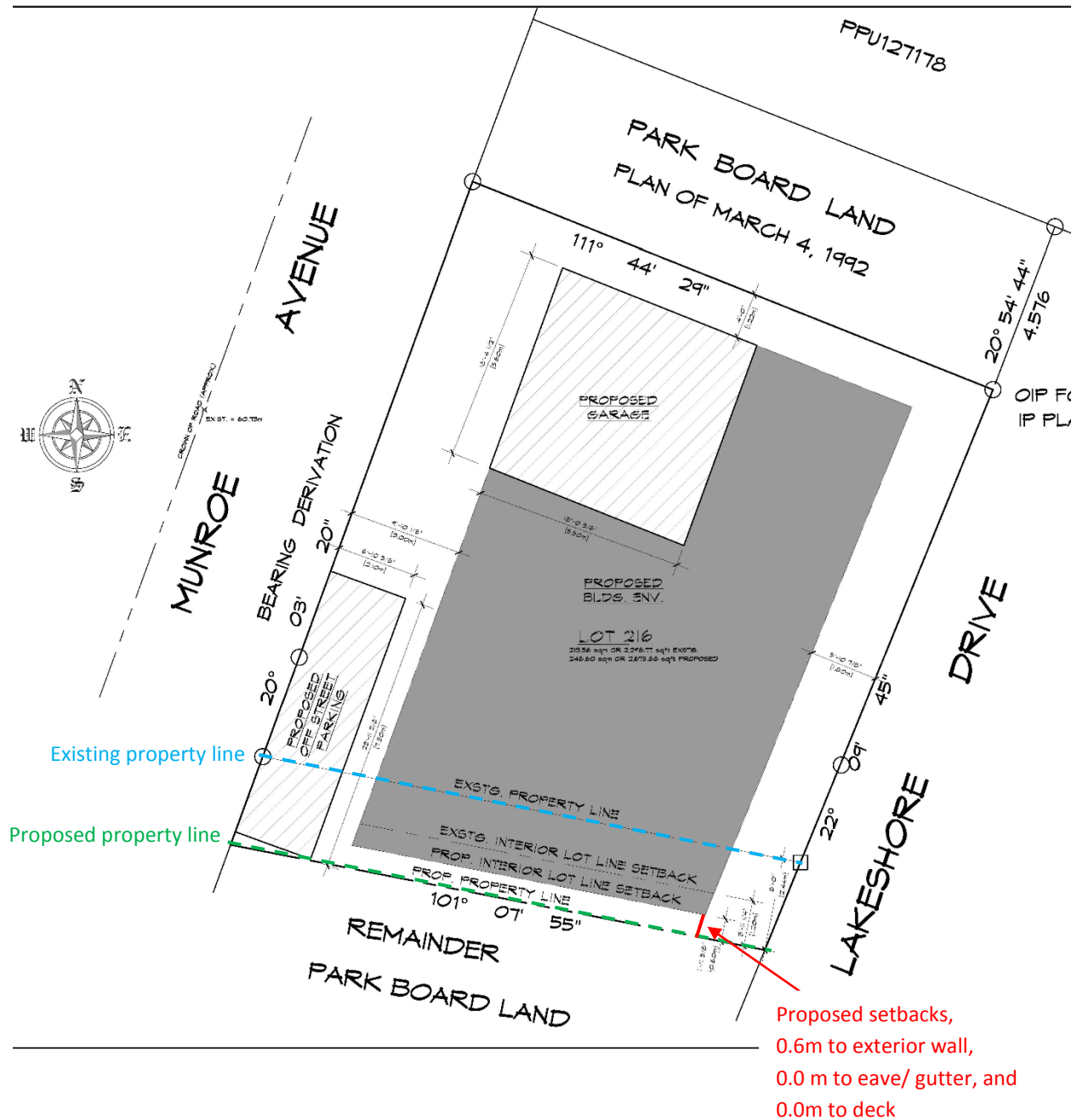
Option 3 – Refer to Staff

MOTION: THAT the Fraser Valley Regional District Board refer the application for Development Variance Permit 2019-36 for the property at 216C Lakeshore Drive, Cultus Lake Park to FVRD Staff.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development:	Reviewed & supported.
Kristy Hodson, Acting Director of Financial Services/Acting CFO:	Reviewed and supported.
Jennifer Kinneman, Chief Administrative Officer:	Reviewed and supported.

Site Plan





FRASER VALLEY REGIONAL DISTRICT DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2019-36 **Folio No.** 733.07000.350

Issued to: Graham Williams

Address: 216C Lakeshore Drive, Cultus Lake Park, Area H

Applicant: Graham Williams

Site Address: 216C Lakeshore Drive, Cultus Lake Park, Area H

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

LOT 216C, NEW WESTMINSTER DISTRICT, LEASE CULTUS LAKE PARK

LIST OF ATTACHMENTS

Schedule "A": Location Map

Schedule "B": Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 - Division 9 of the *Local Government Act*.

BYLAWS SUPPLEMENTED OR VARIED

Cultus Lake Park Zoning Bylaw No. 1375, 2016 is **varied** as follows:

5.4.4 Setback from Lot Lines

The interior Lot Line setback for lot widths greater than 9.144m (30 ft)

- a) A Single Family Dwelling is decreased from 1.2m to 0.6m
 - b) Eaves, Gutters, and Sunlight Controls is decreased from 1.05m to 0.0m
 - c) Decks, Balconies is decreased from 1.2m to 0.0m
-

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.
2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.
3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule "B".

4. All new construction shall be generally in compliance with Building Permit No. BP014662.

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 - Division 9 of the *Local Government Act*.
2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.
3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.
4. Nothing in this permit shall in any way relieve the developer's obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.
5. The Archaeology Branch of the Province of British Columbia must be contacted (phone 250-953-3334) if archaeological material is encountered on the subject property. Archaeological material may be indicated by dark-stained soils containing conspicuous amounts of fire-stained or fire-broken rock, artefacts such as arrowheads and other stone tools, or human remains. If such material is encountered during demolition or construction, a Heritage Conservation Act Permit may be needed before further development is undertaken. This may involve the need to hire a qualified Archaeologist to monitor the work.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

- a. fail to complete the works required to satisfy the landscaping conditions contained herein,
- b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted: (a) an irrevocable letter of credit in the amount of: \$ <N/A> .
 (b) the deposit of the following specified security: \$ <N/A> .

Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2019-36. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE 28th DAY OF <MONTH>, <YEAR>

Chief Administrative Officer / Deputy

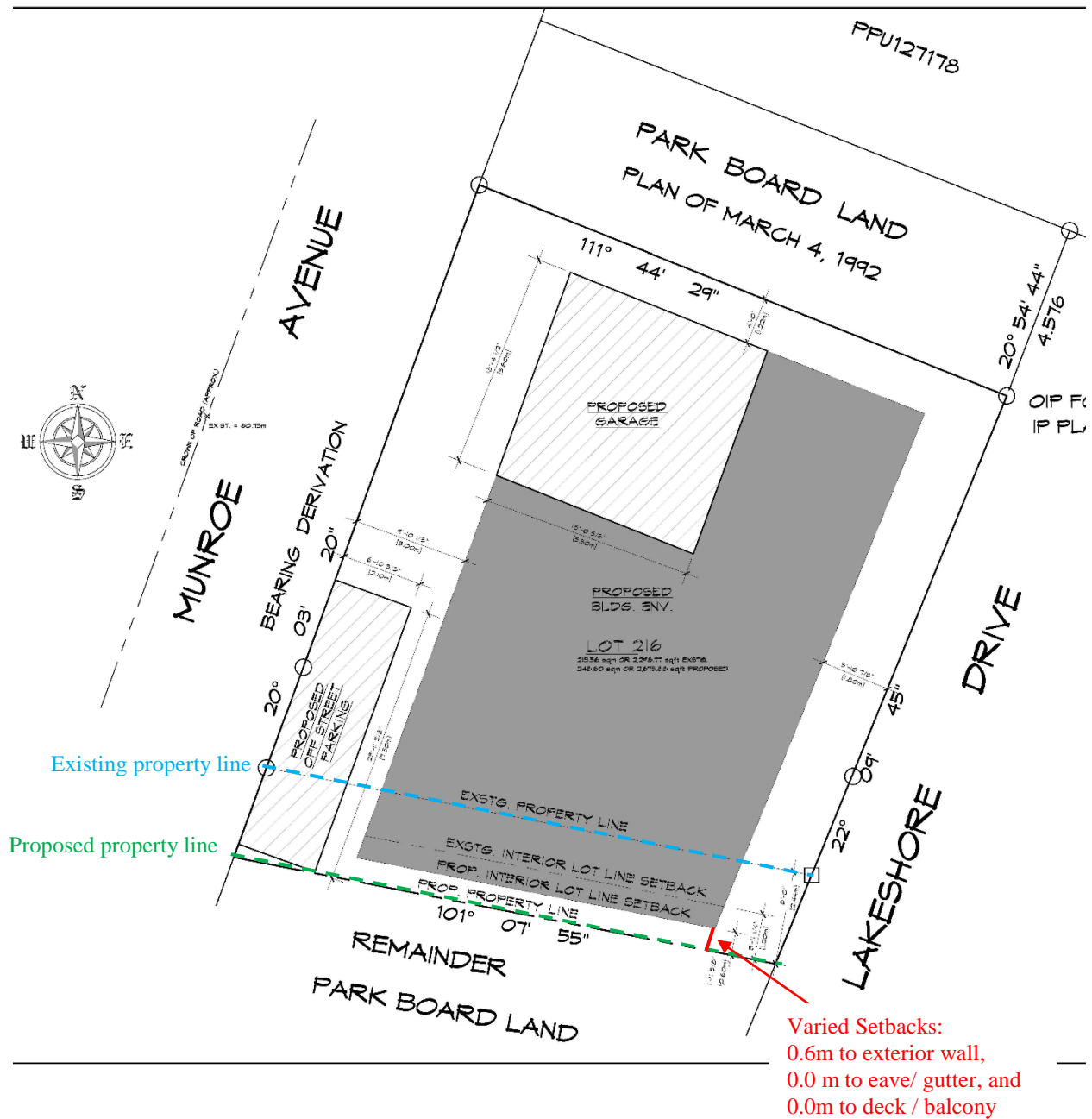
THIS IS NOT A BUILDING PERMIT

DRAFT

DEVELOPMENT VARIANCE PERMIT 2019-36 SCHEDULE "A" Location Map



DEVELOPMENT VARIANCE PERMIT 2019-36 SCHEDULE "B" Site Plan



SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of \$ 350⁰⁰ as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address 216B LAKESHORE DRIVE CULTUS LAKE PID N/A

Legal Description ← N/A →
Lot _____ Block _____ Section _____ Township _____ Range _____ Plan _____

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's
Declaration

Name of Owner (print) <u>Graham Williams</u>	Signature of Owner <u>[Signature]</u>	Date <u>DEC/18/2019</u>
Name of Owner (print)	Signature of Owner	Date

Owner's
Contact
Information

Address <u>216B LAKESHORE DRIVE</u>	City <u>CULTUS LAKE</u>
Phone _____	Cell _____ Fax <u>_____</u>

Office Use Only	Date <u>Dec. 18, 2019</u>	File No. _____
	Received By <u>JM</u>	Folio No. _____
	Receipt No. <u>10264/1</u>	Fees Paid: \$ <u>350</u>

Agent

I hereby give permission to _____ to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
Signature of Owner	Date

Agent's contact information and declaration

Name of Agent		Company
Address		City
Email		Postal Code
Phone	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent	Date
--------------------	------

Development Details

Property Size _____ Present Zoning R4.

Existing Use VACANT LOT

Proposed Development SFD.

Proposed Variation / Supplement REDUCE INTERIOR SET BACK.
- FROM 1.2m to 0.6m (TO CONFIRM)

(use separate sheet if necessary)

Reasons in Support of Application Provide on site parking
- Design a home that allows existing parking on lakeshore drive to remain.

Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes

☐

no

☒

30 metres of the high water mark of any water body

yes

☐

no

☒

a ravine or within 30 metres of the top of a ravine bank

“Water body” includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed “Site Profile” for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes

☐

no

☒

the property has been used for commercial or industrial purposes.

If you responded ‘yes,’ you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes

☐

no

☒

I don't know

☐

If you responded ‘yes’ or ‘I don’t know’ you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
Location Map			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
Site Plan At a scale of: 1: _____			Reduced sets of metric plans
			North arrow and scale
			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
Floor Plans			Uses of spaces & building dimensions
			Other:
Landscape Plan Same scale as site plan			Location, quantity, size & species of existing & proposed plants, trees & turf
			Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
Reports			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to **planning**, **land use management** and related **services delivered**, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 FOI@fvr.ca.

APPENDIX B – SITE PLAN

JCR Design Ltd.

A Building Design Company
Est. 2003



512 - 45715 Hocking Ave, Chilliwack, B.C. V2P 6Z6

Ph: 604 402 0031 Email: office@jcrdesign.ca

To whom it may concern;

Attached is a site plan drawing representing a proposed boundary adjustment and setback variances.

- We are proposing an 8-foot expansion of the lot to the south.
- We are proposing a reduced interior lot line setback on the south property line from 1.2m to 0.60m.
- We are proposing a reduction in the eaves, gutters and sunlight control interior lot line setback on the south side of the lot from 1.05m to 0m

The site plan is a visual representation of these variances. If you have any comments or questions, please contact us.

Regards,
Jesse Rayner
Owner
JCR Design Ltd.



- 8-foot expansion of the lot to the south.
- reduced interior lot line setback on the south property line from 1.2m to 0.60m.
- reduction in the eaves, gutters and sunlight control interior lot line setback on the south side of the lot from 1.03m to 0m

145

From: Rachel Litchfield <Rachel.Litchfield@cultuslake.bc.ca>

Sent: April 15, 2020 4:05 PM

To: Graham Daneluz <Gdaneluz@fvrd.ca>

Cc: Katrina Craig <katrina.craig@cultuslake.bc.ca>; Joe Lamb <joe.lamb@cultuslake.bc.ca>

Subject: Variance Permits 216C Lakeshore Drive & 29 Lakeshore Drive

Good afternoon Graham,

Please see the following resolutions from today's Board meeting.

THAT the Cultus Lake Park Board approve the sale and transfer of 34 m² to Mr. Williams for the construction of a home on 216C Lakeshore Drive. The price will be set at \$1,040.70 per square meter for a total \$35,383.50 with a guarantee that there would be no parking on Lakeshore Drive and that two parking spots would be provided within the pins.

THAT the Cultus Lake Park Board supports the issuance of a Development Variance Permit for 216C Lakeshore Drive to reduce the setback distance 0.6m from the dwelling and a 0m on the south side setback for the eave/gutter to the interior property line.

THAT the Cultus Lake Park Board support the Development Variance Permit for 29 Lakeshore Drive.

Please let us know if you have any questions,

Thank you,

Rachel

Tracey Heron
Planning Technician
Fraser Valley Regional District
4950 Cheam Avenue
Chilliwack BC
V2P 1N6

Copy to:

Joe Lamb
Acting Chief Administration Officer
Cultus Lake Parks Board
4165 Columbia Valley Highway
Cultus Lake, BC
V2R 5B5

Dear Sirs:

Re: Building on 216C Lakeshore Drive

This letter is regarding the variance for the above noted property.

We have been owners of 26 Lakeshore Drive since 1958. During this time span we have had no issues regarding drainage from the vacant lot located to our rear.

In the past 2 years, we have experienced a drainage issue when the current owner of 216C arranged to have an underground conduit installed to service his property. This process appeared to divert an underground stream directly down the hill between 26 and 27 Lakeshore.

When this matter was brought to the attention of the owner, Graham Williams, he was responsive and was timely in installing drainage pipes between the houses.

The variance information presented in the latest Cultus Lake Parks Board minutes states that an additional piece of property beside the 216C would be sold to enable Mr Williams to complete his original construction plan.

Our concern is the following statement taken from the report of Joe Lamb (page 152, dated April 15 2020, in the Cultus Parks Board meeting package)

"The land in question for this potential sale is park property that is unusable because of a number of factors such as a creek runs through it and the steepness of the slope."

Although we are not trained in the area of civil engineering, it is obvious that an undisturbed hillside with a history of a flowing creek and potentially underground streams needs to be addressed to prevent water damage to affected neighbouring properties.

While we support Mr. William's development plan, we feel compelled to express our concerns regarding drainage. In our opinion it is imperative that this issue need be adequately addressed in the servicing and construction design for the proposed project.

Thank you for your consideration for our concerns.

Owners of 26 Lakeshore Drive (Fort Industries)



Diane Catt on behalf of

Charlie Fortin

Jeff Fortin

Contact Info:

Diane Catt

Delta BC

From: [John Lee](#)
To: [Planning Info](#)
Cc: [Diane Fortin Cat](#)
Subject: 216C Lakeshore variance
Date: Saturday, April 25, 2020 1:06:30 PM

We, Rosemary and John Lee are the residents at 27 Lakeshore Drive, Cultus Lake.

We have received and considered the application for the variance at 216C Lakeshore Dr.

We do not object to the application for a variance .

Our only concerns are to insure that the 4 parking spaces on Lakeshore are not lost and that the water course on the property is not altered to adversely affect our property and other properties on Lakeshore. We have received a copy of the letter from the owners of 26 Lakeshore Dr to the Regional District and the Park Board regarding the drainage at 216C and agree with the concerns in that letter.

We know Graham Williams is an excellent builder and look forward to having him as our neighbor.

Thank you for considering our concerns.

John and Rosemary Lee

Sent from my iPad

To: Electoral Area Services Committee

Date: 2020-04-16

From: Julie Mundy, Planner 1

File No: 3090-20 2020-04

Subject: Development Variance Permit to reduce the interior lot line setback for agricultural buildings at 9518 and 9466 Catherwood Road, Electoral Area

RECOMMENDATION

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G, to reduce the interior side lot line setback from 30.0 metres to 0.0 metres, for agricultural buildings, subject to consideration of any comments or concerns raised by the public.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

Foster a Strong & Diverse Economy

BACKGROUND

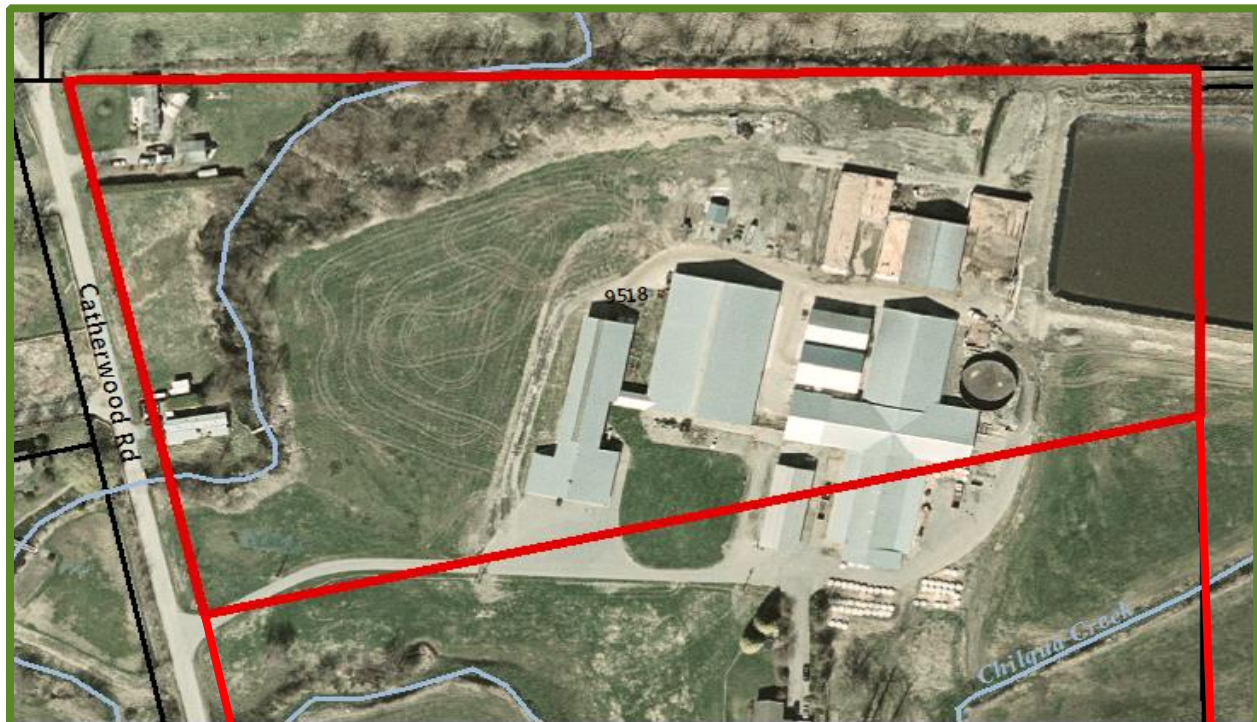
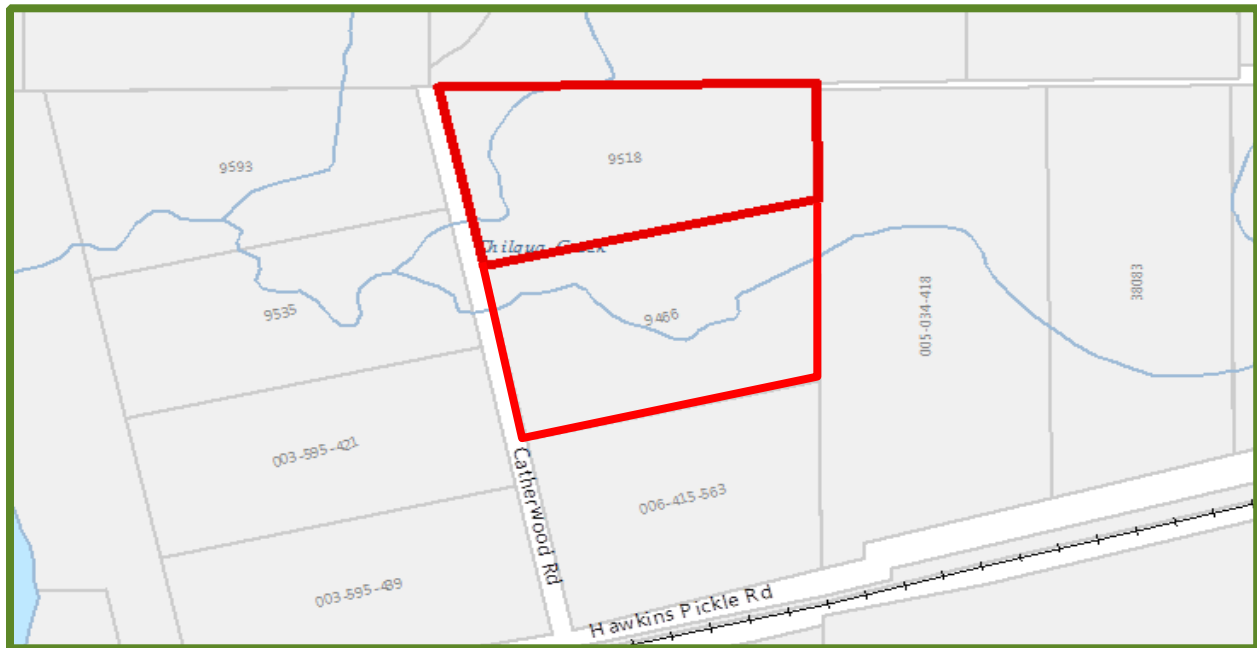
The property owner has applied for a Development Variance Permit (DVP) to reduce the interior lot line setback for a cattle barn as outlined in *Dewdney-Alouette Regional District Land Use and Subdivision Regulation Bylaw No. 559-1992*. The proposed barn will be constructed across the boundary of two properties which comprise part of the same dairy farm. There are existing barns on the property which cross the same shared property line. There is also a covenant registered to the property title stating 9518 and 9466 Catherwood are tied together and cannot be sold independently.

PROPERTY DETAILS			
Address	9518 Catherwood Road, Area G		
PID	006-415-571		
Folio	775.01165.000		
Lot Size	14.5 acres		
Owner	Vandeburg Farms Ltd.	Agent	Brandon Kloot
Current Zoning	Floodplain Agriculture (A-2)	Current Use	Farm
Current OCP	Agricultural (AG)		
Hazards	Norrish Creek Alluvial Fan		
Development Permit Areas	DPA 2-G (RAR)		
Agricultural Land Reserve	Yes		

ADJACENT ZONING & LAND USES

North	^	Floodplain Agriculture (A-2), Residential / Farm
East	>	Floodplain Agriculture (A-2), Residential / Farm (owned by applicants)
West	<	Floodplain Agriculture (A-2), Residential / Farm
South	v	Floodplain Agriculture (A-2), Residential / Farm (owned by applicants)

NEIGHBOURHOOD & PROPERTY MAP



DISCUSSION

The property owners operate a dairy farm which is comprised of several adjacent properties on Nicomen Island. It is common practice in this area for farm units to be comprised of multiple properties with no apparent fence lines.

The property owners have started construction on a new cattle barn which straddles the property line of 9518 and 9466 Catherwood Road, Area G. Both properties are part of a single farm unit, and have the same property owner. The applicant has applied for Building Permit and a Development Variance Permit to locate a new barn in a manner that efficiently ties into the existing farm operation.

Previous Permits and Covenants

Covenant Tying Two Lots Together

The site plan for the property shows two barns were previously constructed across the interior side property line, resulting in the structures being located on both 9518 Catherwood and 9466 Catherwood Road. To address this issue, the property owners registered a covenant in favour of the Regional District which states the properties will be treated as a single parcel for as long as the structures that cross the property boundary exist. The covenant also states that the property owner cannot sell, transfer, or otherwise dispose of either of the parcels individually.

The covenant does not waive setback requirements for new construction, which is why a variance is required for the proposed agricultural buildings.

Variance – DVP 2018-33

In December, 2018, a variance was issued to reduce the interior side setback from 30.0 metres (98.4 feet) to 15.0 metres, clear to sky, for a cattle barn to the west of the proposed building.

Current Variance Request – DVP 2020-04

The requested variance is to reduce the interior side lot line setback from 30 metres to 0 metres for agricultural buildings on 9518 and 9466 Catherwood Drive. Appendix A shows the proposed site plan.

Application Rationale

The applicant advises the reasons in support of the variance are 1) to provide additional room for livestock, and 2) to enable the proposed buildings to be sited closely to the existing barns which will contribute to a successful farm business, and minimize the impact on farm land.

Interior Lot Line Setbacks	
Required (zoning)	30.0 metres (98.4 feet)
Proposed	0 metres (0 feet)
Requested Variance	30 metres (98.4 feet)

The applicant has indicated they plan to construct another agricultural building on the properties in the near future, but have not yet finalized their plans. In light of this, the variance request includes the creation of an area where new agricultural buildings, within the vicinity of the existing farm footprint, would not require an additional variance application to reduce setbacks from the shared property line. With this provision, all future construction must:

- Be started within 2 years of the Development Variance Permit being issued
- Have an issued building permit
- Adhere to all other FVRD zoning requirements including setbacks from a dwelling, and setbacks from the front and rear lot lines
- Adhere to any environmental setbacks, and
- Adhere to any geotechnical requirements

Reducing the interior property line setback for new agricultural buildings will reduce the need for future variances and increase efficiency for the farm business.

The proposed variance does not have any adverse Building Code implications, as the two lots of 9518 and 9466 Catherwood Road are tied together as one parcel.

Bylaw Enforcement

Several buildings have been constructed on the property without the benefit of building permits. Consequently, the property is in bylaw contravention for construction without a permit. This variance is a first step for the property owners to resolve the bylaw enforcement for one of the structures. If the variance is not granted, the partially constructed barn will have to be removed.

Neighbourhood Notification and Input

All property owners within 30 metres of the property will be notified by the FVRD of the Development Variance Permit application and will be given the opportunity to provide written comments. FVRD staff encourage applicants to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date no letters of support or objection have been submitted.

COST

The application fee of \$1600.00 has been paid by the applicant.

CONCLUSION

Staff recommend that the FVRD Board issue DVP 2020-04 to reduce the interior side setback for agricultural buildings for 9518 and 9466 Catherwood Road as the variance will support efficiencies on the farm. The variance is not anticipated to negatively impact surrounding properties as there is already a dairy farm on the property. Additionally, the properties to the south and east of the subject properties are owned by the same farm unit.

OPTIONS

Option 1 – Issue (Staff Recommendation)

MOTION: THAT the FVRD Board issue Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G to reduce the interior side setback from 30 metres to 0 metres, for agricultural buildings, subject to consideration of any comments or concerns raised by the public.

Option 2 – Refuse

MOTION: THAT the Fraser Valley Regional District Board refuse Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G.

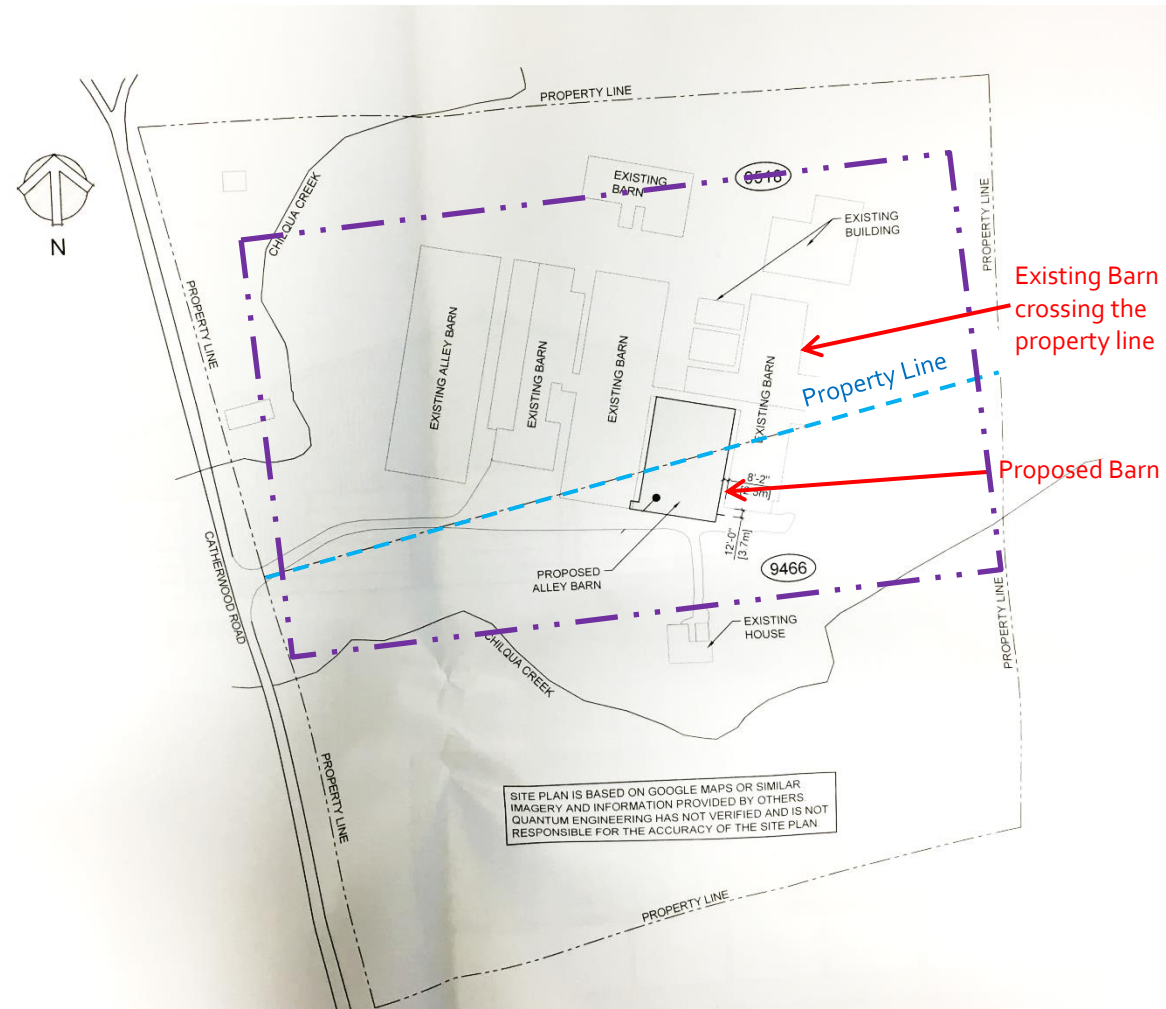
Option 3 – Refer to Staff

MOTION: THAT the Fraser Valley Regional District Board refer the application for Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G to FVRD Staff.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development:	Reviewed & supported.
Kristy Hodson, Acting Director of Financial Services/Acting CFO:	Reviewed and supported.
Jennifer Kinneman, Chief Administrative Officer:	Reviewed and supported.

Appendix A: Site Plan



The variance applies to new agricultural buildings within the boxed area

Shared interior property Line



FRASER VALLEY REGIONAL DISTRICT DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2020-04 **Folio No.** 775.01165.000

Issued to: Vandeburg Farms Ltd., INC NO. 310487

Address:

Applicant: Kloot Construction (Brandon Kloot)

Site Address: 9518 and 9466 Catherwood Road, Electoral Area "G"

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

1) LOT 3 BLOCK 1 SECTION 33 TOWNSHIP 20 NEW WESTMINSTER DISTRICT PLAN NWP3254
PID: 006-415-571

And

2) LOT 2 BLOCK 1 SECTION 33 TOWNSHIP 20 NEW WESTMINSTER DISTRICT PLAN NWP3254
PID: 006-415-784

LIST OF ATTACHMENTS

Schedule "A": Location Map

Schedule "B": Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 - Division 9 of the *Local Government Act*.

BYLAWS SUPPLEMENTED OR VARIED

Dewdney-Alouette Regional District Land Use and Subdivision and Regulation Bylaw No. 559-1992 is **varied** as follows:

Section 412 Siting for Buildings, Structures and Uses

Siting for Agricultural Uses

(7)(b) from 3.0 metres to 0.0 metres from the interior-side lot line (shared property line between 9518 and 9466 Catherwood Drive)

(8)(a) from 30.0 meters to 0.0 metres from the interior-side lot line (shared property line between 9518 and 9466 Catherwood Drive) for the construction of a cattle barn

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.
2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.
3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule "B".
4. A building permit shall be issued by the Fraser Valley Regional District prior to any construction on the property.
5. Construction of the proposed cattle barn shall be generally in compliance with Building Permit No. BP014819.
6. The variance applies to new agricultural buildings within the area identified in Schedule "B".
7. New construction must adhere to all FVRD zoning requirements, including setbacks from a dwelling, setbacks from the front and rear property lines, as well as environmental setbacks, and any geotechnical requirements.

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 - Division 9 of the *Local Government Act*.
2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.
3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.
4. Nothing in this permit shall in any way relieve the developer's obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.
5. The Archaeology Branch of the Province of British Columbia must be contacted (phone 250-953-3334) if archaeological material is encountered on the subject property. Archaeological material may be indicated by dark-stained soils containing conspicuous amounts of fire-stained or fire-broken rock, artefacts such as arrowheads and other stone tools, or human remains. If such material is encountered during demolition or construction, a Heritage Conservation Act Permit may be needed before further development is undertaken. This may involve the need to hire a qualified Archaeologist to monitor the work.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

- a. fail to complete the works required to satisfy the landscaping conditions contained herein,
- b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted: (a) an irrevocable letter of credit in the amount of: \$ <N/A> .
 (b) the deposit of the following specified security: \$ <N/A> .

Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2020-04. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE 28th DAY OF <MONTH>, <YEAR>

Chief Administrative Officer / Deputy

THIS IS NOT A BUILDING PERMIT

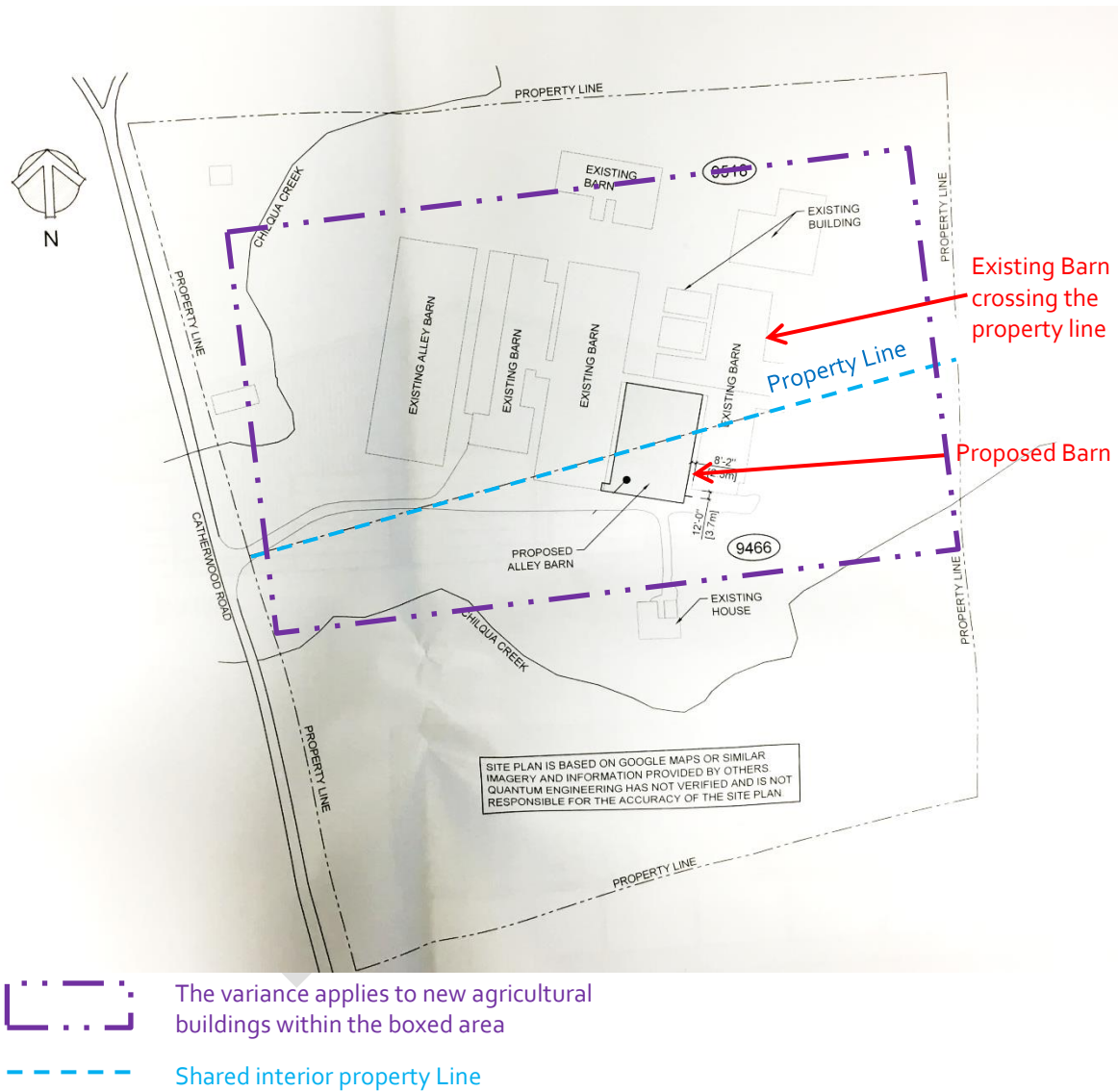
DEVELOPMENT VARIANCE PERMIT 2020-04
SCHEDULE "A"
Location Map



DEVELOPMENT VARIANCE PERMIT 2020-04

SCHEDULE "B"

Site Plan



SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of \$ 1600 as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address 9518 Catherwood Rd. Dewdney.
9466 Catherwood Rd. Dewdney PID _____

Legal Description Lot 3 Block 1 Section 33 Township 20 Range NWD Plan NWP. 3254.

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's
Declaration

Name of Owner (print)	Signature of Owner	Date
Ken UDB.		
Name of Owner (print)	Signature of Owner	Date

Owner's
Contact
Information

Address <u>9466 Catherwood Rd. Dewdney</u>		City
		Postal Code <u>V2V-7K6.</u>
Phone		Fax

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Agent

I hereby give permission to _____ to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
Signature of Owner <u>ON file</u>	Date

Agent's contact information and declaration

Name of Agent		Company
Address <u>ON file</u>		City
Email		Postal Code
Phone	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent <u>[Signature]</u>	Date <u>March 5/2020</u>
---------------------------------------	--------------------------

Development Details

Property Size _____ Present Zoning AL

Existing Use AL

Proposed Development Reduce interior lot line from 30m setback to 0m to permit placement of Barn.

Proposed Variation / Supplement N/A.

(use separate sheet if necessary)

Reasons in Support of Application Existing, all buildings fit within existing operation. Maximizes land use for structures, with minimal impact on farm land.

**Riparian
Areas
Regulation**

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes
☐

no
☒

30 metres of the high water mark of any water body

yes
☐

no
☒

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

**Contaminated
Sites Profile**

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes
☐

no
☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

**Archaeological
Resources**

Are there archaeological sites or resources on the subject property?

yes
☐

no
☒

I don't know
☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
Location Map			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
Site Plan At a scale of: 1: _____			Reduced sets of metric plans
			North arrow and scale
			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
Floor Plans			Uses of spaces & building dimensions
			Other:
Landscape Plan Same scale as site plan			Location, quantity, size & species of existing & proposed plants, trees & turf
			Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
Reports			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to **planning**, **land use** management and related **services** delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 FOI@fvr.ca.

To: Electoral Area Services Committee

Date: 2020-04-16

From: Julie Mundy, Planner 1

File No: 3090-20 2020-01

Subject: Development Variance Permit to reduce the interior lot line setback from for an agricultural structure at 40191 Lougheed Hwy, Electoral Area G

RECOMMENDATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2020-01 for 40191 Lougheed Hwy to reduce the interior lot line setback from 30 metres to 10 metres for an agricultural structure, subject to consideration of any comment or concerns raised by the public.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

Foster a Strong & Diverse Economy

BACKGROUND

The property owner has applied for Development Variance Permit to reduce the interior lot line setback in order to extend an existing covered manure pit. The property is zoned Floodplain Agriculture (A-2) under *Dewdney-Alouette Regional District Land Use and Subdivision Regulation Bylaw No. 559-1992*. The property owner operates a dairy farm which has farm buildings on the subject property and on the property adjacent to where the lot line setback is requested.

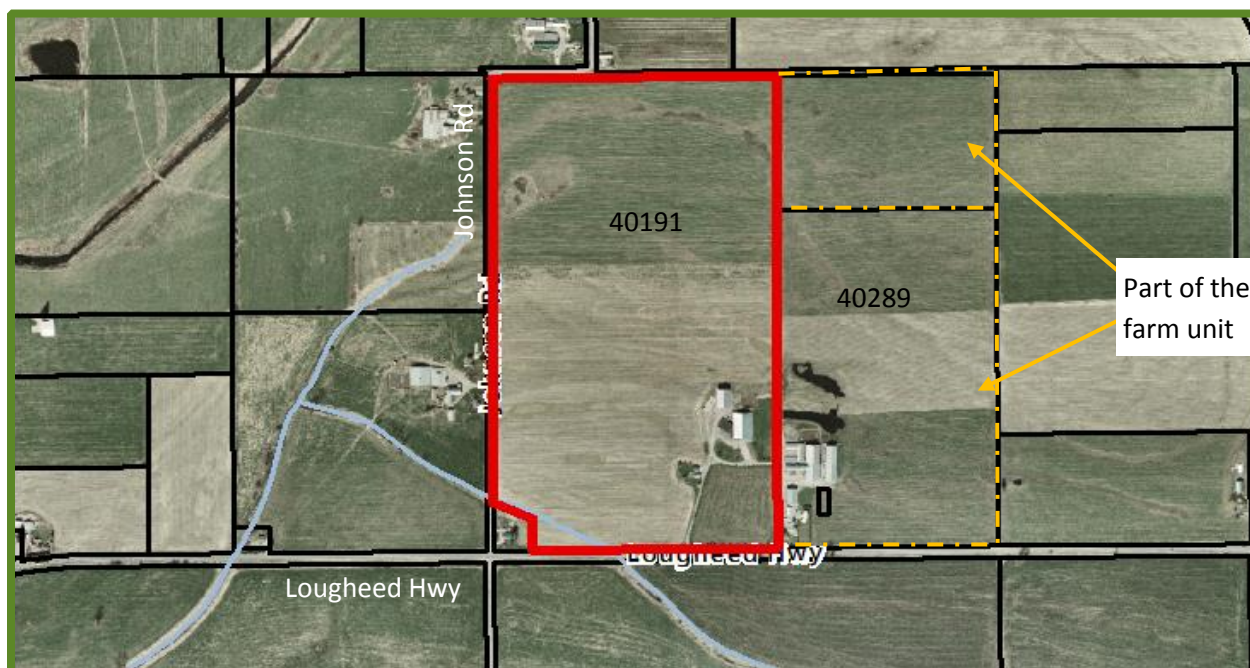
PROPERTY DETAILS			
Electoral Area	G		
Address	40191 Lougheed Hwy		
PID	001-673-688		
Folio	775.02659.000		
Lot Size	89 acres		
Owner	Driessen Farms Ltd	Agent	Ben Driessen
Current Zoning	Floodplain Agriculture (A-2)	Proposed Zoning	No change
Current OCP	Agricultural (AG)	Proposed OCP	No change
Current Use	Agricultural	Proposed Use	No change
Development Permit Areas	DPA 6-D, Riparian Areas		
Agricultural Land Reserve	No		

ADJACENT ZONING & LAND USES		
North	^	Floodplain Agriculture (A-2); Agricultural
East	>	Floodplain Agriculture (A-2); Agricultural
West	<	Floodplain Agriculture (A-2); Agricultural
South	v	Floodplain Agriculture (A-2); Agricultural

NEIGHBOURHOOD MAP



PROPERTY MAP



DISCUSSION

The property owners (Driessen Farms Ltd.) operate a dairy farm which includes of several adjacent properties on Nicomen Island. The buildings comprising the farm unit are located on 40191 and 40289 Loughheed Hwy. It is common practice in this area for farm units to be comprised of multiple properties with no apparent fence lines.

Driessen Farms wishes to extend the length of an existing manure pit at 40191 Loughheed Highway. The property currently houses several barns, a covered manure structure, and a single family residence.

Previous Development Variance Permits

Two variances have previously been issued for the property. Both variances reduced the setback from the interior lot line on the eastern side of the property.

- DVP 2012-13: Reduced the interior lot line setback from 30 metres to 21 metres for a cattle barn
- DVP 2015-03: Reduced interior lot line setback from 30 metres to 10 metres for a covered manure pit

Current Development Variance Permit – DVP 2020-01

The requested variance is to reduce the interior lot line (eastern property line) setback from 30 metres to 10 metres to extend the length of a covered manure pit. The siting of existing structure was authorized by Development Variance Permit 2015-03. Appendix A shows the proposed site plan.

Interior Lot Line Setbacks	
Required (zoning)	30 metres (98.4 feet)
Proposed	10 metres (32.8 feet)
Requested Variance	20 metres (65.6 feet)

The applicant advises the variance will keep the agricultural buildings aligned, which contributes to an efficient farm footprint. It will also result in construction efficiencies as the extension the structure requires three new walls, rather than the four new walls required for a new build. The applicant advises that they own the property to the east of the existing building, which reduces the potential for any neighbourhood conflict.

If the variance is not granted, the applicant could construct the manure pit in a different location on the property. This would result in multiple manure storage locations, and a less efficient farm layout.

Neighbourhood Notification and Input

All property owners within 30 metres of the property will be notified by FVRD of the Development Variance Permit application and will be given the opportunity to provide written comments. FVRD staff

encourage applicants to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date no letters of support or objection have been submitted.

COST

The \$1,300 fee has been paid by the applicant.

CONCLUSION

Staff recommend that the FVRD Board issue DVP 2020-01 to reduce the interior side setback for an agricultural structure at 40191 Loughheed Hwy as the variance will support efficiencies on the farm. The variance is not anticipated to negatively impact surrounding properties as there is already a dairy farm on the property. Additionally, the properties to the east of the subject property are owned by the same farm unit.

OPTIONS

Option 1 – Issue (Staff Recommendation)

MOTION: THAT the FVRD Board issue Development Variance Permit 2020-01 for 40191 Loughheed Hwy, Electoral Area G to reduce the interior side setback from 30 metres to 10 metres, for agricultural buildings, subject to consideration of any comments or concerns raised by the public.

Option 2 – Refuse

MOTION: THAT the Fraser Valley Regional District Board refuse Development Variance Permit 2020-01 for 40191 Loughheed Hwy, Electoral Area G.

Option 3 – Refer to Staff

MOTION: THAT the Fraser Valley Regional District Board refer the application for Development Variance Permit 2020-01 for 40191 Loughheed Hwy, Electoral Area G to FVRD Staff.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development:	Reviewed & supported.
Kristy Hodson, Acting Director of Financial Services/Acting CFO:	Reviewed and supported.
Jennifer Kinneman, Chief Administrative Officer:	Reviewed and supported.

Appendix A: Site Plan



Manure Pit extension
Proposed variance: 30m to
10m from interior
property line



FRASER VALLEY REGIONAL DISTRICT DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2020-01 **Folio No.** 775.02659.000

Issued to: Driessen Farms Ltd.

Address:

Applicant: Ben Driessen

Site Address: 40191 Loughheed Hwy, Deroche, Area G

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

LOT 1 EXCEPT: PART SUBDIVIDED BY PLAN 37233; SECTION 36 TOWNSHIP 20
NEW WESTMINSTER DISTRICT PLAN 5379

PID: 001-673-688

LIST OF ATTACHMENTS

Schedule "A": Location Map

Schedule "B": Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 - Division 9 of the *Local Government Act*.

BYLAWS SUPPLEMENTED OR VARIED

Dewdney-Alouette Regional District Land Use and Subdivision Regulation Bylaw No. 559-1992 is **varied** as follows:

Section 412 Siting for Buildings, Structures and Uses

Siting for Agricultural Uses

(8)(a) from 30.0 meters to 10.0 metres from the interior-side lot line (eastern property line) for the construction of a manure pit

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.
2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.

3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule "B".
4. All new construction shall be generally in compliance with Building Permit No. 014802

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 - Division 9 of the *Local Government Act*.
2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.
3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.
4. Nothing in this permit shall in any way relieve the developer's obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.
5. The Archaeology Branch of the Province of British Columbia must be contacted (phone 250-953-3334) if archaeological material is encountered on the subject property. Archaeological material may be indicated by dark-stained soils containing conspicuous amounts of fire-stained or fire-broken rock, artefacts such as arrowheads and other stone tools, or human remains. If such material is encountered during demolition or construction, a Heritage Conservation Act Permit may be needed before further development is undertaken. This may involve the need to hire a qualified Archaeologist to monitor the work.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

- a. fail to complete the works required to satisfy the landscaping conditions contained herein,
- b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted: (a) an irrevocable letter of credit in the amount of: \$ <N/A>.
 (b) the deposit of the following specified security: \$ <N/A>.

Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2020-01. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE 28th DAY OF <MONTH>, <YEAR>

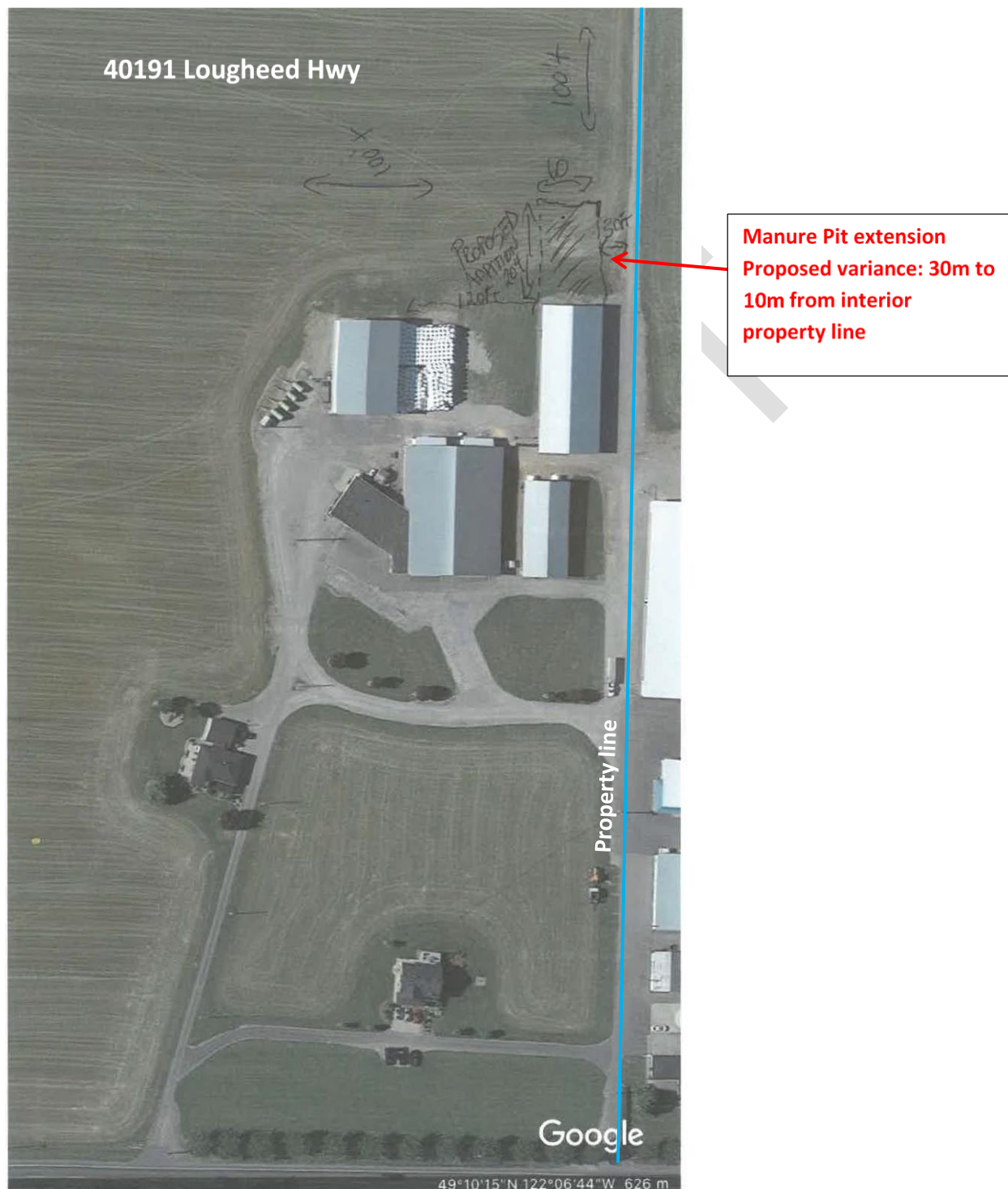
Chief Administrative Officer / Deputy

THIS IS NOT A BUILDING PERMIT

DEVELOPMENT VARIANCE PERMIT 2020-01
SCHEDULE "A"
Location Map



DEVELOPMENT VARIANCE PERMIT 2020-01
SCHEDULE "B"
Site Plan



SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of \$ 1300 as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic
X Address 40191 LOUGHEED HWY DEROCHIE, BC PID _____

Legal Description Lot _____ Block _____ Section _____ Township _____ Range _____ Plan _____

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

X Owner's
Declaration

Name of Owner (print)	Signature of Owner	Date
<u>DRIESSEN FARMS LTD</u>		<u>JAN. 30/2020</u>
Name of Owner (print)	Signature of Owner	Date

X Owner's
Contact
Information

Address <u>40289 LOUGHEED HWY</u>	City <u>DEROCHIE</u>

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Agent

I hereby give permission to _____ to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
Signature of Owner	Date

Agent's contact information and declaration

Name of Agent		Company
Address		City
Email		Postal Code
Phone	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent	Date
--------------------	------

Development Details

- x Property Size 89 ACRES Present Zoning AGRICULTURE
- Existing Use AGRICULTURE
- i Proposed Development MANURE PIT EXTENSION
- ~ Proposed Variation / Supplement REDUCED PROPERTY SETBACK FROM 30m TO 11 METRES

(use separate sheet if necessary)

Reasons in Support of Application TO MAKE THE MANURE PIT BIGGER IT KEEPS ALL BUILDINGS IN LINE, WE WILL ONLY NEED THREE WALLS INSTEAD OF FOUR AND KEEPS EVERYTHING CLOSE.

Page 2 of 4

Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes no
☐ ☐

30 metres of the high water mark of any water body

yes no
☐ ☐

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes no
☐ ☐

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes no I don't know
☐ ☐ ☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
Location Map			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
Site Plan At a scale of: 1: _____			Reduced sets of metric plans
			North arrow and scale
			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
Floor Plans			Uses of spaces & building dimensions
			Other:
Landscape Plan Same scale as site plan			Location, quantity, size & species of existing & proposed plants, trees & turf
			Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
Reports			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to **planning, land use management** and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 FOI@fvrd.ca.





From: [ben driessen](#)
To: [Julie Mundy](#)
Subject: Re: DVP 2020-01 - 40191 Loughheed Hwy
Date: Thursday, April 2, 2020 6:12:02 PM

Good afternoon Julie. After submitting the application for the permit I contacted Wade and associates to get the exact number for the setback for the proposed manure pit. The surveyors showed up shortly after and worked on it. I contacted them three weeks ago and they said they were still working on it. They have been here the last 2 days working on it. I believe 10 meters should be close judging by the old fence line. I will submit the information from the surveyors as soon as I get it. Thanks Ben

Sent from my iPhone

On Apr 2, 2020, at 4:09 PM, Julie Mundy wrote:

Hi Mr. Driessen,

Can you please send me a brief email to reflect our conversation about the proposed setback from the property line for your manure pit extension?

We discussed requesting a setback of 10 metres from the interior property line.

Thank you,

Julie Mundy

Planner I, Fraser Valley Regional District

45950 Cheam Ave, Chilliwack, BC V2P 1N6

P 604-702-5484 || E jmundy@fvrld.ca || W www.fvrld.ca

To: Fraser Valley Regional District Board

Date: 2020-04-28

From: Tareq Islam, Director of Engineering and Community Services File No:

Subject: Essential Services Mutual Aid Agreement with District of Hope, District of Kent, and Village of Harrison Hot Springs

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize its signatories to execute an Essential Services Mutual Aid Agreement with the District of Hope, District of Kent, and Village of Harrison Hot Springs as per Ministerial Order to ensure that wastewater and drinking water services are maintained during the period of the declaration of a state of emergency due to COVID-19 pandemic.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality
Priority #1 Waste Management

BACKGROUND

A public health emergency was declared in the Province of British Columbia on March 17, 2020. On March 18, BC Public Safety Minister Mike Farnworth declared a province-wide state of emergency for the COVID-19 pandemic. As per Ministerial Order MO 084 Section 7, each local authority must use best efforts to enter into mutual aid agreements with neighbouring jurisdictions to ensure that wastewater and drinking water services are maintained during the period that the declaration of a state of emergency.

DISCUSSION

Fraser Valley Regional District (FVRD), with all member municipalities' paramount commitment, is to maintain essential services to the region while protecting the health and safety of our employees and partners.

FVRD continues to closely monitor the developments regarding COVID-19 and is taking proactive steps to ensure critical service levels, including the delivery of drinking water and the management of liquid and solid waste, are maintained at all times.

FVRD takes guidance from the Ministry of Health, Fraser Health, and is in constant collaboration with Emergency Management BC, and related agencies to ensure a coordinated, considerate, and thoughtful response. FVRD is also in regular communication and collaboration with member municipalities regarding the COVID-19 pandemic situation. Based on the current situation, FVRD would like to develop an Essential Services Mutual Aid Agreement between FVRD, District of Hope, District of Kent, and Village of Harrison Hot Springs to ensure that wastewater and drinking water services are maintained during the period that the declaration of a state of emergency due to COVID-19 pandemic.

COST

There are no costs for entering into this agreement. As per section 14 of the Agreement, the Requesting Party shall reimburse the Responding Party for all costs, including wages and any consumable items used during the Emergency Situation or any equipment that is damaged beyond repair or destroyed as a result of the event.

COMMENTS BY:

Stacey Barker, Director of Regional Programs: Reviewed and supported.

Jaime Reilly, Manager of Corporate Administration: Reviewed and supported.

Kristy Hodson, Acting Director of Financial Services: Reviewed and supported.

Jennifer Kinneman, Chief Administrative Officer: Reviewed and supported.

ESSENTIAL SERVICES MUTUAL AID AGREEMENT

THIS AGREEMENT is dated for reference the __ day of April 2020.

BETWEEN:

The Fraser Valley Regional District, a regional district incorporated pursuant to the *Local Government Act* and having its business office at 45950 Cheam Avenue, Chilliwack, British Columbia, V2P 1N6 (the "FVRD")

OF THE FIRST PART

AND:

The District of Hope, a municipality incorporated pursuant to the *Community Charter* and having its business office at 325 Wallace Street, Hope, British Columbia, V0X 1L0 ("Hope")

OF THE SECOND PART

AND:

The District of Kent, a municipality incorporated pursuant to the *Community Charter* and having its business office at 7170 Cheam Avenue Agassiz, British Columbia, V0M 1A0 ("Kent")

OF THE THIRD PART

AND:

The Village of Harrison Hot Springs, a municipality incorporated pursuant to the *Community Charter* and having its business office at 495 Hot Springs Rd, Harrison Hot Springs, BC V0M 1K0 ("Harrison")

OF THE FOURTH PART

WHEREAS:

- A. MUTUAL AID is the sharing of supplies, equipment, personnel, information, or other resources across political boundaries; and,
- B. By Ministerial Order M084, the Minister of Public Safety and Solicitor General has declared that local authorities must exercise "best efforts" to enter into mutual aid agreements with neighbouring jurisdictions to ensure continuity of essential services during the COVID-19 pandemic, and in particular to ensure that wastewater and drinking water services are maintained; and
- C. ESSENTIAL SERVICES for the purpose of this agreement include water, waste water and solid waste infrastructure; and
- D. The Parties desire to enter into an Agreement whereby supplies, equipment, personnel, information, or other resources of any Party can be deployed to assist the other Parties during an emergency;
- E. The FVRD, Hope, Kent and Harrisons consider it to be of mutual benefit to enter into an arrangement whereby any one of them may, in situations where the resources of their own resources are insufficient, request Mutual Aid from the others to bring the situation under control.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the Parties agree as follows:

Interpretation

1. Unless the context otherwise requires, in this Agreement:
 - (a) "CAO" means the person appointed by the Board of Directors or Council for each Party as the Chief Administrative Officer;
 - (b) "Emergency Situation" means a real or anticipated occurrence that in the opinion of the CAO compromises the ability of the Requesting Party to provide an Essential Service to their constituents.
 - (c) "Mutual Aid" means assistance by providing, upon request, emergency resources to another Party outside the jurisdictional boundaries of the Party that provides the emergency resources;
 - (d) "Requesting Party" means the local government requesting Mutual Aid under this Agreement;
 - (e) "Responding Party" means the local government responding to a request for Mutual Aid under this Agreement.

The Request for Mutual Aid

2. Where the CAO of the Requesting Party determines that the resources of their local government are insufficient to provide an Essential Service, whether actual or imminent, they may request the Mutual Aid of another Party for the purposes of maintaining that service and in submitting such request, the said CAO shall specify the type of assistance and the number of personnel required.
3. The Requesting Party shall first request Mutual Aid from the Party that is closest in proximity to their location.
4. If the Party that is closest in proximity to the location of the Requesting Party is unable to provide some or all required Mutual Aid, the Requesting Party may request Mutual Aid from the Party that is next closest in proximity to their location.
5. All requests for Mutual Aid under this Agreement shall be made by the CAO of the Requesting Party to the CAO of the Party from whom Mutual Aid is being requested.

The Provision of Mutual Aid

6. The CAO of a Party from whom Mutual Aid has been requested under this Agreement shall immediately upon receiving the request determine, in their sole discretion, as soon as reasonably possible whether and to what extent the supplies, equipment, personnel, information, or other resources of their local government may be deployed to assist the Requesting Party and shall thereafter deploy to the extent available such supplies, equipment, personnel, information, or other resources.
7. Nothing in this Agreement requires the CAO of a Responding Party from whom Mutual Aid has been requested under this Agreement to deploy supplies, equipment, personnel, information, or other resources to assist a Requesting Party that the CAO has determined are unavailable or are required to provide service within their local government.
8. All supplies, equipment, personnel, information, or other resources provided by a Responding Party to a Requesting Party under this Agreement shall, for the duration of the time that the Mutual Aid is being provided under this Agreement, be under the direction of the CAO of the Requesting Party who shall adhere to recognized principles of accountability for responder personnel safety.

9. The Requesting Party is responsible for ensuring that any workers from the Responding Party understand the Safe Work Procedures required to undertake the tasks needed to assist and that all safety equipment and proper protective equipment is provided by the Requesting Party.
10. The CAO of a Responding Party may, in their sole discretion, recall at any time for whatever reason any resource provided by their local government to the Requesting Party under this Agreement and shall not be liable for any loss, costs, damages or expenses whatsoever as a result thereof.
11. Upon being notified, whether verbally or in writing, that the CAO of a Responding Party has recalled supplies, equipment, personnel, information, or other resources under section 9 of this Agreement, the CAO of the Requesting Party shall immediately release and return to the Responding Party all supplies, equipment, personnel, information, or other resources provided by the Responding Party that was recalled by the CAO of the Responding Party.
12. The CAO of a Requesting Party shall, as soon as practicable, release and return to the Responding Party all supplies, equipment, personnel, information, or other resources provided by the Responding Party that is no longer required to assist in Requesting local government.
13. The CAO of a Requesting Party shall release and return to the Responding Party all equipment or other resources provided by the Responding Party in the same working condition as when it was accepted by the Requesting Party.

The Cost of Mutual Aid

14. The Requesting Party shall reimburse the Responding Party all costs including wages and any consumable items used during the Emergency Situation or any equipment that is damaged beyond repair or destroyed as a result of the event.

Waiver and Indemnification

15. No Party to this Agreement shall bring any claim, action, or demand against any other Party to this Agreement or its elected officials, officers, employees, agents, volunteers, or contractors and, without limiting the generality of the foregoing, in respect of or in any way related to the decision of a CAO as to the level of Mutual Aid, if any, or the withdrawal of Mutual Aid to be provided under this Agreement.
16. No Party to this Agreement, nor its elected officials, officers, employees, agents, volunteers or contractors, shall be liable to any other Party to this Agreement in respect of the decision of a CAO as to the level of Mutual Aid, if any, or the withdrawal of Mutual Aid to be provided under this Agreement.
17. The Requesting Party shall indemnify and save harmless the Responding Party, its elected officials, officers, employees, agents, volunteers, or contractors from and against any and all claims, demands, actions, causes of action, loss, costs, damages and expense (including legal fees on a solicitor-client basis) in respect of or in any way related to the provision of Mutual Aid under this Agreement and, without limiting the generality of the foregoing, any action taken or thing done or any failure to take action or do a thing under this Agreement, save and except where the claim, demand, action, cause of action, loss, cost, damage, or expense arose from the negligence of the Assisting Party.
18. In the event that a Responding Party acts independently of the Requesting Party then the Responding Party shall not be entitled to any indemnity pursuant to this article, but shall be responsible for its own legal liabilities and shall accordingly indemnify and save harmless the Requesting Party for any and all liabilities, actions, damages and

claims of whatever nature or kind arising out of the independent act of the Responding Party in connection with the Mutual Aid.

Insurance

19. Each Party to this Agreement shall keep in force third party liability insurance coverage to a minimum of ten million (\$10,000,000.00), dollars and each such policy shall add all other Parties to this Agreement as additional named insured when rendering Mutual Aid pursuant to this Agreement.
20. Each Party shall maintain insurance coverage on its own equipment.
21. Each Party shall maintain Workers' Compensation coverage and other required coverage for the personnel of its own local government.
22. This Agreement shall be in force for a period of Two Years (24 months) commencing on the date of its execution by all Parties.

Termination

23. Any Party to this Agreement may terminate its rights and obligations under this Agreement by giving ninety (90) days written notice of its intention to do so to the other Parties to this Agreement and thereafter shall be unconditionally released from any further obligation herein save and except any obligation up to the date of termination.
24. Where a Party to this Agreement terminates its rights and obligations under this Agreement, this Agreement shall continue in force between the remaining parties.

Miscellaneous Provisions

25. Any requests for Mutual Aid shall be subject to any of the Parties obligations pursuant to the provisions of the *Emergency Program Act* R.S.B.C. c. 111.
26. The Parties agree to consult on a regular basis through their CAO to achieve the optimum deployment of Mutual Aid.
27. The Parties hereto agree that in the event of dispute between any of the Parties, each of the Parties hereto shall meet with a qualified mediator in a timely manner and attempt in good faith to negotiate a settlement of such dispute during which time such representatives shall disclose to the other all relevant information relating to the dispute.
28. This Agreement shall be the entire agreement between the Parties in respect of the provision of Mutual Aid by the Parties to one another for the purposes of bringing Emergency Situations under control.
29. The Parties may not assign this Agreement without the prior written consent of the other Parties to this Agreement.
30. This Agreement shall ensure to the benefit of, and be binding upon, the Parties and their respective successors and permitted assigns.
31. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of British Columbia.
32. Unless otherwise authorized under this Agreement, all notices under this Agreement shall be given in writing to the CAO of the Parties to this Agreement.
33. This Agreement may be executed in any number of counterparts. Any executed counterpart shall be construed as an original. All executed counterparts together shall

constitute the Agreement.

IN WITNESS WHEREOF the parties have signed, sealed, and delivered this Agreement as of the date first written above.

The Corporate Seal of the
FRASER VALLEY REGIONAL DISTRICT
was hereunto affixed in the presence of:

Chair

Chief Administrative Officer

The Corporate Seal of the
DISTRICT OF HOPE
was hereunto affixed in the presence of:

Mayor

Corporate Officer

The Corporate Seal of the
DISTRICT OF KENT
was hereunto affixed in the presence of:

Mayor

Corporate Officer

The Corporate Seal of the
VILLAGE OF HARRISON HOT SPRINGS
was hereunto affixed in the presence of:

Mayor

Corporate Officer



Office of the Chair
1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6224
Fax: (250) 763-0606
gail.given@rdco.com
www.rdco.com

March 27, 2020
File No.: 0530-02

The Honourable Mike Farnworth
Room 128 Parliament Buildings
Victoria, BC V8V 1X4

Via Email: PSSG.Minister@gov.bc.ca

Dear Minister Farnworth:

Re: 911 Call Answer Levy on Cellphones

The Regional Board of the Regional District of Central Okanagan at its meeting of March 12, 2020 adopted the following resolution:

"THAT the Regional Board agree to advocate for the establishment of a province-wide 911 call answer levy on cell phones and the consistent application of 911 service standards that are aligned with the federal network of public safety answering points across Canada;

AND FURTHER THAT Chair Given be authorized to send a letter to the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in support of this matter and cc'd to all regional districts in British Columbia.

The Board is aware that in October 2018 your Ministry notified UBCM that it was reinvigorating work related to 911 emergency communication service delivery in BC, and further that in 2019 a new 911 Steering Committee was established with representatives from local governments, indigenous organizations, RCMP, Fire, Ambulance, Telus, E-Comm 911 and national/provincial 911 working groups. We also understand this initiative is a work in progress and that the Province recognizes the advantages of a 911 call answer levy on cellphones and that it is a significant public safety issue needing a province-wide approach.

On behalf of the Regional Board, I encourage you once the current pandemic and state of emergency ends, understanding the economic challenges that lay ahead and the complex landscape of 9-1-1 emergency communications, not to delay implementation of a provincial approach and passage of a 9-1-1 Bill. The Board further encourages consideration for the Call Levy dollars not to be put into provincial general revenue but establish an independent corporation with a clear mandate and appropriate authority to deliver the service.

Respectfully,

A handwritten signature in black ink, appearing to read "Gail Given", is written over a horizontal line.

Gail Given
Chair

cc: BC Regional Districts
Premier John Horgan (premier@gov.bc.ca)
Deputy Solicitor General, Mark Sieben - PSSG.Minister@gov.bc.ca

OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 24, 2020

Via email

Dear Mayor and Council:

At the City of Prince George regular Council meeting held March 9, 2020, Council endorsed the following resolution titled **Sharing Payments from Opioid Class Action Lawsuit** for submission to the Union of BC Municipalities (UBCM) for consideration at their annual convention this year.

Sharing Payments from Opioid Class Action Lawsuit

WHEREAS under the Opioid Damages and Health Care Costs Recovery Act (the “Act”) the provincial government may sue a manufacturer or wholesaler of an opioid product to recover the costs of health care benefits on an aggregate basis, for a population of persons who have suffered damage caused or contributed to by the use of or exposure to an opioid product;

AND WHEREAS pursuant to the Act and other legislation, the provincial government has launched a class action lawsuit on behalf of all federal, provincial and territorial governments to recover the costs of health care benefits from manufacturers and wholesalers of opioid products, whose marketing practices have had devastating impacts on the lives of thousands of British Columbians;

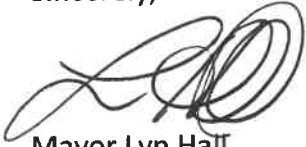
AND WHEREAS the definition of “health care benefits” under the Act includes “other expenditures by the government, made directly or through one or more agents or other intermediate bodies, for programs, services, benefits or similar matters associated with disease, injury or illness” and local governments have faced substantial “health care benefits” costs due to the opioid crisis;

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government to share any recovery of damages from the class action lawsuit with local governments, to further enable local governments to continue offering services and support programs that aim to reduce harm and stigma, address the root causes of the opioid crisis, and support people struggling with mental health and addiction.

On behalf of Prince George Council, I am requesting your favourable consideration and support for this resolution should it be accepted for debate at the 2020 Annual Convention of UBCM.

If you have any questions or would like more information please feel free to contact my office at Mayoradmin@princegeorge.ca or 250-561-7609.

Sincerely,

A handwritten signature in black ink, appearing to be 'Lyn Hall', written in a cursive style.

Mayor Lyn Hall

c.
North Central Local Government Association (NCLGA)
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts
Shirley Bond, MLA
Mike Morris, MLA



Following is an update of Fraser Basin Council's current work in the Fraser Valley.

Covid-19 pandemic response

The Fraser Basin Council team is very fortunate to be able to continue their work with B.C. communities and numerous initiatives during this very challenging time. Managers and employees are working from home to look after the health and safety of its team, families and communities.

To continue servicing our partners and the many programs in which we are involved, we have adopted virtual meetings, relying more on electronic tools, and we are increasing our online content. We continue to actively connect and collaborate with our program partners, advisors and stakeholders – if you have questions, please contact us by email, social media, or phone: find our contacts at www.fraserbasin.bc.ca

FBC is grateful to fellow British Columbians working on the front lines of health care and other vital services, and we recognize their extraordinary efforts in this time. We sincerely hope everyone at FVRD and your families, friends and community are safe, in good health and good spirits as we move through this experience together.

Fraser Valley Illegal Dumping Alliance (FVIDA)

- Due to Covid-19 restrictions, the 2020 Fraser River Clean Up and Celebration at Gill Road, planned for March 28 was cancelled for the year, as was the Chilliwack-Vedder River Cleanup scheduled for April 4. FVIDA committee members and countless volunteers play vital roles in supporting those events. Last year more than 700 volunteers collected 6.5 tonnes from the area. Since 2007, total waste collected at Gill Road event alone is an estimated 130 tonnes in 12 years. Organizers believe it could be the largest community-organized cleanup event in the province. Despite heavy rain last year, CVRCS also drew good turnout of 244 volunteers and collected 4.5 tonnes of waste. CVRCS has tentative plans for a Rivers Day cleanup in September, pending Covid-19 restrictions.
- FVIDA members continue to collect waste and patrol known hot spots around Chilliwack, alerting authorities to illegal activities and dump sites. Recently our volunteers alerted FLNRORD natural resources officers about an occupied camp with several cars on the Fraser River foreshore at Gill Road. With the freshet rising, it is a dangerous situation for the squatter, and environmentally damaging if the vehicles washed down the river. Many others have been spotted testing their 4x4 vehicles in the increasingly dangerous, rising freshet waters. FLNRORD is monitoring the situation. FVIDA is also reminding the public about the safety risks along the river's edge at this time. FBC continues to support FVIDA with its outreach work to educate and influence behaviour to reduce illegal dumping in the region.

Cultus Lake workshop

Unfortunately, the in-person workshop on Cultus Lake FBC had planned for March 25 was cancelled due to Covid-19. However, FBC adapted its contract with the Fraser Valley Watershed Coalition (FVWC) to create an overview report of latest data on cultural eutrophication in Cultus Lake and the sources of nutrients leading to this, to set the stage for future discussion. The report will go to confirmed participants and other interested groups to provide context, and encouragement for collaborative exploration and sustainable action. At stake are Cultus Lake's unique pygmy sculpin and sockeye salmon, as well as its many ecosystem values so treasured by its residents and millions who visit this beautiful lake every year and enhance the local economy. FVWC and FBC hope to inspire new collaborative partnerships and win-win approaches across the sectors to address this very challenging matter. FVWC received a grant from Canada Nature Fund for Aquatic Species at Risk (CNFASAR) for the workshop.

For more details, please contact:

Christina Toth at 604-864-9295, ctoth@fraserbasin.bc.ca | Bob Purdy at 604-488-5355, bpurdy@fraserbasin.bc.ca