



# FRASER VALLEY REGIONAL DISTRICT

## BOARD OF DIRECTORS MEETING

### OPEN MEETING MINUTES

Tuesday, June 23, 2020  
(Immediately following the FVRHD Board Meeting)  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

**Members Present:** Director Jason Lum, City of Chilliwack, Chair *(via Zoom conference call)*  
Director Patricia Ross, City of Abbotsford, Vice Chair *(via Zoom conference call)*  
Director Dennis Adamson, Electoral Area B *(via Zoom conference call)*  
Director Pam Alexis, District of Mission, *(via Zoom conference call)*  
Director Wendy Bales, Electoral Area C *(via Zoom conference call)*  
Director Sandy Blue, City of Abbotsford *(via Zoom conference call)*  
Director Kelly Chahal, City of Abbotsford *(via Zoom conference call)*  
Director Hugh Davidson, Electoral Area F *(via Zoom conference call)*  
Director Bill Dickey, Electoral Area D *(via Zoom conference call)*  
Director Taryn Dixon, Electoral Area H *(via Zoom conference call)*  
Director Orion Engar, Electoral Area E *(via Zoom conference call)*  
Director Leo Facio, Village of Harrison Hot Springs *(via Zoom conference call)*  
Director Brenda Falk, City of Abbotsford *(via Zoom conference call)*  
Director Carol Hamilton, District of Mission *(via Zoom conference call)*  
Director Chris Kloot, City of Chilliwack *(via Zoom conference call)*  
Director Dave Loewen, City of Abbotsford *(via Zoom conference call)*  
Director Bud Mercer, City of Chilliwack *(via Zoom conference call)*  
Director Ken Popove, City of Chilliwack *(via Zoom conference call)*  
Director Sylvia Pranger, District of Kent *(via Zoom conference call)*  
Director Terry Raymond, Electoral Area A *(via Zoom conference call)*  
Director Peter Robb, District of Hope *(arrived at 7:03 pm via Zoom conference call)*  
Director Ross Siemens, City of Abbotsford *(arrived at 7:05 pm via Zoom conference call)*  
Director Al Stobbart, Electoral Area G *(via Zoom conference call)*

**Staff Present:** Jennifer Kinneman, Chief Administrative Officer *(via Zoom conference call)*

Kelly Lownsbrough, Director of Financial Services/Chief Financial Officer (*via Zoom conference call*)  
Jaime Reilly, Manager of Corporate Administration/Corporate Officer (*via Zoom conference call*)  
Graham Daneluz, Director of Planning & Development (*via Zoom conference call*)  
Tareq Islam, Director of Engineering & Community Services (*via Zoom conference call*)  
Stacey Barker, Director of Regional Services (*via Zoom conference call*)  
Suzanne Gresham, Director of Corporate Initiatives (*via Zoom conference call*)  
Alison Stewart, Manager of Strategic Planning (*via Zoom conference call*)  
Christina Vugteveen, Manager of Parks and Recreation (*via Zoom conference call*)  
David Urban, Manager of Outdoor Recreation Planning (*via Zoom conference call*)  
Lance Lilley, Manager of Environmental Services (*via Zoom conference call*)  
Kristen Kohuch, Executive Assistant to CAO and Board (*Recording Secretary*)  
Tyler Davis, Network Analyst II

Also Present: Dr. Ron van Wyk, Anron Consulting Ltd. (*with respect to item 3.1*) (*via Zoom conference call – left meeting at 8:28 pm*)

## **1. CALL TO ORDER**

Chair Lum called the meeting to order at 7:23 pm.

Jennifer Kinneman, Chief Administrative Officer announced that Provincial Government passed Ministerial Order M192 on June 17, 2020. This new Ministerial Order replaces previous Ministerial Order M138 which allowed local governments to hold their meetings electronically online, and without the public present. Focusing on moving local governments toward normal operations, this Order still provides local governments the flexibility to hold their meetings electronically online; however, this updated Order is moving towards increased public presence at local government meetings.

Discussion ensued, resulting in the following motion:

Moved By PRANGER

Seconded By ADAMSON

**THAT** until such time the FVRD has a safety plan in place and the FVRD offices reopen to the public, the Fraser Valley Regional District continue to conduct meetings without the members of the public present in the Boardroom;

**AND THAT** the Fraser Valley Regional District continue to promote openness, transparency, accessibility and accountability by webcasting and archiving Board meetings online, allowing members of the public to write, email or call in with questions, and promoting public participation at meetings through social media channels.

**CARRIED**  
***All/Unweighted***

## **2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By FACIO

Seconded By BLUE

**THAT** the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of June 23, 2020 be approved;

**AND THAT** all delegations, reports, correspondence committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED**  
***All/Unweighted***

## **3. DELEGATIONS AND PRESENTATIONS**

### **3.1 Dr. Ron van Wyk**

A presentation was provided by Dr. Ron van Wyk, Principal, Anron Consulting Inc. regarding the final results of the 2020 FVRD Homeless Count and Survey. Dr. van Wyk highlighted the counts and statistics for all the FVRD member municipalities. Additional points discussed were:

- More conclusive, various statistics comparing each member municipality's counts in comparison to previous years;
- Significant increases to homeless populations in Abbotsford, Chilliwack and Mission;
- Decreases to homeless populations for ages 15-19 and increases to homeless populations for ages 30-39;

- 60% of homeless population are homeless for a year or longer, indicative of chronic illness;
- Main causes of homelessness are unaffordable or unsuitable housing, addiction and mental illness; and,
- The requirement for local and regional partners to work together to address homelessness which is both a healthcare issue and a housing issue.

**3.1.1 2020 Homelessness Survey Information**

Moved By CHAHAL

Seconded By FALK

**THAT** the Fraser Valley Regional District Board forward a copy of the final 2020 Fraser Valley Regional District Homelessness Survey to federal and provincial ministers responsible for the broad range of issues relating to homelessness;

**AND THAT** the report's findings, in consultation with local government partners and service providers, be assessed in order to identify steps necessary to move forward on addressing homelessness in the region.

**CARRIED**  
***All/Unweighted***

**4. BOARD MINUTES & MATTERS ARISING**

**4.1 Draft Fraser Valley Regional District Board Meeting Minutes - May 26, 2020**

Moved By FACIO

Seconded By KLOOT

**THAT** the Minutes of the Fraser Valley Regional District Board Open Meeting held May 26, 2020 be adopted.

**CARRIED**  
***All/Unweighted***

**5. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING**

The following minutes were provided for information:

- 5.1 Regional and Corporate Services Committee Meeting Minutes - May 12, 2020
- 5.2 Electoral Area Services Committee Meeting Minutes - May 12, 2020
- 5.3 Recreation, Culture and Airpark Services Commission Meeting Minutes - May 19, 2020
- 5.4 Draft Regional and Corporate Services Meeting Minutes - June 9, 2020
- 5.5 Draft Electoral Area Services Committee Meeting Minutes - June 9, 2020

## 6. CORPORATE ADMINISTRATION

### 6.1 Appointment of FVRD Officers

Ms. Kinneman introduced Kelly Lownsbrough, the new Financial Officer for the FVRD.

Moved By BLUE

Seconded By HAMILTON

**THAT** the Fraser Valley Regional District Board appoint and designate the following named individuals as Officers of the Fraser Valley Regional District in the following capacities:

Kelly Lownsbrough, Director of Finance/Chief Financial Officer in the capacity as the Corporate Officer assigned responsibility for financial administration

Kristy Hodson, Manager of Financial Operations in the capacity as Deputy Corporate Officer assigned responsibility for financial administration

**AND THAT** the previous appointments for Corporate Officer and Deputy Corporate Officer assigned responsibility for financial administration be rescinded.

**CARRIED**  
***All/Unweighted***

## 7. FINANCE

### 7.1 2020 Grant-In-Aid Request – Chilliwack River Valley Residents Association, Electoral Area “E”

Information was provided about the program hosted by the Chilliwack River Valley Residents Association, efforts include creating welcome brochures to educate the public about the area.

Moved By ENGAR  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$3,350 to the Chilliwack River Valley Residents Association, funded from the 2020 Electoral Area "E" grant-in-aid budget to help offset the costs associated with creating a host program throughout the summer months.

**CARRIED**  
*All/Unweighted*

**7.2     2019 Electoral Area Annual Development Cost Charge Report**

The report of Jacqueline Clark, Accountant dated June 23, 2020 was provided for information.

**7.3     2019 Fraser Valley Regional District Statement of Financial Information**

The report of Kristy Hodson, Manager of Financial Operations dated June 23, 2020 was provided for information.

**8.     BYLAWS**

**8.1     North Fraser Harrison Mills Fire Protection Service Area Amendment Bylaw No. 1545, 2019**

Moved By BALES  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *North Fraser Harrison Mills Fire Protection Service Area Amendment Bylaw No. 1545, 2019*.

**CARRIED**  
*All/Unweighted*

**8.2     Zoning Bylaw 1597, 2020 Proposed rezoning of 10789 North Deroche Road, Electoral Area G to facilitate a single burial plot within an existing religious building**

Concerns were raised regarding the public hearing being waived. Discussion ensued regarding First Nation consultation, and consideration for the expansion of the mailing radius.

Moved By STOBART  
Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board give first reading to the bylaw cited *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1597, 2020* for the rezoning of 10789 North Deroche Road, Electoral Area G to permit a single burial plot within an existing religious use building;

**AND THAT** the Fraser Valley Regional District Board waive the holding of a public hearing for *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1597, 2020* pursuant to section 464(2) of the Local Government Act.

**CARRIED**  
**DIRECTOR BALES OPPOSED**  
*EAs/Unweighted*

Moved By RAYMOND  
Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1597, 2020*.

**CARRIED**  
**DIRECTOR BALES OPPOSED**  
*All/Unweighted*

## 9. PERMITS

### 9.1 Development Variance Permit 2020-05 to waive the statutory minimum parcel frontage requirement for proposed Lot '1' to facilitate a two lot subdivision at 4498 Bench Road, Electoral Area E

Moved By ENGAR  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2020-05 to waive the statutory minimum parcel frontage requirement for proposed Lot '1' at 4498 Bench Road, Area E, subject to the consideration of any comments or concerns raised by the public;

**AND THAT** that the Fraser Valley Regional District Board exempt proposed Lot '1' at 4498 Bench Road from the minimum parcel frontage requirement pursuant to Section 512(2) of the Local Government Act.

**CARRIED**  
*EAs/Unweighted*

Moved By LOEWEN  
Seconded By ROSS

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with Subdivision File No. 3320-20-2020-00310.

**CARRIED**  
*All/Unweighted*

**9.2     Development Variance Permit 2020-06 to reduce the exterior lot line setback at 43802 Loch Road, Electoral Area C**

It was noted that two additional public submissions were received, one in favour and one opposed. Discussion ensued and concerns were noted about the lot line setback as well as environmental concerns.

Moved By BALES  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2020-06 for 43802 Loch Road, Electoral Area C, to reduce the exterior lot line setback from 6.0 metres to 1.5 metres clear to sky, to facilitate the construction of a single-family residence, subject to consideration of comments or concerns raised by the public.

**DEFEATED**  
**DIRECTORS BALES, DAVIDSON, DIXON AND DICKEY OPPOSED**  
*EAs/Unweighted*

**9.3     Temporary Expanded Service Area Application – Sasquatch Inn (Electoral Area C)**



The Board noted their support for this item and commented there may be more applications of this kind as rural businesses face challenges due to COVID-19.

Moved By BALES

Seconded By FACIO

**THAT** the Fraser Valley Regional District Board endorse the proposed application received June 11, 2020 for a temporary expansion of the service area of the liquor license for the Sasquatch Inn 46001 Lougheed Highway, Electoral Area C until October 31, 2020 subject to Provincial Health Department guidelines, and pursuant to the Food Service Establishments and Liquor Services Order Dated June 10, 2020.

**AND THAT** the Fraser Valley Regional District Board authorizes a blanket approval option to waive application endorsement requirements for future temporary expanded service area applications to allow restaurants, cafes and pubs to temporarily expand outdoor seating/patio until **October 31, 2020** subject to Provincial Health Department guidelines, and pursuant to the Food Service Establishments and Liquor Services Order Dated June 10, 2020.

**CARRIED**  
*All/Unweighted*

**10. CONTRACTS, COVENANTS AND OTHER AGREEMENTS**

**10.1 Authorization for the discharge of a geo-hazard covenant from the title of 47840 Chilliwack Lake Road, Electoral Area E**

Moved By ENGAR

Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to the discharge of covenant BM197518 and the registration of a replacement geo-hazard covenant to the title of 47840 Chilliwack Lake Road, Electoral Area E, subject to the completion of development permit 2019-08.

**CARRIED**  
*All/Unweighted*

**11. OTHER MATTERS**

**11.1 2020 Floodwater Mosquito Control Update**

The report dated June 9, 2020 by Lance Lilley, Manager of Environmental Services was provided for information.

Staff noted that the first management operative occurs with the first highest crest of the river however, ongoing monitoring and treatment is still in place with subsequent rises.

### **11.2 Vedder River Campground Bank Erosion**

The report dated June 9, 2020 by Stacey Barker, Director of Regional Services was provided for information.

Ms. Barker provided a presentation on the bank erosion at Vedder River Campground which occurred May 14 to June 3, highlighting the following points:

- Impacts to the Vedder Greenway which includes Vedder Rotary Loop Trail;
- Safety and maintenance measures undertaken by the City of Chilliwack concerning the bank erosion along the Greenway;
- The significant rain event on May 30, 2020 which impacted erosion of the bank at Vedder River Campground; and
- Construction of a rip rap to a portion of the bank where erosion impacted 50 metres of land in length overall with 20 metres of land lost.

Discussion ensued regarding timing of the mitigative works. Staff noted that excellent collaboration with City of Chilliwack staff on this project.

### **11.3 ALR and Small Secondary Residence Consideration – Engagement Process**

Moved By DIXON

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board provide comments to the Ministry of Agriculture in response to the *Policy Intentions Paper: Residential Flexibility* in the ALR and the Ministry's on-going engagement and consultation with local governments.

**AND THAT** the comments provided in the discussion of this corporate report be considered the comments of the Fraser Valley Regional District Board.

**CARRIED**  
***All/Unweighted***

**11.4 Addressing COVID-19 in Regional and Community Parks and Trails**

The report dated June 9, 2020 from David Urban, Manager of Outdoor Recreation Planning was provided for information.

**12. CONSENT AGENDA**

**12.1 CONSENT AGENDA - FULL BOARD**

Moved By KLOOT

Seconded By ADAMSON

**THAT** the following Consent Agenda item be endorsed:

**12.1.1 EASC-JUNE 2020**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid up to \$1,500 to the Cultus Lake Goose Management Committee, funded from the Electoral Area "H" grant-in-aid budget, to help offset the costs of signs to help manage the goose population.

**CARRIED**  
***All/Unweighted***

**13. ADDENDA ITEMS/LATE ITEMS**

None.

**14. ITEMS FOR INFORMATION AND CORRESPONDENCE**

The following items were provided for information:

**14.1 Municipal Finance Authority - Report to Members on activities for the period October 1, 2019 - May 15, 2020**

**14.2 Fraser Basin Council - Fraser Valley Update, June 2020**

**15. REPORTS BY STAFF**

None.

**16. REPORTS BY BOARD DIRECTORS**

Director Ross reported on UBCM's Public Transit Forum, outlining the recovery strategy for BC Transit and concerns regarding how to rebuild the service so it is fiscally sustainable.

Director Adamson reported on building renovations underway at a Fire Hall in Electoral Area B, Artisan signs being put up at various locations in the community, and the re-installation of COVID-19 signs in Sunshine Valley.

Director Bales provided information about cleaning practices in local hospitals and schools.

#### **17. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

There were no written submissions submitted with respect to items on the agenda. Staff announced the time for members of the public to call-in and provide questions to the Board.

The Board recessed for a period of five minutes to allow the public to call in with questions. No calls were received.

#### **18. RESOLUTION TO CLOSE MEETING**

Moved By FACIO

Seconded By ADAMSON

**THAT** the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government and a third party.

**CARRIED**  
*All/Unweighted*

The meeting recessed at 9:23pm.

#### **19. RECONVENE OPEN MEETING**

The meeting reconvened at 9:32pm.

#### **20. RISE AND REPORT OUT OF CLOSED MEETING**

None.

**21. ADJOURNMENT**

Moved By KLOOT

Seconded By FACIO

**THAT** the Fraser Valley Regional District Board Open Meeting of June 23, 2020 be adjourned.

**CARRIED**  
***All/Unweighted***

The Fraser Valley Regional District Board Open Meeting of June 23, 2020 adjourned at 9:32 pm.

MINUTES CERTIFIED CORRECT:

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Director Jason Lum, Chair

.....  
Corporate Officer/Deputy