

**FRASER VALLEY REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE
OPEN MEETING AGENDA**

Tuesday, December 8, 2020

1:30 pm

Zoom Conference Call

1. CALL TO ORDER

MOTION FOR CONSIDERATION

THAT due to the Provincial Health Order issued on November 19, that the Fraser Valley Regional District conduct meetings without the members of the public present in the Boardroom;

AND THAT the Fraser Valley Regional District continue to promote openness, transparency, accessibility and accountability by webcasting and archiving Board meetings online, allowing members of the public to write, email, call in or appear by Zoom with questions, and promoting public participation at meetings through social media channels.

2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING

3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of December 8, 2020 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

4. MINUTES/MATTERS ARISING

4.1. Draft Electoral Area Services Committee Meeting Minutes - November 10, 2020

MOTION FOR CONSIDERATION

THAT the Minutes of the Electoral Area Services Committee Open Meeting held November 10, 2020 be adopted.

5. LEGISLATIVE SERVICES

5.1. 2021 FVRD Board & Committee Meeting Schedule

- Corporate report dated December 8, 2020 from Jaime Reilly, Director of Legislative

Services

- 2021 Board and Committee Meeting Schedule

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board adopt the proposed 2021 FVRD Board & Committee Meeting Schedule.

6. FINANCE

6.1. 2020 – 2024 Financial Plan Amendment

- Corporate report dated December 8, 2020 from Kelly Lownsborough, Director of Finance

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board direct staff to prepare for the Board's consideration an amendment to the Fraser Valley Regional District 2020 – 2024 Financial Plan Bylaw No. 1585, 2020 to include expenditures related to Mosquito Control.

6.2. Regional Grant-in-Aid Policy

- Corporate report dated December 8, 2020 from Kelly Lownsborough, Director of Finance
- Regional Grant-in-aid Policy
- Regional Grant-in-aid Application Form
- Regional Grant-in-aid Policy dated October 26, 1999

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve the attached Regional Grant-in-Aid Policy, effective January 1, 2021 and repeal the Grant-in-Aid Policy dated October 26, 1999.

6.3. 2020 Grant-In-Aid Request – Deroche Elementary School, Electoral Areas “C” & “G”

- Corporate report dated December 8, 2020 from Kristy Hodson, Manager of Financial Operations
- Grant-in-aid Application
- Grant-in-aid Application

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$5,215 to the Deroche Elementary School, \$2,250 funded from the 2020 Electoral Area “C” grant-in-aid budget and \$2,965 funded from the 2020 Electoral Area “G” grant-in-aid budget, to help offset the costs of outdoor learning materials, field trips, ponchos, shovels and risers for their fine arts program.

7. ENGINEERING & UTILITIES

7.1. Harrison Mills and Hemlock Valley Transfer Station Operation Contract

- Corporate report dated December 8, 2020 from Sterling Chan, Manager of Engineering and Infrastructure

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize its signatories to execute a three year contract with Lacey Developments Ltd. to operate the Harrison Mills and Hemlock Valley Transfer Stations for an annual cost of \$43,680 plus taxes;

7.2. Sylvester Road Transfer Station Operation Contract

- Corporate report dated December 8, 2020 from Sterling Chan, Manager of Engineering and Infrastructure

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize its signatories to execute a three year contract with Lacey Developments Ltd. to operate the Sylvester Road Transfer Station for an annual cost of \$25,225 plus taxes;

8. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

8.1. Development Variance Permit 2019-31 to vary size requirements for an accessory building at 9966 Llanberis Way, Electoral Area D

- Corporate report dated December 8, 2020 from Julie Mundy, Planner I
- Draft DVP 2019-31
- DVP Application

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-31 for 9966 Llanberis Way to increase the maximum area of an accessory building from 45 square meters to 57.6 square metres, subject to consideration of any comments or concerns raised by the public.

8.2. Development Variance Permit 2020-23 to vary the front lot line setback from 4.6 metres to 1.58 metres for an accessory structure at 48585 Chilliwack Lake Road, Electoral Area E

- Corporate report dated December 8, 2020 from Tracey Heron, Planning Technician
- Draft DVP 2020-23
- DVP Application

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2020-23 for 48585 Chilliwack Lake Road, Electoral Area E, to reduce the front lot line setback from 4.6 metres to 1.58 metres for an existing accessory structure, subject to consideration of any comments or concerns raised by the public.

8.3. Zoning Bylaw Amendment No. 1619, 2020 to address Temporary Tourist Accommodation in Snow Avalanche Hazard Areas, Hemlock Valley, Electoral Area C

- Corporate report dated December 8, 2020 from Andrea Antifaeff, Planner I
- Hemlock Valley Snow Avalanche Assessment Report from Dynamic Avalanche Consulting Ltd.
- Draft *Zoning Bylaw Amendment No. 1619, 2020*

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area C Zoning Amendment Bylaw No. 1619, 2020* to amend Schedule C in Zoning Bylaw 100, restricting Temporary Tourist Accommodation in areas identified as being in the 'Blue Zone' in the 2020 Dynamic Avalanche Consulting Ltd. *Hemlock Valley Snow Avalanche Assessment*;

THAT *Fraser Valley Regional District Electoral Area C Zoning Amendment Bylaw No. 1619, 2020* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area C Zoning Amendment Bylaw No. 1619, 2020* to Director Bales, or her alternate in her absence;

THAT Director Bales or her alternate in her absence preside over and Chair the Public Hearing with respect to proposed *Bylaw 1619, 2020*;

AND THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Bylaw 1619, 2020* in accordance with the Local Government Act;

AND FURTHER THAT in the absence of Director Bales, or her alternate in her absence at the time of the Public Hearing with respect to proposed *Bylaw 1619, 2020* the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

AND FINALLY THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Bylaw 1619, 2020*.

8.4. Modification of Covenant BT217825 for 53722 Berston Road, Electoral Area D

- Corporate report dated December 8, 2020 from Gavin Luymes, Planning Technician
- Technical report from Out of the Box Engineering
- Draft Covenant Modification for 53722 Berston Road, Electoral Area D

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve the amendment of Covenant BT217825 registered on title to 53722 Berston Road, substantially as drafted and attached hereto.

8.5. Covenants – Proposed Three (3) Lot Subdivision at 20559 Edelweiss Drive, Electoral Area C

- Corporate report dated December 8, 2020 from Andrea Antifaeff, Planner I

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board authorize staff to execute all legal documents relating to the three lot subdivision of 20559 Edelweiss Drive, Electoral Area C, including the registration of section 219 (Land Title Act) covenants relating to riparian areas protection, geo-hazards, storm water management and utility connections

8.6. Agriculture Land Commission Application - Non-Adhering Residential Use at 53788 McGregor Road, Electoral Area D

- Corporate report dated December 8, 2020 from Tracey Heron, Planning Technician

MOTION FOR CONSIDERATION

THAT the ALC application for a non-adhering residential use (building a new principal residence while occupying an existing residence) within the Agricultural Land Reserve for the property located at 53788 McGregor Road, Electoral Area D, be forwarded to the Agricultural Land Commission for consideration;

AND THAT the Agricultural Land Commission consider the FVRD staff report dated December 8, 2020 under file number 3015-20 2020-06.

8.7. Request for FVRD to initiate a zoning amendment for five privately owned properties adjacent to Coquihalla River Provincial Park, Area B

- Corporate report dated December 8, 2020 from Julie Mundy, Planner I
- Rezoning Request

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board direct staff to initiate a zoning amendment for five privately owned properties adjacent to the Coquihalla River Provincial Park, Area B

8.8. Bylaw Offence Notice Enforcement Amendment Bylaw No. 1618, 2020

- Corporate report dated December 8, 2020 from Louise Hinton, Bylaw Compliance and Enforcement Officer and Pam Loat, Legislative Coordinator
- Draft *Bylaw Offence Notice Enforcement Amendment Bylaw No. 1618, 2020*

MOTION FOR CONSIDERATION

That the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1618, 2020*.

9. ADDENDA ITEMS/LATE ITEMS

10. REPORTS BY STAFF

11. REPORTS BY ELECTORAL AREA DIRECTORS

12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

Email submissions can be made to info@fvrd.ca before 1 pm, December 7. Alternatively, you may participate in public question period live on Zoom, by phone or computer using the Zoom information provided on the FVRD website.

13. ADJOURNMENT

MOTION FOR CONSIDERATION

THAT the Electoral Area Services Committee Open Meeting of December 8, 2020 be adjourned.