

REGIONAL AND CORPORATE SERVICES COMMITTEE

OPEN MEETING AGENDA

Thursday, February 15, 2018

9:00 am

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

**MOTION FOR CONSIDERATION**

**THAT** the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of February 15, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

3. DELEGATIONS AND PRESENTATIONS

None

4. MINUTES/MATTERS ARISING

4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - January 10, 2018

5 - 10

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Regional and Corporate Services Committee Open Meeting of January 10, 2018 be adopted.

5. CORPORATE ADMINISTRATION

5.1 Draft Cooperative Agreement with the City of Chilliwack

11 - 16

- Corporate report dated February 15, 2018 from Jennifer Kinneman, Manager of Corporate Affairs and Reg Dyck, Manager of Electoral Area Emergency Services
- Appendix A - Draft Cooperative Agreement with City of Chilliwack

## **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board approve the draft cooperative agreement with the City of Chilliwack in the resolution of emergency and business continuity incidents;

**AND THAT** the Board direct staff to continue to work with other neighbouring jurisdictions in the development of similar agreements of mutual benefit.

### **5.2      Business Continuity Plan: Steering Committee & Corporate Policy      17 - 22**

- Corporate report dated February 15, 2018 from Jennifer Kinneman, Manager of Corporate Affairs
- Appendix A - Business Continuity Steering Committee - Terms of Reference
- Appendix B - Business Continuity Plan Policy

## **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board adopt the Terms of Reference for the FVRD's Business Continuity Steering Committee;

**AND THAT** the Corporate Policy for Business Continuity be approved.

### **5.3      2017 Web Site, Media & Social Media Results      23 - 26**

#### ***FOR INFORMATION ONLY***

- Corporate report dated February 15, 2018 from Jennifer Kinneman, Manager of Corporate Affairs

## **6.      FINANCE**

### **6.1      2018-2022 Financial Plan Bylaw No. 1473, 2018      27 - 38**

- Corporate report dated February 15, 2018 from Mike Veenbaas, Director of Financial Services
- Draft Bylaw 1473, 2018

## **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District 2018 – 2022 Financial Play Bylaw No. 1473, 2018*.

## **7.      REGIONAL PROGRAMS AND SERVICES**

### **7.1      ENVIRONMENTAL SERVICES**

No Items.

## **7.2**     REGIONAL PARKS

### **7.2.1**     Parks Visitation 2017

39 - 46

#### ***FOR INFORMATION ONLY***

- Corporate report dated February 15, 2018 from Christina Vugteveen, Manager of Park Operations

### **7.2.2**     Campground Operator for the Vedder River Campground

47 - 48

- Corporate report dated February 15, 2018 from Stacey Barker, Deputy Director, Regional Programs

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize its signatories to enter into a contract with F.H. Forestry Ltd. for the operation and maintenance of the Vedder River Campground in an amount not to exceed \$214,400 annually (excluding taxes) for a term of up to two years with the option to renew for a further 3 years.

### **7.2.3**     Sumas Mountain Interregional Park – Mineral Claims Overlaying the Park Boundary

49 - 58

#### ***FOR INFORMATION ONLY***

- Corporate report dated February 15, 2018 from David Urban, Manager of Outdoor Recreation Planning
- FVRD letter dated December 5, 2017 to Hon. Minister of Energy, Mines and Petroleum Resources
- Response letter dated January 10, 2018 from Hon. Minister of Energy, Mines and Petroleum Resources

## **7.3**     STRATEGIC PLANNING AND INITIATIVES

No Items

- 8.     ADDENDA ITEMS/LATE ITEMS**
- 9.     REPORTS BY STAFF**
- 10.    REPORTS BY DIRECTORS**
- 11.    PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**
- 12.    RESOLUTION TO CLOSE MEETING**

#### **MOTION FOR CONSIDERATION**

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Committee could reasonably be expected to harm the interests of their regional district if they were held in public; and
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

#### R E C E S S

13. RECONVENE OPEN MEETING

14. RISE AND REPORT OUT OF CLOSED MEETING

15. ADJOURNMENT

#### MOTION FOR CONSIDERATION

**THAT** the Regional and Corporate Services Committee Open Meeting of February 15, 2018 be adjourned.