



FRASER VALLEY REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
OPEN MEETING MINUTES

Wednesday, January 24, 2018

7:00 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Present

Director Jason Lum, City of Chilliwack, Chair
Director Dennis Adamson, Electoral Area B
Director Pam Alexis, District of Mission
Director Kelly Chahal, City of Abbotsford
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H
Director Orion Engar, Electoral Area E
Director Leo Facio, Village of Harrison Hot Springs
Director Sharon Gaetz, City of Chilliwack
Director Moe Gill, City of Abbotsford
Director Jim Hinds, District of Mission
Director David Loewen, City of Abbotsford
Director Alec Niemi, Electoral Area C
Director Terry Raymond, Electoral Area A
Director Patricia Ross, City of Abbotsford
Director Ross Siemens, City of Abbotsford
Director Chuck Stam, City of Chilliwack
Director Al Stobbart, Electoral Area G
Director John Van Laerhoven, District of Kent
Director Wilfried Vicktor, District of Hope
Director Sam Waddington, City of Chilliwack
Alternate Director Brenda Falk, City of Abbotsford
Alternate Director Steve Anderson, Electoral Area F

Regrets

Director Henry Braun, City of Abbotsford

Director Ray Boucher, Electoral Area F

Staff Present

Paul Gipps, Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Suzanne Gresham, Director of Corporate Initiatives
Tareq Islam, Director of Engineering and Community Services
Margaret Thornton, Director of Planning & Development
Milly Marshall, Director of EA Special Projects
Stacey Barker, Deputy Director of Regional Programs
Graham Daneluz, Deputy Director of Planning & Development
Jaime Schween, Manager of Corporate Administration
Cathy Squires, Executive Assistant
Amanda Molloy, Executive Assistant to CAO and Board (Recording Secretary)

There was also one member of the public present. No media were present.

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO

Seconded By CHAHAL

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of January 24, 2018 be approved;

AND THAT all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED
All/Unweighted**

3. DELEGATIONS AND PRESENTATIONS

3.1 Agricultural Economy in the Fraser Valley Snapshot Update

Alison Stewart, Manager of Strategic Planning gave a presentation providing an overview of the *Agricultural Economy in the Fraser Valley Regional District*. Ms. Stewart reported that this Snapshot Update incorporates the recently released 2016 Census of Agriculture results and findings of the *Fraser Valley Regional Adaptation Strategies* and the *Freshet Flooding and Fraser Valley Agriculture Study*. Additional points discussed were:

- Agriculture generates an estimated \$3.1 billion dollars of economic activity in the FVRD;
- The agriculture industry is increasing efficiency and cost effectiveness by utilizing modern technology;
- The report includes 2,600 farm statistics, including 61,000 hectares. This makes up 61.0% in agriculture land throughout the Lower Mainland; and
- Challenges the industry is facing include climate change adaptation, increasing land costs, and internal/external economic pressures such as cost and availability of labor force and commodity prices.

Data pertaining to FVRD farm business operating expenses (2010 - 2015) was also presented and it was noted that Agriculture in the FVRD is a diverse industry.

Discussion ensued regarding the makeup of the figures, as well as the importance of protecting agricultural land.

4. BOARD MINUTES & MATTERS ARISING

4.1 Board Meeting - December 20, 2017

Moved By NIEMI

Seconded By STAM

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of December 20, 2017 be adopted.

**CARRIED
All/Unweighted**

5. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

The following items of correspondence were provided for information:

- 5.1 Regional and Corporate Services Committee - December 12, 2017
- 5.2 Draft Regional and Corporate Services Committee Meeting - January 10, 2018
- 5.3 Electoral Area Services Committee - December 12, 2017
- 5.4 Draft Electoral Area Services Committee - January 10, 2018
- 5.5 Draft Fraser Valley Aboriginal Relations Committee - December 6, 2017
- 5.6 Draft Recreation, Culture and Airpark Services Commission - December 13, 2017
- 5.7 Internal Affairs Committee Open Meeting - December 20, 2017

6. CORPORATE ADMINISTRATION

6.1 LMLGA - 2018 Call for Nominations

A written notice from the Lower Mainland Local Government Association was provided for information. The deadline for receipt of Nominations is Friday, March 30, 2018.

6.2 LMLGA - 2018 Call for Resolutions - Annual General Meeting

A written notice from the Lower Mainland Local Government Association was provided for information. The deadline for receipt of Nominations is Friday, March 23, 2018.

Discussion ensued regarding the process Directors should follow if they wish to bring a new resolution to the Board for consideration, including meeting with staff to identify next steps.

6.3 LMLGA AGM and Conference: May 9 to 11, 2018, Whistler BC

Moved By GAETZ

Seconded By STOBART

THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice-Chair and Chief Administrative Officer to attend the 2018 LMLGA AGM and Conference to be held in Whistler, BC from May 9 to 11, 2018;

AND THAT registration fees, accommodation and travel costs be approved from Budget 101.

**CARRIED
All/Unweighted**

6.4 Electoral Area Director Attendance at LMLGA AGM and Conference: May 9 to 11, 2018, Whistler BC

Moved By ADAMSON
Seconded By DICKEY

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors as designated to attend the 2018 LMLGA AGM and Conference to be held in Whistler, BC from May 9 to 11, 2018;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102.

**CARRIED
EAs/Unweighted**

6.5 FCM Annual Conference, Halifax, Nova Scotia: May 31 to June 3, 2018

Moved By SIEMENS
Seconded By RAYMOND

THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice-Chair and Chief Administrative Officer to attend the FCM Annual Conference and Trade Show to be held in Halifax, Nova Scotia from May 31 to June 3, 2018;

AND THAT registration fees, accommodation and travel costs be approved from Budget 101.

**CARRIED
All/Unweighted**

6.6 FCM Annual Conference, Halifax, Nova Scotia: May 31 to June 3, 2018

Moved By ADAMSON
Seconded By ANDERSON

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors, as designated, to attend the FCM Annual Conference and Trade Show to be held in Halifax, Nova Scotia from May 31 to June 3, 2018;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102.

**CARRIED
Eas/Unweighted**

6.7 2018 General Local Elections

Moved By STAM

Seconded By FACIO

THAT the Fraser Valley Regional District Board appoint Jaime Schween as the Chief Election Officer for the purposes of the 2018 general local elections;

AND THAT Pam Loat and Tina Mooney be appointed as Deputy Election Officers for the purposes of the 2018 general local elections.

**CARRIED
All/Unweighted**

6.8 Proposed Amendment to FVRD Travel and Other Expenses Policy

Moved By STAM

Seconded By VAN LAERHOVEN

THAT the Fraser Valley Regional District Board adopt the amended draft Travel and Other Expenses Policy.

**CARRIED
All/Unweighted**

6.9 Board Addenda Items and Deadlines

The report of Mr. Gipps dated January 24, 2018 was provided for information. Mr. Gipps reviewed the current process for late items that come to the Board on the addenda. It was noted that although the FVRD Board only meets once per month, management staff will review the time sensitivity of all late items submitted, and determine which, if any, will be submitted on an addenda to the

Board. Further, it was noted that going forward, documents provided on table will have the voting and weighting clearly marked.

6.10 Appointment of Fire Chief for Yale and District Volunteer Fire Department

Moved By ADAMSON

Seconded By HINDS

THAT the Fraser Valley Regional District appoint Bruce Marshall as Fire Chief for Yale and District Volunteer Fire Department in accordance with the *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1198, 2013*.

**CARRIED
All/Unweighted**

6.11 Appointment of Volunteer Fire Department Members

Moved By FACIO

Seconded By ENGAR

THAT the Fraser Valley Regional District Board appoint the following volunteer fire department recruit members in accordance with the *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1198, 2013*.

North Fraser VFD

Evan Stevens

Yale and District VFD

Robert Giles

Patricia Garner

Alfonso Cuilla

Kalwant Cuilla

**CARRIED
All/Unweighted**

7. FINANCE

None.

8. BYLAWS

8.1 Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw No. 1443, 2017, Electoral Area C

Discussion ensued regarding the fee process that will apply to existing and new residents who will use the distribution system.

Moved By NIEMI

Seconded By DIXON

That the Fraser Valley Regional District Board adopt the bylaw cited as *Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw No. 1443, 2017*.

CARRIED
All/Unweighted

8.2 Lake Errock Water System Capital Construction Service Area Establishment Bylaw No. 1444, 2017, Electoral Area C

Moved By STAM

Seconded By NIEMI

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Lake Errock Water System Capital Construction Service Area Establishment Bylaw No. 1444, 2017*.

CARRIED
All/Unweighted

8.3 Lake Errock Water System Capital Construction Loan Authorization Bylaw No. 1445, 2017, Electoral Area C

Moved By STOBART

Seconded By ADAMSON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Lake Errock Water System Capital Construction Loan Authorization Bylaw No. 1445, 2017*.

**CARRIED
All/Weighted**

8.4 FVRD Hatzic Prairie Water Supply and Distribution System Local Service Area Amendment Bylaw No. 1433, 2017, Electoral Area F

Moved By GAETZ
Seconded By DICKEY

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Local Service Area Amendment Bylaw No. 1433, 2017*.

**CARRIED
All/Unweighted**

Moved By ALEXIS
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Local Service Area Amendment Bylaw No. 1433, 2017*.

**CARRIED
All/Unweighted**

8.5 FVRD Hatzic Prairie Water System Capital Construction Service Area Establishment Bylaw No. 1434, 2017, Electoral Area F

Moved By ADAMSON
Seconded By FALK

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Establishment Bylaw No. 1434, 2017.*

**CARRIED
All/Unweighted**

Moved By STAM
Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving second and third reading to the bylaw cited *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Establishment Bylaw No. 1434, 2017.*

**CARRIED
All/Unweighted**

8.6 FVRD Hatzic Prairie Water System Capital Construction Loan Authorization Bylaw No. 1435, 2017, Electoral Area F

Moved By RAYMOND
Seconded By DICKEY

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Loan Authorization Bylaw No. 1435, 2017.*

**CARRIED
All/Weighted**

Moved By STAM
Seconded By CHAHAL

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Loan Authorization Bylaw No. 1435, 2017.*

**CARRIED
All/Weighted**

8.7 Amendment to Fraser Valley Regional District Sub-Regional Parks Service Area Establishment Bylaw No. 1454, 2017

Moved By SIEMENS
Seconded By GAETZ

THAT the motion granting third reading to the bylaw cited as *Fraser Valley Regional District Sub-Regional Parks Service Area Establishment Bylaw No. 1454, 2017* be rescinded.

**CARRIED
All/Unweighted**

Moved By STAM
Seconded By SIEMENS

THAT *Fraser Valley Regional District Sub-Regional Parks Service Area Establishment Bylaw No. 1454, 2017* be given a new third reading.

**CARRIED
All/Unweighted**

8.8 Area D Integrated Community Parks Service Area Merger and Establishment Bylaw No. 1453, 2017

Moved By ROSS
Seconded By DICKEY

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Area D Integrated Community Parks Service Area Merger and Establishment Bylaw No. 1453, 2017*.

**CARRIED
All/Unweighted**

8.9 Official Community Plan amendment Bylaw 1460 2017 - To facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area 'H' into a single family residential subdivision.

Director Dixon noted that there will be a public meeting held on January 25th, 2018.

Moved By DIXON

Seconded By STOBART

THAT the Fraser Valley Regional District Board give first reading to *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* to facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area H into a single family residential subdivision.

**CARRIED
EAs/Unweighted**

Moved By DIXON

Seconded By NIEMI

THAT *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to proposed *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* to Director Taryn Dixon, or her Alternate in her absence;

THAT Director Dixon, or her Alternate in her absence, preside over and Chair the Public Hearing with respect to proposed Bylaw 1460, 2017;

THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed Bylaw 1460, 2017 in accordance with the Local Government Act.

**CARRIED
EAs/Unweighted**

Moved By DICKY
Seconded By ADAMSON

THAT in accordance with Section 475 of the Local Government Act and FVRD policy First Nations Engagement on FVRD Land use by-laws and other matters with statutory requirement to engage, a notice and referral of Official Community Plan Amendment Bylaw No. 1460, 2017 be sent to potentially affected First Nations via the Stó:lo Connect referral system where possible;

THAT in accordance with Section 475 of the Local Government Act, the Fraser Valley Regional District Board adopt the Official Community Plan consultation strategy as outlined in the staff memorandum dated January 10, 2018 for Bylaw 1460, 2017. The consultation strategy includes a notice and referral to the Stó:lo Connect referral system and the Ministry of Transportation and Infrastructure;

AND THAT the Fraser Valley Regional District Board consider that Official Community Plan Amendment Bylaw No. 1460, 2017 is consistent with the FVRD financial plan and FVRD waste management plan.

**CARRIED
EAs/Unweighted**

Moved By ENGAR
Seconded By LOEWEN

THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* and any associated applications

**CARRIED
All/Weighted**

8.10 Zoning Amendment Bylaw No. 1461, 2017 - To facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area H into a single family residential subdivision.

Moved By DICKEY

Seconded By DIXON

THAT the Fraser Valley Regional District Board give first reading to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* to facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area H into a single family residential subdivision.

**CARRIED
EAs/Unweighted**

Moved By STOBART

Seconded By ADAMSON

THAT *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* to Director Taryn Dixon, or her Alternate in her absence;

THAT Director Dixon, or her Alternate in her absence, preside over and Chair the Public Hearing with respect to proposed Bylaw 1461, 2017;

AND THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed Bylaw No. 1461, 2017 in accordance with the Local Government Act.

**CARRIED
EAs/Unweighted**

Moved By STAM

Seconded By NIEMI

THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* and any associated applications.

**CARRIED
All/Weighted**

9. PERMITS

9.1 Development Variance Permit 2017-28 to Reduce the Setback for an Agricultural Building at 36716 Allcott Road, Electoral Area 'G'

Moved By STOBART

Seconded By DIXON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2017-28 to vary the side lot line setback from 30 metres to 20 metres to permit the construction of a chicken barn at 36716 Allcott Road, Electoral Area "G", subject to consideration of any comments or concerns raised by the public.

**CARRIED
EAs/Unweighted**

10. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

10.1 Chaumox Road Landfill (Area A) - Proposed Renewal of Operation and Maintenance Agreement between the FVRD and the Boston Bar Area A Landfill Society

Mr. Gipps provided a history of the Boston Bar Landfill Society and noted that this 10 year agreement would see the Society take over the operation and maintenance of the equipment. Discussion ensued regarding the amount for purchase of capital equipment, and it was noted that the funds are currently estimated to be at a cost of \$320,000.

Moved By RAYMOND

Seconded By ALEXIS

THAT the Fraser Valley Regional District Board authorize its signatories to enter into an Operation and Maintenance Agreement ["Agreement"] with the *Boston Bar Area A Landfill Society* ["*Landfill Society*"] for the operation and maintenance of the Chaumox Road Landfill for a 10 year term commencing on February 1, 2018 with an option to renew for a further five year term;

AND THAT the Agreement expressly provide that:

[1] the *Landfill Society* operate the Chaumox Road Landfill strictly in accordance with the Operational Certificate issued to the Fraser Valley Regional District by the Province of British Columbia for the purpose of operating and maintaining the Chaumox Road Landfill;

[2] the *Landfill Society* be obligated to reimburse the Fraser Valley Regional District for the full value of the capital costs associated with the purchase of a front end loader and bin truck ["capital equipment"] by the *Landfill Society* through the use of Area A Garbage Disposal Service Area Reserve funds and operational and surplus funds from the Area A Garbage Disposal Service Area budget plus applicable interest, said funds to be reimbursed within 5 years from the commencement date of the Agreement, and

[3] should the *Landfill Society* default on its contractual obligation to reimburse the Fraser Valley Regional District for the costs associated with the capital equipment within the prescribed time period, the ownership of the capital equipment will remain the property of the Fraser Valley Regional District;

AND FURTHER THAT the Fraser Valley Regional District Board authorize the expenditure of available funds from the Area A Garbage Disposal Service Area Reserve Fund and the Area A Garbage Disposal Service Area budget, for the purchase of a used front end loader and bin truck by the *Landfill Society* for purposes of fulfilling its obligations under the Agreement with respect to the operation and maintenance of the Chaumox Road Landfill, said funds estimated to be in the amount \$320,000;

AND FURTHERMORE THAT the *Landfill Society* be required to carry adequate comprehensive general liability insurance in an amount recommended by the FVRD's insurers, in addition to being responsible for all costs and obligations associated with compliance under the *Workers Compensation Act* of British Columbia;

AND FINALLY THAT the Agreement include accountability provisions which require the *Landfill Society* to report out to the Fraser Valley Regional District on an annual basis.

**CARRIED
All/Weighted**

11. OTHER MATTERS

11.1 FVRD Board Endorsement for the Emergency Operations Center Funding Grant Application

Moved By FACIO

Seconded By DICKEY

THAT the Fraser Valley Regional District Board endorse a grant application for the Emergency Operations Centre funding.

**CARRIED
All/Unweighted**

11.2 Fraser Basin Council Fraser Valley Update, January, 2018

Director Siemens noted that the City of Abbotsford is conducting thorough studies of the surrounding dyking systems, and will forward this information on to the Fraser Basin Council.

12. CONSENT AGENDA

12.1 CONSENT AGENDA - FULL BOARD

None.

13. ADDENDA ITEMS/LATE ITEMS

13.1 FVRD North Cultus Sewer System Service Area Amendment Bylaw No. 1465, 2018, Electoral Area H

Moved By DIXON

Seconded By STAM

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Service Area Amendment Bylaw No. 1465, 2018*.

**CARRIED
All/Unweighted**

Moved By DIXON
Seconded By STOBART

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Service Area Amendment Bylaw No. 1465, 2018*.

CARRIED
All/Unweighted

13.2 FVRD North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Establishment Bylaw No. 1466, 2018, Electoral Area H

Moved By DIXON
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Establishment Bylaw No. 1466, 2018*.

CARRIED
All/Unweighted

Moved By STAM
Seconded By DIXON

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Establishment Bylaw No. 1466, 2018*.

CARRIED
All/Unweighted

13.3 FVRD North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Loan Authorization Bylaw No. 1467, 2018, Electoral Area H

Moved By ADAMSON

Seconded By DIXON

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Loan Authorization Bylaw No. 1467, 2018*.

**CARRIED
All/Weighted**

Moved By DICKEY

Seconded By ENGAR

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Expansion (Park Drive and Mountain View Road) Capital Construction Service Area Loan Authorization Bylaw No. 1467, 2018*.

**CARRIED
All/Weighted**

13.4 FVRD North Cultus Sewer System Loan Authorization Bylaw No. 1468, 2018, Electoral Area H

Moved By ENGAR

Seconded By HINDS

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Loan Authorization Bylaw No. 1468, 2018*.

**CARRIED
All/Weighted**

Moved By RAYMOND
Seconded By DICKEY

THAT the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Loan Authorization Bylaw No. 1468, 2018*.

**CARRIED
All/Weighted**

14. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION

The following items of correspondence were provided for information:

- 14.1.** Corporate report to January, 2018 RACS regarding 'Boardroom Improvements Update'.
- 14.2.** Corporate report to January, 2018 RACS regarding 'Installation of Bike Maintenance Station at FVRD/Chilliwack Fire Office.
- 14.3.** Corporate report to January, 2018 RACS regarding 'Dispatch Call Volumes during the December 29th Ice Storm'.
- 14.4.** Corporate report to January, 2018 EASC regarding 'Grant-in-Aid Summary Report for 2017'.
- 14.5.** Corporate report to January EASC, 2018 regarding 'Cultus Lake Sewer System Upgrade and Expansion'.

15. ITEMS FOR INFORMATION AND CORRESPONDENCE

The following items of correspondence were provided for information:

- 15.1.** Letter of concern dated December 19, 2017 from The Corporation of the Township of Spallumcheen regarding 'Prevention of Quagga and Zebra Mussels'.
- 15.2.** Letter of concern dated December 19, 2017 from City of Dawson Creek regarding 'Prevention of Quagga and Zebra Mussels'.
- 15.3.** Letter of concern dated December 19, 2017 from City of Parksville regarding 'Prevention of Quagga and Zebra Mussels'.

- 15.4. Letter dated January 17, 2018 from Corporation of the City of New Westminster regarding resolution passed with respect to 'Prevention of Quagga and Zebra Mussels'.
- 15.5. Letter dated January 18, 2018 from the District of Kent to Hon. Minister of Municipal Affairs and Housing regarding 'Cannabis Sales Revenue Sharing'.
- 15.6. Letter dated January 16, 2018 from The Corporation of the Township of Spallumcheen to the City of Enderby regarding 'Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC'.

16. REPORTS BY STAFF

None.

17. REPORTS BY BOARD DIRECTORS

Director Raymond noted that the Boston Bar community held a fundraiser for a family in need, and raised close to \$8,000.00 from that single event.

Director Niemi noted the Lake Errock community held a celebration to recognize a local RCMP member, and also held a grand opening for a new business in the area.

Chair Lum noted that the 2018 Board Appointments have been finalized, and each director will receive a letter outlining all appointments and staff liaison information.

Moved By HINDS

Seconded By GAETZ

THAT the Fraser Valley Regional District Board endorse the 2018 Board Standing Committee and Other Appointments.

**CARRIED
All/Unweighted**

18. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None.

19. RESOLUTION TO CLOSE MEETING

Moved By FACIO

Seconded By STOBART

THAT the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(a) of the *Community Charter* - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
- Section 90(1)(c) of the *Community Charter* - labour relations or other employee relations; and
- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the regional district.

**CARRIED
All/Unweighted**

20. RECONVENE OPEN MEETING

The Open Meeting reconvened at 8:26 pm.

21. RISE AND REPORT OUT OF CLOSED MEETING

21.1 Assignment of Corporate Email Addresses for Alternate Directors

Moved By DIXON

Seconded By STOBART

THAT the Fraser Valley Regional District Board endorse the assignment of corporate email addresses for all Municipal Directors, Electoral Area Directors, and all Alternate Directors for use when conducting FVRD business as a security measure for purposes of protecting privacy and confidentiality;

AND THAT staff be directed to draft a Board policy which addresses the requirement for Board Directors and Alternate Directors to be assigned a corporate email address for purposes of conducting FVRD business.

AND THAT the on-boarding and orientation for Alternate Directors include the assignment of a corporate email address.

**CARRIED
All/Unweighted**

21.2 Alternate Director Remuneration

Moved By DIXON

Seconded By STOBART

THAT staff be directed to bring forward a draft Board Policy to the next meeting of the Internal Affairs Committee with respect to [1] Alternate Electoral Area Director Remuneration where an Alternate Electoral Area Director acts on behalf of an Electoral Area Director for an extended period of time; and [2] the per meeting stipend for Alternate Directors currently provided for under FVRD Directors' Remuneration Bylaw No. 1446, 2017.

**CARRIED
All/Unweighted**

21.3 Provision of Closed Meeting Agendas and Minutes to Alternate Directors and attendance at Closed Meetings

Moved By DIXON

Seconded By STOBART

THAT staff be directed to bring forward a draft Board Policy to the next meeting of the Internal Affairs Committee with respect to when Alternate Directors should be provided with Closed Meeting Agendas and Minutes, and under what circumstances an Alternate Director is entitled to attend Closed Meetings when not acting on behalf of a Board Member.

**CARRIED
All/Unweighted**

22. ADJOURNMENT

Moved By FACIO

Seconded By STOBART

THAT the Fraser Valley Regional District Board Open Meeting of January 24, 2018 be adjourned.

**CARRIED
All/Unweighted**

The Open Meeting adjourned at 8:27 pm.

MINUTES CERTIFIED CORRECT:

Director Jason Lum, Chair

Corporate Officer/Deputy