



**FRASER VALLEY REGIONAL DISTRICT
REGIONAL AND CORPORATE SERVICES COMMITTEE
OPEN MEETING MINUTES**

Thursday, February 15, 2018
9:00 a.m.
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present Director Jason Lum, City of Chilliwack, Chair
Director Pam Alexis, District of Mission
Director Ray Boucher, Electoral Area F
Director Henry Braun, City of Abbotsford (*arrived 9:09 am*)
Director Bill Dickey, Electoral Area D
Director Leo Facio, Village of Harrison Hot Springs
Director Sharon Gaetz, City of Chilliwack
Director Alec Niemi, Electoral Area C
Director Terry Raymond, Electoral Area A
Director Patricia Ross, City of Abbotsford
Director John Van Laerhoven, District of Kent
Director Wilfried Vicktor, District of Hope

Staff Present Paul Gipps, Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Barclay Pitkethly, Director of Regional Programs
Stacey Barker, Deputy Director of Regional Programs
Jennifer Kinneman, Manager of Corporate Affairs
Christina Vugteveen, Manager of Parks
David Urban, Manager of Outdoor Recreation
Jaime Schween, Manager of Corporate Administration
Amanda Molloy, Executive Assistant to CAO and Board
Matthew Fang, Network Analyst I
Chris Lee, Recording Secretary

1. CALL TO ORDER

Chair Lum called the meeting to order at 9:00 a.m.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO
Seconded by VICKTOR

THAT the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of February 15, 2018 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. DELEGATIONS AND PRESENTATIONS

None

4. MINUTES/MATTERS ARISING

4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - January 10, 2018

Moved by VAN LAERHOVEN

Seconded by BOUCHER

THAT the Minutes of the Regional and Corporate Services Committee Open Meeting of January 10, 2018 be adopted.

CARRIED

5. CORPORATE ADMINISTRATION

5.1 Draft Cooperative Agreement with the City of Chilliwack

Moved by GAETZ

Seconded by RAYMOND

THAT the Fraser Valley Regional District Board approve the draft cooperative agreement with the City of Chilliwack in the resolution of emergency and business continuity incidents;

AND THAT the Board direct staff to continue to work with other neighbouring jurisdictions in the development of similar agreements of mutual benefit.

CARRIED

5.2 Business Continuity Plan: Steering Committee & Corporate Policy

Moved by FACIO

Seconded by ALEXIS

THAT the Fraser Valley Regional District Board adopt the Terms of Reference for the FVRD's Business Continuity Steering Committee;

AND THAT the Corporate Policy for Business Continuity be approved.

CARRIED

Jennifer Kinneman, Manager of Corporate Affairs reported that the Business Continuity Steering Committee is made up of seven members which includes a cross section of management staff representing key business units and support areas of the organization and will be instrumental in developing FVRD's Corporate Business Plan. It is anticipated that the Plan will be completed by the end of 2018.

5.3 2017 Web Site, Media & Social Media Results

The corporate report dated February 15, 2018 from the Manager of Corporate Affairs with respect to 2017 Web Site, Media and Social Media results was provided for information.

Staff was commended on the good work done by the Communications team.

6. FINANCE

6.1 2018-2022 Financial Plan Bylaw No. 1473, 2018

Moved by ROSS
Seconded by ALEXIS

THAT the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District 2018 – 2022 Financial Play Bylaw No. 1473, 2018*.

CARRIED

7. REGIONAL PROGRAMS AND SERVICES

7.1 ENVIRONMENTAL SERVICES

No items.

7.2 REGIONAL PARKS

7.2.1 Parks Visitation 2017

In response to a question regarding the poor condition of the roads leading up to Mount Cheam, staff reported that forest service roads are maintained by the Province and a meeting has been scheduled with the Province next week to discuss the conditions of forest service roads in general in the region in view of the high value of recreation in this area.

The corporate report dated February 15, 2018 from the Manager of Park Operation pertaining to Parks Visitation for 2017 was provided for information and staff was commended on the very informative report.

7.2.2 Campground Operator for the Vedder River Campground

Moved by FACIO
Seconded by RAYMOND

THAT the Fraser Valley Regional District Board authorize its signatories to enter into a contract with F.H. Forestry Ltd. for the operation and maintenance of the Vedder River Campground in an amount not to exceed \$214,400 annually (excluding taxes) for a term of up to two years with the option to renew for a further 3 years.

CARRIED

In response to a question raised regarding anticipated revenue from the Vedder River Campground, staff noted that they are optimistic that this initiative will offer a strategic addition to the FVRD's Regional Parks Program.

7.2.3 Sumas Mountain Interregional Park – Mineral Claims Overlaying the Park Boundary

The report dated February 15, 2018 from the Manager of Outdoor Recreation Planning indicating that mineral claims overlapping Sumas Mountain Interregional Park have no rights as a result of information gap in the Province's information database was provided for information.

9. REPORTS BY STAFF

CAO Paul Gipps reminded the Committee of the FVRD and SXTA Community to Community Forum taking place on Thursday, March 1, 2018 and encouraged participation.

Mr. Gipps also reported on the approval of the UBCM Community Emergency Preparedness Fund for the 2017 Emergency Social Services program in the amount of \$25,000.00.

10. REPORTS BY DIRECTORS

None

12. RESOLUTION TO CLOSE MEETING

Moved by FACIO

Seconded by VICKTOR

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Committee could reasonably be expected to harm the interests of their regional district if they were held in public; and
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The Open Meeting recessed at 9:15 a.m.

13. RECONVENE OPEN MEETING

The Open Meeting reconvened at 10 a.m.

14. RISE AND REPORT OUT OF CLOSED MEETING

None

15. ADJOURNMENT

Moved by FACIO

Seconded by BOUCHER

THAT the Regional and Corporate Services Committee Open Meeting be adjourned.

CARRIED

The Regional and Corporate Services Committee Open Meeting adjourned at 10:01 a.m.

MINUTES CERTIFIED CORRECT:

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Director Jason Lum, Chair