

FRASER VALLEY REGIONAL DISTRICT
HUMAN RESOURCES COMMITTEE
OPEN SESSION AGENDA

February 24, 2025

11:00 am

In person at FVRD Boardroom, 4th Floor, or by Zoom Conference Call
45950 Cheam Avenue, Chilliwack, BC V2P 1N6

Pages

1. LAND ACKNOWLEDGEMENT
2. CALL TO ORDER by Chief Administrative Officer
3. ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR
4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Human Resources Committee Open Meeting of February 24, 2025 be approved;

AND THAT all delegations, reports, correspondence, and other information set to the Agenda be received for information.

5. APPROVAL OF MINUTES/MATTERS ARISING

- 5.1 **Draft Human Resources Committee Open Meeting Minutes - June 20, 2024**

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MOTION FOR CONSIDERATION

THAT the Minutes of the Human Resources Committee Open Meeting of June 20, 2024 be adopted.

6. ADJOURNMENT

MOTION FOR CONSIDERATION

THAT the Human Resources Committee Open Meeting of February 24, 2025 be adjourned.



FRASER VALLEY REGIONAL DISTRICT
HUMAN RESOURCES COMMITTEE
OPEN MEETING MINUTES

June 20, 2024
1:00 pm
Meeting Room # 414, 4th Floor
FVRD, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Kelly Chahal, City of Abbotsford, Chair
Director Bill Dickey, Electoral Area D
Director Dave Loewen, City of Abbotsford
Director Jason Lum, City of Chilliwack

Staff Present: Jennifer Kinneman, Chief Administrative Officer
Kelly Lownsborough, Director of Corporate Services & CFO
Jaime Van Nes, Director of Legislative Services/Corporate Officer

1. **LAND ACKNOWLEDGEMENT**

Chair Chahal provided introductory remarks recognizing the homeland of the 31 first nations located within the Fraser Valley Regional District.

2. **CALL TO ORDER**

Chair Chahal called the meeting to order at 1:01pm.

3. **APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By DICKEY
Seconded By LOEWEN

THAT the Agenda, Addenda and Late Items for the Human Resources Committee Open Meeting of June 20, 2024 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

4. **APPROVAL OF MINUTES/MATTERS ARISING**

4.1 Draft Human Resources Committee Open Meeting Minutes – April 3, 2024

Moved By LOEWEN
Seconded By DICKEY

THAT the Minutes of the Human Resources Committee Open Meeting of April 3, 2024 be adopted.

CARRIED

5. NEW BUSINESS

5.1 Human Resources Update – Q2 Statistics

The corporate report dated June 20, 2024 by Tina Mooney, Manager of Human Resources & Safety Services was provided for information.

6. RESOLUTION TO CLOSE MEETING

Moved By LOEWEN
Seconded By LUM

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
- Section 90(1)(d) of the *Community Charter* – the security of the property of the regional district;
- Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the regional district;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

The open meeting recessed at 1:04pm.

7. RECONVENE OPEN MEETING

The open meeting reconvened at 2:01 pm.

8. RISE AND REPORT OUT OF CLOSED MEETING

No items.

Discussion ensued regarding the Human Resources Committee Terms of Reference, resulting in the following motion being brought forward:

Moved By LUM
Seconded By DICKEY

THAT the Fraser Valley Regional District Board direct staff to bring forward revisions to the Human Resource Committee Terms of Reference to reflect the frequency of meetings to be held at the Call of the Committee Chair.

CARRIED

9. ADJOURNMENT

Moved By LUM
Seconded By LOEWEN

THAT the Human Resources Committee Open Meeting of June 20, 2024 be adjourned.

CARRIED

The Human Resources Committee Open Meeting of June 20, 2024 adjourned at 2:02pm.

MINUTES CERTIFIED CORRECT:

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Director Kelly Chahal, Chair

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Corporate Officer/Deputy