

OPEN MEETING AGENDA

Tuesday, March 27, 2018

7:00 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional Hospital District Board Open Meeting of March 27, 2018 be approved:

AND THAT all delegations, correspondence and other information set to the Agenda be received for information.

3. MINUTES / MATTERS ARISING

3.1 **Fraser Valley Regional Hospital District Board - February 27, 2018**

4 - 8

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Minutes of the Fraser Valley Regional Hospital District Board Open Meeting of February 27, 2018 be adopted.

3.2 **Fraser Valley Regional Hospital District Committee of the Whole - February 27, 2018**

9 - 11

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Minutes of the Fraser Valley Regional Hospital District Committee of the Whole Open Meeting of February 27, 2018 be adopted.

4. NEW BUSINESS

4.1 Fraser Health Authority 2017/2018 Funding Request

12 - 15

All/Weighted

- Corporate report dated March 27, 2018 from Mike Veenbaas, Director of Financial Services
- Appendix A - Fraser East - 2017/2018 Approved Equipment

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional Hospital District authorize a payment of \$1.8 million to Fraser Health Authority, representing the Hospital District's financial contribution to the 2017/2018 Capital Investments approved in the Fraser East Region;

AND FURTHER THAT the Fraser Valley Regional Hospital District provide direction to Staff regarding the second request from Fraser Health Authority to fund the Fraser Canyon Hospital Electrical System Upgrade and the Mission Memorial Hospital Community Health Centre Expansion from the Major Capital Projects Reserve.

5. REPORTS FROM BOARD DIRECTORS

6. ADDENDA ITEMS/LATE ITEMS

7. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

8. RESOLUTION TO CLOSE MEETING

All/Unweighted

MOTION FOR CONSIDERATION

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter*.

R E C E S S

9. RECONVENE OPEN MEETING

10. RISE AND REPORT OUT OF CLOSED MEETING

11. ADJOURNMENT

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional Hospital District Board Open Meeting of March 27, 2018 be adjourned.



FRASER VALLEY REGIONAL HOSPITAL DISTRICT
BOARD MEETING
OPEN MEETING MINUTES

Tuesday, February 27, 2018
7:00 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Present:

Members Present

Director Henry Braun, City of Abbotsford, Chair
Director Dennis Adamson, Electoral Area B
Director Pam Alexis, District of Mission
Director Ray Boucher, Electoral Area F
Director Kelly Chahal, City of Abbotsford
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H
Director Orion Engar, Electoral Area E
Director Leo Facio, Village of Harrison Hot Springs
Alternate Director Brenda Falk, City of Abbotsford
Director Sharon Gaetz, City of Chilliwack
Director Moe Gill, City of Abbotsford
Director Jim Hinds, District of Mission
Director Dave Loewen, City of Abbotsford
Director Jason Lum, City of Chilliwack, Chair
Director Alec Niemi, Electoral Area C
Director Terry Raymond, Electoral Area A
Director Patricia Ross, City of Abbotsford
Director Ross Siemens, City of Abbotsford
Director Chuck Stam, City of Chilliwack
Director Al Stobbart, Electoral Area G
Director John Van Laerhoven, District of Kent
Director Wilfried Vicktor, District of Hope
Director Sam Waddington, City of Chilliwack

Regrets

Director Kelly Chahal, City of Abbotsford

Staff Present

Paul Gipps, Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Suzanne Gresham, Director of Corporate Initiatives
Barclay Pitkethly, Director of Regional Programs

Tareq Islam, Director of Engineering and Community Services
Margaret Thornton, Director of Planning & Development
Graham Daneluz, Deputy Director of Planning & Development
Milly Marshall, Director of EA Special Projects
Stacey Barker, Deputy Director of Regional Programs
Jaime Schween, Manager of Corporate Administration
Jennifer Kinneman, Manager of Corporate Affairs & Strategic Communications
David Urban, Manager of Outdoor Recreation Planning
Christina Vugteveen, Manager of Park Operations
Tyler Davis, Network Analyst I
Cathy Squires, Executive Assistant
Amanda Molloy, Executive Assistant to CAO and Board (Recording Secretary)

There were also seven members of the public in attendance. There was no media present.

1. CALL TO ORDER

The Open meeting was called to order at 7:00pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By ADAMSON
Seconded By NIEMI

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional Hospital District Board Open Meeting of February 27, 2018 be approved:

AND THAT all delegations, correspondence and other information set to the Agenda be received for information.

CARRIED

All/Unweighted

3. MINUTES / MATTERS ARISING

3.1 Fraser Valley Regional Hospital District Board - January 24, 2018

Moved By FACIO
Seconded By STAM

THAT the Minutes of the Fraser Valley Regional Hospital District Board Open Meeting of January 24, 2018 be adopted.

CARRIED
All/Unweighted

4. NEW BUSINESS

4.1 FVRHD 2018 Annual Budget Bylaw No. 0070, 2018

Moved By STAM
Seconded By VAN LAERHOVEN

THAT the Fraser Valley Regional Hospital District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional Hospital District 2018 Annual Budget Bylaw No. 0070, 2018*.

CARRIED
All/Weighted

Moved By STAM
Seconded By GILL

THAT the Fraser Valley Regional Hospital District Board consider giving second and third reading to the bylaw cited as *Fraser Valley Regional Hospital District 2018 Annual Budget Bylaw No. 0070, 2018*.

CARRIED
All/Weighted

Moved By RAYMOND
Seconded By LOEWEN

THAT the Fraser Valley Regional Hospital District Board consider adopting the bylaw cited as *Fraser Valley Regional Hospital District 2018 Annual Budget Bylaw No. 0070, 2018*.

CARRIED
All/Weighted (2/3 Majority)

5. ITEMS FOR INFORMATION

- 5.1 Letter dated January 24, 2018 from Chilliwack Hospital Foundation thanking the FVRHD for its generous donation to purchase medical equipment for the Chilliwack General Hospital.**

6. REPORTS FROM BOARD DIRECTORS

None.

7. ADDENDA ITEMS/LATE ITEMS

None.

8. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None.

9. RESOLUTION TO CLOSE MEETING

Moved By STAM

Seconded By BOUCHER

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter*.

CARRIED

All/Unweighted

R E C E S S

10. RECONVENE OPEN MEETING

The open meetings reconvened at 7:56pm

11. RISE AND REPORT OUT OF CLOSED MEETING

None.

12. ADJOURNMENT

Moved By ADAMSON

Seconded By STAM

THAT the Fraser Valley Regional Hospital District Board Open Meeting of February 27, 2018 be adjourned.

CARRIED

All/Unweighted

The open meeting adjourned at 7:56pm

MINUTES CERTIFIED CORRECT

Director Henry Braun, Chair

Corporate Officer/Deputy

FRASER VALLEY REGIONAL HOSPITAL DISTRICT
COMMITTEE OF THE WHOLE
OPEN MEETING MINUTES

Tuesday, February 27, 2018
5:00 p.m.

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Present: Director Henry Braun, City of Abbotsford, Chair
Director Dennis Adamson, Electoral Area B
Director Pam Alexis, District of Mission
Director Ray Boucher, Electoral Area F
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H
Director Orion Engar, Electoral Area E
Director Leo Facio, Village of Harrison Hot Springs
Councillor Brenda Falk, City of Abbotsford
Director Sharon Gaetz, City of Chilliwack
Director Moe Gill, City of Abbotsford
Director Jim Hinds, District of Mission
Director Dave Loewen, City of Abbotsford
Director Jason Lum, City of Chilliwack
Director Alec Niemi, Electoral Area C
Director Terry Raymond, Electoral Area A
Director Patricia Ross, City of Abbotsford
Director Ross Siemens, City of Abbotsford
Director Chuck Stam, City of Chilliwack
Director Al Stobbart, Electoral Area G
Director John Van Laerhoven, District of Kent
Director Wilfried Vicktor, District of Hope
Director Sam Waddington, City of Chilliwack

Regrets: Director Kelly Chahal, City of Chilliwack

Also Present: Allan Neilson, Consultant, Neilson-Welch Consulting
Peter Urbanc, Chief Administrative Officer, Municipal Finance Authority

George Murray, City Manager, City of Abbotsford
Raj Sharma, Chief Financial Officer, City of Abbotsford
Glen Savard, Chief Financial Officer, City of Chilliwack
Judy Lewis, Chief Financial Officer, District of Kent

Kris Boland, Director of Finance, District of Mission
Madeline McDonald, Chief Administrative Officer,
Village of Harrison Hot Springs
Tracey Jones, Chief Financial Officer,
Village of Harrison Hot Springs

Staff Present: Paul Gipps, Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Suzanne Gresham, Director of Corporate Initiatives
Tareq Islam, Director of Engineer & Community Services
Barclay Pitkethly, Director of Regional Programs
Milly Marshall, Director of EA Special Projects
Jennifer Kinneman, Manager of Corporate Affairs
Jaime Schween, Manager of Corporate Administration
Amanda Molloy, Executive Assistant to CAO and Board
Tyler Davis, Network Analyst I
Chris Lee, Recording Secretary

1. CALL TO ORDER

Chair Braun called the meeting to order at 5:00 pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO
Seconded By BOUCHER

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional Hospital District Committee of the Whole Open Meeting of February 27, 2018 be approved;

AND THAT all delegations, report, correspondence and other information set to the Agenda be received for information

CARRIED

3. ADDENDA ITEMS/LATE ITEMS

None

4. RESOLUTION TO CLOSE MEETING

Moved By STAM
Seconded By GILL

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, to consider matters pursuant to:

- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public.

CARRIED

The Open Meeting recessed at 5:02 p.m.

The Open Meeting reconvened at 6:52 p.m.

5. RISE AND REPORT

None

6. ADJOURNMENT

Moved By FACIO
Seconded by ADAMSON

THAT the Fraser Valley Regional Hospital District Committee of the Whole Open Meeting of February 27, 2018 be adjourned.

CARRIED

The Fraser Valley Regional Hospital District Committee of the Whole Open Meeting adjourned at 6:53 p.m.

MINUTES CERTIFIED CORRECT:

.....
Director Henry Braun, Chair

To: Fraser Valley Regional Hospital District Board
From: Mike Veenbaas, Director of Financial Services
Subject: **Fraser Health Authority 2017/2018 Funding Request**

Date: March 27, 2018
File No: HD1015-01

RECOMMENDATION

THAT the Fraser Valley Regional Hospital District authorize a payment of \$1.8 million to Fraser Health Authority, representing the Hospital District's financial contribution to the 2017/2018 Capital Investments approved in the Fraser East Region;

AND FURTHER THAT the Fraser Valley Regional Hospital District provide direction to Staff regarding the second request from Fraser Health Authority to fund the Fraser Canyon Hospital Electrical System Upgrade and the Mission Memorial Hospital Community Health Centre Expansion from the Major Capital Projects Reserve.

BACKGROUND

On February 27th, the Hospital District approved the 2018-2022 Financial Plan Bylaw which provided for an allocation of up to \$1.8 million to Fraser Health for minor/medium capital funding requests. On March 19th a letter was received from Fraser Health outlining the capital investments approved for Fraser East and a request to the Hospital District for a 40% funding share equal to \$1.9 million. A second request was also received asking the Hospital District to consider funding 40% of two larger capital improvement projects, one at the Fraser Canyon Hospital and one for the Mission Memorial Hospital Community Health Centre (CHC) expansion.

DISCUSSION

Two funding requests have been received from Fraser Health, one for the annual minor/medium projects and a second request for two major capital improvement projects.

For the first request, Fraser Health has approved \$4.8 million in minor/medium capital investments for the Fraser East Region itemized into three categories:

- Facility Projects \$0.8 million
 - ARH Nurse Call Replacement
 - CGH Bradley Centre Nurse Call Replacement

- Equipment over \$100,000 \$3.2 million
 - ARH Multipurpose Angio/Interventional Suite
 - ARH Image Guided Endoscopic Sinus System
 - ARH Echo Unit
 - CGH Microscope
 - CGH Patient Monitoring

- Equipment under \$100,000 \$0.8 million

Based on a historical 40% funding share, the Hospital District is being asked to contribute \$1.9 million towards these initiatives. The 2018 financial plan includes funding of up to \$1.8 million for these initiatives. A detailed listing of the "Equipment under \$100,000" is included in Appendix A

For the second request, the following project details have been provided by Fraser Health:

1. Fraser Canyon Hospital Electrical Upgrade

FCH's main electrical distribution system is antiquated and near capacity. In addition, its emergency power system is non-code compliant and requires upgrading. This project will replace two existing BC Hydro secondary services with a single primary BC Hydro service having two main transformers and providing two generators for emergency power.

2. Mission Memorial Hospital Community Health Care Centre Expansion

This project includes the fit out of existing shelled space in the Mission CHC. The additional capacity will provide cohesive community-based services in an enhanced primary care model, which will include a large full service group of physicians into the CHC.

Fraser Health is asking the Hospital District to consider funding 40% of these two projects for a total of \$3.33 million. Funding would come from the Major Capital Reserve which currently has commitments for the Abbotsford CRC project (\$18.3 million) and a Chilliwack CRC project (\$17.6 million). Over the course of the current five year financial plan (2018-2022), the minimum projected balance in the Major Capital Reserve (after deducting the Abbotsford & Chilliwack CRC projects) is \$15.8 million, providing the Board an opportunity to consider funding of additional Major Capital funding requests from Fraser Health.

COST

The 2018 financial plan provides for up to \$1.8 million to be allocated to Fraser Health for minor/medium capital funding requests. If the Board directs Staff to fund some portion of the major capital improvement request, a financial plan amendment will be required as only \$300,000 is currently included for 2018 related to the Abbotsford CRC project.

CONCLUSION

Fraser Health has provided the Hospital District with two funding requests to address minor/medium projects in the 2017/2018 Capital Investment Plan for Fraser East and to address two significant facility capital projects in Hope and Mission. The 2018 financial plan provides for funding of \$1.8 million for minor/medium projects and the Board has the option to consider funding the two larger projects from the Major Capital Projects reserve.

COMMENT BY:

Paul Gipps, Chief Administrative Officer

Reviewed and supported

FRASER EAST
2017/2018 APPROVED EQUIPMENT

| Site | CEC # | Equipment Description | New or Replacement | Quantity | Budget including Installation | FHA 60% | FVRHD 40% |
|---|----------|-----------------------------------|--------------------|----------|-------------------------------|----------------|----------------|
| MMH | 31018001 | Ultrasound | R | 1 | 47,025 | 28,215 | 18,810 |
| MMH | 31018003 | Probe, Portable Ultrasound | N | 2 | 20,950 | 12,570 | 8,380 |
| MMH | 31018005 | Glidescope | R | 1 | 16,450 | 9,870 | 6,580 |
| MMH | 31018010 | Analyzer, Osmometer | R | 1 | 22,000 | 13,200 | 8,800 |
| Subtotal Mission Memorial Hospital | | | | | 106,425 | 63,855 | 42,570 |
| CGH | 31118016 | Defibrillator, Transport Monitor | R | 1 | 27,150 | 16,290 | 10,860 |
| CGH | 31118017 | Glidescope | R | 1 | 22,110 | 13,266 | 8,844 |
| CGH | 31118023 | Bed, Critical Care | R | 1 | 39,600 | 23,760 | 15,840 |
| CGH | 31118026 | Fall Protection System | N | 1 | 15,250 | 9,150 | 6,100 |
| CGH | 31118027 | Endoscope, Cystoscope | N | 7 | 135,450 | 81,270 | 54,180 |
| CGH | 31118052 | Video Surgical System, Cystoscope | R | 1 | 55,200 | 33,120 | 22,080 |
| CGH | 31118053 | Endoscope, Colonoscope | R | 1 | 42,850 | 25,710 | 17,140 |
| CGH | 31118054 | Analyzer, Osmometer | R | 1 | 22,000 | 13,200 | 8,800 |
| Subtotal Chilliwack General Hospital | | | | | 359,610 | 215,766 | 143,844 |
| ARH | 31318009 | Fluid Control System, Myosure | R | 1 | 35,000 | 21,000 | 14,000 |
| ARH | 31318012 | Neoprobe | R | 2 | 29,600 | 17,760 | 11,840 |
| ARH | 31318015 | Ultrasound, Portable | F | 1 | 46,400 | 27,840 | 18,560 |
| ARH | 31318024 | FEES System | R | 1 | 50,200 | 30,120 | 20,080 |
| ARH | 31318027 | Probe, TEE 2D | R | 2 | 62,500 | 37,500 | 25,000 |
| ARH | 31318028 | Probe, TEE 4D with upgrade | R | 1 | 66,350 | 39,810 | 26,540 |
| ARH | 31318029 | Analyzer, Osmometer | R | 1 | 22,000 | 13,200 | 8,800 |
| Subtotal Abbotsford Regional Hospital | | | | | 312,050 | 187,230 | 124,820 |
| FCH | 31818007 | Analyzer, Osmometer | N | 1 | 22,000 | 13,200 | 8,800 |
| Subtotal Fraser Canyon Hospital | | | | | 22,000 | 13,200 | 8,800 |
| Total Fraser East Under \$100K Equipment | | | | | 800,085 | 480,051 | 320,034 |