

# **FRASER VALLEY REGIONAL DISTRICT**

## **BOARD OF DIRECTORS MEETING**

### **OPEN MEETING MINUTES**

Tuesday, April 24, 2018  
( Immediately following the FVRHD Board Meeting )  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:

Director Jason Lum, City of Chilliwack, Chair  
Director Dennis Adamson, Electoral Area B  
Director Henry Braun, City of Abbotsford  
Director Ray Boucher, Electoral Area F  
Director Kelly Chahal, City of Abbotsford  
Director Bill Dickey, Electoral Area D  
Director Taryn Dixon, Electoral Area H  
Director Orion Engar, Electoral Area E  
Director Leo Facio, Village of Harrison Hot Springs  
Director Moe Gill, City of Abbotsford  
Director Dave Loewen, City of Abbotsford  
Director Alec Niemi, Electoral Area C  
Director Terry Raymond, Electoral Area A  
Director Patricia Ross, City of Abbotsford  
Director Ross Siemens, City of Abbotsford  
Director Chuck Stam, City of Chilliwack  
Director Al Stobbart, Electoral Area G  
Director John Van Laerhoven, District of Kent  
Director Sam Waddington, City of Chilliwack  
Alt. Director Ken Popove, City of Chilliwack  
Alt. Director Randy Hawes, District of Mission  
Alt. Director Carol Hamilton, District of Mission

Regrets:

Director Sharon Gaetz, City of Chilliwack  
Director Pam Alexis, District of Mission  
Director Jim Hinds, District of Mission  
Director Wilfried Vicktor, District of Hope

Staff Present:

Paul Gipps, Chief Administrator Officer  
Mike Veenbaas, Director of Financial Services  
Suzanne Gresham, Director of Corporate Initiatives

Barclay Pitkethly, Director of Regional Programs  
Tareq Islam, Director of Engineering & Community Services  
Margaret-Ann Thornton, Director of Planning & Development  
Jennifer Kinneman, Manager of Corporate Affairs  
Jaime Schween, Manager of Corporate Administration  
Kristy Hodson, Manager of Financial Operations  
Maggie Mazurkewich, Communications Analyst  
Matthew Fang, Network Analyst I  
Tina Mooney, Executive Assistant  
Chris Lee, Recording Secretary

Also Present: Sean Reid, Partner, KPMG Enterprise

There were three members of the public present.

**1. CALL TO ORDER**

Chair Lum called the meeting to order at 7:09 p.m.

**2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By FACIO

Seconded By STOBART

**THAT** the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of April 24, 2018 be approved;

**AND THAT** all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED**  
**All/Unweighted**

**3. DELEGATIONS AND PRESENTATIONS**

**3.1 Sean Reid, Partner, KPMG Enterprise**

Sean Reid, Partner, KPMG Enterprise provided a presentation regarding the Audit Findings Report for the Fraser Valley Regional District for the year ended December 31, 2017.

Mr. Reid reviewed the completed audits and explained the process followed for testing and researching various transactions throughout the year. Following are the key points from the Audit:

- Materiality, based on total expenses of the Regional District, was determined at \$575,000;
- Identified areas of audit focus: deferred revenues, capital asset additions, investments and Chaumox Landfill asset retirement obligation;
- Investments in bonds and GICs have increased \$7.8 million compared to 2016 – value confirmed with Regional District's investment advisors;
- Amount of government grants confirmed through inspection of funding agreements – no issues were noted;
- Identified accounting policy in relation to the acquisition of the Vedder River Campground to be appropriate;
- Development levies and deferred revenues have increased \$11.3 million compared to 2016;
- Capital assets have increased \$5.0 million compared to 2016;
- Closure of Chaumox Landfill – recommend that the District obtain an updated engineering report to re-calculate the liability;
- Overall revenues have increased 17% compared to 2016 and total expenses (excluding amortization and depreciation) have increased 15% over the previous year.

### **3.1.1 2017 Fraser Valley Regional District Financial Statements**

Moved By STAM

Seconded By STOBART

**THAT** the Fraser Valley Regional District Board approve the DRAFT 2017 Financial Statements for the Fraser Valley Regional District.

**CARRIED**  
**All/Unweighted**

## **4. BOARD MINUTES & MATTERS ARISING**

### **4.1 Board Meeting - March 27, 2018**

Moved By ROSS

Seconded By ADAMSON

**THAT** the Minutes of the Fraser Valley Regional District Board Open Meeting of March 27, 2018 be adopted.

**CARRIED**  
**All/Unweighted**

**5. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING**

The following items were received for information:

- 5.1** Draft Regional and Corporate Services Committee - April 10, 2018
- 5.2** Draft Electoral Area Services Committee - April 10, 2018
- 5.3** Recreation, Culture and Airpark Services Commission - February 21, 2018
- 5.4** Draft Recreation, Culture & Airpark Services Commission - March 28, 2018
- 5.5** Board of Variance - April 5, 2018

**6. CORPORATE ADMINISTRATION**

- 6.1 Building Bylaw and BC Building Code Contraventions at 46594 Chilliwack Lake Road, EA E, FVRD, BC (legally described as District Lot 496, New Westminster District, Plan NWP22273 Parcel 1, Group 2; and PID 000-547-948**

Moved By ENGAR  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the Fraser Valley Regional District Building Bylaw No. 1188, 2013, at 46594 Chilliwack Lake Road Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as District Lot 496, New Westminster District, Plan NWP22273 Parcel 1, Group 2.; and Parcel Identifier 000-547-948.

**CARRIED  
All/Unweighted**

- 6.2 Building Bylaw and BC Building Code Contraventions at 41330 North Nicomen Road, EA G, FVRD, BC (legally described as Lot 1 Section 6 Township 24 New Westminster District Plan 6914; and PID 011-252-723**

Moved By STOBART  
Seconded By ADAMSON

**[EASC-APR 2018] THAT** the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the

*Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013*, at 41330 North Nicomen Road Electoral Area G, Fraser Valley Regional District, British Columbia (legally described as Lot 1 Section 6 Township 24 New Westminster District Plan 6914; and Parcel Identifier 011-252-723.

**CARRIED**  
**All/Unweighted**

**6.3 Building Bylaw and BC Building Code Contraventions at 36162 Ridgeview Road, EA F, FVRD, BC (legally described as Lot 7 Section 4 Township 4 Range 2 West of the Seventh Meridian New Westminster District Plan 45682 PID 005-171-474)**

Moved By BOUCHER  
Seconded By DICKEY

**[EASC-APR 2018] THAT** the Fraser Valley Regional District Board direct staff to defer filing a Notice in the Land Title Office with respect to the property located at 36162 Ridgeview Road, Electoral Area F in order to provide the property owners additional time to bring their property into compliance;

**AND THAT** should the property owners not start to address the situation by September 2018 that a Notice of Title in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013*, at 36162 Ridgeview Road Electoral Area F, Fraser Valley Regional District, British Columbia (legally described as Lot 7 Section 4 Township 4 Range 2 West of the Seventh Meridian New Westminster District Plan 45682; and Parcel Identifier 005-171-474) be filed on September 25, 2018.

**CARRIED**  
**All/Unweighted**

**6.4 Cultus Lake Sewer System Assent Voting Results, Electoral Area “H”**

The report from the Manager of Corporate Administration with respect to the Cultus Lake Sewer System Assent Voting Results in Electoral Area “H” was provided for information. Staff was acknowledged for the work done with the Assent Voting.

**7. FINANCE**

Refer to item 3.1.1.

**8. BYLAWS**

**8.1 Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018**

Moved By FACIO  
Seconded By CHAHAL

**THAT** the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018*.

**CARRIED**  
**All/Unweighted**

Moved By RAYMOND  
Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018*.

**CARRIED**  
**All/Unweighted**

Moved By STOBART  
Seconded By BOUCHER

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018*.

**CARRIED**  
**All/Unweighted**

**8.2 Bylaw No. 1468, 2018 North Cultus Sewer System Loan Authorization, Electoral Area "H"**

Moved By DIXON

Seconded By POPOVE

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Loan Authorization Bylaw No. 1468, 2018*.

**CARRIED**  
**All/Unweighted**

**8.3 Official Community Plan amendment Bylaw 1349, 2015 to facilitate a two lot subdivision at 12174 Hodgkins Rd, Electoral Area "C", Lake Errock**

Moved By NIEMI

Seconded By RAYMOND

**THAT** the bylaw cited as *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1349, 2015* be given second and third reading.

**CARRIED**  
**All/Unweighted**  
**Director Adamson Opposed**

Staff was thanked for the work done on this long standing matter. It was noted that there was a lot of community input on this matter, and the importance of protecting wetlands was highlighted.

**8.4 Zoning Amendment Bylaw 1350, 2015 to facilitate a two lot subdivision at 12174 Hodgkins Road, Electoral Area "C", Lake Errock**

Moved By NIEMI

Seconded By DIXON

**THAT** the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1350, 2015* be given second and third reading.

**CARRIED**  
**All/Unweighted**  
**Director Adamson Opposed**

**8.5 FVRD Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1479, 2018**

Due to a lack of participants in this stakeholder vote, this item will be brought forward to the May 23, 2018 Board meeting for consideration.

**9. PERMITS**

**9.1 Application for Development Variance Permit 2018-14 to vary the setback requirement from a highway and height requirement for a proposed duplex at 20917 Snowflake Crescent, Electoral Area "C"**

The Chair provided an opportunity for public input. No comments were offered.

Moved By RAYMOND  
Seconded By NIEMI

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-14 to vary the highway setback requirement from 6 metres to 2.1 metres on the north side of the lot and 6 metres to 3.74 metres on the west side of the lot; and to vary the maximum height from 12 metres to 14 metres to permit the construction of a duplex, subject to consideration of any comments raised by the public.

**AND THAT** Development Variance Permit 2018-14 replace and supersede Development Variance Permit 2017-14 and that Development Variance Permit 2017-14 be cancelled.

**CARRIED  
EAs/Unweighted**

**9.2 Application for Development Variance Permit 2018-15 to reduce road frontage requirements to facilitate a 3 lot subdivision of 52505 Yale Road, Electoral Area "D"**

The Chair provided an opportunity for public input. No comments were offered.

Moved By DICKEY  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-15 to reduce the frontage requirement for Proposed Lots 'B' and 'C'



at 52505 Yale Road from 10% of the lot perimeter to 9% and 2%, subject to consideration of any comments or concerns raised by the public.

**CARRIED**  
**EAs/Unweighted**

**9.3     Application for Development Variance Permit 2018-17 to vary the setback requirement from a highway and height requirement for a proposed single family dwelling at 20934 Snowflake Crescent, Hemlock Valley, Electoral Area "C"**

The Chair provided an opportunity for public input. No comments were offered.

Moved By RAYMOND  
Seconded By NIEMI

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-17, subject to comments or concerns raised by the public.

**CARRIED**  
**EAs/Unweighted**

**10.     CONTRACTS, COVENANTS AND OTHER AGREEMENTS**

**10.1    Subdivision Covenant for 1045 Iverson Road, Electoral Area "H"**

Moved By DIXON  
Seconded By BOUCHER

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to the boundary adjustment subdivision of 1045 Iverson Road, Electoral Area "H", file 3320-20-02722.

**CARRIED**  
**All/Weighted**

**10.2    Section 56 Covenant for 44562 Lougheed Highway, Electoral Area C with modifications to geo-hazard proforma covenant**

Moved By CHAHAL  
Seconded By LOEWEN

**THAT** the Fraser Valley Regional District Board accept the offer of the modified proforma geo-hazard covenant for the construction of retaining walls and erosion protection works at 44562 Loughheed Highway, Electoral Area C.

**CARRIED**  
**All/Weighted**

**10.3 FVRD Regional Airpark 2018 Land Lease Renewal**

Moved By STAM  
Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board authorize its signatories to renew a short term lease agreement between April 1, 2018 and October 31, 2018 with Vancouver Soaring Association in the amount of \$904.88, including taxes.

**CARRIED**  
**All/Weighted**

**10.4 FVRD Regional Airpark 2018 Land Lease**

Moved By ADAMSON  
Seconded By SIEMENS

**THAT** the Fraser Valley Regional District Board authorize its signatories to enter into a three year lease commencing May 1, 2018 with Mr. Roger Winger in the amount of \$1106.70 per year, including taxes.

**CARRIED**  
**All/Weighted**

**11. OTHER MATTERS**

**11.1 Federal and Provincial Regulation of Medical and Recreational Marijuana**

Moved By HAWES  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board recommend that staff contact the Province to request amendments to our Letters Patent allowing for the inclusion of Business Licensing.

**CARRIED**  
**All/Unweighted**

Discussion ensued regarding Health Canada's policy to not reveal information on the locations of government licensed marijuana facilities.

**11.2 Temporary Changes to a Liquor Licence for Sasquatch Inn Ltd. at 46001 Lougheed Highway, Electoral Area "C"**

Moved By FACIO

Seconded By NIEMI

**THAT** the Fraser Valley Regional District Board endorse the application received April 4, 2018 for temporary changes to the liquor for Sasquatch Inn Ltd (46001 Lougheed Highway, Electoral Area "C"), with the following comments:

The Board has no objection to the planned events and requested changes to the Liquor Licence subject to the following items being addressed:

1. Temporary provisions for vehicular parking to ensure the requirements identified in the current zoning bylaw for the subject property are being followed (one per three seats provided for patron use).
2. Temporary provisions for the existing facilities will be adequate for the proposed increased occupant loads pursuant to the Provincial Sewerage Regulation.

**CARRIED  
All/Unweighted**

**11.3 Fraser Basin Council - Fraser Valley Update, April 2018**

The Fraser Basin Council - Fraser Valley Update report of April, 2018 was provided for information.

**12. CONSENT AGENDA**

**12.1 CONSENT AGENDA - FULL BOARD**

Moved By ROSS

Seconded By VAN LAERHOVEN

**THAT** the following Consent Agenda items 12.1.1 to 12.1.5 be endorsed:

**12.1.1 RACS/EASC-APR 2018**

**THAT** the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2018-01 for the Run for Water Trail Race Event on Sumas Mountain (Electoral Area G) to be held on May 26, 2018;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

**12.1.2 EASC-APR 2018**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Boston Bar North Bend Bowling Association, funded from the Electoral Area "A" grant-in-aid budget, to help purchase trophies and awards for annual events at Canyon Lanes as well as sponsoring tournaments.

**12.1.3 EASC-APR 2018**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$9,200 to the Sunshine Valley Ratepayers Association, funded from the Electoral Area "B" grant-in-aid budget, to help offset the costs of equipment rental for river cleanup, equipment for community workshops and special events, hosting a Canada Day celebration, website upgrades, and improvements to the community garden.

**12.1.4 EASC-APR 2018**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$3,000 to the Hope & District Arts Council (HDAC), funded from the Electoral Area "B" grant-in-aid budget, to provide funds for supporting arts and cultural programming attended by residents of Hope, Yale, Sunshine Valley, Laidlaw and surrounding areas.

**12.1.5 EASC-APR 2018**

**THAT** in accordance with the FVRD Development Procedures Bylaw No. 1377, 2016 the Fraser Valley Regional District Board defer consideration of new bylaw amendments within the West Popkum neighbourhood of

Electoral Area “D” until a policy guiding sanitary sewer servicing in Popkum is adopted.

**CARRIED**  
**All/Unweighted**

## **12.2 CONSENT AGENDA - ELECTORAL AREAS A, B AND HOPE**

Moved By ADAMSON

Seconded By RAYMOND

**THAT** the following Consent Agenda items 12.2.1 to 12.2.5 be endorsed:

### **12.2.1 RCASC-MAR 2018**

**THAT** the Lions Club and Hope MotorSports Group be provided the use of the arena at no charge to stable horses for the 2018 RCMP Musical Ride from July 14-24, 2018;

**AND THAT** staff be authorized to advertise a half page ad for the RCMP Musical Ride in the Summer Program Guide, and that the RCMP Musical Ride also be advertised on the Recreation Centre sign board;

**AND FURTHER THAT** RCMP members directly involved in the Musical Ride be provided complimentary passes to the Dan Sharrers Aquatic Centre on July 18 and 19, 2018.

### **12.2.2 RCASC-MAR 2018**

**THAT** staff be directed to follow up with the Lions Club regarding contributions made to the RCMP Musical Ride.

### **12.2.3 RCASC-MAR 2018**

**THAT** recreation centre stage equipment be made available at no charge for the 2<sup>nd</sup> Annual Spring Fashion Show presented by the Fraser Health Care Foundation and the Auxiliary to the Fraser Canyon Hospital.

### **12.2.4 RCASC-MAR 2018**

**THAT** the Dan Sharrers Aquatic Centre, Conference Centre and Arena be closed on Sunday, August 26, 2018 to host the Ride to Conquer Cancer Finish Line event;

**AND THAT** a fee of \$1447.00 inclusive of taxes be applied for the facility by the Ride to Conquer Cancer Organization.

**12.2.5 RCASC-MAR 2018**

**THAT** a beverage garden be held at Sixth Avenue Ball Park as part of the 2018 Canada Day celebration;

**AND THAT** staff be authorized to approach service clubs and other non-profit groups to undertake the operations and hosting of the beverage garden.

**CARRIED**  
**Electoral Area A, B and Hope/Weighted**

**13. ADDENDA ITEMS/LATE ITEMS**

**13.1 Grant-in-Aid Request – Boston Bar North Bend May Days Committee, Electoral Area “A”**

Moved By ADAMSON  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Boston Bar North Bend May Days Committee, funded from the Electoral Area “A” grant-in-aid budget, to assist with the costs of hosting the 91<sup>st</sup> annual May Days Celebration.

**CARRIED**  
**All/Unweighted**

**14. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION [14.1 - 14.5]**

The following items from Committee meetings were received for information:

**14.1** Season Forecast for 2018 Nuisance Mosquito Season [(April 2018 RACS)]

**14.2** Wood Stove Exchange Program Update (April 2018 RACS)

**14.3** Reasons for Decision in the Matter of Notice of Work "1610123 - Golden" (the Application) on Sumas Mountain, BC dated March 1, 2017 - Report dated March 23, 2018 from Sr. Inspector of Mines - Permitting, SW Region (April 2018 RACS/EASC)

**14.4 Good Neighbour Practices - Update (April 2018 EASC)**

**14.5 Electoral Area Emergency Services Quarterly Report - 1st Quarter 2018**

In response to a question regarding item 14.4, staff reported that the "Good Neighbour Practices" signage has been placed in areas where there is a lot of development taking place.

It was noted that Electoral Area E is the only electoral area that has a noise bylaw and that the review of the bylaw will be considered in the 2019 Planning work plan.

In response to a question raised with respect to item 14.3, staff noted that they are actively pursuing the Province's extinguishment of mineral tenure rights. Staff was also acknowledged for their role in this matter.

**15. ITEMS FOR INFORMATION AND CORRESPONDENCE [15.1 - 15.4]**

The following items were received for information:

**15.1** Letter dated April 3, 2018 from UBCM regarding receipt of final report and financial summary for the FVRD's Community to Community Forum event held on March 1, 2018.

**15.2** Letter dated April 13, 2018 from Columbia Shuswap Regional District regarding resolution to ask that the Ministry of Agriculture make a change to the licensing requirements for Class E Licences.

**15.3** Thompson-Nicola Regional District Board Highlights - March 29, 2018

**15.4** Squamish-Lillooet Regional District Update - March, 2018

**16. REPORTS BY STAFF**

None

**17. REPORTS BY BOARD DIRECTORS**

Chair Lum welcomed Alternate Directors Randy Hawes, Carol Hamilton and Ken Popove to the meeting.

Director Loewen reported on the installation ceremony that took place at the University of the Fraser Valley last week for the appointment of Andy Sidhu as the new Chancellor, a very worthy candidate for this position. It was proposed that a letter under the Chair's signature be sent to Mr. Sidhu congratulating him on his appointment.

Director Raymond reported on the meeting in North Bend with respect to the Debris Flow Hazard Study. Staff was commended for the informative material prepared for this meeting. He also reported on the 10<sup>th</sup> Anniversary of New Pathways to Gold Society held in Lytton on April 14 and that he had the opportunity to co-host this event. He thanked Directors Adamson and Niemi for their attendance at this event.

Director Adamson reported on the mock earthquake drill that took place in Yale last weekend. He reported that last weekend the Lieutenant-Governor gave out 51 Queen's Venturer Awards and four of the recipients were from Hope Venturer Scouts.

Chair Lum concluded the meeting by conveying his condolences to the families and loved ones of the victims in the recent tragedy that took place in Toronto and also acknowledged the great sacrifices made by the first responders.

**18. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

None

**19. ADJOURNMENT**

Moved By FACIO  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board Open Meeting of April 24, 2018 be adjourned.

**CARRIED  
All/Unweighted**

The Fraser Valley Regional District Board Open Meeting adjourned at 7:56 p.m.

MINUTES CERTIFIED CORRECT:

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Director Jason Lum, Chair

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Corporate Officer/Deputy