

# FRASER VALLEY REGIONAL DISTRICT



## REGIONAL AND CORPORATE SERVICES COMMITTEE

### OPEN MEETING AGENDA

Thursday, October 11, 2018

9:00 am

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

**MOTION FOR CONSIDERATION**

**THAT** the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of October 11, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

3. DELEGATIONS AND PRESENTATIONS

3.1 **Steve Butz, President and Chief Executive Officer of YMCA of Greater Vancouver**

- Request for funding from the Hospital District

4. MINUTES/MATTERS ARISING

4.1 **Minutes of the Regional and Corporate Services Committee Meeting - September 5, 2018**

3 - 8

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Regional and Corporate Services Committee Open Meeting of September 5, 2018 be adopted.

5. CORPORATE ADMINISTRATION

5.1 **Hospital District & Regional District Sponsorship of Community Events**

9 - 21

***FOR INFORMATION ONLY***

- Corporate report dated October 11, 2018 from Mike Veenbaas,

Director of Financial Services

- Letter dated August, 2018 from Fraser Health Care Foundation
- Regional Grant-in-Aid Policy (1999)

**6. FINANCE**

No Items.

**7. REGIONAL PROGRAMS AND SERVICES**

**7.1 ENVIRONMENTAL SERVICES**

**7.1.1 2018 Southern Interior Waste Managers' Association Conference - Overview**

22 - 29

***FOR INFORMATION ONLY***

- Corporate report dated October 11, 2018 from Jamie Benton, Environmental Services Coordinator
- 2018 SIWMA Agenda

**7.2 REGIONAL PARKS**

No items.

**7.3 STRATEGIC PLANNING AND INITIATIVES**

No Items.

**7.4 OUTDOOR RECREATION AND PLANNING**

No Items.

**8. ADDENDA ITEMS/LATE ITEMS**

**9. REPORTS BY STAFF**

**10. REPORTS BY DIRECTORS**

**11. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

**12. ADJOURNMENT**

**MOTION FOR CONSIDERATION**

**THAT** the Regional and Corporate Services Committee Open Meeting of October 11, 2018 be adjourned.

**FRASER VALLEY REGIONAL DISTRICT  
REGIONAL AND CORPORATE SERVICES COMMITTEE  
OPEN MEETING MINUTES**

Wednesday, September 5, 2018  
9:00 am  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

**Members Present:**

Director Jason Lum, City of Chilliwack, Chair  
Director Pam Alexis, District of Mission  
Director Ray Boucher, Electoral Area F  
Director Henry Braun, City of Abbotsford  
Director Bill Dickey, Electoral Area D  
Director Leo Facio, Village of Harrison Hot Springs  
Director Sharon Gaetz, City of Chilliwack  
Director Alec Niemi, Electoral Area C  
Director Terry Raymond, Electoral Area A  
Director Patricia Ross, City of Abbotsford  
Director John Van Laerhoven, District of Kent  
Director Wilfried Vicktor, District of Hope

**Staff Present:**

Paul Gipps, Chief Administrative Officer  
Mike Veenbaas, Director of Financial Services  
Suzanne Gresham, Director of Corporate Initiatives  
Barclay Pitkethly, Director of Regional Programs  
Tareq Islam, Director of Engineering and Community Services  
Stacey Barker, Deputy Director of Regional Programs  
Barry Penner, EA Special Projects  
Jennifer Kinneman, Manager of Corporate Affairs  
Sterling Chan, Manager of Engineering and Infrastructure  
Jaime Schween, Manager of Corporate Administration  
Christina Vugteveen, Manager of Parks  
Kristy Hodson, Manager of Financial Operations  
Melissa Geddert, Planning Technician (*part*)  
Maggie Mazurkewich, Communications Assistant  
Amanda Molloy, Executive Assistant to CAO and Board  
Chris Lee, Executive Assistant Recording Secretary

**1. CALL TO ORDER**

Chair Lum called the meeting to order at 9:00 a.m. Staff was acknowledged for the newly renovated Boardroom and the more functional setup.

**2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By VICKTOR  
Seconded By BOUCHER

**THAT** the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of September 5, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

**3. DELEGATIONS AND PRESENTATIONS**

None

**4. MINUTES/MATTERS ARISING**

**4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - July 10, 2018**

Moved By FACIO  
Seconded By VAN LAERHOVEN

**THAT** the Minutes of the Regional and Corporate Services Committee Open Meeting of July 10, 2018 be adopted.

**CARRIED**

**5. CORPORATE ADMINISTRATION**

**5.1 Regional District Fire Inspection of Public Used Facilities**

Paul Gipps, Chief Administrative Officer reported that the Office of the Fire Commissioner has recently notified UBCM that they are considering a change in legislation that would require Regional Districts to initiate a Fire Inspection Service. He noted that currently all municipalities are mandated with the responsibility of establishing and undertaking fire inspections of public used facilities. Mr. Gipps noted that staff has met with the Province regarding this issue stating that we agree with the concept, but not the delivery mechanism.

Discussion ensued regarding significant costs and challenges that would be placed on the Electoral Areas if this directive were to come into effect.

## 6. FINANCE

### 6.1 FVRD Purchasing Card Program – BMO Agreement

Moved By BOUCHER  
Seconded By FACIO

**THAT** the Fraser Valley Regional District Board authorize the Regional District to enter into an agreement with BMO to provide up to \$250,000 in credit capacity for a Purchasing Card program with the understanding that the Regional District will be responsible for payment of all amounts charged;

**AND THAT** the Fraser Valley Regional District Board authorize its signatories to execute the agreement with BMO.

**CARRIED**

In response to a question if a rewards program is attached to the card, staff responded that our purchasing level is not sufficient to qualify for the rewards program.

## 7. REGIONAL PROGRAMS AND SERVICES

### 7.1 ENVIRONMENTAL SERVICES

#### 7.1.1 FVRD Regional Solid Waste Removal Bylaw No. 1495, 2018

Moved By ALEXIS  
Seconded By ROSS

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as "*Fraser Valley Regional District Regional Solid Waste Removal Bylaw No. 1495, 2018*".

**CARRIED**

It was noted that effective January 1, 2019 Recycle BC will be now collecting candy wrappers and chip bags from the depots in Mission, and that they are proposing that these items be marketed as engineered fuel to be used for commercial purposes in lieu of coal as a pilot project. The lack of packing legislation was also highlighted. Further discussion took place, resulting in the following motion:

ALEXIS/GAETZ

**THAT** the Fraser Valley Regional District Board direct staff to set up a meeting with the Minister of Environment and Climate Change to express concerns with Recycle BC's proposed pilot project to convert "other

flexible plastic packaging” (like candy wrappers and chip bags) into engineered fuel to be used as a coal substitute;

**AND THAT** staff bring back a report to the September Board meeting with respect to concerns with Recycle BC’s proposal.

**CARRIED**

**7.1.2 Air Quality and Wildfire Smoke in 2018**

The report dated September 5, 2018 from the Environmental Services Coordinator pertaining to regional air quality issues and wildfire smoke experienced during the summer of 2018 was provided for information. Comments regarding poor air quality effects on health, other than just respiratory impacts were expressed. Discussion ensued regarding air quality effects on overall health, pollution from the Key West Asphalt plant located on Hwy 1 between Agassiz and Hope. and the impact of air pollution on agricultural crops.

**7.2 REGIONAL PARKS**

No items.

**7.3 STRATEGIC PLANNING AND INITIATIVES**

**7.3.1 FVRD Regional Transit Expansion – Feasibility Study for Service between Mission and Kent**

The corporate report dated September 5, 2018 from the Planning Technician with respect to the feasibility study currently being undertaken by BC Transit for the expansion of transit service between Mission and Kent was provided for information.

**7.4 OUTDOOR RECREATION AND PLANNING**

No items.

**8. ADDENDA ITEMS/LATE ITEMS**

None

**9. ITEMS FOR INFORMATION AND CORRESPONDENCE**

The following items were received for information:

9.1 Letter dated July 26, 2018 from Metro Vancouver regarding 'Metro Vancouver 2040: Shaping our Future Land Use Designation Amendment Request from the Township of Langley - Williams Neighbourhood Plan'.

9.2 Letter dated August 22, 2018 from Regional District North Okanagan regarding 'Support for UBCM Resolution - Business Licensing'.

Mr. Gipps reported that the FVRD has been approached by the Province to participate in a pilot regulation to allow FVRD to regulate Electoral Area businesses through a licensing program.

## 10. REPORTS BY STAFF

Mr. Gipps noted that a Special Vote will be conducted to for the Board to consider giving three readings to the *FVRD Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1491* and *FVRD Popkum Sewer Service Area Amendment Bylaw No. 1493, 2018*. The adopted bylaws will subsequently be forwarded to the September Board for adoption. The bylaws have to be submitted by October 1, 2018 to BC Assessment in order to meet the timeline for tax assessment for 2019.

## 11. REPORTS BY DIRECTORS

Director Gaetz reported on a recent incident where a homeless camp from Chilliwack River Valley was moved to a private property in Columbia Valley, without any consultation with the FVRD. Concerns were expressed that the Province, who has the necessary resources, are not taking responsibility on the homelessness issue and as a result the Regional Districts are left to deal with this matter. Following discussion, the following motion was put forward.

GAETZ/FACIO

**THAT** the Fraser Valley Regional District Board direct staff to bring back a report to the September Board meeting on the recent incident where a homeless camp was relocated from Chilliwack River Valley in Electoral Area E to Columbia Valley in Electoral Area H without prior consultation with the Regional District;

**AND THAT** staff be directed to bring back a recommended course of action on the strategy or policy on how to engage with the Provincial government to ensure that such incidents do not recur again.

**CARRIED**

Director Alexis thanked staff for the recent expedient hearing of the Board of Variance.

## 12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

### 13. ADJOURNMENT

Moved By FACIO  
Seconded By BOUCHER

**THAT** the Regional and Corporate Services Committee Open Meeting of September 5, 2018 be adjourned.

**CARRIED**

The Regional and Corporate Services Committee Open Meeting of September 5, 2018 adjourned at 9:55 a.m.

MINUTES CERTIFIED CORRECT:

.....  
Director Jason Lum, Chair



To: Regional and Corporate Services Committee  
From: Mike Veenbaas, Director of Financial Services

Date: 2018-10-11  
File No: 1850-01

**Subject: Hospital District & Regional District Sponsorship of Community Events**

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### **INTENT**

This report is intended to advise the Regional and Corporate Services Committee of information pertaining to the options available for Board sponsorship of community events. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

### **STRATEGIC AREA(S) OF FOCUS**

Support Healthy & Sustainable Community

### **BACKGROUND**

At the September 25<sup>th</sup> Hospital District Board meeting the Board was presented with a sponsorship request letter from the Fraser Valley Health Care Foundation and their third annual "It's a Wonderful Breakfast" fundraiser. The goal of this event is to raise funds to support the purchase of a new CT Scanner at Chilliwack General Hospital. The Hospital District referred the letter back to Staff with a request to bring back information to October RACS regarding sponsorship of community events.

### **DISCUSSION**

Hospital District

The type of items that may be funded under the Hospital District Act is quite limited. Specifically, Section 20 states that the purpose of a regional hospital district is to establish, acquire, construct, reconstruct, enlarge, operate and maintain hospital and hospital facilities or to grant aid to achieve these purposes. The HDA does not allow for the Hospital District to include funding for items outside of hospital or hospital facilities unless the minister designates an institution or facility in the health field as a health facility. With this in mind, there is currently no opportunity for the Hospital District to consider sponsorship of community events.

### Regional District

There is more flexibility under the Local Government Act regarding what a regional district can fund. Specifically, Section 332 (1) allows the regional district to operate any service that the board considers necessary or desirable for all or part of the regional district. Section 263(1)(c) allows the board to provide assistance for the purpose of benefiting the community or any aspect of the community. Based on Section 263 the Board adopted the Regional Grant-in-Aid (GIA) policy in 1999 to help guide funding decisions. In order to allow the Board the ability to respond to community sponsorship requests in a timing fashion, the Board would need to support the establishment of an annual budget for the Regional GIA program, something that is currently not in place. Recent history has seen the Regional GIA program be reserved for very large contributions to regionally based health related facilities. An informal survey of regional districts came back with a number of positive responses regarding the establishment of Regional GIA programs to provide their Boards with the ability to address these type of requests.

### **COST**

If the Board decides to establish an annual Regional GIA program to provide opportunities in sponsorship of community events, there will be a resulting taxation requisition impact. Given this would be spread out over the regional assessment base, the impact per average residential property would be small. For example, to generate a budget of \$10,000 would be between \$0.04 and \$0.08 per average residential property (the average is different throughout the regional district).

### **CONCLUSION**

In response to a request from the Hospital District Board, Staff have presented information pertaining to the Hospital District and Regional District Boards' ability to support community events through sponsorship funding. The HDA is quite limiting while the LGA does provide the Regional Board with a funding opportunity.

### **COMMENT BY:**

**Paul Gipps, Chief Administrative Officer:** Reviewed and supported

August 2018

Fraser Valley Regional District  
45950 Cheam Avenue  
Chilliwack, BC V2P 1N6

Dear Jennifer,

RECEIVED

AUG 07 2018

FRASER VALLEY REGIONAL DISTRICT  
DEPARTMENT Jennifer

Fraser Valley Health Care Foundation works with the community to support the local hospital, facilities and programs run by Fraser Health within Fraser East. The Foundation raises funds for the purchase of equipment, programs, staff education/conferences and more.

Currently, we are planning our third annual 'It's a Wonderful Breakfast' fundraiser at the Coast Chilliwack Hotel on November 29, 2018. This goal of this event is to raise funds to support the purchase of a new CT Scanner at Chilliwack General Hospital.

In addition to our fundraising goals, we will be **collecting toys for our Pediatric Observation Unit** as well as **comfort items** (small toiletries, new socks, and new underwear and gift cards to Superstore/Walmart) for **mental health programs in the Fraser Valley**. If you are interested in collecting these items, we would be pleased to drop off a collection box at your office. The list of needs is on the reverse side of this letter.

We are asking for a \$250 sponsorship for this event. This sponsorship includes 10 tickets to the event as well as supporting marketing benefits.

Thank you for taking the time to review the opportunities we have prepared for you.  
If you have any questions please call me at 604 851 4890 or email [trish.neufeld@fraserhealth.ca](mailto:trish.neufeld@fraserhealth.ca).



Sincerely,

  
Trish Neufeld  
Fund Development Coordinator, FVHCF

## TOYS

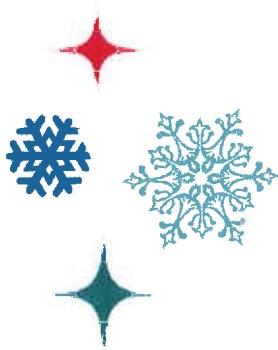
*Help us fill our Pediatric Unit Toy Cupboards!*

### **Babies & Toddlers**

Toy phones  
Stacking cups & blocks  
Infant crib aquariums to attach crib rail  
Pop up toys  
Wooden toys  
Toys that light up / make noise  
Cause and effect toys (I.e. Discovery Toys)  
Infant O-ball or rattles  
Musical toys

### **Children & Youth**

Puzzles  
Small Lego sets  
Fisher Price Little People sets  
Plastic baby dolls (no cloth bodies)  
Hot Wheels & toy trains  
Books  
Assorted sized rubber balls  
Cards & board games for a various ages  
Child & youth age appropriate DVDs  
Crayons & coloring pencils  
Coloring books  
DVD Players  
Craft kits (beads, jewelry, stickers,)  
General craft supplies  
Individual bubbles  
Playdoh & modeling clay



## TOILETRIES

*Help us meet the needs of our mental health programs.*

New socks, toques, mittens  
Hairbrushes / combs  
Elastics  
Toothbrushes  
Floss  
Lip balm  
Travel size toothpaste  
Travel size deodorant  
Travel size body wash  
Shaving kits  
Razor packs  
Nail polish  
Shower puffs  
Face cloth packs  
Towelette packs  
Nail care kits



**NO STUFFED  
ANIMALS OR PLUSH  
TOYS PLEASE! THEY  
ARE NOT SAFE FOR  
SICK KIDS!**



## OTHER NEEDS

### **Group Admission and Passes local amenities:**

Bowling, cinema, swimming, Ice skating  
Water park, Zoo, Castle Fun Park, etc.  
Seasonal holiday activities, corn mazes, etc.

### **Gift Cards:**

Tim Hortons, Subway, etc.  
In increments less than \$10  
Superstore, Safeway, Save on Foods  
Bus tickets  
Prepaid phone cards

It's a  
**WONDERFUL**  
breakfast

Thursday, November 29, 2018

SPONSORSHIP PACKAGE







# About Fraser Valley Health Care Foundation

## OUR MISSION:

Fraser Valley Health Care Foundation builds partnerships with individuals, community organizations and businesses to support our local hospitals and health care service within the Fraser Valley Regional District.

## OUR PURPOSE:

To further the improvement of health care in the facilities and programs operated, funded or endorsed by the Fraser Health Authority within the Fraser Valley Regional Hospital District through providing support for equipment, education, research, operations, construction and development.

## WHAT DO WE DO?

The Foundation provides funding for the benefit of health care services within Fraser East of the Fraser Health Authority including much needed hospital equipment, public health, mental health and home health programs and services. This area, also known as the Fraser Valley Regional District, includes:

- City of Abbotsford
- District of Mission
- City of Chilliwack
- Village of Harrison Hot Springs
- District of Hope
- District of Kent/Agassiz



## About It's a Wonderful Breakfast

FVHCF's annual holiday breakfast benefiting greatest needs in Chilliwack General Hospital. This event helps to raise much needed funds and collect toys for the kids and youth in pediatric care. In the last 2 years this event has raised over \$18,000 for Chilliwack General Hospital!

## WHAT IS THE EVENT?

Thursday, November 29th 7:00am-9:00am

- Breakfast Buffet
- Program includes special guest speaker: TBD
- Toy & Toiletry Drive (we will also be accepting Gift Card, cash and credit card donations)
- Entertainment & Door Prizes

## COST:

Tickets are \$15 each or \$150 for a reserved table

## WHERE IS IT?

Chilliwack Coast Hotel - 45920 First Avenue

## HOW CAN I SUPPORT THIS EVENT?

- Sponsor this event
- Spread the word within your company
- Stop by and bring a toy, toiletry item, or cash donation to support kids and youth in the Fraser East Hospitals
- Donate to the cause via our website



## THE IMPACT YOUR DOLLAR MAKES!

All proceeds raised from It's a Wonderful Breakfast go towards the purchase of a CT Scanner for Chilliwack General Hospital. FVHCF continues to fund vital equipment and programs within the Fraser East region. Toys, games, toiletries and gift cards are much needed items that support and improve hospital and program stays. Many youth participating in mental health programs are under the poverty line and the small things count. Nail polish, shaving kits, puzzles and other items can lift spirits and make a positive impact.

Fraser Valley Health Care Foundation | 32900 Marshall Road | 1.877.661.0314 | [info@fvhcf.ca](mailto:info@fvhcf.ca)

**FVHCF Charitable Business Number | 87115 6725 RR0001**



# It's a WONDERFUL breakfast

Sponsorship Levels	ANGEL SPONSOR	GOLD SPONSOR	SILVER SPONSOR	FRIEND SPONSOR
	\$3,000	\$1,000	\$500	\$250
Event Poster (Logo placement)	●			
Company banners displayed at event	●			
Company Representative Welcome at Podium	●			
Podium Recognition by Host	●	●		
Logo placement in the FVHCF Annual Report & Newsletters	●	●		
Event Material Representation - print, website, signage (Logo placement)	●	●	Select	
Website & social media recognition	●	●	●	
Reserved table for staff, family or friends to attend	●	●	●	●
Thank you signage with logo at event	●	●	●	●
Opportunity to provide prize or auction items for further exposure	●	●	●	●



## SPONSORSHIP OPPORTUNITIES

### Angel Sponsorship - \$3,000

- Event poster logo placement
- Company banner displayed at the event
- Company representative welcome at podium
- Podium recognition by host
- Logo in FVHCF's Annual Report & Newsletters
- Event material representation (print, website, signage)
- Website and social media recognition
- Reserved table for staff, family or friends to attend
- Logo placement on thank you sponsor signage and post event material
- Opportunity to provide prizing for future exposure



### Gold Sponsor - \$1,000

- Podium recognition by host
- Logo in FVHCF's Annual Report & Newsletters
- Event material representation (print, website, signage)
- Website and social media recognition
- Reserved table for staff, family or friends to attend
- Logo placement on thank you sponsor signage and post event material
- Opportunity to provide prizing for future exposure

### Silver Sponsor - \$500

- Select event material representation (print, website, signage)
- Website and social media recognition
- Reserved table for staff, family or friends to attend
- Logo placement on thank you sponsor signage and post event material
- Opportunity to provide prizing for future exposure



### Bronze Sponsor - \$250

- Website and social media recognition
- Reserved table for staff, family or friends to attend
- Logo placement on thank you sponsor signage and post event material
- Opportunity to provide prizing for future exposure

## TOYS

*Help us fill our Pediatric Unit Toy Cupboards!*

### **Babies & Toddlers**

Toy phones  
Stacking cups & blocks  
Infant crib aquariums to attach crib rail  
Pop up toys  
Wooden toys  
Toys that light up / make noise  
Cause and effect toys (I.e. Discovery Toys)  
Infant O-ball or rattles  
Musical toys

### **Children & Youth**

Puzzles  
Small Lego sets  
Fisher Price Little People sets  
Plastic baby dolls (no cloth bodies)  
Hot Wheels & toy trains  
Books  
Assorted sized rubber balls  
Cards & board games for a various ages  
Child & youth age appropriate DVDs  
Crayons & coloring pencils  
Coloring books  
DVD Players  
Craft kits (beads, jewelry, stickers,)  
General craft supplies  
Individual bubbles  
Playdoh & modeling clay



## TOILETRIES

*Help us meet the needs of our mental health programs.*

New socks, toques, mittens  
Hairbrushes / combs  
Elastics  
Toothbrushes  
Floss  
Lip balm  
Travel size toothpaste  
Travel size deodorant  
Travel size body wash  
Shaving kits  
Razor packs  
Nail polish  
Shower puffs  
Face cloth packs  
Towelette packs  
Nail care kits



**NO STUFFED  
ANIMALS OR PLUSH  
TOYS PLEASE! THEY  
ARE NOT SAFE FOR  
SICK KIDS!**



## OTHER NEEDS

### **Group Admission and Passes local amenities:**

Bowling, cinema, swimming, Ice skating  
Water park, Zoo, Castle Fun Park, etc.  
Seasonal holiday activities, corn mazes, etc.

### **Gift Cards:**

Tim Hortons, Subway, etc.  
In increments less than \$10  
Superstore, Safeway, Save on Foods  
Bus tickets  
Prepaid phone cards



# SPONSORSHIP AGREEMENT FORM



**Yes, I would like to sponsor *It's a Wonderful Breakfast* on Thursday, November 29, 2018.**

**Sponsor Name:** \_\_\_\_\_  
(Please use business name unless acting as an individual sponsor)

**Contact Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/Prov:** \_\_\_\_\_ **Postal:** \_\_\_\_\_

**Phone :** \_\_\_\_\_ **Website:** \_\_\_\_\_

**SPONSOR PACKAGE:** (please check one)

☐

**ANGEL (TITLE)  
SPONSOR**

☐

**GOLD SPONSOR  
(2ND TIER)**

☐

**SILVER SPONSOR  
(3RD TIER)**

☐

**FRIEND SPONSOR  
(4TH TIER)**

**Amount to be charged: \$** \_\_\_\_\_

**Payment Method:** ☐ Cash ☐ Cheque ☐ Credit Card

**Card Number:** \_\_\_\_\_

**Expiry:** \_\_\_\_\_ **CVC:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**AGREEMENT** - \*please sign below

Signing the below states that \_\_\_\_\_ (your business name) agrees to enter into a sponsorship contract with the charity fundraiser IT'S A WONDERFUL BREAKFAST which supports the Fraser Valley Health Care Foundation.

For their sponsorship dollars the above named sponsor will receive the agreed upon sponsor recognition and in return fulfill the duties and meet the requirements listed with the chosen sponsor package. Sponsor recognition will not begin until payment has been made in full.

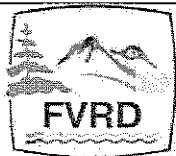
**Signature :** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Drop-off or mail agreement & payment to:**

Fraser Valley Health Care Foundation (Main Office)  
Attn: It's a Wonderful Breakfast  
32900 Marshall Road  
Abbotsford, BC V2S 0C2





## FRASER VALLEY REGIONAL DISTRICT POLICY AND PROCEDURES

**SUBJECT:** Grant-in-Aid

**EFFECTIVE DATE:** October 26, 1999

**REVISION DATE:**

### **Purpose:**

To allow for a grant-in-aid on behalf of the entire Regional District.

### **Eligibility:**

To be eligible for a grant-in-aid on behalf of the entire Regional District, the party must be a community group or organization whose focus or purpose is in the arts, cultural, recreational, or social services, but only if:

- not commercial in nature;
- it is incorporated, either under the Societies Act of BC or under any federal act as a charitable organization;
- if the request for funding is under \$500, it may be an unincorporated group with a written constitution which outlines the objectives of the group as being charitable in nature;
- there is demonstrable financial need;
- funding would benefit the residents of the Regional District; and
- an organization which has an application for a grant-in-aid under consideration by a member municipality, or which has been approved for grant-in-aid funding from a member municipality will be ineligible for funding from the Regional District. This does not apply to a grant-in-aid that may be considered for funding in an electoral area/areas only.

### **Grant Criteria:**

- The organization will have a large number of volunteers and able to demonstrate a broad base of community support.
- The activity or program is accessible to a large portion of the Regional District communities' residents.
- The activity or program is consistent with the objectives and standards of the community as represented to and supported by the Regional District Board.
- No contribution will be made toward travel expenses for individuals or teams to sporting events as this will not be considered as a regional grant-in-aid. Said individuals or teams may make representation to member municipalities or electoral areas where applicable.

- Non-profit societies operating at regional, provincial, or federal levels and conducting fundraising by means of tag days, mail outs, door-to-door campaigns, or telethons will not be eligible for grants-in-aid from the Regional District.
- Organizations which receive a fee-for-service from the Regional District are not eligible for grant-in-aid funding under this regional policy, unless the application is for a program other than the fee-for-service program.
- Preference will be given to applications with at least 50% of required funding coming from sources other than the Regional District.
- Applicants will provide as much detailed information as is possible on their organization including financial statements and annual operating budgets for the immediate year and future year.
- All completed grant applications for funding from any regional grant-in-aid will be forwarded to the Executive Committee prior to December 31 for review. The Executive Committee will review each application and make recommendations to the Board as to whether grants should be approved, and the amount, subject to fund availability in the annual budget.

**Payment:**

- No approved grant will be paid until the adoption of the annual budget.
- The term for the grant shall be for one year only. Applicants are to be advised that the grant-in-aid will not be continued in subsequent years without further application. Renewals are not automatic nor is any increase in funds.
- No grant will be made to pay for past deficits incurred by non-profit societies.
- All applicants must submit a statement on the use of the funds at the end of the event/ project or the end of the calendar year, whichever occurs first. Failure to provide such an evaluation will result in any future grant request being rejected.

To: Regional and Corporate Services Committee  
From: Jamie Benton, Environmental Services Coordinator

Date: 2018-10-11  
File No: 5365-28

**Subject: 2018 Southern Interior Waste Managers' Association Conference - overview**

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### INTENT

This report is intended to advise the Committee of information pertaining to the recent Southern Interior Waste Managers' Association Conference, hosted by the Fraser Valley Regional District at the Harrison Hot Springs resort in September 2018. Staff is not looking for a recommendation and has forwarded this information should members want more clarification or to discuss the item further.

### STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship

Provide Responsive & Effective Public Services

### PRIORITIES

Priority #1 Waste Management

Priority #2 Air & Water Quality

### BACKGROUND

The Southern Interior Waste Managers' Association (SIWMA) was established in 1994 and is made up of representatives from 12 member regional districts and 3 associated municipal members. It is a small and personal conference which is convened annually and hosted by a different regional district each year. The Fraser Valley Regional District (FVRD) hosted this year's conference at the Harrison Hot Springs resort over 4 days from September 18 – 21, 2018. Member municipal representatives from the FVRD attended throughout including staff from Metro Vancouver.

The conference provides a venue for technical staff overseeing solid waste management and operations within represented regions and municipalities to exchange ideas, to share information about programs and initiatives, and to collaborate on issues related to solid waste reduction, public education, recycling and residual waste management. Opportunities are taken to visit local waste management facilities and to update participants on recent policy changes or new developments in solid waste management. The FVRD is included in SIWMA as our region borders the Thompson Nicola Regional

District and the Okanagan-Similkameen Regional District where infrastructure and programs are similar issues to our Electoral Areas and smaller municipalities.

## **DISCUSSION**

A total of 61 people participated in this year's SIWMA conference including staff from local and provincial government, first nations, waste management companies and consultants as well as non-profit organizations (please see attached program outline for more details). A work shop, specifically for local government and Ministry of Environment staff was provided on the first day to review and discuss the *New Landfill Criteria* and to explore the potential ramifications across BC for local governments. A working group was convened to explore risk management solutions and next steps.

An official welcome was provided on the morning of Day 2 by the Mayor of the Village of Harrison Hot Springs, Director Leo Facio as well as a traditional First Nations welcome by Counsellor Boyd Peters from Sts'ailes First Nation. Day 2 provided a chance for each regional district to present and update each other on developments over the past twelve months.

On Day 3 the group toured several local waste management facilities including the Fraser Valley Biogas anaerobic digester and Redux Nutrition, both of which use food waste to make products and align with the food waste hierarchy. To understand the recycling process of small electronic products the group also toured eCycle Solutions.

Day 4 continued with several presentations that explored local programs and initiatives, including an introduction to mixed waste processing, the new mattress recycling facility in Hope, Household Hazardous Waste Day and the Illegal Dumping in Our Township campaign by the Township of Langley. Finally, Recycle BC presented on their program and were questioned on the decision to burn *other flexible packaging* as an energy fuel. The conference concluded by looking at the future use of landfills.

## **COST**

The SIWMA conference does not impact the FVRD Solid Waste budget. It is entirely funded by a combination of contributions from sponsorship, registration of guests and the SIWMA budget which has been funded by membership fees since its inception. Costs to the FVRD relate to hotel accommodation (\$1,100) and time for organizing the event. The FVRD will not be required to organize SIWMA again until 2030.

## **CONCLUSION**

The 2018 SIWMA conference was deemed a huge success by attendees. The FVRD was able to showcase initiatives and processes for organics diversion that are not currently occurring within the BC interior. A spotlight was provided to companies and organizations pursuing materials recovery and driving innovation in solid waste. The small and intimate nature of the SIWMA conference gave all participants a platform to network, connect and learn from each other. Regional districts will continue to develop relationships and collaborate together to maximize diversion across British Columbia through the SIWMA forum.

**COMMENTS BY:**

**Stacey Barker, Deputy Director of Regional Programs**

Reviewed and supported.

**Barclay Pitkethly, Director of Regional Programs**

Reviewed and supported.

**Mike Veenbaas, Director of Financial Services**

Reviewed and supported.

**Paul Gipps, Chief Administrative Officer**

Reviewed and supported



## **SIWMA 2018 CONFERENCE AGENDA**

**Tuesday, September 18<sup>th</sup>**

<b>Time</b>	<b>Event</b>
<b>1:00 - 4:00 PM</b>	<b>Landfill Criteria Working Group - Cheam Room</b> <i>Dr. Tony Sperling</i> <i>President</i> <i>Sperling Hansen Associates Inc.</i>
<b>4:00 - 4:30 PM</b>	<b>Landfill Liability Management - Cheam Room</b> <i>Deacon Liddy</i> <i>Principal</i> <i>GHD</i>
<b>6:00 - 9:00 PM</b>	<b>Registration &amp; Reception - Cascade Room</b> <i>Light refreshments will be served</i>

### **LANDFILL CRITERIA WORKING GROUP**

The primary purpose of the meeting is to explore the issue of off-site leachate migration from existing natural control landfill facilities that were permitted under old permits and/or the 1995 Landfill Criteria.

During the meeting we will look to achieve the following:

1. Review Section 4.1 of New Landfill Criteria, the Performance Criteria that addresses groundwater quality.
2. Review hydrogeologic system and transport mechanisms.
3. Review range of applicable water quality guidelines.
4. Compile a list of B.C. Landfills with suspected offsite migration issues.
5. Identify potential receptors of concern.
6. Identify problem parameters that are typically exceeding Water Quality Criteria.
7. Understand reporting requirements under Contaminated Site Regulation.
8. Understand how MOE is currently addressing the issue.
9. Understand downstream / downgradient sensitivities.
10. Identify a range of current solutions that are being adopted to address offsite migration.
11. Issues and associated costs.
12. Explore risk management solutions.
13. Identify next steps.

## Wednesday, September 19<sup>th</sup> - Cascade Room

Time	Event
7:15 - 8:25 AM	Buffet Breakfast & Registration
	Each Presentation including Q & A - 20 minutes
8:30 - 9:00 AM	<b>Welcome and Introductions</b> <i>This includes a Sts'ailes First Nations welcome and a speech by the Mayor of the Village of Harrison Hot Springs. Please be mindful not to interrupt this session while in progress and stand up for the drum song.</i>
9:00 - 10:00 AM	Regional District Presentations (RDKB, RDCK, RDEK)
10:00 - 10:15 AM	Snack and Refreshment Break
10:15 - 12:00 PM	Regional District Presentations (CRD, SLRD, TNRD, CSRD, FVRD)
12:00 PM – 1:00 PM	Lunch
1:00 - 2:30 PM	Regional District & 2 Municipal Presentations (RDNO, RDCO, City of Kamloops, City of Kelowna, RDOS)
2:30 - 3:00 PM	SIWMA 2018 AGM
3:00 - 3:20 PM	Snack & Refreshment Break
3:20 - 3:45 PM	<b>Flood Impacts on Waste Management</b> <i>Rob McGregor  Solid Waste Operations Coordinator  Regional District of Kootenay Boundary</i>

The conference proceedings on Wednesday, September 19<sup>th</sup> are only open to local government representatives.

**Thursday, September 20<sup>th</sup> (Bring closed toed shoes for tours)**

<b>Time</b>	<b>Event</b>
<b>7:15 - 8:25 AM</b>	<b>Buffet Breakfast - Cascade Room</b>
<b>8:30 - 8:45 AM</b>	<b>First Nations and Solid Waste in BC</b> <i>Susan Balfour</i> <i>Special Projects Coordinator</i> <i>Sts'ailes First Nations</i> & <i>Pierre Joe</i> <i>Public Works Manager</i> <i>Sts'ailes First Nations</i>
<b>8:45 - 9:00 AM</b>	<b>Expanding Recycling Opportunities for First Nations Communities in BC</b> <i>Joy William</i> <i>First Nations Field Services Specialist</i> <i>Recycle BC</i>
<b>9:00 AM - 9:25 AM</b>	<b>Encorp Pacific Program Updates -</b> <i>Allen Langdon</i> <i>President &amp; CEO</i> <i>Encorp Pacific (Canada)</i>
<b>Board Bus for the Tour (meet at bus outside Cascade room)</b>	
<b>9:40 AM - 12:00 PM</b>	<b>Tour 1: Fraser Valley Biogas Inc., Abbotsford</b>  <b>Snacks &amp; Refreshments on the go</b>
<b>12:30 - 2:00 PM</b>	<b>Buffet Lunch - Shandhar Hut, Chilliwack</b>
<b>2:15 - 5:00 PM</b>	<b>Tour 2: eCycle Solutions, Chilliwack</b>
<b>2:15 - 5:00 PM</b>	<b>Tour 3: Redux Nutrition, Chilliwack</b>  <b>Snacks &amp; refreshments on the go</b>

## Friday, September 21<sup>st</sup> – Cascade Room

Time	Event
7:15 - 8:25 AM	<b>Buffet Breakfast</b>
8.30 - 9:00 AM	<b>Feasibility of Mixed Waste Processing -</b> <i>Wilbert Yang</i> <i>Senior Engineer</i> <i>Tetra Tech</i>
9:00 - 9:15 AM	<b>Illegal Dumping in Our Township (IDIOT) Campaign -</b> <i>Christopher Combe</i> <i>Solid Waste Coordinator</i> <i>Township of Langley</i>
9.15 AM - 9.30 AM	<b>New Mattress Recycling Facility -</b> <i>Fabio Scaldaferrì</i> <i>CEO, Co-Founder</i> <i>Pacific Mattress Recycling Inc.</i>
9:30 - 10:00 AM	<b>Local Environmental Initiatives (Household Hazardous Waste Day, City Wide Garage Sale and Large Item Pickups) -</b> <i>Tara Friesen</i> <i>Manager of Environmental Services</i> <i>City of Chilliwack</i>
10:00 - 10:15 AM	<b>Snack &amp; Refreshment Break</b>
10:15 - 10:45 AM	<b>New Collector Agreement and Program Plan -</b> <i>Lyndsey Chauhan</i> <i>Director of Marketing and Communications</i> <i>Recycle BC</i> & <i>Bill Paton</i> <i>Field Services Specialist</i> <i>Recycle BC</i>
10:45 - 11:30 AM	<b>Landfills in B.C., What The Future Holds -</b> <i>Dr. Tony Sperling</i> <i>President</i> <i>Sperling Hansen Associates.</i>
11.30 - 11.45 AM	<b>Closing Remarks</b>
11:45 AM - 12:30 PM	<b>Lunch - Boxed to either dine-in or take-out</b>





SOUTHERN INTERIOR WASTE MANAGERS' ASSOCIATION  
ANNUAL CONFERENCE

**SEPT 18-21, 2018**  
HARRISON HOT SPRINGS, BC

HOSTED BY THE FRASER VALLEY REGIONAL DISTRICT

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