

# FRASER VALLEY REGIONAL DISTRICT



## ELECTORAL AREA SERVICES COMMITTEE

### OPEN MEETING AGENDA

Tuesday, December 11, 2018

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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	<b>Pages</b>
1. CALL TO ORDER by Chief Administrative Officer	
2. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE CHAIR by Chief Administrative officer	9 - 10
<p>Section 5.4.7 of Board and Committee Procedures Bylaw No. 1305, 2015 states: <i>'The Chair and Vice Chair of the Electoral Area Services Committee shall be elected in accordance with Section 4.10.'</i></p> <ul style="list-style-type: none"><li>• Procedural Rules - Section 4.10 of Board and Committee Procedures Bylaw No. 1305, 2015</li></ul>	
3. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE VICE CHAIR by Chief Administrative Officer	
4. REMARKS BY ELECTORAL AREA SERVICES COMMITTEE CHAIR	
5. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS	
<p><b><u>MOTION FOR CONSIDERATION</u></b></p> <p><b>THAT</b> the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of December 11, 2018 be approved;</p> <p><b>AND THAT</b> all delegations, reports, correspondence and other information set to the Agenda be received for information.</p>	
6. DELEGATIONS AND PRESENTATIONS	
6.1 <u>Discussion on a Policy for Non-Farm Use Cannabis Production Facilities</u>	
<ul style="list-style-type: none"><li>• Presentation by Staff</li></ul>	
6.1.1 <u>Non-Farm Use Application for Cannabis Production - 58551 Dent Rd, Laidlaw, Electoral Area "B"</u>	11 - 106

- Corporate report dated December 11, 2018 from Graham Daneluz, Deputy Director of Planning and Development
- Non-Farm Use Application

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board forward the Non-Farm Use application for a cannabis production facility at 58551 Dent Road, Electoral Area “B” to the Agricultural Land Commission with support subject to an offer and commitment from the landowner to register a covenant in favour of FVRD regarding the use of the building, lighting, and odours as described in the Report dated 2018-12-11.

**7. MINUTES/MATTERS ARISING**

**7.1 Minutes of the Electoral Area Services Committee Meeting - October 11, 2018** 107 - 112

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting of October 11, 2018 be adopted.

**8. CORPORATE ADMINISTRATION**

**8.1 Electoral Area Director Attendance at the 2019 Local Government Leadership Academy (LGLA) Elected Officials Seminar - January 16 to 18, 2019** 113 - 116

- Corporate report dated December 11, 2018 from Jaime Reilly, Manager of Corporate Administration
- LGLA Seminar Program

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Local Government Leadership Academy Elected Officials Seminar to be held in Richmond, BC between January 16 and 18, 2019;

**AND THAT** registration fees, accommodation and travel costs be approved from Budget 102, Electoral Area Administration.

**8.2 2019 FVRD Board and Committee Meeting Schedule** 117 - 119

- Corporate report dated December 11, 2018 from Jaime Reilly, Manager of Corporate Administration
- 2019 FVRD Board and Committee Meeting Schedule

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider approval of the draft 2019 Board and Committee Schedule.

9. FINANCE

No Items.

10. ENGINEERING & UTILITIES

10.1 FVRD Hatzic East Water System Loan Authorization Bylaw No. 1505, 2019 – Electoral Area "G" 120 - 125

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist
- Draft Bylaw No. 1505, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic East Water System Loan Authorization Bylaw No. 1505, 2019*.

10.2 FVRD Canyon Alpine Water System Loan Authorization Bylaw No. 1507, 2019 – Electoral Area "A" 126 - 130

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist
- Draft Bylaw No. 1507, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Canyon Alpine Water System Loan Authorization Bylaw No. 1507, 2019*;

10.3 FVRD Dogwood Water System Capital Construction Loan Authorization Bylaw No. 1509, 2019 – Electoral Area "B" 131 - 134

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist
- Draft Bylaw No. 1509, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Dogwood Water System Capital Construction Loan Authorization Bylaw No. 1509, 2019*.

10.4 FVRD Electoral Area "D" Water System Capital Construction Loan Authorization Bylaw No. 1511, 2019 135 - 139

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist

- Draft Bylaw No. 1511, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Electoral Area D Water System Capital Construction Loan Authorization Bylaw No. 1511, 2019*;

- 10.5 **FVRD Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019 and FVRD Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019, Electoral Area "F"** 140 - 149

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist
- Draft Bylaw No. 1512, 2019
- Draft Bylaw No. 1513, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019*;

**AND THAT** the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019*.

**11. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT**

- 11.1 **Popkum-Bridal Falls Community Plan Bylaw No. 1501, 2018, Electoral Area "D"** 150 - 369

- Corporate report dated December 11, 2018 from Dawn Smith, Planner II
- Draft Bylaw No. 1501, 2018

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Official Community Plan for Popkum–Bridal Falls Bylaw No. 1501, 2018*;

**THAT** the Fraser Valley Regional District Board authorize community engagement as outlined in the report dated December 11, 2018 to provide

feedback on the draft Official Community Plan Bylaw No. 1501, 2018;

**AND THAT** draft *Fraser Valley Regional District Official Community Plan for Popkum–Bridal Falls Bylaw No. 1501, 2018* be referred to various agencies for comment.

11.2 **Rezoning application for 10304 Agassiz-Rosedale Highway, Electoral Area “D” to facilitate a proposed four (4) lot suburban residential subdivision - Bylaw No. 1502, 2018.**

370 - 393

- Corporate report dated December 11, 2018 from David Bennett, Planner II
- Draft Bylaw 1502, 2018
- Application

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* for the purpose of rezoning 10304 Agassiz-Rosedale Hwy (Highway 9) to facilitate a four (4) lot suburban residential subdivision;

**THAT** the *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* be forwarded to Public Hearing;

**THAT** the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* to Director Dickey or, in his absence, the Alternate Director for Area D;

**THAT** Director Dickey or his alternate preside over and chair the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018*;

**AND THAT** the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* in accordance with the Local Government Act;

**AND FURTHER THAT** in the absence of both Director Dickey and his alternate at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and chair the Public Hearing regarding this matter;

**AND FINALLY THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018*.

11.3 **Application for Development Variance Permit 2018-32 to reduce the flanking street setback to permit the addition to a mobile home at 10435 Rutley Road, Electoral Area "D"** 394 - 412

- Corporate report dated December 11, 2018 from Andrea Antifaeff, Planner 1
- DVP Application
- Draft DVP 2018-32

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-32 to reduce the flanking street setback from 25 feet (7.6 metres) to 7.9 feet (2.4 metres), to the foundation and 6.9 feet (2.1 metres) to the eave, to facilitate an addition to a mobile home at 10435 Rutley Road, Area "D", subject to consideration of any comments or concerns raised by the public.

**AND THAT** Development Variance Permit 2018-32 replace and supersede Development Variance Permit 2018-20 and Development Variance Permit 2017-12 and that both Development Variance Permits be cancelled and removed from title.

11.4 **Application for Development Variance Permit 2018-33 to reduce the interior side lot line setback to permit the construction of a dairy barn at Catherwood Road, Electoral Area "G"** 413 - 430

- Corporate report dated December 11, 2018 from Julie Mundy, Planning Technician
- DVP Application
- Draft DVP 2018-33

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-33 for the property at 9518 Catherwood Road, Electoral Area "G", to reduce the interior side lot line setback from 30.0 metres (98.4 feet) to 9.0 metres (29.5 feet), measured clear to sky, to facilitate the construction of a cattle barn, subject to consideration of any comments or concerns raised by the public.

**AND THAT** Development Variance Permit 2018-33 replace and supersede Development Variance Permit 2018-25 and that Development Variance Permit 2018-25 be removed from title.

11.5 **Special Event – REVEL Race Chilliwack Marathon & Half Event, Chilliwack River Valley, Electoral Area "E"** 431 - 459

- Corporate report dated December 11, 2018 from Louise Hinton, Bylaw Compliance and Enforcement Officer
- Application
- Application Receipt
- Operations Plan
- Traffic Control Plan
- Revel Partnership

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board approve the Class III Special Event Licence No. 2019-01 for the REVEL Race Series Chilliwack Marathon & Half Event to be held on August 17, 2019, subject to the receipt of all required documentation necessary to complete the application;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

**12. ELECTORAL AREA EMERGENCY SERVICES**

No Items.

**13. OTHER MATTERS**

**13.1 Grant Application to Northern Development Initiative Trust**

460 - 484

- Corporate report dated December 11, 2018 from Barry Penner, Electoral Area Special Projects
- RIS FVRD Draft Proposal

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize an application to Northern Development Initiative Trust for a grant of up to \$15,000 (75%) and up to \$5,000 (25%) from the Electoral Area Services toward the cost of completing a Connectivity Infrastructure Strategy for improving internet and cell phone service in the Electoral Areas of the FVRD;

**AND THAT** the Fraser Valley Regional District Board authorize staff to engage Research ICT Solutions to assist in seeking the grant.

**14. ADDENDA ITEMS/LATE ITEMS**

**15. REPORTS BY STAFF**

16. REPORTS BY ELECTORAL AREA DIRECTORS
17. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA
18. ADJOURNMENT

**MOTION FOR CONSIDERATION**

**THAT** the Electoral Area Services Committee Open Meeting of December 11, 2018 be adjourned.