



**FRASER VALLEY REGIONAL DISTRICT  
RECREATION, CULTURE AND AIRPARK SERVICES COMMISSION  
OPEN MEETING AGENDA**

Tuesday, January 22, 2019  
6:30 pm  
District of Hope Council Chambers  
345 Wallace Street, Hope, BC

**Pages**

**1. CALL TO ORDER**

**2. ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION CHAIR**

**3. ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION VICE CHAIR**

**4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

**MOTION FOR CONSIDERATION**

**THAT** the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be approved

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**5. MINUTES/MATTERS ARISING**

**5.1 Recreation, Culture and Airpark Services Commission Open Meeting - 11 22 2018**

**6**

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of November 22, 2018 be adopted.

**5.2 Recreation, Culture and Airpark Services Commission Open Meeting - 01 11 2019**

**13**

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of Jan 11, 2019 be adopted

<b>6.</b>	<b>NEW BUSINESS</b>	<b>15</b>
<b>6.1</b>	<b><u>Recreation, Culture and Airpark Services Commission Roles and Responsibilities</u></b>	<b>17</b>
	<ul style="list-style-type: none"> <li>• Fraser Valley Regional District Establishment Bylaw No. 1192, 2012</li> <li>• Purchasing and Procurement Policy revised February 2016</li> <li>• Electoral Area Services – Out of Mandate Request Policy and Procedure dated November 27, 2012</li> <li>• Discussion</li> </ul>	
<b>6.2</b>	<b><u>Bylaw No. 1515 2019 Hope and District Recreation Fees and Other Charges Amendment</u></b>	<b>55</b>
	<ul style="list-style-type: none"> <li>• Memo from Staff regarding Bylaw No. 1515 2019 Hope and District Recreation Fees and Other Charges Amendment</li> <li>• Draft Hope and District Recreation Fees and Other Charges Bylaw 1515 2019 Amendment</li> </ul>	
	<b><u>MOTION FOR CONSIDERATION</u></b>	
	<p><b>THAT</b> the revised Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019 be forwarded to the Fraser Valley Regional District Board for three readings and adoption.</p>	
<b>6.3</b>	<b><u>Improving Energy Efficiency at the Hope and Area Recreation Centre</u></b>	<b>69</b>
	<ul style="list-style-type: none"> <li>• Memo from Staff regarding Improving Energy Efficiency</li> </ul>	
<b>6.4</b>	<b><u>Dan Sharrers Aquatic Centre Lease Update</u></b>	<b>72</b>
	<ul style="list-style-type: none"> <li>• Memo from Staff regarding Dan Sharrers Aquatic Centre Lease Agreement Update</li> </ul>	
<b>6.5</b>	<b><u>Green Ice Surface</u></b>	<b>73</b>
	<ul style="list-style-type: none"> <li>• Memo from Staff regarding Green Ice Surface</li> <li>• Letter from M. Petryk dated January 10, 2019</li> </ul>	
	<b><u>MOTION FOR CONSIDERATION</u></b>	
	<p><b>THAT</b> the arena ice surface be painted green for the period of March 13-18, 2019 in recognition of St Patrick’s Day activities taking place at the recreation centre.</p>	
<b>6.6</b>	<b><u>Dan Sharrers Aquatic Centre Maintenance Shutdown Period</u></b>	<b>76</b>
	<ul style="list-style-type: none"> <li>• Memo from Staff regarding the Dan Sharrers Aquatic Centre</li> </ul>	

Maintenance Shutdown Period

**MOTION FOR CONSIDERATION**

THAT the annual Dan Sharrers Aquatic Centre maintenance shutdown period be scheduled from August 18 through September 8, 2019.

**6.7 2019 Ice Installation Date 77**

- Memo from Staff regarding 2019 Ice Installation Date

**MOTION FOR CONSIDERATION**

THAT the ice be prepared for use on August 12, 2019 to accommodate a youth hockey camp with Hockey Ministries International.

**6.8 Ride to Conquer Cancer Facility Booking 79**

- Memo from Staff regarding Ride to Conquer Facility Booking
- Letter from A. Gaffigan received November 28, 2018
- Tentative Site plan for Ride to Conquer Cancer

**MOTION FOR CONSIDERATION**

THAT the Dan Sharrers Aquatic Centre, Conference Centre and Arena be closed to the public on Sunday, August 25, 2019 for the purpose of hosting the Ride to Conquer Cancer Finish Line event.

**6.9 Area B Volunteer Appreciation Dinner Facility Use Request 83**

- Memo from Staff regarding Area B Volunteer Appreciation Dinner

**MOTION FOR CONSIDERATION**

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$179.50 to Area B, funded from the community facility use grant program, for the purposes of hosting a volunteer recognition dinner in the Conference Centre.

**6.10 RiverMonsters Swim Meet Facility Use Request 85**

- Memo from Staff regarding RiverMonsters Swim Meet Facility Use Request

**MOTION FOR CONSIDERATION**

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$2,756.00 to the RiverMonsters Swim Club, funded from the community facility use grant program, for the purposes of renting the Dan Sharrers Aquatic Centre pool and conference centre to host a two day swim

meet on June 8 and 9, 2019;

AND THAT the Recreation, Culture and Airpark Services Commission support the District of Hope special event application for the use of the 6<sup>th</sup> Avenue Park field to enable overnight camping for the swim meet.

**6.11 Friends of Hope Library Facility Use Request**

88

- Memo from Staff regarding Friends of Hope Library Facility Use Request
- Letter from I. Wilson received January 16, 2019

**MOTION FOR CONSIDERATION**

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$129.50 to the Friends of Hope Library, funded from the community facility use grant program, for the purposes of hosting a fundraiser in the Conference Centre.

**6.12 Hope and District Skating Club Ice Show Facility Use Request**

91

- Memo from Staff regarding Hope and District Figure Skating Club Facility Use Request
- Letter from L. Druet received January 10, 2019

**MOTION FOR CONSIDERATION**

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$444.00 to the Hope and District Skating Club, funded from the community facility use grant program, for the purposes of hosting the annual ice show scheduled for March 9, 2019.

**7. STAFF AND STANDING REPORTS**

**7.1 Winter and Spring Program Guide**

- *Distributed separately*

**8. RESOLUTION TO CLOSE MEETING**

**MOTION FOR CONSIDERATION**

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - *labour relations or other employee relations;*

9. RECONVENE OPEN MEETING
10. REPORTS BY COMMISSION MEMBERS
11. RISE AND REPORT OUT OF CLOSED MEETING
12. NEXT MEETING

REQUEST FOR DECISION regarding the March 5, 2019 meeting of the Recreation, Culture and Airpark Services Commission.

13. ADJOURNMENT

**MOTION FOR CONSIDERATION**

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be adjourned.