FRASER VALLEY REGIONAL DISTRICT

BOARD OF DIRECTORS

OPEN MEETING AGENDA

Tuesday, February 26, 2019
(Immediately following the FVRHD Open Meeting)
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

All/Unweighted

MOTION FOR CONSIDERATION
THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of February 26, 2019 be approved;

AND THAT all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

3. DELEGATIONS AND PRESENTATIONS

None

4. BOARD MINUTES & MATTERS ARISING

4.1 Board Meeting - January 23, 2019 — 15 - 23

All/Unweighted

MOTION FOR CONSIDERATION
THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of January 23, 2019 be adopted.

4.2 Special Minute - Community Emergency Preparedness Fund (CEPF) Application — 24 - 25

MOTION FOR CONSIDERATION
THAT Special Minute dated February 13, 2019 with respect to the Community Emergency Preparedness Fund (CEPF) application administered by UBCM for

the Fraser River Flood Risk Assessment, Mapping and Mitigation Planning project be adopted.

5. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

5.1 Draft Regional and Corporate Services Committee - February 12, 2019 26 - 31

5.2 Draft Electoral Area Services Committee - February 12, 2019 32 - 43

5.3 Electoral Area Services Committee - December 11, 2018 (Amended) 44 - 57

5.4 Draft Fraser Valley Aboriginal Relations Committee - February 14, 2019 58 - 63

5.5 Draft Recreation, Culture and Airpark Services Commission - January 22, 2019 64 - 69

6. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

6.1 Motion Submitted by Director Bales

MOTION FOR CONSIDERATION

To direct staff to bring back a report on the past 3 to 4 regional strategic planning meetings for comparison, including a full analysis of all costs differences, of having meetings in the board room or in other locations, duration, and future potential for public interaction/webcast for both electoral and regional planning meetings.

7. CORPORATE ADMINISTRATION

7.1 Building Bylaw and BC Building Code Contraventions at 31260 Mary Street, Electoral Area B, legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931 PID 017-499-020. 70 - 89

All/Unweighted

- Corporate report dated February 12, 2019 from Louise Hinton, Bylaw Compliance and Enforcement Officer
- Letter dated January 18, 2019 to Property Owners
- Letter dated July 6, 2018 to Property Owners
- Title Search
- Property Information Map

MOTION FOR CONSIDERATION

[EASC-FEB 2019] THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional*

District Building Bylaw No. 1188, 2013 and the BC Building Code, at 31260 Mary Street, Electoral Area B, Fraser Valley Regional District, British Columbia (legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931). Parcel Identifier: 017-499-020.

7.2 **Building Bylaw and BC Building Code Contraventions at 48752 Chilliwack Lake Road, Electoral Area E, FVRD, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 NW District Plan 34285) PID 006-990-291** 90 - 110

All/Unweighted

- Corporate report dated February 12, 2019 from Louise Hinton, Bylaw Compliance and Enforcement Officer
- Letter dated January 21, 2019 to Property Owners
- Letter dated August 27, 2018 to Property Owners
- Title Search
- Property Information Map

MOTION FOR CONSIDERATION

[EASC-FEB 2019] THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the Fraser Valley Regional District Building Bylaw No. 1188, 2013, at 48752 Chilliwack Lake Road Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 New Westminster District Plan 34285; and Parcel Identifier 006-990-291).

7.3 INDIGENOUS RELATIONS

7.3.1 Appointments - Table Representatives

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board approve the following appointments:

Sto-lo Xwexwilmexw Table Representative

Director Al Stobbart

Katzie Table Representative

Director Brenda Falk

7.3.2 Metro Vancouver Aboriginal Relations Committee (Observer)

All/Unweighted

MOTION FOR CONSIDERATION
THAT the Fraser Valley Regional District Board approve the appointment of Director Brenda Falk as Observer Member to the Metro Vancouver Aboriginal Relations Committee.

7.3.3 2019 FVARC Proposed Meeting Schedule

All/Unweighted

MOTION FOR CONSIDERATION
THAT the Fraser Valley Aboriginal Relations Committee hold meetings on April 11, July 11 and October 24, 2019.

8. FINANCE

8.1 Board Remuneration - Impact of Municipal Officer's Expense Allowance Exemption 111 - 113

FOR INFORMATION ONLY

- Corporate report dated February 12, 2019 from Mike Veenbaas, Director of Financial Services

9. BYLAWS

9.1 FVRD Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019, Electoral Area "F" 114 - 119

Adoption - All/Unweighted

- Corporate report dated December 11, 2018 from Katarina Duke, Engineering and Community Services Technologist - background information
- Draft Bylaw 1512, 2019

MOTION FOR CONSIDERATION
THAT the Fraser Valley Regional District Board consider adopting the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019.*

9.2 FVRD Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019, Electoral Area "F" 120 - 123

Adoption - All/Unweighted

- Refer to corporate report in item 9.1
- Draft Bylaw No. 1513, 2019

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider adopting the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019.*

9.3 **FVRD Bylaw 1487, 2018 - Official Community Plan amendment application for 38447 Bell Road, Electoral Area 'G' to facilitate a 2.0 ha (5 acre) truck parking and storage yard.** 124 - 133

EAs/Unweighted

- Corporate report dated February 26, 2019 from David Bennett, Planner II
- Draft Bylaw No. 1487, 2018

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider the following options for the bylaw cited as *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* as outlined in the corporate report dated February 26, 2019.

OPTION 1 **Adopt**

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* be adopted.

OPTION 2 **Refer to EASC**

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* be referred to the Electoral Area Services Committee for further consideration.

OPTION 3 **Defer**

THAT a decision with respect to proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date]; or

OPTION 4 **Refuse**

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* not be given any further readings and that the application be refused.

9.4 **FVRD Bylaw 1488, 2018 - Rezoning amendment application for 38447 Bell Road, Electoral Area "G" to facilitate a 2.0 ha (5 acre) truck parking and storage yard.** 134 - 137

EAs/Unweighted

- Refer to report in item 9.3
- Draft Bylaw 1488, 2018

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board consider the following options for the bylaw cited *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* as outlined in the corporate report dated February 26, 2019.

OPTION 1 **Adopt**

THAT proposed *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be adopted.

OPTION 2 **Refer to EASC**

THAT proposed *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be referred to the Electoral Area Services Committee for further consideration.

OPTION 3 **Defer**

THAT a decision with respect to proposed *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date]; or

OPTION 4 **Refuse**

THAT proposed *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* not be given any further readings and that the application be refused.

9.5 **FVRD Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019** 138 - 151

First Reading - Hope and Area B/Weighted

Second and Third Reading - Hope and Area B/Weighted

Adoption - Hope and Area B/Weighted (2/3 Majority)

- Corporate report dated January 22, 2019 from Mike Freimark, Assistant Manager
- Draft Bylaw No. 1515, 2019

MOTION FOR CONSIDERATION

MOTION NO. 1: **[RCAS-JAN 2019] THAT** the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional*

District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019.

MOTION FOR CONSIDERATION

MOTION NO. 2: **[RCAS-JAN 2019] THAT** the Fraser Valley Regional District Board consider giving second and third reading to the bylaw cited as *Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019.*

MOTION FOR CONSIDERATION

MOTION NO. 3: **[RCAS-JAN 2019] THAT** the Fraser Valley Regional District Board consider adopting the bylaw cited as *Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019.*

10. PERMITS

[OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO BE HEARD]

10.1 Application for Development Variance Permit 2019-02 to vary the rear setback requirement for an accessory structure at 47052 Snowmist Place, Electoral Area "C" 152 - 169

EAs/Unweighted

- Corporate report dated February 12, 2019 from Julie Mundy, Planning Technician
- DVP Application
- Draft DVP 2019-02

MOTION FOR CONSIDERATION

[EASC-FEB 2019] THAT the Fraser Valley Regional District issue Development Variance Permit 2019-02 to vary the rear setback for an accessory building at 47502 Snowmist Place in Electoral Area C from 5.0 metres to1.5 metres, subject to consideration of any comments or concerns raised by the public.

10.2 Application for Development Variance Permit 2019-01 to vary the maximum height requirement for a garage at 45703 Elizabeth Drive, Electoral Area "H" 170 - 187

EAs/Unweighted

- Corporate report dated February 12, 2019 from Julie Mundy, Planning Technician
- DVP Application
- Draft DVP 2019-01
- Petition in Support

MOTION FOR CONSIDERATION

[EASC-FEB 2019] THAT the Fraser Valley Regional District issue Development Variance Permit 2019-01 to increase the maximum permitted height of an accessory building from 5.0 metres to 6.4 metres, for 45703 Elizabeth Drive in Electoral Area H, subject to consideration of any comment or concerns raised by the public.

11. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

No Items.

12. OTHER MATTERS

12.1 Crown Land Tenure Application for Harrison Mills Transfer Station Relocation

188 - 190

All/Unweighted

- Corporate report dated February 26, 2019 from Carolynn Lane, Engineering and Community Services Technologist
- Map of new Harrison Mills Transfer Station Location

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board direct staff to apply for crown land tenure on a parcel of land for the new Harrison Mills Transfer Station.

13. CONSENT AGENDA

13.1 CONSENT AGENDA - FULL BOARD

All/Unweighted

All staff reports respecting these items are available in the Directors' Office and on the FVRD website.

MOTION FOR CONSIDERATION

THAT the following Consent Agenda items 13.1.1 to 13.1.3 be endorsed:

13.1.1 RACS-FEB 2019

THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice Chair and Chief Administrative Officer to attend the 2019 Union of British Columbia Municipalities Convention to be held in Vancouver, BC between September 23 and 27, 2019;

AND THAT registration fees, accommodations and travel costs be approved from Budget 101.

Reference item 5.1 of February 12, 2019 RACS Agenda.

13.1.2 RACS-FEB 2019

THAT the Fraser Valley Regional District Board approve the closure of the FVRD Corporate Offices to the public on December 27, 30 and 31, 2019.

Reference item 5.2 of February 12, 2019 RACS Agenda.

13.1.3 RACS-FEB 2019

THAT the Fraser Valley Regional District Board direct staff to submit a grant application of up to $2 million to the Investing in Canada Infrastructure Program for the Hope and Area Recreation Centre Geothermal Heat Recovery Project;

AND THAT the Fraser Valley Regional District Board commit up to $1.5 million in funding towards the project from Hope and Area Recreation Centre Service Area reserves.

Reference item 7.1.1 of February 12, 2019 RACS Agenda.

13.2 CONSENT AGENDA - ELECTORAL AREAS

EAs/Unweighted

MOTION FOR CONSIDERATION
THAT the following Consent Agenda items 13.2.1 to 13.2.5 be endorsed:

13.2.1 EASC-FEB 2019

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Union of British Columbia Municipalities Annual Convention to be held in Vancouver, BC between September 23 and 27, 2019,

AND THAT registration fees, accommodations and travel costs be approved from Budget 102.

Reference item 6.1 of February 12, 2019 EASC Agenda.

13.2.2 EASC-FEB 2019

THAT the Electoral Area Services Committee direct Staff to include the presented EA Area Wide Services Financial Plans, along with feedback received by EASC, in the 2019-2023 Financial Plan Bylaw that the Regional Board will consider at its March 2019 meeting.

Reference item 7.1 of February 12, 2019 EASC Agenda.

13.2.3 EASC-FEB 2019

THAT the Fraser Valley Regional District Board forward the Non-Farm Use application for a cannabis production facility at 59710 Lougheed Highway, Electoral Area "B" to the Agricultural Land Commission with support subject to: 1) the two storey 25,000 square foot facility being located entirely within the portion of the parcel zoned Industrial (I-1); and 2) an offer and commitment from the landowner to register a covenant in favour of FVRD regarding outdoor lighting and odours controls as described in the Report dated 2019-02-12;

AND THAT the Agricultural Land Commission refer the application to the Skawahlook and Chawathil First Nations prior to making a decision.

Reference item 9.1 of February 12, 2019 EASC Agenda.

13.2.4 EASC-FEB 2019]

THAT the Electoral Area Services Committee formally request Community Living BC participate in a discussion with EASC about their process and protocols for the care and management of clients in their care.

Reference item 11.1 of February 12, 2019 EASC Agenda.

13.2.5 EASC-FEB 2019

THAT, in accordance with Covenants CA6199207 and CA5744615, the Fraser Valley Regional District Board authorize staff to issue additional building permits for new single family homes between subdivision files 3320-20-2016-04061 and 3320-20-2015-04298 to support the operation of the Waste Water Treatment Plant at 9980 Llanberis Way. The total number of additional building permits to be issued shall be determined by the Director of Engineering and Community Services.

Reference item 12.1 of February 12, 2019 EASC Agenda.

13.3 CONSENT AGENDA - ELECTORAL AREAS A, B AND HOPE

Areas A, B and Hope/Weighted

MOTION FOR CONSIDERATION

THAT the following Consent Agenda items 13.3.1 to 13.3.5 be endorsed:

13.3.1 RCASC-JAN 22, 2019

THAT the Dan Sharrers Aquatic Centre, Conference Centre and Arena be closed to the public on Sunday, August 25, 2019 for the purpose of hosting the Ride to Conquer Cancer Finish Line event.

Reference item 6.8 of January 22, 2019 RCASC Agenda.

13.3.2 RCASC-JAN 22, 2019

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $179.50 to Area B, funded from the community facility use grant program, for the purposes of hosting a volunteer recognition dinner in the Conference Centre.

Reference item 6.9 of January 22, 2019 RCASC Agenda.

13.3.3 RCASC-JAN 22, 2019

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $2,756.00 to the RiverMonsters Swim Club, funded from the community facility use grant program, for the purposes of renting the Dan Sharrers Aquatic Centre pool and conference centre to host a two day swim meet on June 8 and 9, 2019;

AND THAT the Recreation, Culture and Airpark Services Commission support the District of Hope special event application for the use of the 6th Avenue Park field to enable overnight camping for the swim meet.

Reference item 6.10 of January 22, 2019 RCASC Agenda.

13.3.4 RCASC-JAN 22, 2019

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $129.50 to the Friends of Hope Library, funded from the community facility use grant program, for the purposes of hosting a fundraiser in the Conference Centre.

Reference item 6.11 of January 22, 2019 RCASC Agenda.

13.3.5 RCASC-JAN 22, 2019

THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $444.00 to the Hope and District Skating Club, funded from the community facility use grant program, for the purposes of hosting the annual ice show scheduled for March 9, 2019.

Reference item 6.12 of January 22, 2019 RCASC Agenda.

13.4 CONSENT AGENDA - ELECTORAL AREA B AND HOPE

Areas B and Hope/Weighted

MOTION FOR CONSIDERATION

THAT the following Consent Agenda items 13.4.1 to 13.4.3 be endorsed:

13.4.1 RCASC-JAN 22, 2019

THAT the arena ice surface be painted green for the period March 13-18, 2019 in recognition of St. Patrick's Day activities taking place at the Recreation Centre.

Reference item 6.5 of January 22, 2019 RCASC Agenda.

13.4.2 RCASC-JAN 22, 2019

THAT the annual Dan Sharrers Aquatic Centre maintenance shutdown period be scheduled from August 18 through September 8, 2019.

Reference item 6.6. of January 22, 2019 RCASC Agenda.

13.4.3 RCASC-JAN 22, 2019

THAT the ice be prepared for use on August 12, 2019 to accommodate a youth hockey camp with Hockey Ministries International.

Reference item 6.7 of November 22, 2019 RCASC Agenda.

14. ADDENDA ITEMS/LATE ITEMS

15. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION (15.1 to 15.5)

15.1	Corporate report dated February 12, 2019 from Environmental Services Coordinator regarding 'Electric Vehicle Chargers at the FVRD Main Office Building'. [Feb 2019 -RACS]	191 - 193
15.2	Grant-in-Aid Summary Report - 2018 [Feb 2019 -EASC]	194 - 256
15.3	Report - Comprehensive Zoning Bylaw Consolidation for the Electoral Areas. [Feb 2019 - EASC]	257 - 259
15.4	Report - Development Permits Issued in 2018 by the Director of Planning and Development [Feb 2019 -EASC]	260 - 263
15.5	Electoral Area Planning and Development: 2018 Year End Report [Feb 2019-EASC]	264 - 278

16. ITEMS FOR INFORMATION AND CORRESPONDENCE

16.1 Fraser Basin Council Fraser Valley Update - February 2019 279 - 280

16.2 Letter dated November 29, 2018 from Peace River Regional District regarding 'Caribou Recovery Update to UBCM resolution B116'. 281 - 281

17. REPORTS BY STAFF

18. REPORTS BY BOARD DIRECTORS

19. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

20. RESOLUTION TO CLOSE MEETING

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - labour relations or other employee relations;
- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the Regional District;
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interest of the regional district if they were held in public: and
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

R E C E S S

21. RECONVENE OPEN MEETING

22. RISE AND REPORT OUT OF CLOSED MEETING

23. ADJOURNMENT

All/Unweighted

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board Open Meeting of February 26, 2019 be adjourned.

FRASER VALLEY REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING

OPEN MEETING MINUTES

Wednesday, January 23, 2019
7:00 p.m.
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:	Director Jason Lum, City of Chilliwack, Chair Director Dennis Adamson, Electoral Area B Director Pam Alexis, District of Mission Director Wendy Bales, Electoral Area C Alternate Director Bruce Banman, City of Abbotsford, *arrived at 7:05pm* Alternate Director Sandy Blue, City of Abbotsford Alternate Director Dave Clyne, Electoral Area H Director Hugh Davidson, Electoral Area F Director Bill Dickey, Electoral Area D Director Orion Engar, Electoral Area E Director Brenda Falk, City of Abbotsford Director Carol Hamilton, District of Mission Director Chris Kloot, City of Chilliwack Director Dave Loewen, City of Abbotsford Director Bud Mercer, City of Chilliwack Director Ken Popove, City of Chilliwack Director Sylvia Pranger, District of Kent Director Terry Raymond, Electoral Area A Director Peter Robb, District of Hope Director Patricia Ross, City of Abbotsford, Vice Chair Director Ross Siemens, City of Abbotsford Director Al Stobbart, Electoral Area G Alternate Director Michie Vidal, Village of Harrison Hot Springs
Regrets:	Director Henry Braun, City of Chilliwack Director Kelly Chahal, City of Abbotsford Director Taryn Dixon, Electoral Area H Director Leo Facio, Village of Harrison Hot Springs
Staff Present:	Paul Gipps, Chief Administrative Officer Barclay Pitkethly, Director of Regional Programs Tareq Islam, Director of Engineering & Community Services

Margaret-Ann Thornton, Director of Planning & Development
Stacey Barker, Deputy Director of Regional Programs
Jennifer Kinneman, Director of Corporate Affairs
Jaime Reilly, Manager of Corporate Administration
Alison Stewart, Manager of Strategic Planning
Tyler Davies, Network Analyst I
Chris Lee, Executive Assistant
Maggie Mazurkewich, Executive Assistant to CAO and Board (Recording Secretary)

There were also two members of the public present.

1. CALL TO ORDER

Chair Lum called the meeting to order at 7:02 p.m.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By PRANGER
Seconded By KLOOT

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of January 23, 2019 be approved;

AND THAT all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

CARRIED

All/Unweighted

3. DELEGATIONS AND PRESENTATIONS

None

4. BOARD MINUTES & MATTERS ARISING

4.1 Board Meeting - December 19, 2018

Moved By ROBB
Seconded By ENGAR

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of December 19, 2018 be adopted.

CARRIED

All/Unweighted

DRAFT

5. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

The following items were received for information:

5.1 Regional and Corporate Services Committee - December 11, 2018

5.2 Draft Regional and Corporate Services Committee - January 9, 2019

5.3 Draft Electoral Area Services Committee - January 9, 2019

5.4 Draft Recreation, Culture and Airpark Services Commission - January 11, 2019

6. CORPORATE ADMINISTRATION

No Items.

7. FINANCE

7.1 Impact to Directors Remuneration due to Changes in Legislation on Federal Taxation

Moved By ROSS

Seconded By POPOVE

THAT staff be directed to report back to the February EASC and RACS meetings regarding the impact on Directors remuneration as a result of recent changes in federal legislation eliminating 1/3 tax exemption for elected officials.

CARRIED

EAs/Unweighted

8. BYLAWS

No items.

9. PERMITS

9.1 Application for Development Variance Permit 2017-25 to reduce the front lot line setback to facilitate the construction of two cow barns at 10205 Tremblay Road, Electoral Area G

Chair Lum provided an opportunity for public comments. No comments were offered.

Moved By STOBBART
Seconded By ADAMSON

DRAFT

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2017-25 to reduce the setback from the front lot line (Tremblay Road) from 30 metres to 6 metres, clear to sky, to facilitate the construction of two cow barns at 10205 Tremblay Road, Area "G", subject to consideration of any comments or concerns raised by the public and the submission of complete building permit applications for structures built without permits.

CARRIED

EAs/Unweighted

9.2 Application for Development Variance Permit 2018-34 to vary the maximum height requirement for a single family residence at 3900 Columbia Valley Road, Electoral Area H

Chair Lum provided an opportunity for public comments. No comments were offered.

Moved By CLYNE
Seconded By ADAMSON

THAT the Fraser Valley Regional District issue Development Variance Permit 2018-34 to increase the maximum permitted height of a building from 7.75 metres to 9.0 metres, subject to consideration of any comment or concerns raised by the public.

CARRIED

EA's/Unweighted

10. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

10.1 Area E Baker Trails Wastewater Treatment Plan Strata Room Licence of Occupation

Moved By ENGAR
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board authorize its signatories to execute a Licence of Occupation agreement between the Fraser Valley Regional District and the Baker Trails Strata for the use of the office space as the Baker Trails Wastewater Treatment Plant Strata Room.

CARRIED

All/Unweighted

10.2 Electoral Area B Curbside Waste Collection RFP Results

Moved By ADAMSON
Seconded By KLOOT

THAT the Fraser Valley Regional District Board authorize its signatories to execute a two year Services Agreement with First Class Waste for residential curbside collection of garbage, recycling, yard waste and organics in Electoral Area B, in the amount of $137,160 plus GST, based on their proposal dated December 19, 2018.

CARRIED

All/Weighted

The Board thanked staff for their efforts in negotiating the best possible pricing for this contract.

11. OTHER MATTERS

11.1 2018 Regional Growth Strategy Monitoring Report

The report of Alison Stewart, Manager of Strategic Planning dated January 23, 2019 was provided for information. Ms. Stewart provided a PowerPoint Presenting regarding the Regional Growth Strategy ("RGS") Monitoring Report highlighting the following:

- Historical review of the evolution of the FVRD RGS;
- Data challenges;
- Key metrics around labour force, agriculture, tourism, household income, education levels, housing affordability, seniors housing, homelessness, transit, waste reduction, and electric vehicles; and
- A timeline for the RGS update.

Discussion ensued regarding the informative value of the report from a regional level and the benefits of working together as a region to address collective issues and draw more funds from higher levels of government. There was discussion regarding further information that would be of value to include in the report.

Mr. Gipps commented on how the Regional Growth Strategy (RGS) integrates with the Strategic Planning Sessions as the Board identifies regional goals and builds action plans. The importance of bringing issues to senior levels of government was highlighted, and it was noted that the FVRD will work with school districts and University of the Fraser Valley regionally on a number of different issues.

11.2 Investing in Canada Infrastructure Program – Rural and Northern Communities Infrastructure

Moved By RAYMOND
Seconded By BALES

THAT the Fraser Valley Regional District Board direct staff to submit grant applications under the Investing in Canada Infrastructure Program – Rural and

Northern Communities Infrastructure Sub-Stream intake for the following projects:

- Electoral Area B: Dogwood Valley Watermain Extension
- Electoral Area C: Harrison Mills Transfer Station Relocation
- Electoral Area D: Integrated Water System Watermain Extension
- Electoral Area H: Cultus Lake Wastewater Collection System Upgrades

CARRIED

All/Unweighted

Mr. Gipps noted that Electoral Area F will be pursuing alternate grant funding opportunities.

12. CONSENT AGENDA

12.1 CONSENT AGENDA - FULL BOARD

Moved By ROSS
Seconded By LOEWEN

THAT the following Consent Agenda items 12.1.1 to 12.1.4 be endorsed:

12.1.1 THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice Chair and Chief Administrative Officer to attend the 2019 Lower Mainland Local Government Association AGM and Conference to be held in Harrison Hot Springs, BC between May 8 and 10, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 101.

12.1.2 THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice Chair and the Chief Administrative Officer to attend the FCM Annual Conference and Trade Show to be held in Quebec City from May 30 to June 2, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 101.

12.1.3 THAT the Fraser Valley Regional District Board accept a $25,000 grant from Solar Now and proceed with the installation of a rooftop solar panel system at the Cheam Avenue office building.

12.1.4 THAT the Fraser Valley Regional District provide a letter of support to the Village of Harrison Hot Spring for their grant application under the *'Investing in Canada Infrastructure Program'* for the creation of a public building to serve as a Culture Hub;

DRAFT

AND THAT the Fraser Valley Regional District Board also provide a letter of support to the District of Kent for their grant application under the *'Investing in Canada Infrastructure Program'* for the development of an Indoor Aquatic Facility.

CARRIED

All/Unweighted

12.2 CONSENT AGENDA - ELECTORAL AREAS

Moved By STOBBART
Seconded By DAVIDSON

THAT the following Consent Agenda items 12.2.1 and 12.2.2 be endorsed:

12.2.1 THAT the Fraser Valley Regional District authorize Electoral Area Directors to attend the 2019 Lower Mainland Local Government Association AGM and Conference to be held in Harrison Hot Springs, BC between May 8 and 10, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102.

12.2.2 THAT the Fraser Valley Regional District Board authorize Electoral Area Service Directors to attend the FCM Annual Conference and Trade Show to be held in Quebec City from May 30 to June 2, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102.

CARRIED

EAs/Unweighted

13. ADDENDA ITEMS/LATE ITEMS

13.1 Grant-in-Aid Request – Boston Bar North Bend Bowling Association, Electoral Area "A"

Moved By RAYMOND
Seconded By ENGAR

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of $1,500 to the Boston Bar North Bend Bowling Association, funded form the Electoral Area "A" grant-in-aid budget, to help offset the costs of hosting a free all day open house event on Family Day at the Canyon Lanes Bowling Alley.

CARRIED

All/Unweighted

DRAFT

14. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION (Items 14.1 to 14.3)

14.1 Corporate report dated January 9, 2019 from Environmental Planner regarding 'Nuisance Mosquito Control Pest Management Plan' - [Jan 2019 RACS]

14.2 Corporate report dated January 9, 2019 from Environmental Services Coordinator regarding 'The BC Organics Infrastructure Program' - [Jan 2019 RACS]**.**

14.3 Corporate report dated January 9, 2019 from Manager of Outdoor Recreation Planning regarding FVRD Outdoor Recreation Economic Impact Analysis Update' - [Jan 2019 RACS]

Discussion ensued regarding the importance of the 'BC Organics Infrastructure Program' and that the program be included on the agenda of the Strategic Planning session. Further discussion is required with the Board, Ministries and the Province to provide direction for the FVRD to identify the process of lobbying the government on solid waste planning. There is a need for continued monitoring at the regional level.

15. ITEMS FOR INFORMATION AND CORRESPONDENCE (Items 15.1 and 15.2)

15.1 Fraser Basin Council Fraser Valley Update - January, 2019

15.2 Squamish-Lillooet Regional District Update - December 2018

16. REPORTS BY STAFF

Mr. Gipps welcomed Sam Makkar, a grade 11 student shadowing Abbotsford Councillor Banman through the Abbotsford Youth Commission Council's Shadow Project. Sam was invited to speak about his experience. Sam commented that the Youth Commission is an organization that enables youth to get involved in the community and shadow under city councillors to get a better understanding of how municipal government works.

It was commented that Abbotsford has been running this program for 13 years with the objective of connecting the city council with youth in order to make better informed decisions for the next generation and develop future leaders. The importance of youth engagement for municipalities was discussed. Other municipalities can choose to pursue a delegation request from the Abbotsford Youth Commission Council to learn more about this program.

17. REPORTS BY BOARD DIRECTORS

Chair Lum reported on amendments made to the FVRD Committee Appointments following discussion with Board members, resulting in the following motion:

DRAFT

Moved by LUM
Seconded by MERCER

THAT the Committee Appointment report be adopted with changes.

CARRIED

All/Unweighted

Chair Lum also noted high participation of FVRD Directors at the Local Government Leadership Academy conference.

18. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

Christopher Bush of Abbotsford requested funding support from the FVRD in developing the application for the Clean BC Communities Fund. It was noted that staff would follow up with Mr. Bush.

19. ADJOURNMENT

Moved By POPOVE
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board Open Meeting of January 23, 2019 be adjourned.

CARRIED

All/Unweighted

The Fraser Valley Regional District Board Meeting adjourned at 8:04 p.m.

MINUTES CERTIFIED CORRECT:

…… ……..
Director Jason Lum, Chair Corporate Officer/Deputy

DRAFT

Fraser Valley Regional District

FRASER VALLEY REGIONAL DISTRICT

BOARD OF DIRECTORS

SPECIAL MINUTE

by special vote pursuant to B.C. Reg. 41/91
as amended by B.C. Reg. 17/98

MOTION FOR CONSIDERATION:

[EASC- FEB 2019] THAT the Fraser Valley Regional District Board direct staff to submit a grant application under the Community Emergency Preparedness Fund (CEPF) administered by the Union of BC Municipalities (UBCM) for the Fraser River Flood Risk Assessment, Mapping & Mitigation Planning project.

CARRIED
ALL/UNWEIGHTED

I, Paul Gipps, Chief Administrative Officer, declare as follows:

1. Chair Lum and Director Dickey have informed me that they consider the submission of the Community Emergency Preparedness Fund (CEPF) application to be urgent as the deadline for submission is February 22, 2019, and that calling a regular or special meeting to conduct the voting is impractical.

2. I have made all reasonable attempts to communicate the matter to be voted on, by telephone, email or in person, to each Director entitled to vote and have recorded each Director's vote.

3. I have informed the Chair of the results of the voting.

Dated: February 13, 2019

_____
Paul Gipps
Chief Administrative Officer

I, Jason Lum, Chair, declare that the vote has passed.

Dated: February 13, 2019

_____
Chair Jason Lum

Community Emergency Preparedness Fund (CEPF) Application

Unweighted Voting *[S.791(2) LGA]*

Director's Name	Jurisdiction	No. of Votes Assigned	For	Against
Director Terry Raymond	Electoral Area A	1	Yes	
Director Dennis Adamson	Electoral Area B	1	Yes	
Director Wendy Bales	Electoral Area C	1	Yes	
Director Bill Dickey	Electoral Area D	1	Yes	
Director Orion Engar	Electoral Area E	1	Yes	
Director Hugh Davidson	Electoral Area F	1	Yes	
Director Al Stobbart	Electoral Area G	1	Yes	
Director Taryn Dixon	Electoral Area H	1	Yes	
Director Henry Braun	City of Abbotsford	1	Yes	
Director Brenda Falk	City of Abbotsford	1	Yes	
Director Dave Loewen	City of Abbotsford	1	Yes	
Director Patricia Ross	City of Abbotsford	1	Yes	
Director Ross Siemens	City of Abbotsford	1	Yes	
Director Kelly Chahal	City of Abbotsford	1	Yes	
Director Ken Popove	City of Chilliwack	1		
Director Jason Lum	City of Chilliwack	1	Yes	
Director Chris Kloot	City of Chilliwack	1	Yes	
Director Bud Mercer	City of Chilliwack	1	Yes	
Director Pam Alexis	District of Mission	1	Yes	
Director Carol Hamilton	District of Mission	1	Yes	
Director Sylvia Pranger	District of Kent	1	Yes	
Director Peter Robb	District of Hope	1	Yes	
Director Leo Facio	Village of Harrison Hot Springs	1	Yes	

Total votes possible	23
Total number of votes recorded	22
Total votes required to carry resolution (weighted)	12
Total votes recorded in affirmative	22
Opposed	-

FRASER VALLEY REGIONAL DISTRICT
REGIONAL AND CORPORATE SERVICES COMMITTEE
OPEN MEETING MINUTES

Tuesday, February 12, 2019
9:00 am
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:	Director Jason Lum, City of Chilliwack, Chair Director Patricia Ross, City of Abbotsford, Vice Chair (*by teleconference*) Director Pam Alexis, District of Mission (*by teleconference*) Director Leo Facio, Village of Harrison Hot Springs (*by teleconference*) Alt. Director Chris Kloot, City of Chilliwack Director Sylvia Pranger, District of Kent Director Terry Raymond, Electoral Area A Director Peter Robb, District of Hope (*by teleconference*) Director Al Stobbart, Electoral Area G Director Orion Engar, Electoral Area E *(arrived 9:09 a.m.)*
Regrets:	Director Henry Braun, City of Abbotsford Director Ken Popove, City of Chilliwack Director Bill Dickey, Electoral Area D
Staff Present:	Paul Gipps, Chief Administrative Officer Mike Veenbaas, Director of Financial Services Barclay Pitkethly, Director of Regional Programs Stacey Barker, Deputy Director of Regional Programs Jennifer Kinneman, Director of Corporate Affairs Christina Vugteveen, Manager of Parks Kristy Hodson, Manager of Financial Operations Jamie Benton, Environmental Services Coordinator Beth Klein, Accountant Janice Mikuska, Human Resources Manager *(part)* Matthew Fang, Network Analyst I Maggie Mazurkewich, Executive Assistant to CAO Chris Lee, Executive Assistant (Recording Secretary)

DRAFT

1. CALL TO ORDER

Chair Lum called the meeting to order at 9:01 a.m.

CAO Paul Gipps advised that as part of the Strategic Planning process a form from the consultant will be emailed out shortly to Directors for their response.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND
Seconded By PRANGER

THAT the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of February 12, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. DELEGATIONS AND PRESENTATIONS

None

4. MINUTES/MATTERS ARISING

4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - January 9, 2019

Moved By FACIO
Seconded By KLOOT

THAT the Minutes of the Regional and Corporate Services Committee Open Meeting of January 9, 2019 be adopted.

CARRIED

5. CORPORATE ADMINISTRATION

5.1 UBCM Annual Convention: Vancouver, BC: September 23 to 27, 2019

Moved By STOBBART
Seconded By PRANGER

THAT the Fraser Valley Regional District Board authorize the Board Chair, Board Vice Chair and Chief Administrative Officer to attend the 2019 Union of British Columbia Municipalities Convention to be held in Vancouver, BC between September 23 and 27, 2019;

AND THAT registration fees, accommodations and travel costs be approved from Budget 101.

CARRIED

5.2 2019 Christmas Closure of FVRD Corporate Offices

Mr. Gipps reported that for the past few years the FVRD office has been closed to the public between Christmas and New Year's Day. Under the Collective Agreement

DRAFT

sufficient notice is required to be given to staff. Staff are permitted to take vacation, earned days off and/or unpaid leaves of absence during these three days (December 27, 30 and 31, 2019).

Moved By PRANGER
Seconded By FACIO

THAT the Fraser Valley Regional District Board approve the closure of the FVRD Corporate Offices to the public on December 27, 30 and 31, 2019.

CARRIED

6. FINANCE

6.1 Board Remuneration – Impact of Municipal Officer's Expense Allowance Exemption

Mike Veenbaas, Director of Financial Services spoke to the recent changes made by the Federal Government to the *Income Tax Act*, resulting in the removal of a tax free allowance for up to 1/3 of a Board Director's stipend. He noted that the actual impact per Director will vary depending on the Director's total overall income level from all sources and any applicable income tax deductions/exemptions.

Members provided comments as to how their municipalities were dealing with this matter. It was noted that this subject will be discussed further at the upcoming Board meeting.

Director Engar arrived at the meeting.

7. REGIONAL PROGRAMS AND SERVICES

7.1 ENVIRONMENTAL SERVICES

7.1.1 Geothermal Heat Pump Project at Hope and Area Recreation Centre Update

Stacey Barker, Deputy Director of Regional Programs reported that an opportunity has come up for staff to submit an application under the *Investing in Canada Infrastructure program* for the Hope and Area Recreation Centre Geothermal Heat Recovery Project. Ms. Barker provided a brief update on the proposed geothermal heat pump system, noting that such a system at the Centre would decrease its carbon footprint, help realize long-term financial savings and ensure continued safe working conditions.

It was noted that staff are proposing to visit a facility in 100 Mile House which has this geothermal heat pump installed to check out the system.

DRAFT

Moved By RAYMOND
Seconded By ROSS

THAT the Fraser Valley Regional District Board direct staff to submit a grant application of up to $2 million to the Investing in Canada Infrastructure Program for the Hope and Area Recreation Centre Geothermal Heat Recovery Project;

AND THAT the Fraser Valley Regional District Board commit up to $1.5 million in funding towards the project from Hope and Area Recreation Centre Service Area reserves.

CARRIED

7.1.2 Electric Vehicle Chargers at the FVRD Main Office Building

The report from the Environmental Services Coordinator providing information of an expansion to the electric vehicle charging infrastructure in the parking lot of the main FVRD office building was provided for information.

Staff noted that Level 2 charges will be provided for free. In response to a question regarding cost recovery, staff responded that by setting up the Level 2 chargers with their own electrical system, it will allow FVRD to analyze usage and this will provide the ability to provide for a cost recovery structure that would allow the chargers to cover the cost of the electrical supply.

7.2 REGIONAL PARKS

No items.

7.3 STRATEGIC PLANNING AND INITIATIVES

No items.

7.4 OUTDOOR RECREATION AND PLANNING

No items.

8. ADDENDA ITEMS/LATE ITEMS

None

9. REPORTS BY STAFF

Mr. Gipps acknowledged Barclay Pitkethly, who will be taking up a position with the District of Mission and thanked him for his contribution to the FVRD. Chair Lum also recognized Barclay

DRAFT

Pitkethly and thanked him on the significant projects undertaken by him during his tenure at the FVRD.

10. REPORTS BY DIRECTORS

Committee members offered congratulations to Barclay Pitkethly on his new undertaking.

Improvement to the teleconferencing system was also acknowledged.

11. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

12. RESOLUTION TO CLOSE MEETING

Moved By STOBBART
Seconded By PRANGER

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the regional district.

CARRIED

The Open Meeting recessed at 9:24 a.m.

13. RECONVENE OPEN MEETING

The Open Meeting reconvened at 9:42 a.m.

14. RISE AND REPORT OUT OF CLOSED MEETING

None

15. ADJOURNMENT

Moved By FACIO
Seconded By KLOOT

DRAFT

THAT the Regional and Corporate Services Committee Open Meeting of February 12, 2019 be adjourned.

CARRIED

The Regional and Corporate Services Committee Open Meeting adjourned at 9:43 a.m.

MINUTES CERTIFIED CORRECT:

……..
Director Jason Lum, Chair

DRAFT

FRASER VALLEY REGIONAL DISTRICT

ELECTORAL AREA SERVICES COMMITTEE

OPEN MEETING MINUTES

Tuesday, February 12, 2019
1:30 pm
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

DRAFT

Members Present:	Director Bill Dickey, Electoral Area D, Chair Director Terry Raymond, Electoral Area A Director Dennis Adamson, Electoral Area B Director Wendy Bales, Electoral Area C Director Orion Engar, Electoral Area E Director Al Stobbart, Electoral Area G Alternate Director Dave Clyne, Electoral Area H
Also Present:	Chair Jason Lum, Chair *(part)*
Regrets:	Director Hugh Davidson, Electoral Area F Director Taryn Dixon, Electoral Area H
Staff Present:	Paul Gipps, Chief Administrative Officer Mike Veenbaas, Director of Financial Services Tareq Islam, Director of Engineering & Community Services Margaret-Ann Thornton, Director of Planning & Development Jennifer Kinneman, Director of Corporate Affairs Graham Daneluz, Deputy Director of Planning & Development Stacey Barker, Deputy Director of Regional Programs Trina Douglas, Animal Control Supervisor Milly Marshall, Director of Electoral Area Special Projects Barry Penner Reg Dyck, Manager of Electoral Area Emergency Services Kristy Hodson, Manager of Financial Operations Beth Klein, Accountant Sterling Chan, Manager of Engineering & Infrastructure Greg Price, Building Inspector Louise Hinton, Bylaw Compliance and Enforcement Officer Julie Mundy, Planning Technician Matthew Fang, Network Analyst I

Maggie Mazurkewich, Executive Assistant to CAO
Chris Lee, Executive Assistant (Recording Secretary)

Also Present; Three members of the public
Three staff members of the Auditor General for Local Government

1. CALL TO ORDER

Chair Dickey called the meeting to order at 1:30 p.m. and acknowledged that Chair Lum was present at the meeting.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND
Seconded By STOBBART

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of February 12, 2019 be amended as follows:

- Addition of on-table item for item 9.2 – Petition received in favour of DVP 2019-01
- Addition of item 12.1 – Building Covenant for Stonewood Place Subdivision (Thompson Road), Electoral Area D
- That the agenda be varied to consider item 9.1 after item 3.2
- That item 4.1 – Delegation from the Fraser Valley Regional Library be postponed to the March EASC Meeting

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information;

AND THAT the Agenda, as amended, be approved.

CARRIED

3. SHOW CAUSE HEARING(S)

3.1 Building Bylaw and BC Building Code Contraventions at 31260 Mary Street, Electoral Area B, legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931 PID 017-499-020.

Louise Hinton, Bylaw Compliance and Enforcement Officer reported that Section 57 of the *Community Charter* provides a tool to local governments to deal with complex bylaw enforcement files and allows a building inspector to recommend that a notice on title be placed on a property.

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Louise Hinton provided a PowerPoint presentation outlining the historic and current property bylaw infractions with respect to the property located at 31260 Mary Street, Electoral Area B, and the efforts of staff to encourage voluntary compliance by the property owner.

No comments were offered from the public.

Moved By ADAMSON
Seconded By ENGAR

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013 and the BC Building Code*, at 31260 Mary Street, Electoral Area B, Fraser Valley Regional District, British Columbia (legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931). Parcel Identifier: 017-499-020.

CARRIED

3.2 Building Bylaw and BC Building Code Contraventions at 48752 Chilliwack Lake Road, Electoral Area E, FVRD, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 NW District Plan 34285) PID 006-990-291

Louise Hinton, Bylaw Compliance and Enforcement Officer provided a PowerPoint presentation outlining the historic and current property bylaw infractions with respect to the property located at 48752 Chilliwack Lake Road, Electoral Area E, and the efforts of staff to encourage voluntary compliance by the property owner.

No comments were offered from the public.

Moved By ENGAR
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the Fraser Valley Regional District Building Bylaw No. 1188, 2013, at 48752 Chilliwack Lake Road Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 New Westminster District Plan 34285; and Parcel Identifier 006-990-291).

CARRIED

DRAFT

Item 9.1 was considered at this time.

9.1 Non-Farm Use Application for a Cannabis Facility at 59710 Lougheed Hwy, Electoral Area "B"

Graham Daneluz, Deputy Director of Planning and Development reported that the non-farm use application is for the construction of a facility in the agricultural land reserve for the growing and production of medical marihuana (cannabis) at 59710 Lougheed Highway in Electoral Area "B".

In response to a question regarding the proposed development of a regional district policy to provide guidance around Board and Committee decisions with respect to the production of cannabis, staff reported that a policy will be brought forward to EASC meeting in March for consideration.

Moved By ADAMSON
Seconded By STOBBART

THAT the Fraser Valley Regional District Board forward the Non-Farm Use application for a cannabis production facility at 59710 Lougheed Highway, Electoral Area "B" to the Agricultural Land Commission with support subject to: 1) the two storey 25,000 square foot facility being located entirely within the portion of the parcel zoned Industrial (I-1); and 2) an offer and commitment from the landowner to register a covenant in favour of FVRD regarding outdoor lighting and odours controls as described in the Report dated 2019-02-12;

AND THAT the Agricultural Land Commission refer the application to the Skawahlook and Chawathil First Nations prior to making a decision.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Scott Hargrove, Nancy Gomerich, Heather Scoular and Nicole Glentworth - Fraser Valley Regional Library

Due to inclement weather, Item 4.1 was postponed to the March EASC Meeting.

DRAFT

5. MINUTES/MATTERS ARISING

5.1 Draft Amended Minutes of the Electoral Area Services Committee - December 11, 2018

Moved By RAYMOND
Seconded By BALES

THAT the Minutes of the Electoral Area Services Committee Meeting of December 11, 2018, as amended, be adopted.

CARRIED

5.2 Draft Minutes of the Electoral Area Services Committee Meeting - January 9, 2019

Moved By STOBBART
Seconded By ENGAR

THAT the Minutes of the Electoral Area Services Committee Open Meeting of January 9, 2019 be adopted.

CARRIED

6. CORPORATE ADMINISTRATION

6.1 Electoral Area Director Attendance at UBCM Annual Convention: Vancouver, BC: September 23 to 27, 2019

Moved By RAYMOND
Seconded By CLYNE

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Union of British Columbia Municipalities Annual Convention to be held in Vancouver, BC between September 23 and 27, 2019,

AND THAT registration fees, accommodations and travel costs be approved from Budget 102.

CARRIED

7. FINANCE

7.1 EA Area Wide Services Proposed Financial Plans for 2019-2023

Mike Veenbaas, Director of Financial Services provided a presentation on the EA Wide Services Financial Plans, covering the following services:

DRAFT

- Electoral Area Administration
- Regional Library
- Electoral Area Utility Management
- Emergency Management
- Animal Control (Electoral Areas D, E, G and H)
- Building Inspection
- Bylaw Enforcement
- Planning Services
- Soil Deposit and Removal

Some highlights of the presentation were:

- Proposal for a 3% increase for all area wide services;
- Tax Increase cost drivers: Employer Health Tax – 2% benefits increase and increasing cost for administrative support function required to support each service;
- $33,300 increase on $3.12 million total EA Wide Services budget = 1%;
- Residential impact of $0.68 per $100,000 of assessment;
- Proposal for a new position - Emergency Management Specialist;
- Soil Deposit and Removal – proposal to reduce tax requisition by 100% ($60,000); it was noted that fees collected annually will be utilized to cover overall costs of the service.

Staff members from various services also provided brief updates on the services.

It was noted that members from the Auditor General for Local Government, who are presently carrying out an audit of the Regional District's Emergency Management Plan, were present at the meeting, Staff are proposing a new position, Emergency Management Specialist, to address the workload challenges being faced in Emergency Management.

Discussion ensued regarding the Electoral Area Wide Services proposed Financial Plans for 2019-2023 and staff responded to questions/comments raised by Committee members regarding animal control, building permit costs and revenue, bylaw enforcement staffing and revenue from gravel.

Moved By STOBBART
Seconded By RAYMOND

THAT the Electoral Area Services Committee direct Staff to include the presented EA Area Wide Services Financial Plans, along with feedback received

DRAFT

by EASC, in the 2019-2023 Financial Plan Bylaw that the Regional Board will consider at its March 2019 meeting.

CARRIED
Director Bales Opposed

Staff was commended on the work done on the proposed Electoral Area Wide Services proposed Financial Plans for 2019-2013.

7.2 Impact of Municipal Officer's Expense Allowance Exemption Elimination

A brief discussion ensued regarding the impact of the elimination of the Municipal Officer's Expense Allowance Exemption. A proposal for a modest or fair increase to offset the loss was raised. It was noted that the impact of this exemption on individuals will vary.

It was noted that this matter will be discussed further at the February Board meeting.

7.3 Grant-In-Aid Summary Report – 2018

The Grant-in-Aid Summary report for 2018 was provided for information. In response to a question regarding a wider coverage on our website on projects or events undertaken in Electoral Areas, it was noted that this is in the work plan.

8. ENGINEERING & UTILITIES

No Items.

9. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

9.2 Application for Development Variance Permit 2019-01 to vary the maximum height requirement for a garage at 45703 Elizabeth Drive, Electoral Area "H"

Moved By CLYNE
Seconded By RAYMOND

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-01 to increase the maximum permitted height of an accessory building from

DRAFT

5.0 metres to 6.4 metres, for 45703 Elizabeth Drive in Electoral Area H, subject to consideration of any comment or concerns raised by the public.

CARRIED

9.3 Application for Development Variance Permit 2019-02 to vary the rear setback requirement for an accessory structure at 47052 Snowmist Place, Electoral Area "C"

Moved By BALES
Seconded By STOBBART

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-02 to vary the rear setback for an accessory building at 47502 Snowmist Place in Electoral Area C from 5.0 metres to1.5 metres, subject to consideration of any comments or concerns raised by the public.

CARRIED

9.4 Comprehensive Zoning Bylaw Consolidation for the Electoral Areas

The report dated February 12, 2019 pertaining to the project to consolidate the nine existing Electoral Area Zoning Bylaws into one comprehensive and streamlined Zoning Bylaw was provided for information.

9.5 Development Permits Issued in 2018 by the Director of Planning & Development

The report dated February 12, 2019 regarding the Development Permits issued in 2018 was provided for information.

9.6 Electoral Area Planning and Development: 2018 Year End Report

The Electoral Area Planning and Department 2018 Year End Report was circulated for information.

Planning staff was commended for the great work.

DRAFT

10. ELECTORAL AREA EMERGENCY SERVICES

10.1 Fraser River Flood Risk Assessment, Mapping and Mitigation Planning - Community Emergency Preparedness Fund (CEPF) Application

CAO Paul Gipps advised that due to this item being time sensitive, a Board Special Vote will be conducted soon if there is support for this.

Moved By STOBBART
Seconded By CLYNE

THAT the Fraser Valley Regional District Board direct staff to submit a grant application under the Community Emergency Preparedness Fund (CEPF) administered by the Union of BC Municipalities (UBCM) for the Fraser River Flood Risk Assessment, Mapping & Mitigation Planning project.

CARRIED

11. OTHER MATTERS

11.1 Community Living BC Client Management Process and Protocols

Mr. Gipps reported that as a result of a recent incident that occurred in the North Shore, staff are recommending that Community Living BC be invited to an EASC meeting to discuss about their process and protocols for the care and management of clients in their supervision.

Moved By RAYMOND
Seconded By ENGAR

THAT the Electoral Area Services Committee formally request Community Living BC participate in a discussion with EASC about their process and protocols for the care and management of clients in their care.

CARRIED

12. ADDENDA ITEMS/LATE ITEMS

12.1 Building Covenant for Stonewood Place Subdivision (Thompson Road), Electoral Area D

Mr. Gipps reported that additional building permits are required to ensure that the minimum number of homes are built and occupied in order to commence operation of the sewage treatment plant.

DRAFT

Moved by RAYMOND
Seconded by CLYNE

THAT, in accordance with Covenants CA6199207 and CA5744615, the Fraser Valley Regional District Board authorize staff to issue additional building permits for new single family homes between subdivision files 3320-20-2016-04061 and 3320-20-2015-04298 to support the operation of the Waste Water Treatment Plant at 9980 Llanberis Way. The total number of additional building permits to be issued shall be determined by the Director of Engineering and Community Services.

13. REPORTS BY STAFF

Mr. Gipps reported that he will be bringing a report and presentation to EASC in the near future regarding rural policing levels.

14. REPORTS BY ELECTORAL AREA DIRECTORS

Director Engar reported on the homeless issues in his area and on his attendance at the Residents' Association AGM.

Director Clyne reported on the public consultation on the new driveway at the Cultus Lake Golf Club, the results of milfoil mass experiments done in conjunction with the DFO and aquatic stewards and the two phase economic environmental evaluation of Cultus Lake. Also, working with a consultant to manage the geese population at Cultus Lake.

Director Adamson reported a few meetings that were recently held on the topic of crime, as well as a public skating organized by the Sunshine Valley Ratepayers, and also noted that a Lego show fundraiser at Silver Creek School will be held this weekend.

Director Stobbart thanked the North Fraser Fire Department volunteers for attending to calls during the cold snap.

Director Raymond reported on his attendance at the Boston Bar Fire Department annual dinner which was well attended and Family Day at the Bowling Centre. He thanked BC Hydro crews for working in cold weather conditions to restore power to the community.

Director Bales reported on the cold snap, and noted she lost power and that there were calls made to emergency services. People in the area were without power or water, and it was a good reminder for people in the community, including seniors, to be better prepared. She thanked emergency services.

DRAFT

Director Dickey reported on the Popkum-Bridal Falls Ratepayers Association AGM meeting and the OCP process.

15. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

16. RESOLUTION TO CLOSE MEETING

Moved By RAYMOND
Seconded By ADAMSON

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(k) of the *Community Charter* – negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Committee, could reasonably be expected to harm the interests of the regional district if they were held in public; and
- Section 90(2)(b) of the *Community Charter* – the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between the provincial government or the federal government or both and a third party.

CARRIED

The Open Meeting recessed at 3:26 p.m.

17. RECONVENE OPEN MEETING

The Open Meeting reconvened at 3:40 p.m.

18. RISE AND REPORT OUT OF CLOSED MEETING

None

DRAFT

19. ADJOURNMENT

Moved By RAYMOND
Seconded By STOBBART

THAT the Electoral Area Services Committee Open Meeting of February 12, 2019 be adjourned.

CARRIED

The Electoral Area Services Committee Open Meeting adjourned at 3:40 p.m.

MINUTES CERTIFIED CORRECT:

……..
Director Bill Dickey, Chair

DRAFT

FRASER VALLEY REGIONAL DISTRICT

ELECTORAL AREA SERVICES COMMITTEE

OPEN MEETING MINUTES

Tuesday, December 11, 2018
1:30 pm
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:
Director Bill Dickey, Electoral Area D, Chair
Director Al Stobbart, Electoral Area G, Vice Chair
Director Terry Raymond, Electoral Area A
Director Dennis Adamson, Electoral Area B
Director Wendy Bales, Electoral Area C
Director Orion Engar, Electoral Area E
Director Hugh Davidson, Electoral Area F
Director Taryn Dixon, Electoral Area H

Staff Present:
Paul Gipps, Chief Administrative Officer
Mike Veenbaas, Director of Financial Services
Suzanne Gresham, Director of Corporate Initiatives
Tareq Islam, Director of Engineering & Community Services
Margaret-Ann Thornton, Director of Planning & Development
Barry Penner, EA Special Projects
Jennifer Kinneman, Manager of Corporate Affairs
Jaime Reilly, Manager of Corporate Administration
Kristy Hodson, Manager of Financial Operations
Sterling Chan, Manager of Engineering & Infrastructure
Dave Roblin, Manager of Operations
Louise Hinton, Bylaw Compliance and Enforcement Officer
Julie Mundy, Planning Technician
Carolynn Lane, Engineering & Community Services Technologist
Katarina Duke, Engineering & Community Services Technologist
Matthew Fang, Network Analyst I
Maggie Mazurkewich, Executive Assistant to CAO
Chris Lee, Executive Assistant (Recording Secretary)

There were three members of the public present at the meeting.

1. CALL TO ORDER by Chief Administrative Officer

CAO Paul Gipps called the meeting to order at 1:30 p.m.

2. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE CHAIR by Chief Administrative officer

Mr. Gipps called for nominations for the position of Electoral Area Services Committee Chair.

Director Engar nominated Director Dickey. Director Dickey accepted the nomination.

Director Adamson nominated Director Bales. Director Bales accepted the nomination.

Mr. Gipps called for nomination for the position of Electoral Area Services Committee Chair a second and third time.

There being no further nominations, the nominees were given an opportunity to address the Committee for one minute on why they should be elected.

An election by ballot was then conducted and the Chief Administrative Officer declared Director Dickey as Chair of the Electoral Area Services Committee.

3. ELECTION OF ELECTORAL AREA SERVICES COMMITTEE VICE CHAIR by Chief Administrative Officer

Mr. Gipps called for nominations for the position of Electoral Area Services Committee Vice Chair.

Director Raymond nominated Director Stobbart. Director Stobbart accepted the nomination.

Mr. Gipps called for nomination for the position of Electoral Area Services Committee Vice Chair a second and third time.

There being no further nominations, Mr. Gipps declared Director Stobbart as the Electoral Area Services Committee Vice Chair.

4. REMARKS BY ELECTORAL AREA SERVICES COMMITTEE CHAIR

Director Dickey offered brief remarks, reflecting on the past year and noting that he looked forward to working with the Committee and staff in the future.

5. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By RAYMOND
Seconded By DIXON

THAT the item with respect to 'Canadian Infrastructure Program and Northern and Rural Committees Infrastructure' (item 14.1) be added to the Agenda;

AND THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of December 11, 2018 be approved, as amended;

AND FURTHER THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

6. DELEGATIONS AND PRESENTATIONS

6.1 Discussion on a Policy for Non-Farm Use Cannabis Production Facilities

Margaret-Ann Thornton, Director of Planning and Development acknowledged Graham Daneluz, Deputy Director of Planning and Development for his work putting together the presentation.

Ms. Thornton reported currently there is an application in the agenda today for a non-farm use cannabis production in the Agriculture Land Reserve (ALR) and there a number of similar applications that staff are presently working on. As such, staff thought this would be an opportune time to meet with the EA Directors and have a general discussion on cannabis production in the ALR. Ms. Thornton reported firstly, she would like to provide an overview of the legislation and Agriculture Land Commission requirement for non-farm use and secondly, to get input from the Directors in terms of how this kind of applications should be processed. Ms. Thornton noted that a detailed report will be brought forward in the new year and a workshop will be conducted to gain input in terms of how we should be addressing retail sales as well as zoning.

The following points were noted in the presentation:

- Terminology: marihuana now known as 'cannabis'. Cannabis production facility (CPF) includes the growing, rearing, harvesting, storing, processing, testing, shipping, research and development - both recreational and medical;
- ALR Regulation changed July 13, 2018 – now cannabis production in ALR is considered a farm use only if grown in soil, or structure with soil base or crop growing structure built or started before July 13, 2018 ('grandfathered');

- Cannabis production facilities (CPF) in new buildings will be Non-Farm Use in the ALR;
- Local government has broader authority to prohibit and regulate CPFs within ALR;
- Currently there are 3 Non-Farm Use applications – 1) Farm Road – Area F, 2) Seux Road – Area F and 3) Dent Road – Area B;
- Health Canada licensing requirements: security fencing, exterior lighting, cameras and security and ventilation;
- Is a policy needed? Currently decisions on Non-Farm Use applications are discretionary;
- Community concerns – light spill, odour, aesthetics;
- Policy won't affect CPFs outside ALR;
- FVRD zoning allows medical marihuana grow operation in agricultural zones.

A poll was conducted on the following questions:

- Is a policy needed to guide Non-Farm use applications for CPFs in the ALR?
- Should the policy require a public information meeting, where the Board deems it appropriate?
- Should the policy address light spill to sky and/or neighbours?
- Should the policy require professional design of an odour control system for the building?
- Should the policy address setback distances from lot lines, residential zones, schools, parks and other CPFS?
- Should the policy support a covenant limiting the use of buildings to CPF and permitted Farm Uses?
- Should the policy require architectural design for screening and 'fit' with community?

Members raised questions and provided their feedback on the above questions. Ms. Thornton thanked members for their input.

6.1.1 Non-Farm Use Application for Cannabis Production - 58551 Dent Rd, Laidlaw, Electoral Area "B"

Moved By ADAMSON
Seconded By BALES

THAT the Fraser Valley Regional District Board forward the Non-Farm Use application for a cannabis production facility at 58551 Dent Road, Electoral Area "B" to the Agricultural Land Commission with support subject to an offer and commitment from the landowner to register a covenant in favour of FVRD regarding the use of the building, lighting, and odours as described in the Report dated 2018-12-11.

CARRIED
Directors Dixon, Davidson and Raymond Opposed

7. MINUTES/MATTERS ARISING

7.1 Minutes of the Electoral Area Services Committee Meeting - October 11, 2018

Moved By RAYMOND
Seconded By DIXON

THAT the Minutes of the Electoral Area Services Committee Open Meeting of October 11, 2018 be adopted.

CARRIED

8. CORPORATE ADMINISTRATION

8.1 Electoral Area Director Attendance at the 2019 Local Government Leadership Academy (LGLA) Elected Officials Seminar - January 16 to 18, 2019

Moved By STOBBART
Seconded By ENGAR

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Local Government Leadership Academy Elected Officials Seminar to be held in Richmond, BC between January 16 and 18, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102, Electoral Area Administration.

CARRIED

8.2 2019 FVRD Board and Committee Meeting Schedule

Paul Gipps, CAO reported that the start time of the Recreation, Culture and Airpark Services Commission meetings is still under consideration.

Moved By STOBBART
Seconded By DAVIDSON

THAT the Fraser Valley Regional District Board consider approval of the draft 2019 Board and Committee Schedule.

CARRIED

A request was made that meetings be sent through Outlook calendar invitation.

9. FINANCE

No Items.

10. ENGINEERING & UTILITIES

10.1 FVRD Hatzic East Water System Loan Authorization Bylaw No. 1505, 2019 – Electoral Area "G"

Moved By STOBBART
Seconded By DAVIDSON

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic East Water System Loan Authorization Bylaw No. 1505, 2019.*

CARRIED

10.2 FVRD Canyon Alpine Water System Loan Authorization Bylaw No. 1507, 2019 – Electoral Area "A"

Moved By RAYMOND
Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Canyon Alpine Water System Loan Authorization Bylaw No. 1507, 2019.*

CARRIED

10.3 FVRD Dogwood Water System Capital Construction Loan Authorization Bylaw No. 1509, 2019 – Electoral Area "B"

Moved BY ADAMSON
Seconded By ENGAR

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Dogwood Water System Capital Construction Loan Authorization Bylaw No. 1509, 2019.*

CARRIED

10.4 FVRD Electoral Area "D" Water System Capital Construction Loan Authorization Bylaw No. 1511, 2019

Moved By ADAMSON
Seconded By RAYMOND

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Electoral Area D Water System Capital Construction Loan Authorization Bylaw No. 1511, 2019;*

CARRIED

10.5 FVRD Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019 and FVRD Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019, Electoral Area "F"

Moved By DAVIDSON
Seconded By DIXON

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019;*

AND THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019.*

CARRIED

11. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

11.1 Popkum-Bridal Falls Community Plan Bylaw No. 1501, 2018, Electoral Area "D"

Moved By RAYMOND
Seconded By ENGAR

THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Official Community Plan for Popkum–Bridal Falls Bylaw No. 1501, 2018*;

THAT the Fraser Valley Regional District Board authorize community engagement as outlined in the report dated December 11, 2018 to provide feedback on the draft Official Community Plan Bylaw No. 1501, 2018;

AND THAT draft *Fraser Valley Regional District Official Community Plan for Popkum–Bridal Falls Bylaw No. 1501, 2018* be referred to various agencies for comment.

CARRIED

The Committee commended staff for the work on the Popkum-Bridal Falls Official Community Plan.

11.2 Rezoning application for 10304 Agassiz-Rosedale Highway, Electoral Area "D" to facilitate a proposed four (4) lot suburban residential subdivision - Bylaw No. 1502, 2018.

Moved By ENGAR
Seconded By STOBBART

THAT the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* for the purpose of rezoning 10304 Agassiz-Rosedale Hwy (Highway 9) to facilitate a four (4) lot suburban residential subdivision;

THAT the *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* to Director Dickey or, in his absence, the Alternate Director for Area D;

THAT Director Dickey or his alternate preside over and chair the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018*;

AND THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018* in accordance with the Local Government Act;

AND FURTHER THAT in the absence of both Director Dickey and his alternate at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and chair the Public Hearing regarding this matter;

AND FINALLY THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1502, 2018.*

CARRIED

11.3 Application for Development Variance Permit 2018-32 to reduce the flanking street setback to permit the addition to a mobile home at 10435 Rutley Road, Electoral Area "D"

Moved By STOBBART
Seconded By ENGAR

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2018-32 to reduce the flanking street setback from 25 feet (7.6 metres) to 7.9 feet (2.4 metres), to the foundation and 6.9 feet (2.1 metres) to the eave, to facilitate an addition to a mobile home at 10435 Rutley Road, Area "D", subject to consideration of any comments or concerns raised by the public.

AND THAT Development Variance Permit 2018-32 replace and supersede Development Variance Permit 2018-20 and Development Variance Permit 2017-12 and that both Development Variance Permits be cancelled and removed from title.

CARRIED

11.4 Application for Development Variance Permit 2018-33 to reduce the interior side lot line setback to permit the construction of a dairy barn at Catherwood Road, Electoral Area "G"

Moved By STOBBART
Seconded By DAVIDSON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2018-33 for the property at 9518 Catherwood Road, Electoral Area "G", to reduce the interior side lot line setback from 30.0 metres (98.4 feet) to 9.0 metres (29.5 feet), measured clear to sky, to facilitate the construction of a cattle barn, subject to consideration of any comments or concerns raised by the public.

AND THAT Development Variance Permit 2018-33 replace and supersede Development Variance Permit 2018-25 and that Development Variance Permit 2018-25 be removed from title.

CARRIED

11.5 Special Event – REVEL Race Chilliwack Marathon & Half Event, Chilliwack River Valley, Electoral Area "E"

Moved By ENGAR
Seconded By BALES

THAT the Fraser Valley Regional District Board approve the Class III Special Event Licence No. 2019-01 for the REVEL Race Series Chilliwack Marathon & Half Event to be held on August 17, 2019, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

CARRIED

12. ELECTORAL AREA EMERGENCY SERVICES

No Items.

13. OTHER MATTERS

13.1 Grant Application to Northern Development Initiative Trust

Moved By RAYMOND
Seconded By DIXON

THAT the Fraser Valley Regional District Board authorize an application to Northern Development Initiative Trust for a grant of up to $15,000 (75%) and up to $5,000 (25%) from the Electoral Area Services toward the cost of completing a Connectivity Infrastructure Strategy for improving internet and cell phone service in the Electoral Areas of the FVRD;

AND THAT the Fraser Valley Regional District Board authorize staff to engage Research ICT Solutions to assist in seeking the grant.

CARRIED

It was pointed out that several Electoral Area Directors have expressed the desire to see improvement in internet and cell phone coverage in their areas. It was also noted that in order to access the $16 million *Connecting British Columbia Program* for capital contributions, the application must be supported by a "Connectivity Infrastructure Study". Concerns were raised regarding provincial downloading, and it was noted that this study would allow the FVRD to apply for funding towards the capital costs of infrastructure improvements.

Discussion ensued and it was noted that Area C should not be included until there has been public engagement, including community discussions around the possible health risks of 5G, with respect to expanded cell network coverage within Electoral Area C.

14. ADDENDA ITEMS/LATE ITEMS

14.1 Canadian Infrastructure Program BC and Northern and Rural Committees Infrastructure

Moved By RAYMOND
Seconded By ADAMSON

THAT the Electoral Area Services Committee recommend that the FVRD Board authorize the grant application of up to $1.6 million to the Investing in Canadian Infrastructure Program BC and Northern and Rural Committees Infrastructure to develop the Station House Project in Electoral Area A;

AND THAT staff be authorized to enter into an ownership and partnering agreement with the Boston Bar North bend Enhancement Society to manage and operate the Station House.

CARRIED

15. REPORTS BY STAFF

Mr. Gipps referred to the Municipal Regional District Tax (MRDT) matter that was discussed this morning at the Regional and Corporate Services Committee meeting. It was proposed that Electoral Area Directors for Areas A, B, D and E meet with AdvantageHOPE to discuss further on this topic prior to the forthcoming Board meeting.

16. REPORTS BY ELECTORAL AREA DIRECTORS

Director Engar reported on his meeting with the Residents Association and the ongoing homeless camp issue. He was pleased to see the grant application for Community Emergency Preparedness Fund to create and Evacuation Route Plan for Area E and H come forward.

Director Bales reported concerns regarding speed of response regarding a recent flood on private property in Area C, and noted concerns that assistance did not seem to be readily available.

Director Raymond reported on the opportunity to meet with the Premier and his Cabinet and that the Premier had signed off on the petition to save the Alexandria Bridge.

Director Adamson reported on the Yale First Nation and Spuzzum First Nation dinner, the Hope Recreation staff Christmas party and that the Yale Firehall will be out to collect toys for the children.

Director Dixon reported on the Columbia Valley Firehall 50th anniversary, the strategic planning meeting that took place in Area H, and Cultus Lake Christmas on Nov 30 and December 1st.

Director Davidson thanked fellow Directors and staff for their assistance.

Director Dickey reported on the gondola project and thanked staff again for the work on the Popkum-Bridal Falls OCP.

17. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

Fred Eves of 52721 Parkrose Wynd, referred to agenda item 11.2. Mr. Eves spoke to safety concerns with respect to access to and from Highway 9, noise factor, light spillage and form and character. He also expressed concerns with snow removal difficulty and

street lighting on the 'panhandle' street. He also noted that during construction highway access will be cut off and requested mitigation measures to reduce impact to Parkrose Wynd. He also enquired about the park dedication process. Staff reported that they will meet with Mr. Eves after the meeting to address his concerns.

Stuart Falebrenza of 52691 Parkrose Wynd spoke to agenda item 11.2. Mr. Falebrenza hoped that if the project goes forward that the developer will adopt '*Good Neighbour Practices*' and have the neighbours involved in the process. He also reported that there is another possible development down the cul de sac and expressed concerns with traffic access and water pressure. Mr. Falebriza thanked Directors and staff for the work they do. Staff reported that after the meeting they will discuss further with Mr. Falebrenza regarding concerns expressed.

18. ADJOURNMENT

Moved By STOBBART
Seconded By DIXON

THAT the Electoral Area Services Committee Open Meeting of December 11, 2018 be adjourned.

CARRIED

The Electoral Area Services Committee Open Meeting adjourned at 3:10 p.m.

MINUTES CERTIFIED CORRECT:

.....
Director Dickey, Chair

FRASER VALLEY ABORIGINAL RELATIONS COMMITTEE

OPEN MEETING MINUTES

Thursday, February 14, 2019
10:00 am
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:	Director Al Stobbart, Chair, Electoral Area G Director Brenda Falk, Vice Chair, City of Abbotsford Director Carol Hamilton, District of Mission Councillor Duane Post, District of Kent Councillor Michie Vidal, Village of Harrison Hot Springs Director Peter Robb, District of Hope Councillor Jeff Shields, City of Chilliwack Chris Crossman, Deputy CAO, City of Chilliwack Madeline McDonald, CAO, Village of Harrison Hot Springs Mike Younie, CAO, District of Mission John Fortoloczky, CAO, District of Hope
Regrets:	Director Ken Popove, City of Chilliwack Director Terry Raymond, Electoral Area A Director Taryn Dixon, Electoral Area H Wallace Mah, CAO, District of Kent Katherine Treloar, GM, ISIR, City of Abbotsford Commissioner David Renwick, Cultus Lake Park Board Bonny Bryant, CAO, Cultus Lake Park Board Agnes Rosicki, Metro Vancouver Councillor Bonita Zarrillo, MVARC Observer Member
Staff Present:	Barclay Pitkethly, FVARC Administrator Jennifer Kinneman, Director of Corporate Affairs Alison Stewart, Manager of Strategic Planning Jessica Morrison, Policy Analyst – Indigenous Relations Maggie Mazurkewich, Executive Assistant to CAO Chris Lee, Executive Assistant (Recording Secretary)

DRAFT

1. CALL TO ORDER by Barclay Pitkethly, FVARC Administrator

Barclay Pitkethly, FVARC Administrator called the meeting to order at 10:00 a.m.

2. ELECTION OF FVARC Chair by FVARC Administrator

The FVARC Administrator called for nominations for the position of Fraser Valley Aboriginal Relations Committee Chair for 2019.

Director Falk nominated Director Stobbart.

Director Stobbart accepted the nomination.

The FVARC Administrator called for nominations a second and third time. With no other nominations, the FVARC Administrator declared Director Stobbart as Chair of the Fraser Valley Aboriginal Relations Committee for the year 2018.

Director Stobbart assumed the Chair.

Chair Stobbart thanked members for the nomination and provided brief remarks, noting that we have come a long way and that with the Truth and Reconciliation we all have the ability to improve things and at the FVRD we are well on our way.

3. ELECTION OF FVARC Vice-Chair by FVARC Administrator

The FVARC Administrator called for nominations for the position of Fraser Valley Aboriginal Relations Committee Vice Chair for 2019.

Director Hamilton nominated Director Falk.

Director Falk accepted the nomination.

The FVARC Administrator called for nominations a second and third time. With no other nominations, the FVARC Administrator declared Director Falk as Vice Chair of the Fraser Valley Aboriginal Relations Committee for the year 2018.

Director Falk assumed the Vice Chair.

Director Falk provided brief remarks, noting that it has been interesting sitting on the BC Table and watch relationships grow, and that consistency and continuing to build on these relationships is crucial moving forward.

4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved by FALK
Seconded by SHIELDS

THAT the Agenda, Addenda and Late Items for the Fraser Valley Aboriginal Relations Committee Open Meeting of February 14, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

DRAFT

5. MINUTES/MATTERS ARISING

5.1 Minutes of the Fraser Valley Aboriginal Relations Committee Open Meeting - June 19, 2018

Moved by ROBB
Seconded by VIDAL

THAT the Minutes of the Fraser Valley Aboriginal Relations Committee Open Meeting of June 19, 2018 be adopted.

CARRIED

6. RECOMMENDATIONS FOR APPOINTMENTS

6.1 Sto-lo Xwexwilmexw Table Representative

Director Falk nominated Director Stobbart. Director Stobbart accepted the nomination.

6.2 Katzie Table Representative

Director Hamilton nominated Director Falk. Director Falk accepted the nomination.

6.3 Metro Vancouver Aboriginal Relations Committee (Observer Member)

Director Stobbart nominated Director Falk. Director Falk accepted the nomination.

7. NEW BUSINESS

7.1 Overview of FVARC - Purpose, Terms of Reference and Workplan

Barclay Pitkethly referred to the FVARC reference binder provided to members at the meeting and provided an overview of its contents:

- FVARC Membership, Terms of Reference, looking at rebranding of this Committee and getting more First Nations participation; Report on First Nations engagement for FVARC visioning and 2018 Meeting minutes were also provided;
- United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) – basis of treaty negotiations;
- Truth and Reconciliation Commission of Canada: Calls to Action – good reference document on how to approach First Nation relations in a respectful way;

DRAFT

- The Region at a Glance – Infographics/Maps/Demographics - overview of where First Nation territories and reserves are and First Nation Chiefs in the FVRD;

- FVRD Indigenous Program – Strategic objectives, weekly Connections eNewsletter highlighting different issues going on in our region and in the country on indigenous affairs, CEDAR Network, Indigenous Reads Library as a resource and FVRD Learns – courses available to Members;

- Notes on Treaty – even though we are not in direct negotiations, good resource.

7.2 2019 FVARC Proposed Meeting Schedule

Moved by FALK
Seconded by ROBB

THAT the Fraser Valley Aboriginal Relations Committee hold meetings on April 11, July 11 and October 24, 2019.

CARRIED

7.3 2019 Appointment of Non-Voting Members to the Metro Vancouver Aboriginal Relations Committee

The letter dated January 4, 2019 from Metro Vancouver Aboriginal Relations Committee with respect to the appointment of Councillor Bonita Zarrillo to the Fraser Valley Aboriginal Relations Committee as an Observer Member for 2019 was provided for information.

7.4 CEDAR Network Phase II

Jessica Morrison, Policy Analyst – Indigenous Relations provided a demonstration of Cedar Network Phase II, a web base resource. She reported that invites will be sent out to Members who are currently not signed up with CEDAR Network.

Staff was commended for the development of this useful resource which has been getting great reviews.

8. RESOLUTION TO CLOSE MEETING

Moved by FALK
Seconded by SHIELDS

THAT the FVARC meeting be closed to the public except for senior staff and Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

DRAFT

- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The Open Meeting recessed at 10:32 a.m.

9. RECONVENE OPEN MEETING

The Open Meeting reconvened at 11:06 a.m.

10. INDIGENOUS /SETTLER RELATIONS 101

Jessica Morrison provided a presentation on 'Indigenous/Settler Relations 101'.

Members thanked Jessica for the enlightening and eye-opening presentation.

The Open Meeting recessed at 12:06 p.m. and reconvened at 12:20 p.m.

11. ADDENDA ITEMS/LATE ITEMS

No items.

12. REPORTS BY STAFF

None

13. REPORT BY DIRECTORS

Councillor Vidal reported that Harrison Hot Springs has a good relationship with Sts'ailes First Nation, and Council to Council meetings are held three times a year. Sts'ailes First Nation has invited their Council to attend their cultural festival. She noted that Harrison is looking in the future to building a cultural centre and certainly will be encouraging the Sts'ailes First Nation to be involved in some cultural exchanges.

14. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

DRAFT

15. RISE AND REPORT OUT OF CLOSED MEETING

None

16. ADJOURNMENT

Moved by FALK
Seconded by SHIELDS

THAT the Fraser Valley Aboriginal Relations Committee Open Meeting of February 14, 2019 be adjourned.

CARRIED

The Fraser Valley Aboriginal Relations Committee Open Meeting adjourned at 1:03 p.m.

MINUTES CERTIFIED CORRECT:

……..

Director Al Stobbart, Chair

DRAFT

FRASER VALLEY REGIONAL DISTRICT

RECREATION, CULTURE & AIRPARK SERVICES COMMISSION

OPEN MEETING MINUTES

Tuesday, January 22, 2019
6:30 pm
District of Hope Council Chambers
345 Wallace Street, Hope, BC

Present:
Terry Raymond, Chair, Electoral Area A
Dennis Adamson, Vice Chair, Electoral Area B
Peter Robb, Director, District of Hope
Shanon Fischer, Member at Large, District of Hope
Dianne Davies, Member at Large, Electoral Area B
Peter Adamo, Member at Large, Electoral Area B

Staff Present:
Paul Gipps, Chief Administrative Officer
Jaime Reilly, Manager of Corporate Administration
Stacey Barker, Deputy Director of Regional Programs
Jody Castle, Manager of Recreation, Culture & Airpark Services
Mike Freimark, Assistant Manager of Recreation, Culture & Airpark Services

Regrets:
Hilary Kennedy, Member at Large, District of Hope

1. CALL TO ORDER By Staff.

Paul Gipps, CAO, called the meeting to order at 6:30 p.m.

2. ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION CHAIR

Mr. Gipps called for nominations for the position of Chair of the Recreation, Culture and Airpark Services Commission.

Director Robb nominated Director Raymond.

Director Raymond accepted the nomination.

Commissioner Davies nominated Director Adamson.

Director Adamson advised that he would not let the nomination stand.

Staff called for nominations a second and third time.

Hearing none, Staff declared Director Raymond Chair of the Recreation, Culture and Airpark Services Commission for 2019.

3. ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION VICE CHAIR

Mr. Gipps called for nominations for the position of Vice Chair of the Recreation, Culture and Airpark Services Commission.

Director Raymond nominated Director Adamson.

Director Adamson accepted the nomination.

Staff called for nominations a second and third time.

Hearing none, Staff declared Director Adamson Vice Chair of the Recreation, Culture and Airpark Services Commission for 2019.

4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

Carried

5. MINUTES/MATTERS ARISING

5.1 Recreation, Culture and Airpark Services Commission Open Meeting - 11 22 2018

ROBB/FISCHER
THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of November 22, 2018 be adopted.

Carried

5.2 Recreation, Culture and Airpark Services Commission Open Meeting - 01 11 2019

ADAMSON/ADAMO
THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of Jan 11, 2019 be adopted

Carried

6. NEW BUSINESS

6.1 Recreation, Culture and Airpark Services Commission Roles and Responsibilities

Items were provided for information.

6.2 Bylaw No. 1515 2019 Hope and District Recreation Fees and Other Charges Amendment

ADAMSON/ROBB
THAT the revised Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019 be forwarded to the Fraser Valley Regional District Board for three readings and adoption.

Carried

6.3 Improving Energy Efficiency at the Hope and Area Recreation Centre

Stacey Barker, Deputy Director of Regional Programs, provided a brief overview of the scope of work for improving the Energy Efficiency of the recreation centre. Discussion ensued regarding costs and concepts for possible future expansion.

It was noted that staff will report back to the RCAS Commission after a proposed site visit to a similar geothermal project completed in 100 Mile House.

6.4 Dan Sharrers Aquatic Centre Lease Update

Paul Gipps, CAO, provided a brief update on the one year extension of the Dan Sharrers Aquatic Centre lease.

6.5 Green Ice Surface

DAVIES/FISCHER
THAT the arena ice surface be painted green for the period of March 13-18, 2019 in recognition of St Patrick's Day activities taking place at the recreation centre.

Carried

6.6 Dan Sharrers Aquatic Centre Maintenance Shutdown Period

ADAMSON/DAVIES
THAT the annual Dan Sharrers Aquatic Centre maintenance shutdown period be scheduled from August 18 through September 8, 2019.

Carried

6.7 2019 Ice Installation Date

ROBB/ADAMSON
THAT the ice be prepared for use on August 12, 2019 to accommodate a youth hockey camp with Hockey Ministries International.

Carried

6.8 Ride to Conquer Cancer Facility Booking

DAVIES/ADAMO
THAT the Dan Sharrers Aquatic Centre, Conference Centre and Arena be closed to the public on Sunday, August 25, 2019 for the purpose of hosting the Ride to Conquer Cancer Finish Line event.

Carried

6.9 Area B Volunteer Appreciation Dinner Facility Use Request

Director Adamson declared a conflict as Director of Electoral B and left the meeting at 6:50 p.m.

ROBB/ADAMO
THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $179.50 to Area B, funded from the community facility use grant program, for the purposes of hosting a volunteer recognition dinner in the Conference Centre.

Carried

Director Adamson returned to the meeting at 6:52 p.m.

6.10 RiverMonsters Swim Meet Facility Use Request

ADAMSON/DAVIES
THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $2,756.00 to the RiverMonsters Swim Club, funded from the community facility use grant program, for the purposes of renting the Dan Sharrers Aquatic Centre pool and conference centre to host a two day swim meet on June 8 and 9, 2019;

AND THAT the Recreation, Culture and Airpark Services Commission support the District of Hope special event application for the use of the 6th Avenue Park field to enable overnight camping for the swim meet.

Carried

6.11 Friends of Hope Library Facility Use Request

ROBB/ADAMO
THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $129.50 to the Friends of Hope Library, funded from the community facility use grant program, for the purposes of hosting a fundraiser in the Conference Centre.

Carried

6.12 Hope and District Skating Club Ice Show Facility Use Request

ADAMSON/FISCHER
THAT the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of $444.00 to the Hope and District Skating Club, funded from the community facility use grant program, for the purposes of hosting the annual ice show scheduled for March 9, 2019.

Carried

7. STAFF AND STANDING REPORTS

7.1 Winter and Spring Program Guide

The winter and spring program guide was distributed for information.

8. RESOLUTION TO CLOSE MEETING

ADAMSON/DAVIES
THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter - labour relations or other employee relations;*

Carried

The Open meeting was recessed at 6:58 p.m.

9. RECONVENE OPEN MEETING

The Open meeting reconvened at 7:03 p.m.

10. REPORTS BY COMMISSION MEMBERS

None.

11. RISE AND REPORT OUT OF CLOSED MEETING

ADAMSON/DAVIES
THAT the vacant full time Head Lifeguard position be filled.

Carried

12. NEXT MEETING

The next meeting of the Recreation, Culture & Airpark Services Commission has been scheduled for March 5, 2019 at the District of Hope Council Chambers.

13. ADJOURNMENT

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be adjourned.

Carried

The meeting was adjourned at 7:05 p.m.

MINUTES CERTIFIED CORRECT:

Director Terry Raymond, Chair

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee
Date: 2019-02-12

From: Louise Hinton, Bylaw Compliance and Enforcement Officer
File No: B05584.000

Subject: Building Bylaw, and BC Building Code Contraventions at 31260 Mary Street, Electoral Area B, legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931. Parcel Identifier: 017-499-020.

RECOMMENDATION

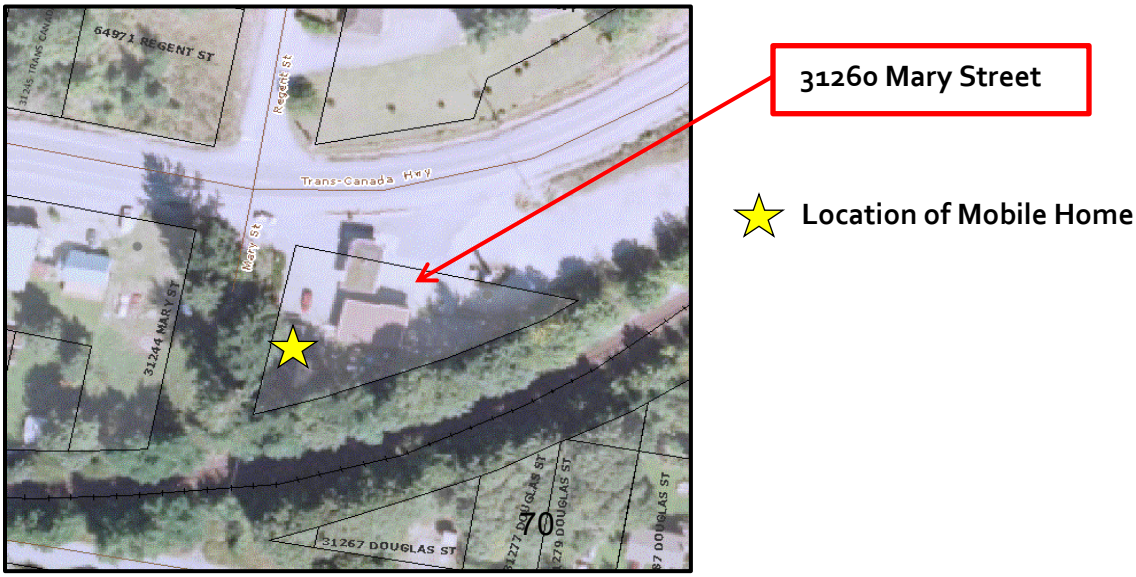
THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013 and the BC Building Code*, at 31260 Mary Street, Electoral Area B, Fraser Valley Regional District, British Columbia (legally described as Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931). Parcel Identifier: 017-499-020.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

BACKGROUND

Sept 15, 2017 — Building Inspector conducts site inspection and confirmed there is an unpermitted renovation on the attached patio structure to the mobile home underway. The Inspector gives the owner two options for compliance: (1) reduce the size of the renovation to be exempted from a building permit; or (2) make a building permit application for the construction works. Stop Work and No Occupancy Orders are posted to structure.



Oct. 16, 2017	Bylaw Enforcement letter mailed to property owner, deadline for response to FVRD is Nov. 16, 2017.
Dec. 6, 2017	Bylaw Officers conduct follow-up site inspection - no change.
Dec 14, 2017	Bylaw Officer phone call with owner, explained compliance options.
Dec 15, 2017	Follow-up email sent re-outlined compliance options.
Jan 3, 2018	Bylaw Officer attempts to contact owner by telephone, no response.
Jan 4, 2018	Second Bylaw letter mailed to owner, deadline for response to FVRD is February 5, 2018.
Jan 15, 2018	Building Permit Application Form only received – no fee, plans or drawings.
Jan 16, 2017	Building Department spoke with owner - explained the need for construction drawings and site plan to be able to accept q preliminary Permit Application.
January 17, 2018	Building Permit Application form (BPA014211) and application fee submitted to FVRD –no site plan or construction drawings – applicant promised to submit to FVRD as soon as possible.
Feb 22, 2018	Site Plan for property is received by FVRD Building Department.
March 7, 2018	Building Department mailed letter to owner listing outstanding required items to complete Building Permit Application. Construction drawings are still outstanding.
March 14, 2018	Building Inspector completes follow-up site inspection - construction has continued. The construction work is almost completed despite the posted Stop Work and No Occupancy Orders and the incomplete Building Permit Application.
March 15, 2018	Building Inspector discusses file details with property owner by telephone. Inspector informs owner of the following: (1) he will receive bylaw fines for continued works without a permit in violation of posted orders; (2) the structure will now require engineering to certify unpermitted works; and (3) he still needs to submit construction drawings for permit application.
March 28, 2018	Third Bylaw letter is mailed to the owner; with two bylaw tickets attached (No. 28605 & No. 28606) for disobeying stop work & no occupancy orders and working without an issued Building Permit. New deadline for owner to submit construction drawings to FVRD is April 19, 2018.
July 4, 2018	Building Inspector completes follow-up site inspection – no change. Bylaw Officer confirms previous bylaw tickets have not been disputed or paid.

	Building Department confirms there has been no movement on the building permit application.
July 6, 2018	Fourth Bylaw letter to owner, with a ticket (No. 28620) attached for building without a permit.
Aug 21, 2018	Owners came into FVRD to make a new Building Permit Application for a large renovation to main gas station structure (BPA014448). Bylaw Officer discusses the following relevant to the outstanding Bylaw file: (1) outstanding construction drawings for the enclosed covered patio renovation to the mobile home, and (2) the substantial overdue bylaw ticket fines.
Oct 30, 2018	Bylaw Officer does follow-up site inspection – there is no change. Bylaw Officer confirms previous three tickets have not been disputed or paid. Building Department confirms there has been no movement on the outstanding Building Permit Application. Building Inspector sends follow-up email to owner outlining receipt of new Building Permit and outstanding bylaw enforcement file.

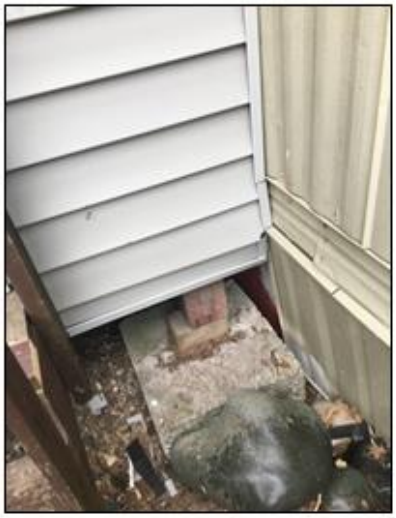
INSPECTION PHOTOS OF SUBJECT PROPERTY:

September 15, 2017

Construction works without a building permit are first discovered by Building Inspector for the renovation works to the attached patio structure on the mobile home.

March 14, 2018

Construction works are discovered to be continuing despite posted orders and no issued building permit.



July 4, 2018 / October 30, 2018

Construction continued and found to be almost fully completed – no permit issued

DISCUSSION

Section 57 of the Community Charter allows a Building Inspector to recommend a resolution to place a Notice on the Title of a property if a contravention of a bylaw or another enactment that related to the construction or safety of a building is observed. A Notice on Title serves as notice to anyone searching the title that the property may be in breach of local government bylaws or other enactments; provide disclosure to future owners; and protects against potential claims with regard to the contraventions.

Staff would like you to consider the following information:

Building Bylaw

Staff is authorized to regulate minimum construction standards within electoral areas via the *Fraser Valley Regional District Building Bylaw No. 1188, 2013* (Building Bylaw) for health, safety and the protection of persons and property. The bylaw provides that no person shall commence any construction, alternation, reconstruction, demolition, removal, relocation or change the occupancy of any building.

The construction works to build the attached covered patio structure on the mobile home were initially discovered in September of 2017 during the demolition stage of construction. The owner was given an option to either reduce the size of the construction, so that it qualified for a building permit exemption or to submit a Building Permit Application for the works.

A Building Permit Application was made for the construction works on the attached covered patio structure in January of 2018. The unpermitted construction works continued and is now considered substantially complete. The Building Permit Application remains incomplete due to inactivity and has therefore has never been issued.

A Building Permit is required for the construction works undertaken by the property owner.

COST

Land Titles Office filing fee of approximately $55.

The owner will be required to pay a removal fee of $500 in accordance with the *Fraser Valley Regional Building Bylaw 1188, 2013*, after the unauthorized construction works on the attached covered patio structure to the mobile home is either:

1. Demolished with a Building Permit issued by the FVRD, with a successful final inspection; or

2. A fully completed Building Permit for the construction works to the covered attached patio structure on the mobile home is issued by the FVRD and receives a successful final inspection.

CONCLUSION

It is the opinion of the Bylaw Compliance and Enforcement Officer/Appointed Building Inspector that the construction works on the covered attached patio structure without a Building Permit violates the Regional District Building Bylaw, and the *British Columbia Building Code*. Staff further notes that full compliance will only be achieved with the successful completion of a Building Permit for the construction of the covered attached patio structure or a Building Permit for demolition of the covered attached patio structure.

Regrettably, but in the interest of full public disclosure and as incentive to achieving voluntary compliance, I, as an Appointed Building Inspector, believe that the filing of Notice is appropriate in this instance and submit the above recommendation in accordance with Section 57 of the *Community Charter.*

Electoral Area Services Committee (EASC) approval and Regional District Board resolution is required to assess Section 57 notices.

The process of filing a Section 57 notice on property title is conducted in accordance with the *Community Charter* and the *Local Government Act*.

Regional District requirements for Building Permit works are being administered in accordance with related Fraser Valley Regional District Building Bylaw, Policies, and the *BC Building Code*.

COMMENTS BY:

Margaret Thornton, Director of Planning & Development Reviewed and Supported.

Mike Veenbaas, Director of Financial Services No further financial comments.

Paul Gipps, Chief Administrative Officer Reviewed and supported

January 18, 2019

REGISTERED MAIL

1113681 B.C. Ltd.
c/o Mr. Gurbux K. Dhanjal
8860 146A Street
Surrey BC V3R 6Z9

1113681 B.C. Ltd.
c/o Mr. Sukhbir Gill
#349 8140 128 Street
Surrey BC V3W 1R1

FILE: 4010-20- B05584.000
CIVIC: 31260 Mary Street
PID: 017-499-020
LEGAL: Lot 1 Section 14 Township 7 Range 26 West of the 6th Meridian Yale Division Yale District Plan KAP45931

Dear Mr. Dhanjal and Mr. Gill:

Re: SHOW CAUSE HEARING SCHEDULED – Section 57 Notice on Tile
Contraventions of Building Bylaw No. 1188, 2013 - Construction without a Building without a Permit – 31260 Mary Street Yale BC

Further to our previous correspondence dated July 6, 2018 that was sent to you on the same day, please be advised you are hereby notified that your opportunity to be heard by the Regional District Electoral Area Services Committee is scheduled. The meeting is to show cause why the Regional District Board of Directors should not direct staff to file a Notice against the title of your property at 31260 Mary Street in relation to the outstanding contraventions of the *Fraser Valley Regional District Building Bylaw No. 1133, 2018*" and *BC Building Code* pursuant to Section 57 of the *Community Charter*.

The **show cause** hearing is scheduled for **February 12, 2019 at 1:30pm**, in the Boardroom on the fourth floor of the Regional District Office at 45950 Cheam Avenue, Chilliwack, British Columbia.

The Electoral Area Services Committee will consider registration of the Section 57 Notice on the title of your property at 31260 Mary Street whether or not you are in attendance. For your convenience, I have attached relevant extracts from the *Community Charter* and a copy of the staff report which will be considered by the Committee.

If you require further information or clarification on this matter please contact the Louise Hinton, with our Bylaw Enforcement Department at 604-702-5015 or lhinton@fvrd.ca in advance of this meeting.

Sincerely,

Paul Gipps
Chief Administrative Officer

cc: Dennis Adamson, Electoral Area Director (B)
Margaret-Ann Thornton, Director of Planning & Development
Greg Price, Building Inspector / Bylaw Compliance Coordinator
Louise Hinton, Bylaw Compliant and Enforcement Officer
Review of Registered Property Title – Organizations with interest in property
0758226 B.C. Ltd. (Mortgage #CA6143793 & Assignment of Rents #6143794)

45950 Cheam Avenue | Chilliwack | V2P 1 N6 Phone: 604-702-5000 | Toll Free: 1-SOQ-528-0061 | Fax: 604-792-9684

Attach: February 12, 2019 Staff Report from Bylaw and Appointed Building Inspector
July 6, 2018, Copy of Bylaw Enforcement Letter to Property Owner
December 20, 2018 Land Title Search Results
December 20, 2018 Corporation Search Results
December 20, 2018 Property Information Report
December 20, 2018 Property Information Map
Notice on Title Information Sheet Including Community Charter, Section 57 and 58

July 6, 2018

1113681 BC Ltd
c/o Mr. Sukhbir S. Gill
349 - 8140 128 Street
Surrey BC V3W 1R1

FILE: **4010-20-B05584.000**
CIVIC: 31260 Mary Street
PID: 017-499-020
LEGAL: LOT 1 SECTION 14, TOWNSHIP 7, RANGE 28, MERIDIAN 6, PLAN KAP45931 MERIDIAN W6, MANUFACTURED HOME REG. #65751.

Dear Mr. Gill:

RE: CONTRAVENTION OF THE BUILDING BYLAW No. 1188, 2013– CONSTRUCTION WITHOUT PERMIT

Further to our prior letter March 28, 2018; and our most recent site inspection of July 4, 2018 it has been brought to our attention that the attached unauthorized construction works to the covered patio on your property located at 31260 Mary Street (the "property") continues to remain on the property without the benefit of obtaining an issued building permit, despite our previous requests for compliance. (see enclosed photos).

During the initial site inspection of September 15, 2017, Regional District Building Inspection Staff posted Stop Work and No Occupancy Notices on your property because the attached covered patio didn't have an approved building permit as is required and detailed below in section section 6.1 of the *Fraser Valley Regional District's Building Bylaw No. 1188, 2013.*

Section 6 Prohibition

> *No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building or structure, including excavation or other work related to construction until a building official has issued a valid and subsisting permit for the work*

Our records indicated that you submitted a building permit application form to our office on January 17, 2018. Since that time you have failed to submit the required document to complete the permit application. Our Building Department cannot issue a Building Permit for the attached covered patio works on your property until the remaining outstanding item is submitted. For your convenience, I have enclosed a copy of the March 7, 2018 correspondence from the FVRD Building Department that outlines the outstanding item remaining to complete you Building Permit application.

In consideration of the above please find attached an additional Bylaw Offence Notice Ticket (No. 28620) in the amount of $500 for the offence of building without a permit.

The Regional District wishes to work with you to enable you to bring your property into compliance with the *BC Building Code* and Regional District bylaws. However if there continues to be works of any kind on the property without an issued building permit you may be subject to continued enforcement measures which may include additional fines of $500 per occurrence in accordance with the *Fraser Valley Regional District Bylaw Notice Enforcement Bylaw No. 1415, 2017* and or other means of enforcement action on behalf of the Regional District.

We want to convey that we believe your property in its current condition creates a safety concern for yourself, your neighbours and or visiting resident to your property. We encourage you to read the *Occupiers Liability Act*, regarding property safety and negligence, available online at: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96337_01

We look forward to your anticipated cooperation in the resolution of this matter. If you have any questions or wish to discuss this matter further, you may contact me by calling toll-free at 1-800-528-0061, directly at 604-702-5015 or by email at lhinton@fvrd.ca. Our office hours are Monday through Friday from 8:30am to 4:30pm.

Respectfully,

Digitally signed by Louise Hinton
Date: 2018.07.06 16:21:14 -07'00'

Louise Hinton
Bylaw, Compliance and Enforcement Officer

Attach: Bylaw Office Notice Ticket No. 28620
Copy of Letter dated March 28, 2018
Copy of Building Department Letter dated March 7, 2018

cc: Dennis Adamson, Director of Electoral Area B
Margaret-Ann Thornton, Director of Planning & Development
Greg Price, Building and Bylaw Coordinator

UPPER FRASER VALLEY BYLAW ADJUDICATION SYSTEM

☐ City of Chilliwack ☐ District of Hope BNE No 28620
☐ District of Kent ☑ Fraser Valley Regional District
☐ Village of Harrison Hot Springs

BYLAW OFFENCE NOTICE

Local Government Bylaw Notice Enforcement Act

ISSUED TO:

SURNAME OR CORPORATE NAME		☐ YOUNG PERSON
1113601 BC Ltd.		
GIVEN NAMES (OR CORPORATE NAME CONTINUED)	GENDER M / F	BIRTHDATE (YY MM DD)
ADDRESS		
349 - 8140 128 Street		
CITY	PROVINCE	POSTAL CODE
Surrey	BC	V3W 1R1

VEHICLE INFORMATION (IF APPLICABLE)

MAKE _____ MODEL _____

COLOUR _____ LICENCE NO. _____ PROVINCE _____

THE BYLAW ENFORCEMENT OFFICER SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED PERSON OR VEHICLE:

ON OR ABOUT DATE OF OFFENCE YY MM DD 2018 07 04 AT THE TIME OF (24hr Clock) : :

AT OR NEAR 31260 Hart Highway, Yale
STREET ADDRESS, CITY, PROVINCE OF BRITISH COLUMBIA

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW:

BUILDING Bylaw No. 1188, 2015
BYLAW NAME

DESCRIPTION OF OFFENCE	SECTION	PENALTY
BUILD WITHOUT A PERMIT	6.1	$ 500
		$
		$

EARLY PAYMENT TERMS

THE PENALTY WILL BE REDUCED BY $10.00 IF PAYMENT IS RECEIVED WITHIN 14 DAYS.
A SURCHARGE OF $10.00 WILL BE APPLIED IF PAYMENT IS NOT RECEIVED WITHIN 28 DAYS.

IF YOU WISH TO DISPUTE THE ALLEGATION CONTAINED IN THIS TICKET, YOU MAY APPEAR AT THE FOLLOWING LOCATION TO FILE AN ADJUDICATION REQUEST:

Upper Fraser Valley Bylaw Adjudication Registry
8550 Young Road, Chilliwack, BC, V2P 8A4

OR DELIVER, HAVE DELIVERED OR MAIL AN ADJUDICATION REQUEST TO THE ADDRESS ON THE REVERSE.

IF YOU WISH TO PAY THE PENALTY, THE PENALTY AMOUNT MAY BE PAID AT THE ABOVE ADDRESS IN ACCORDANCE WITH THE PRESCRIBED INSTRUCTIONS (SEE REVERSE).

DATE SERVED 2018.07.06

☑ BY MAIL/COURIER ☐ HAND DELIVERED ☐ POSTED ON PROPERTY

ISSUING OFFICER #129

SIGNATURE

IF THE PENALTY IS NOT PAID, OR AN ADJUDICATION REQUEST IS NOT SUBMITTED WITHIN 14 DAYS OF RECEIVING THIS NOTICE, THE PENALTY INDICATED WILL BECOME DUE AND PAYABLE.

ALLEGED OFFENDER'S COPY

File Number: 3800-30-BP014211B

March 07 2018

COPY

1113681 BC LTD
349-8140 128 ST
SURREY BC V3W 1R1

SENT VIA EMAIL TO: sukhbir845@gmail.com

Dear Applicants:

Re: Building Permit Application on property at 31260 MARY ST

Building Permit Application Number:	BP014211
Proposed works:	Renovations
Legally described as:	LOT 1, SECTION 14, TOWNSHIP 7, RANGE 26, MERIDIAN 6, , PLAN KAP45931 MERIDIAN W6, MANUFACTURED HOME REG. # 65751.
Parcel Identifier (PID):	017-499-020

Thank you for submitting a building permit application on Jan 17, 2018 for the project referenced above. Building permits benefit you and your neighbours in many ways. They ensure buildings are safe for you, your family and visitors. They support higher market value for your property by increasing buyer confidence. They reduce your insurance costs because insurers know the building meets the BC Building Code, and building permits reduce lifecycle repair and maintenance costs by ensuring the building is efficient and well-built. Not only do building permits provide value to you, they also benefit your neighbours by enhancing the overall safety and quality of your neighbourhood.

Professional builders know the process inside and out, however, most people only experience building permitting a few times in their lives, so it can be challenging. We carefully reviewed your application and have prepared the checklist below to guide you. Whether you are a pro or a first-timer, this checklist will help you get your building permit quickly and efficiently.

BUILDING REQUIREMENTS

1. Construction Drawings - Please provide three complete sets of construction drawings. Construction drawings are scaled drawings which provide sufficient information to show that the proposed work and proposed occupancy will conform to the *BC Building Code*, FVRD Bylaws, other relevant legislation or regulations. Drawings must show joists, beams, rafters, and supports to ensure Building Code compliance. Deck and porch must be independently supported from Mobile Home. ☐

BYLAW ENFORCEMENT REQUIREMENTS

2. Open / Active Bylaw Enforcement File No. <#> - **B055584.000** ☐

Once you have submitted all of the items identified in the checklist above, we will review your building plans and move on to the next steps of the permitting process. This may require additional information or clarification. Our goal is to issue your permit within three weeks of receiving a complete application. If you provide complete and timely information we can often do it more quickly.

We know that the building permit process can be difficult and costly. The FVRD will help you through the process quickly and smoothly. Please contact me at 604-702-5020 or toll free 1-800-528-0061 if you need more information or clarification of any of the items in this checklist.

Yours truly,

G. PRICE

Digitally signed
by Greg Price
Date: 2018.03.07
09:31:54 -08'00'

Greg Price,
Building Official

Enc.

cc: Dennis Adamson, Director of Electoral Area B
Margaret-Ann Thornton, Director of Planning & Development
Louise Hinton, Bylaw Compliance and Enforcement Officer

Fraser Valley Regional District | PLANNING & DEVELOPMENT

www.fvrd.ca | enforcement@fvrd.ca

March 28, 2018

COPY

Registered Mail

1113681 BC Ltd
c/o Mr. Sukhbir S. Gill
349 - 8140 128 Street
Surrey BC V3W 1R1

FILE: **4010-20-B05584.000**
CIVIC: 31260 Mary Street
PID: 017-499-020
LEGAL: LOT 1 SECTION 14, TOWNSHIP 7, RANGE 28, MERIDIAN 6, PLAN KAP45931 MERIDIAN W6, MANUFACTURED HOME REG. #65751.

Dear Mr. Gill:

RE: CONTRAVENTION OF THE BUILDING BYLAW No. 1188, 2013– CONSTRUCTION WITHOUT PERMIT

Further to our prior letter dated January 4, 2018; our most recent site inspection of March 14, 2018 it has come to our attention that there has been continued construction work on the attached covered patio on your property at 31260 Mary Street (the "property") without the benefit of obtaining a building permit (see enclosed photos).

During the initial site inspection of September 15, 2017, Regional District Building Inspection Staff posted Stop Work and No Occupancy Notices on your property because the attached covered patio didn't have an approved building permit as is required and detailed below in section section 6.1 of the *Fraser Valley Regional District's Building Bylaw No. 1188, 2013.*

Section 6 Prohibition

> *No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building or structure, including excavation or other work related to construction until a building official has issued a valid and subsisting permit for the work*

We appreciate that you took steps in an attempt to rectify the outstanding issues by making an application for a building permit for your attached covered patio structure (BP014211), however the building permit has not been issued as you have yet to submit the required outstanding items to complete the building permit application. In addition, it was discovered during the most recent site inspection of March 14, 2018 that construction works had continued on the covered patio, despite the Stop Work and No Occupancy Notices that were previously posted on the structure.

In consideration of the above please find attached two Bylaw Enforcement Offence Tickets (No. 28606, and No. 28606) for disobeying a stop work notice and for disobeying a no occupancy notice, both tickets totaling the amount of $1000.

Please ensure that the outstanding item for the Building Permit application for the covered patio structure (BP014211) is submitted to the Regional District's Building Department no later than **April 19, 2018.** The completed application should include:

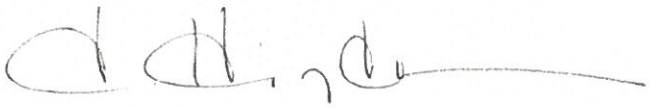
- Detailed construction drawings for the structure;

The Regional District wishes to work with you to enable you to bring your property into compliance with the *BC Building Code* and Regional District bylaws. However, if you have not submitted the construction drawings for your building permit application by the above stated deadline of April 29, 2018 you may be subject to additional fines of $500 per occurrence and or other means of enforcement action on behalf of the Regional District in accordance with the *Fraser Valley Regional District Bylaw Notice Enforcement Bylaw No. 1415, 2017.*

We want to convey that we believe your property in its current condition creates a safety concern for yourself, your neighbours and or visiting resident to your property. We encourage you to read the *Occupiers Liability Act*, regarding property safety and negligence, available online at: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96337_01

We look forward to your anticipated cooperation in the quick resolution of this matter, so please contact me by calling toll-free at 1-800-528-0061, directly at 604-702-5015 or by email at lhinton@fvrd.ca so that we may discuss your compliance options further. Our office hours are Monday through Friday from 8:30am to 4:30pm.

Respectfully,



Louise Hinton
Bylaw, Compliance and Enforcement Officer

Attach: Bylaw Office Notice Tickets No. 28605, and No. 28606
Copy of Letter dated March 7, 2018
Copy of Letter dated October 16, 2017

cc: Dennis Adamson, Director of Electoral Area B
Margaret-Ann Thornton, Director of Planning & Development
Greg Price, Building and Bylaw Coordinator

UPPER FRASER VALLEY BYLAW ADJUDICATION SYSTEM

BNE No. 28605

☐ City of Chilliwack ☐ District of Hope
☐ District of Kent ☑ Fraser Valley Regional District
☐ Village of Harrison Hot Springs

BYLAW OFFENCE NOTICE

Local Government Bylaw Notice Enforcement Act

ISSUED TO:

SURNAME OR CORPORATE NAME	☐ YOUNG PERSON
Mosaic B.C. Ltd.	
GIVEN NAMES (OR CORPORATE NAME CONTINUED)	GENDER M / F	BIRTHDATE (YY MM DD)
ADDRESS	
209-8140 128th Street.	
CITY	PROVINCE	POSTAL CODE
Surrey	BC	V3W 1R1

VEHICLE INFORMATION (IF APPLICABLE)

MAKE _____ MODEL _____

COLOUR _____ LICENCE NO _____ PROVINCE _____

THE BYLAW ENFORCEMENT OFFICER SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED PERSON OR VEHICLE:

ON OR ABOUT DATE OF OFFENCE YY 2018 MM 05 DD 19 AT THE TIME OF (24hr Clock) : :

AT OR NEAR 3120 Main Street Yale.
STREET ADDRESS, CITY, PROVINCE OF BRITISH COLUMBIA

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW:

Fencing Bylaw No 1188, 2013
BYLAW NAME

DESCRIPTION OF OFFENCE	SECTION	PENALTY
Disobey a stop work	21.6	$ 500
Order		$
		$

EARLY PAYMENT TERMS

THE PENALTY WILL BE REDUCED BY $10.00 IF PAYMENT IS RECEIVED WITHIN 14 DAYS. A SURCHARGE OF $10.00 WILL BE APPLIED IF PAYMENT IS NOT RECEIVED WITHIN 28 DAYS.

IF YOU WISH TO DISPUTE THE ALLEGATION CONTAINED IN THIS TICKET, YOU MAY APPEAR AT THE FOLLOWING LOCATION TO FILE AN ADJUDICATION REQUEST:

Upper Fraser Valley Bylaw Adjudication Registry
8550 Young Road, Chilliwack, BC, V2P 8A4

OR DELIVER, HAVE DELIVERED OR MAIL AN ADJUDICATION REQUEST TO THE ADDRESS ON THE REVERSE.

IF YOU WISH TO PAY THE PENALTY, THE PENALTY AMOUNT MAY BE PAID AT THE ABOVE ADDRESS IN ACCORDANCE WITH THE PRESCRIBED INSTRUCTIONS (SEE REVERSE).

DATE SERVED 2018.05.28

☑ BY MAIL/COURIER ☐ HAND DELIVERED ☐ POSTED ON PROPERTY

ISSUING OFFICER #1528

SIGNATURE [signature]

IF THE PENALTY IS NOT PAID, OR AN ADJUDICATION REQUEST IS NOT SUBMITTED WITHIN 14 DAYS OF RECEIVING THIS NOTICE, THE PENALTY INDICATED WILL BECOME DUE AND PAYABLE.

ALLEGED OFFENDER'S COPY

UPPER FRASER VALLEY BYLAW ADJUDICATION SYSTEM

BNE No. 28606

☐ City of Chilliwack ☐ District of Hope
☐ District of Kent ☑ Fraser Valley Regional District
☐ Village of Harrison Hot Springs

BYLAW OFFENCE NOTICE

Local Government Bylaw Notice Enforcement Act

ISSUED TO:

SURNAME OR CORPORATE NAME	☐ YOUNG PERSON
Mosaic B.C. Ltd.	
GIVEN NAMES (OR CORPORATE NAME CONTINUED)	GENDER M / F	BIRTHDATE (YY MM DD)
ADDRESS	
209-8140 128th Street	
CITY	PROVINCE	POSTAL CODE
Surrey	BC	V3W 1R1

VEHICLE INFORMATION (IF APPLICABLE)

MAKE _____ MODEL _____

COLOUR _____ LICENCE NO. _____ PROVINCE _____

THE BYLAW ENFORCEMENT OFFICER SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED PERSON OR VEHICLE:

ON OR ABOUT DATE OF OFFENCE YY 2018 MM 05 DD 19 AT THE TIME OF (24hr Clock) : :

AT OR NEAR 3120 Main Street Yale.
STREET ADDRESS, CITY, PROVINCE OF BRITISH COLUMBIA

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW:

Fencing Bylaw No. 1188, 2013
BYLAW NAME

DESCRIPTION OF OFFENCE	SECTION	PENALTY
Disobey a no Compliance	21.6	$ 500
Notice		$
		$

EARLY PAYMENT TERMS

THE PENALTY WILL BE REDUCED BY $10.00 IF PAYMENT IS RECEIVED WITHIN 14 DAYS. A SURCHARGE OF $10.00 WILL BE APPLIED IF PAYMENT IS NOT RECEIVED WITHIN 28 DAYS.

IF YOU WISH TO DISPUTE THE ALLEGATION CONTAINED IN THIS TICKET, YOU MAY APPEAR AT THE FOLLOWING LOCATION TO FILE AN ADJUDICATION REQUEST:

Upper Fraser Valley Bylaw Adjudication Registry
8550 Young Road, Chilliwack, BC, V2P 8A4

OR DELIVER, HAVE DELIVERED OR MAIL AN ADJUDICATION REQUEST TO THE ADDRESS ON THE REVERSE.

IF YOU WISH TO PAY THE PENALTY, THE PENALTY AMOUNT MAY BE PAID AT THE ABOVE ADDRESS IN ACCORDANCE WITH THE PRESCRIBED INSTRUCTIONS (SEE REVERSE).

DATE SERVED 2018.05.28

☑ BY MAIL/COURIER ☐ HAND DELIVERED ☐ POSTED ON PROPERTY

ISSUING OFFICER #1528

SIGNATURE [signature]

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ALLEGED OFFENDER'S COPY

TITLE SEARCH PRINT 2018-12-20, 14:00:32

File Reference: Requestor: Louise Hinton

Declared Value $599000

CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN

Land Title District	KAMLOOPS
Land Title Office	KAMLOOPS
Title Number	CA6083850
From Title Number	CA3828045
Application Received	2017-06-21
Application Entered	2017-06-30

Registered Owner in Fee Simple

Registered Owner/Mailing Address: 1113681 B.C. LTD.
#349 8140 128 STREET
SURREY, BC
V3W 1R1

Taxation Authority Chilliwack Assessment Area

Description of Land

Parcel Identifier: 017-499-020

Legal Description:

LOT 1 SECTION 14 TOWNSHIP 7 RANGE 26 WEST OF THE 6TH MERIDIAN YALE DIVISION YALE DISTRICT PLAN KAP45931

Legal Notations

HERETO IS ANNEXED RESTRICTIVE COVENANT T57711 OVER
FIRSTLY: LOTS 7, 8 AND 9 AND
SECONDLY: LOT 10, SHOWN ON PLAN OF SUBDIVISION EXCEPT THAT PORTION WHICH IS INCLUDED WITHIN THE LIMIT OF THE SURVEYED DITCH SHOWN ON PLAN OF SAID TOWN OF YALE, BLOCK 6, SECTION 14, TOWNSHIP 7, RANGE 26, WEST OF THE 6TH MERIDIAN, TOWNSITE OF YALE

THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 29 OF THE MUNICIPAL ACT (SEE DF KF9626)

THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 29 OF THE MUNICIPAL ACT (SEE DF KG52483)

Charges, Liens and Interests

Nature:	MORTGAGE
Registration Number:	CA6143793
Registration Date and Time:	2017-07-13 17:45
Registered Owner:	0758226 B.C. LTD. INCORPORATION NO. BC0758226

Nature:	ASSIGNMENT OF RENTS
Registration Number:	CA6143794
Registration Date and Time:	2017-07-13 17:45
Registered Owner:	0758226 B.C. LTD. INCORPORATION NO. BC0758226

Duplicate Indefeasible Title NONE OUTSTANDING

Transfers NONE

Pending Applications NONE

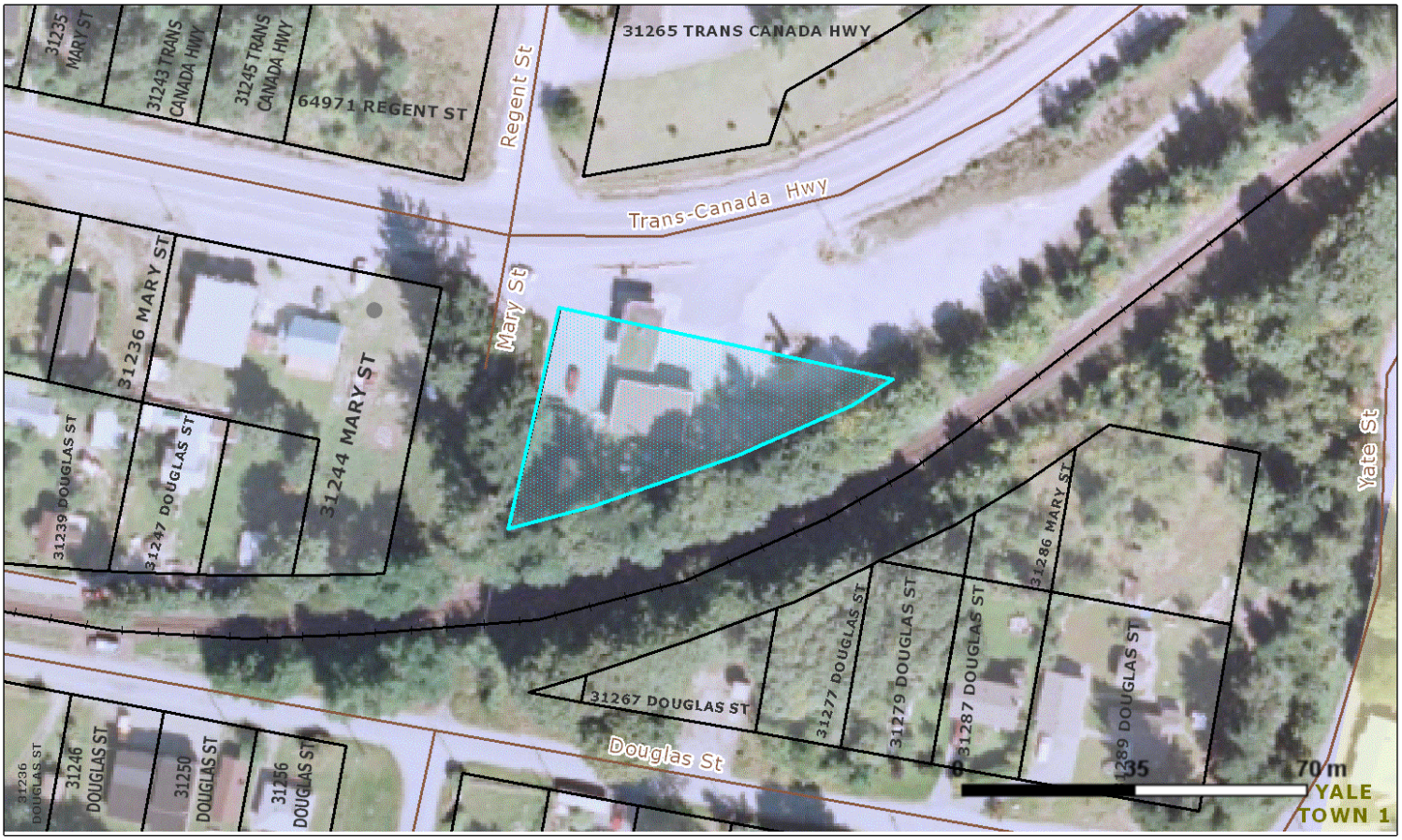
20 December 2018

FRASER VALLEY REGIONAL DISTRICT

45950 Cheam Ave, Chilliwack, British Columbia V2P 1N6
Phone: 604 702-5000 Toll free: 1-800-528-0061 Fax: 604 792-9684
Web: www.fvrd.bc.ca E-Mail: info@fvrd.bc.ca

Property Information Report

Civic Address:	31260 MARY ST	Lot Size:	19253 SQUARE FEET
Folio Number:	732.05584.000	Electoral Area:	B
PID:	017-499-020	Map Scale:	1:1386
Legal Description:	LOT 1, SECTION 14, TOWNSHIP 7, RANGE 26, MERIDIAN 6, , PLAN KAP45931 MERIDIAN W6, MANUFACTURED HOME REG. # 65751.		



Land-use Information

Zoning Designation:	Contact Planning Department	Zoning Bylaw:	Contact Planning Department
OCP Designation:	Contact Planning Department	OCP Bylaw:	Contact Planning Department
DPA Designation:	Contact Planning Department	ALR:	Contact Planning Department
In Mapped Floodplain:	Contact Planning Department	Watercourse:	Contact Planning Department

Utility Information

Local Service Area:	Contact Planning Department

This information is provided as a public resource for general information purposes only. The information shown is compiled from various sources and the Fraser Valley Regional District makes no warranties, expressed or implied, as to the accuracy or completeness of the information. This report is not a legal document and is published for information and convenience only. The Fraser Valley Regional District is not responsible for any errors or omissions that may appear on this report.

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee Date: 2019-02-12

From: Louise Hinton, Bylaw Compliance and Enforcement Officer File No: E01272.155/3

Subject: Building Bylaw, and BC Building Code Contraventions at 48752 Chilliwack Lake Road Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 New Westminster District Plan

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RECOMMENDATION

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the Fraser Valley Regional District Building Bylaw No. 1188, 2013, at 48752 Chilliwack Lake Road Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as Lot 3 District Lot 500 Group 2 Section 34 Township 25 New Westminster District Plan 34285; and Parcel Identifier 006-990-291).

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #3 Flood Protection & Management

BACKGROUND

Nov 8, 2007	Bylaw Complaint received by FVRD that a cottage, two new decks, and structural roof alterations have been built and fully completed within the last few years without a Building Permit. Complaint also indicates a fish bearing stream has been filled in.
Nov 9, 2007	Bylaw Officer completes site inspection – renovation in progress, two large decks are being added to dwelling, one on the front and one in the rear. Cabin at rear of property may not have had a permit.
Nov 13, 2007	One of the owners submits a Building Permit Application for the two attached decks (BP07230). Advises of specific engineer that he will use for the project.
Nov 14, 2007	Building Inspector completes site inspection. Stop Work and No Occupancy notices are posted on the site for the attached covered deck additions, and covered front entrance to the single family dwelling.

Dec 14, 2007	Bylaw Letter to Owner that BP07230 has been refused because of erosion hazards from the Chilliwack River on the property.
Jan 8, 2008	Bylaw Officer spoke with Engineer on telephone – the following was discussed (1) Engineer wanted explanation as to why permit was being refused. (2) Officer explained that erosion setback from the Chilliwack River were unable to be met. Engineer states he will explain to the owner.
Oct 21, 2011	One of the owners made a counter inquiry re: Bed and Breakfast within a dwelling. Planner & Bylaw Officer discussed open bylaw file with owner.
Dec 12, 2011	Counter inquiry made by potential purchaser of property who explains to Planning & Bylaw staff that cabin was built within the last 7-10 years.
Dec 14-17, 2012	Follow-up emails to the listing real estate agent advising her of outstanding bylaw enforcement file for construction without a permit.
April 12, 2013	Second potential purchaser confirms to the bylaw officer that the accessory cabin structure was built within last 7-10 years and should have had a Building Permit for it.
May 22, 2013	Bylaw Department receives zoning/land use complaint that the whole house is being rented out without the owner living on site. Rentals are for short terms (weekly, daily, monthly basis), and advertises as Riverfront Sanctuary B&B. All types of large events are held on this site – weddings etc. Bylaw Officer confirms advertising that lists the house as having a separate entrance, its own kitchen and living room, can be rented as two separate suites or as a whole plus the separate accessory cabin being rented out on its own or together with main house for large groups.
May 28, 2013	Meeting with Owner and Agent - (1) Owner claims cabin is grandfathered – evidence must be provided by the owner to the FVRD; (2) States home is B&B only and he lives there; and (3) Building Department to undertake site inspection to asses volume of unauthorized construction and renovations. The owner does not follow-up with FVRD to schedule a site inspection.
July 11, 2013	Bylaw Officer receives a second complaint of unpermitted land use – property being rented out as a whole with owner not residing on site. Property hosting events with 50-100 people. States there is insufficient parking, noise issues, camping on property. Concerns regarding the ability of the 40 year old septic system (with 2 legal and 3 illegal bathrooms) being able to handle volume of people. The events are happening every day of the year when there is nice weather.
July 11, 2013	Bylaw Officer receives a separate complaint of extensive major structural renovations to the dwelling (three new roof extensions, demolition, two

	new balconies, new enlarged window openings, larger glass sliding door. An addition of a new bathroom, and renovated larger kitchen on the main floor increasing space by 300 square feet, new basement suite including kitchen, bathroom and a new bedroom. Complaint also of house being rented out all year round to very large groups under the name of Riverfront Sanctuary.
July 22, 2013	Bylaw Officer contacts Fraser Health Inspector regarding septic – who stated (1) they had received a complaint about an illegal cabin built on the property in 2010; (2) no record of a sewage system for the cabin; and (3) 1998 an addition to the home for 350 square feet (previous owner).
Sept. 5 2013	Call from a complainant – last week a noisy stag party occurred with 20+ guests with twelve vehicles.
May 22, 2014	Meeting with owner and agent: (1) owner claims cabin is grandfathered – evidence must be provided by the owners to the FVRD; (2) owner states home is B&B only; and (3) Building Department to undertake a site inspection to assess the volume of unauthorized renovations. The owner does not follow-up with the FVRD to schedule a site inspection.
Oct 2, 2014	Owners agent contacts FVRD and requests the possibility of a temporary use permit for additional resident uses, like an RV for caretaker etc. Until the property is brought into compliance, their request is not supported by FVRD staff citing the outstanding bylaw enforcement concerns and the continued complaints received by FVRD staff.
June 10, 2015	File Review completed.
March 31, 2017	Complainant came into FVRD to provide further information about the non-permitted vacation rental on property.
April 3, 2018	Contact from complainant regarding continued unpermitted land uses. Bylaw conducts file review (4/5 bedroom house with attached garage, detached accessory cabin on property). Online advertising documents house and cabin still being rented out for short term rentals. 2007 inspection photos also appear to show structural works and roof alterations at dwelling entrance. No Building Permit's on file since 1998 (addition to dwelling); and that permit expired without a final inspection.
April 16, 2018	New title Search pulled – ownership since 2003 remains the same.
April 19, 2018	Bylaw letter to owners requesting access for site inspection. Deadline for the owner to respond to FVRD is May 22, 2018.
May 3, 2018	Building Inspector and Bylaw Officer attend the property for a site inspection with owner. The following was identified on site during the

	inspection: A large log home with attached garage is on the property – 3000+ square feet with 3 kitchens 4 bedrooms and 4.5 bathrooms, including a secondary suite. Extensive structural alterations appear to be completed to the original 1970's dwelling. (2) A 650 square foot separate 1 bedroom cabin with bath and full kitchen. (3) A Park Model Trailer has been placed at the front of the property on a gravel pad with full hook-ups.
May 15, 2018	Bylaw cease and desist letter sent to the owner. Bylaw letters sent to the listing realtor – notification of outstanding bylaw infractions.
June 11, 2018	Joint meeting (Planning, Building, and Bylaw staff) with owner and his builder/contractor – The following was discussed: (1) extensive bylaw file history; and (2) options, limitations and requirements of Building Permits; and (3) non-permitted land uses.
Aug 27, 2018	Bylaw letter mailed to owner with two bylaw tickets (28630 & 28631) attached for building without a permit and for non-permitted land use.
Sept 7, 2018	Payment received in full for both bylaw offence tickets.
Sept 28, 2018	Building Permit application is submitted to FVRD for bylaw compliance – (removal of stove, wiring and venting from two illegal suites). Building Inspector spoke with builder on the telephone and explained that the permit application submitted was incomplete and required structural engineering to address all the unauthorized construction that was done without permits.
Nov 11, 2018	Building Inspector sent a follow-up email to the owners builder/contractor that outlined the following: (1) the permit application submitted was insufficient; (2) FVRD requires proof that the cabin existed prior to FVRD zoning or a Building Permit to convert the use back to storage; and (3) permits are required for construction to the dwelling, including additions decks, and interior renovations.

Property Images and Inspection Photos

September 24, 2000 – Inspection Photo
Shows the front view of the single family dwelling structure prior to most of the renovations.

April 2006 Aerial Photo Image of Property
Shows the original roof line of the dwelling structure: (1) No front or rear peaks or extension in the roof line, and (2) the current large attached, covered decks have not been constructed as yet.

November 9, 2007 – Site Inspection Photos
Shows the construction without permits: (1) detached accessory structure has been converted to a cabin, and (2) structural roof works to dwelling; and (3) two attached covered decks

Dwelling with Garage / Property / Cabin

Front Entry re-construction / Front attached deck

Rear attached covered Deck

November 14, 2007 – Site Inspection Photos

Shows posted orders for attached covered deck additions, and covered front entrance to the single family dwelling, and continued construction works despite previous byalw enforcement inspection.

May 22, 2013 – Aerial Image of Property
Shows the changes in the roofline and attached decks / sunroofs in cabin

May 3, 2018 -- Site Inspection Photos
Photos show the construction works without permits to whole dwelling: interior renovations – extra square footage, secondary suite, several kitchens, two attached covered deck strctures, structural roof works, the change of use of the accessory structure to a residence (cabin), and the placement of the park model trailer with hookups.

<u>Dwelling / Structures / Property</u>

<u>Garage</u>

Detached accessory structure - Converted to a residenance (Cabin)

Placement of Park Model Trailer

DWELLING – INTERIOR RENOVATIONS:

3 Kitchens

Basement - Fishermans Kitchen

Basement suite

Main Floor

Secondary Suite

4 .5 Bathrooms

DISCUSSION

Section 57 of the *Community Charter* allows a Building Inspector to recommend a resolution to place a Notice on the Title of a property if a contravention of a bylaw or another enactment that related to the construction or safety of a building is observed. A Notice on Title serves as notice to anyone searching the title that the property may be in breach of local government bylaws or other enactments; provide disclosure to future owners; and protects against potential claims with regard to the contraventions.

Staff requests that the Electoral Services Committee consider the following information:

Building Bylaw

Staff is authorized to regulate minimum construction standards within Electoral Areas via the *Fraser Valley Regional District Building Bylaw No. 1188, 2013* (Building Bylaw) for health, safety and the protection of persons and property. The bylaw provides that no person shall commence any construction, alternation, reconstruction, demolition, removal, relocation or change the occupancy of any building.

The extensive interior renovation and structural alteration works to the single family dwelling and garage, the detached accessory structure (cabin), and the placement of the park model trailer on the property were all done without the required Building Permits.

The interior renovations and structural alterations to the dwelling house include the construction of an elevated new entrance way at the front of the house, roof line alterations at front and rear, two attached covered decks, the construction of a secondary suite in the lower floor of the dwelling, two additional kitchens, and several additional bathrooms.

There are only 3 building permits on record for this property since the initial construction of the 1970 era dwelling house – however all the permits on file have either expired or were denied.

- 1977 permit (BP004486) – Expired: FVRD records indicate that this is the attached garage, but are unable to verify very little about this non-completed permit due to the lapse in time.
- 1988 Permit (BP000465 – Addition to Dwelling) - Expired
- 2007 Permit (BP011500 - Two attached decks) - Denied The current owner applied for a Building Permit for the two attached decks that were being constructed without permits – the permit was denied due to the erosion hazard from the Chilliwack River.

There are no permits for the structural works to the entrance way, roof line, additional bathrooms, kitchens or any other works to the dwelling.

The detached cabin structure was initially used for accessory storage use. It was discovered in 2007 that the detached cabin had been converted into a residential structure and was being used for residential purposes. Any structure that has a change of use from its initial intended use is required to obtain a Building Permit to authorize the new use in order to comply with *Bylaw* and *BC Building Code* Regulations. The initial use of the detached cabin building was for storage use only, so a permit is required to change the use back to a storage use as a second residential use is not permitted on the property.

The Placement of the Park Model Mobile home also requires a Building Permit.

Achievement the Building Permit requirements on the subject property will likely be challenging due to the location in proximity to the Chilliwack River and the high risk of erosion.

Multiple Building Permits are required for the works undertaken by the property owner; or multiple demolition Building Permits are required to remove all construction completed without permits.

Zoning Bylaw

This property is in Electoral Area E, and is zoned *Country Residential* (CR) under the *Zoning Bylaw No. 66, 1979 of the Regional District of Fraser-Cheam* (Bylaw 66). The primary purpose of this zone is to identify land which by reason of adequate drainage, sufficient supply of potable water, adequate sewage disposal system, assurance from flooding or erosion and soil instability, and is best suited for rural living.

The subject property has a single family dwelling with a non-permitted secondary suite on the lower floor, a detached cabin structure, and a Park Model Trailer that are all being used for residential purposes. Only one residential use is permitted and the secondary suite use is not an authorized use in the CR Zone.

The single family dwelling and the detached cabin structures continue to be used to operate a short term tourist accommodation use on the property. A tourist accommodation use is not listed as a permitted use in the CR Zone.

A successful re-zoning of the property would be required to authorize the unpermitted tourist Accommodation Use. A secondary residential use of the detached cabin on the property will not be permitted unless the property owner can provide documentation to prove that the cabin was constructed on the property for residential purposes prior to the adoption of Zoning Bylaw No. 66 in 1979.

Official Community Plan

1. The subject property is within the *Chilliwack River Development Permit Area 2-E* (DPA 2-E) under the *Fraser Valley Regional District Official Community Plan for Electoral Area E Bylaw No. 1115, 2011* (Bylaw 1115). This Development Permit area is designated for the protection of the natural environment and protection of development from hazardous conditions such as flooding and erosion associated with the Chilliwack River. A Development Permit must be obtained prior to alteration of land or construction of, addition to, or alteration of a building or structure.

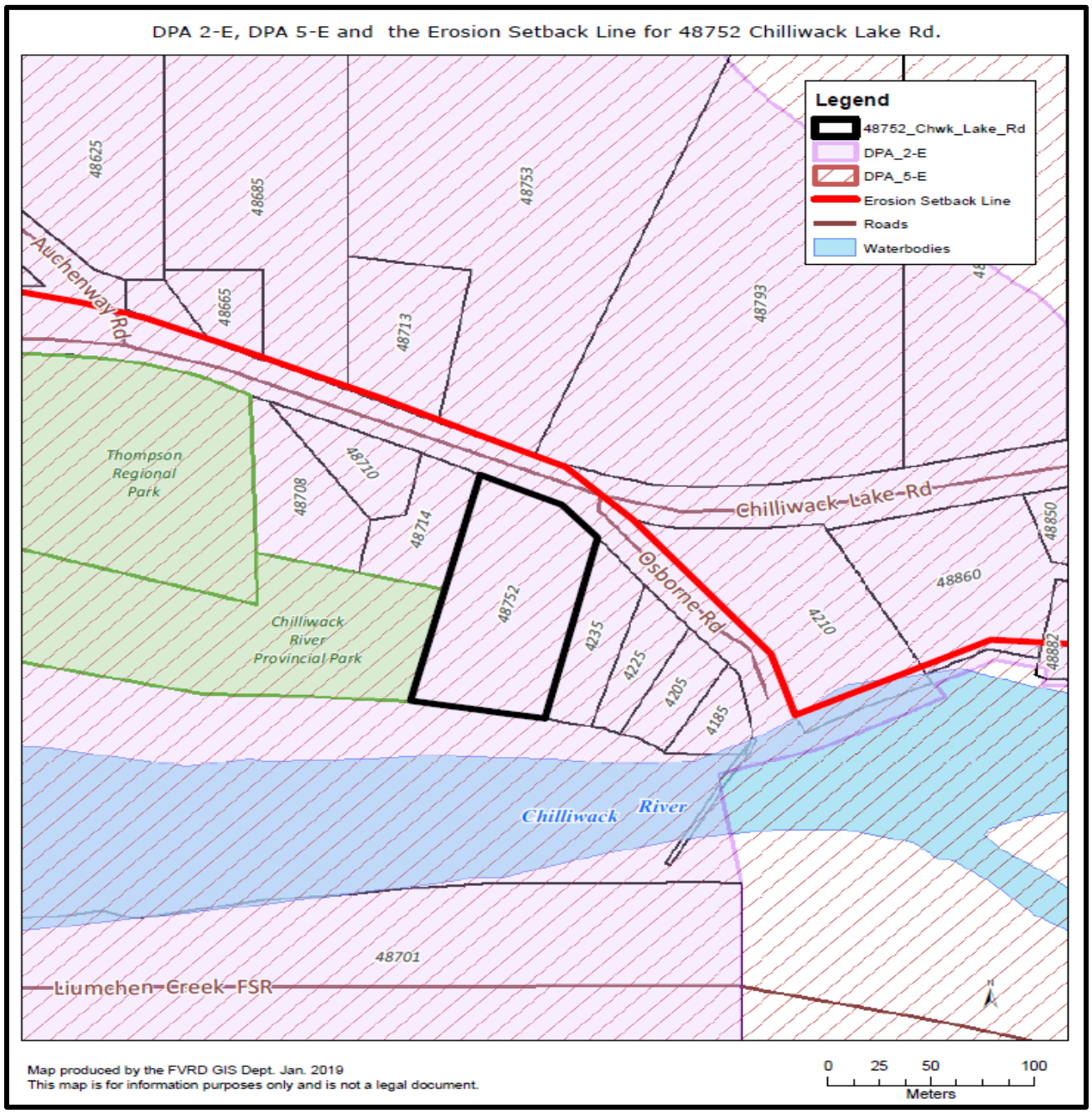
2. The subject property is within the *Riparian Areas Development Permit Area 5-E* (DPA 5-E) under the *Fraser Valley Regional District Official Community Plan for Electoral Area E Bylaw No. 1115, 2011* (Bylaw 1115). This Development Permit area is designated for the protection of the natural environment, its ecosystems and biological diversity. A Development Permit must be obtained prior to alteration of land or construction of, addition to, or alteration of a building or structure.

3. The subject property is located within the erosion set back line under the *Fraser Valley Regional District Official Community Plan for Electoral Area E Bylaw No. 1115, 2011* (Bylaw 1115). Properties within the erosion set back line areas have significant hazardous risks to the safety of people and property due to the high likelihood of erosion during a single major event.

A Development Permit must be obtained prior to the alteration of land the disturbance of soil or vegetation; or construction of or addition to a building or structure within a Development Permit or riparian assessment area. To date there has been no completed application for a Development Permit for any of the construction or land alteration works that have occurred on the subject property.

A completed Development Permit is required for the construction and land alterations works that have taken place on the property.

DPA 2-E) DEVELOPMENT PERMIT AREA MAP



COST

Land Titles Office filing fee of approximately $55.

The owner will be required to pay a removal fee of $500 in accordance with the *Fraser Valley Regional Building Bylaw 1188, 2013*, after the unpermitted construction works to the single family dwelling and the detached cabin structure are either:

1. Demolished with Building Permits issued by the FVRD with successful final inspections; or
2. Multiple fully completed Building Permits for the extensive renovation works to the existing single family dwelling structure, and the detached cabin, and the placement of the park model trailer are issued by the FVRD and all receive successful final inspections. The applications require successful rezoning of the property and the application and issuance of a Development Permit for the alteration of land and construction works.

CONCLUSION

It is the opinion of the Bylaw Compliance and Enforcement Officer/Appointed Building Inspector that the extensive unauthorized renovation works to the Single Family Dwelling, the detached cabin, and the placement of the Park Model trailer, that were done without Building Permits and the construction and land alteration works that were done without a Development Permit violate multiple *Regional District Bylaws*, and the *British Columbia Building Code*. Staff further notes that full compliance will only be achieved with the successful completion of multiple fully completed Building Permits , successful rezoning of the property to permit the existing residential and tourist accommodation and the issuance of a Development Permit.

Regrettably, but in the interest of full public disclosure and as incentive to achieving voluntary compliance, I, as an Appointed Building Inspector, believe that the filing of Notice is appropriate in this instance and submit the above recommendation in accordance with Section 57 of the *Community Charter.*

Electoral Area Services Committee (EASC) approval and Regional District Board resolution is required to assess Section 57 notices.

The process of filing a Section 57 notice on property title is conducted in accordance with the *Community Charter* and the *Local Government Act*.

Regional District requirements for Building Permit works are being administered in accordance with related *Fraser Valley Regional District Bylaws*, Policies, and the *BC Building Code*.

COMMENTS BY:

Margaret Thornton, Director of Planning & Development

The ongoing review of all outstanding Bylaw Enforcement files identified this property as containing structures that are not authorized under the Zoning Bylaw and require Building Permits and a Development Permit for life safety. Reviewed and Supported.

Mike Veenbaas, Director of Financial Services: No further financial comments.

Paul Gipps, Chief Administrative Officer:

Reviewed and supported

January 21, 2019

REGISTERED MAIL

Mr. Gyorgy Tabi
Mr. Laszlo Tabi
48752 Chilliwack Lake Road
Chilliwack, BC V4Z 1A6

FILE: 4010-20-E01272.155/3
CIVIC: 48752 Chilliwack Lake Road
PID: 006-990-291
LEGAL: LOT 3 DISTRICT LOT 500 GROUP 2 SECTION 34 TOWNSHIP 25 NEW WESTMINSTER DISTRICT PLAN 34285

Dear Mr. Tabi and Mr. Tabi

Re: SHOW CAUSE HEARING SCHEDULED – Section 57 Notice on Tile Contraventions of Building Bylaw No. 1188, 2013 - Construction without a Building Permit – 48752 Chilliwack Lake Road, Chilliwack BC (PID: 006-990-291)

Further to our previous correspondence dated August 27, 2018 that was sent to you on the same day, please be advised you are hereby notified that your opportunity to be heard by the Regional District Electoral Area Services Committee is scheduled. The meeting is to show cause why the Regional District Board of Directors should not direct staff to file a Notice against the title of your property at 48752 Chilliwack Lake Road in relation to the outstanding contraventions of the *Fraser Valley Regional District Building Bylaw No. 1133, 2018*" and other enactments pursuant to Section 57 of the *Community Charter*.

The **show cause** hearing is scheduled for **February 12, 2019 at 1:30pm**, in the Boardroom on the fourth floor of the Regional District Office at 45950 Cheam Avenue, Chilliwack, British Columbia.

The Electoral Area Services Committee will consider registration of the Section 57 Notice on the title of your property at 48752 Chilliwack Lake Road whether or not you are in attendance. For your convenience, I have attached relevant extracts from the *Community Charter* and a copy of the staff report which will be considered by the Committee.

If you require further information or clarification on this matter please contact the Louise Hinton, with our Bylaw Enforcement Department at 604-702-5015 or lhinton@fvrd.ca in advance of this meeting.

Sincerely,

Digitally signed by Paul Gipps
Date: 2019.01.21 07:52:08 -08'00'

Paul Gipps
Chief Administrative Officer

cc: Orion Engar, Electoral Area Director (E)
Margaret-Ann Thornton, Director of Planning & Development
Greg Price, Building Inspector / Bylaw Compliance Coordinator
Louise Hinton, Bylaw Compliance and Enforcement Officer
Review of Registered Property Title – Organizations with interest in property
The Royal Bank of Canada (Mortgage #CA1101737)

45950 Cheam Avenue | Chilliwack | V2P 1 N6 Phone: 604-702-5000 | Toll Free: 1-SOQ-528-0061 | Fax: 604-792-9684

Attach: February 12, 2019 Staff Report from Bylaw and Appointed Building Inspector
August 27, 2018, Copy of Bylaw Enforcement Letter to Property Owner
January 11, 2019 Land Title Search Results
January 11, 2019 Property Information Report
January 11, 2019 Property Information Map
Notice on Title Information Sheet Including Community Charter, Section 57 and 58

Fraser Valley Regional District | PLANNING & DEVELOPMENT

www.fvrd.ca | enforcement@fvrd.ca

August 27, 2018

Mr. Gyorgy Tabi
Mr. Laszlo Tabi
48752 Chilliwack Lake Road
Chilliwack, BC V4Z 1A6

FILE: **4010-20-E01272.155/3**
CIVIC: 48752 Chilliwack Lake Road
PID: 006-990-291
LEGAL: LT 3, TWP 25, DL 500, NWD, PL NWP34285

Dear Sir:

RE: CONTRAVENTION OF THE BUILDING BYLAW No. 1188, 2013– CONSTRUCTION WITHOUT PERMIT at 48752 Chilliwack Lake Road, Electoral Area E

Further to our previous letters dated October 16, 2017, March 7, 2018 and May 15, 2018; the Regional District has confirmed extensive structural alteration works to the cabin, the partially detached garage and the single family dwelling, all without obtaining building permits despite our repeated attempts for compliance.

The Regional District wishes to work with you to enable you to bring your property into compliance with the *BC Building Code* and Regional District bylaws. Please submit building permit applications along with detailed site plans and construction drawings for the cabin, partially detached garage and the single family dwelling to the Regional District Building Department no later than **September 30, 2018** to avoid additional fines of $500 per occurrence and/or other means of enforcement action on behalf of the Regional District in accordance with the *Fraser Valley Regional District Bylaw Notice Enforcement Bylaw No. 1415, 2017.*

In addition, the use of the property for tourist accommodation is not permitted under the existing Country Residential (CR) Zoning under Zoning Bylaw No. 66, 1979. A rezoning of the property to permit the existing tourist accommodation use is required. Please contact the Planning Department @ 604-702-5000 or planninginfo@fvrd.ca to discuss your options.

In consideration of the above described non-compliance, please find attached two Bylaw Offence Notice tickets (No. 28630, and No. 28631) for construction without a permit and non-permitted land use, both tickets totaling the amount of $700.00.

We look forward to your anticipated cooperation in the quick resolution of this matter, so please contact me by calling toll-free at 1-800-528-0061, directly at 604-702-5015 or by email at lhinton@fvrd.ca so that we may discuss your compliance options further. Our office hours are Monday through Friday from 8:30am to 4:30pm.

Respectfully,

Digitally signed by Louise Hinton
Date: 2018.08.27 15:04:32 -07'00'

Louise Hinton
Bylaw, Compliance and Enforcement Officer

Attach: Bylaw Office Notice Tickets No. 28630, and No. 2863
Copy of Letter dated May 15, 2018

cc: Orion Engar, Director of Electoral Area E
Margaret-Ann Thornton, Director of Planning & Development
Greg Price, Building and Bylaw Coordinator

UPPER FRASER VALLEY BYLAW ADJUDICATION SYSTEM

☐ City of Chilliwack ☐ District of Hope BNE No 28630
☐ District of Kent ☑ Fraser Valley Regional District
☐ Village of Harrison Hot Springs

BYLAW OFFENCE NOTICE

Local Government Bylaw Notice Enforcement Act

ISSUED TO:

SURNAME OR CORPORATE NAME	☐ YOUNG PERSON
TABL	

GIVEN NAMES (OR CORPORATE NAME CONTINUED)	GENDER M / F	BIRTHDATE (YY MM DD)
GYORGY (or) LASZLO		

ADDRESS
4852 Chilliwack Lake Road.

CITY	PROVINCE	POSTAL CODE
Chilliwack	BC	V4Z 1A6.

VEHICLE INFORMATION (IF APPLICABLE)

MAKE _____ MODEL _____

COLOUR _____ LICENCE NO. _____ PROVINCE _____

THE BYLAW ENFORCEMENT OFFICER SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED PERSON OR VEHICLE:

ON OR ABOUT DATE OF OFFENCE YY 2018 MM 08 DD 23 AT THE TIME OF (24hr Clock) :

AT OR NEAR 4852 Chilliwack Lake Rd.
STREET ADDRESS, CITY, PROVINCE OF BRITISH COLUMBIA

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW:

Building Bylaw No. 1188, 2013
BYLAW NAME

DESCRIPTION OF OFFENCE	SECTION	PENALTY
Build without a	6.1	$ 500
Permit.		$
		$

EARLY PAYMENT TERMS

THE PENALTY WILL BE REDUCED BY $10.00 IF PAYMENT IS RECEIVED WITHIN 14 DAYS.
A SURCHARGE OF $10.00 WILL BE APPLIED IF PAYMENT IS NOT RECEIVED WITHIN 28 DAYS.

IF YOU WISH TO DISPUTE THE ALLEGATION CONTAINED IN THIS TICKET, YOU MAY APPEAR AT THE FOLLOWING LOCATION TO FILE AN ADJUDICATION REQUEST:

Upper Fraser Valley Bylaw Adjudication Registry
8550 Young Road, Chilliwack, BC, V2P 8A4

OR DELIVER, HAVE DELIVERED OR MAIL AN ADJUDICATION REQUEST TO THE ADDRESS ON THE REVERSE.

IF YOU WISH TO PAY THE PENALTY, THE PENALTY AMOUNT MAY BE PAID AT THE ABOVE ADDRESS IN ACCORDANCE WITH THE PRESCRIBED INSTRUCTIONS (SEE REVERSE).

DATE SERVED 2018.08.24.

☑ BY MAIL/COURIER ☐ HAND DELIVERED ☐ POSTED ON PROPERTY

ISSUING OFFICER #1578

SIGNATURE

IF THE PENALTY IS NOT PAID, OR AN ADJUDICATION REQUEST IS NOT SUBMITTED WITHIN 14 DAYS OF RECEIVING THIS NOTICE, THE PENALTY INDICATED WILL BECOME DUE AND PAYABLE.

ALLEGED OFFENDER'S COPY

UPPER FRASER VALLEY BYLAW ADJUDICATION SYSTEM

☐ City of Chilliwack ☐ District of Hope BNE No 28631
☐ District of Kent ☑ Fraser Valley Regional District
☐ Village of Harrison Hot Springs

BYLAW OFFENCE NOTICE

Local Government Bylaw Notice Enforcement Act

ISSUED TO:

SURNAME OR CORPORATE NAME	☐ YOUNG PERSON
TABL	

GIVEN NAMES (OR CORPORATE NAME CONTINUED)	GENDER M / F	BIRTHDATE (YY MM DD)
GYORGY (or) LASZLO		

ADDRESS
4852 Chilliwack Lake Road.

CITY	PROVINCE	POSTAL CODE
Chilliwack	BC	V4Z 1A6.

VEHICLE INFORMATION (IF APPLICABLE)

MAKE _____ MODEL _____

COLOUR _____ LICENCE NO. _____ PROVINCE _____

THE BYLAW ENFORCEMENT OFFICER SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED PERSON OR VEHICLE:

ON OR ABOUT DATE OF OFFENCE YY 2018 MM 08 DD 23 AT THE TIME OF (24hr Clock) :

AT OR NEAR 4852 Chilliwack Lake Road.
STREET ADDRESS, CITY, PROVINCE OF BRITISH COLUMBIA

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW:

Zoning Bylaw No. 66, 1976.
BYLAW NAME

DESCRIPTION OF OFFENCE	SECTION	PENALTY
Unauthorized land	7.1	$ 200
use.		$
		$

EARLY PAYMENT TERMS

THE PENALTY WILL BE REDUCED BY $10.00 IF PAYMENT IS RECEIVED WITHIN 14 DAYS.
A SURCHARGE OF $10.00 WILL BE APPLIED IF PAYMENT IS NOT RECEIVED WITHIN 28 DAYS.

IF YOU WISH TO DISPUTE THE ALLEGATION CONTAINED IN THIS TICKET, YOU MAY APPEAR AT THE FOLLOWING LOCATION TO FILE AN ADJUDICATION REQUEST:

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DATE SERVED 2018.08.24.

☑ BY MAIL/COURIER ☐ HAND DELIVERED ☐ POSTED ON PROPERTY

ISSUING OFFICER #1578

SIGNATURE

IF THE PENALTY IS NOT PAID, OR AN ADJUDICATION REQUEST IS NOT SUBMITTED WITHIN 14 DAYS OF RECEIVING THIS NOTICE, THE PENALTY INDICATED WILL BECOME DUE AND PAYABLE.

ALLEGED OFFENDER'S COPY

TITLE SEARCH PRINT 2019-01-11, 07:04:02

File Reference: Requestor: Louise Hinton

Declared Value $76333

CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN

Land Title District NEW WESTMINSTER
Land Title Office NEW WESTMINSTER

Title Number BV39098
From Title Number BT79520

Application Received 2003-02-03

Application Entered 2003-02-07

Registered Owner in Fee Simple
Registered Owner/Mailing Address: GYORGY TABI, HOUSE PAINTER
LASZLO TABI, HOUSE PAINTER
48752 CHILLIWACK LAKE ROAD,
CHILLIWACK, BC
V4Z 1A6
AS JOINT TENANTS

Taxation Authority New Westminster Assessment District

Description of Land
Parcel Identifier: 006-990-291
Legal Description:
LOT 3 DISTRICT LOT 500 GROUP 2 SECTION 34 TOWNSHIP 25 NEW WESTMINSTER DISTRICT PLAN 34285

Legal Notations
THIS CERTIFICATE OF TITLE MAY BE AFFECTED BY THE AGRICULTURAL LAND COMMISSION ACT; SEE AGRICULTURAL LAND RESERVE PLAN NO. 46 DEPOSITED JULY 30, 1974

HERETO IS ANNEXED RESTRICTIVE COVENANT 343662C OVER LOT 2 PLAN 25864

Charges, Liens and Interests
Nature: MORTGAGE
Registration Number: CA1101737
Registration Date and Time: 2009-05-01 11:17
Registered Owner: ROYAL BANK OF CANADA

Duplicate Indefeasible Title NONE OUTSTANDING

Transfers	NONE
Pending Applications	NONE

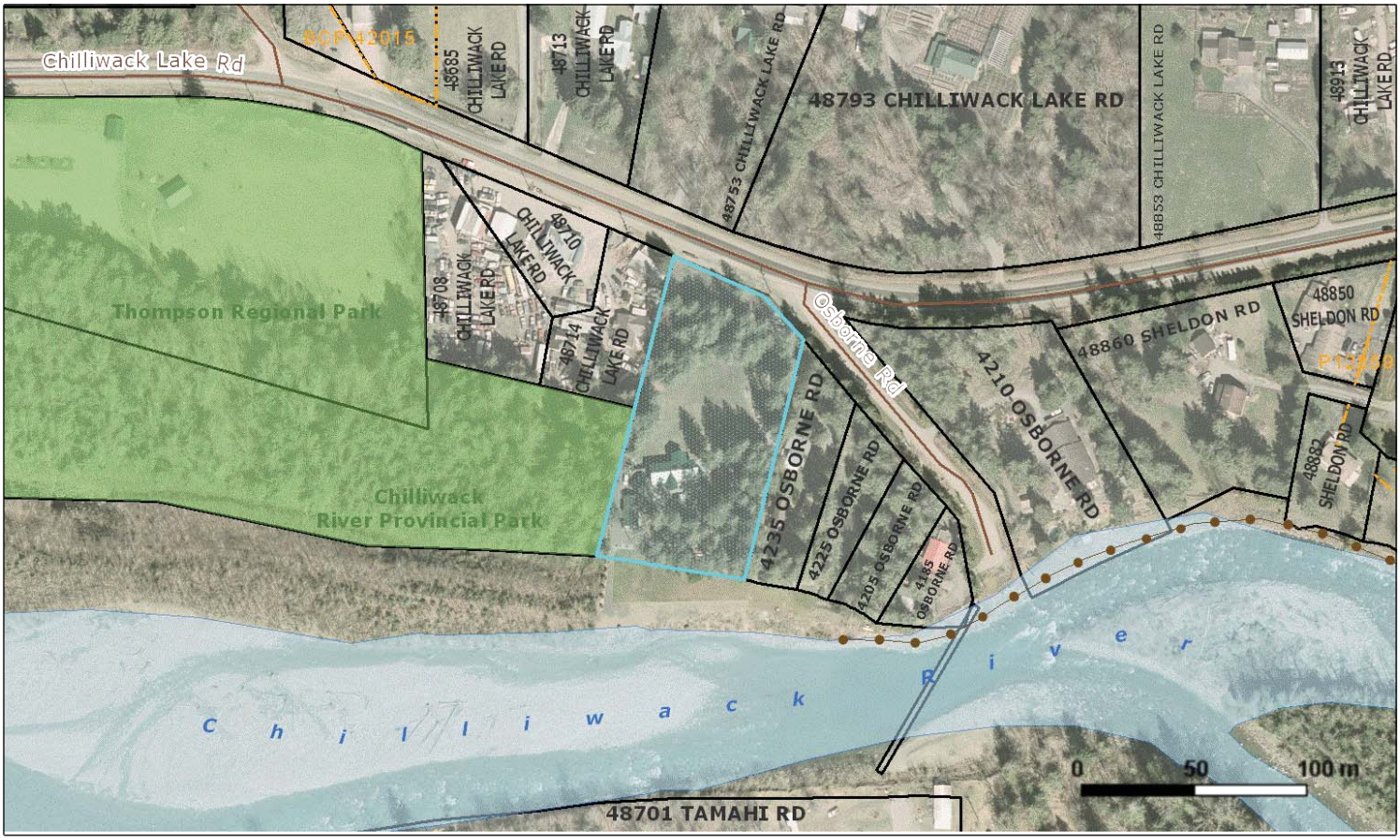
11 January 2019

FRASER VALLEY REGIONAL DISTRICT

45950 Cheam Ave, Chilliwack, British Columbia V2P 1N6
Phone: 604 702-5000 Toll free: 1-800-528-0061 Fax: 604 792-9684
Web: www.fvrd.bc.ca E-Mail: info@fvrd.bc.ca

Property Information Report

Civic Address:	48752 CHILLIWACK LAKE RD	Lot Size:	2.044 ACRES
Folio Number:	733.01272.155	Electoral Area:	E
PID:	006-990-291	Map Scale:	1:3025
Legal Description:	LOT 3, TOWNSHIP 25, DISTRICT LOT 500, NEW WESTMINSTER DISTRICT, PLAN NWP34285 GROUP 2.		



Land-use Information

Zoning Designation:	Contact Planning Department	Zoning Bylaw:	Contact Planning Department
OCP Designation:	Contact Planning Department	OCP Bylaw:	Contact Planning Department
DPA Designation:	Contact Planning Department	ALR:	Contact Planning Department
In Mapped Floodplain:	Contact Planning Department	Watercourse:	Contact Planning Department

Utility Information

Local Service Area:	Contact Planning Department

This information is provided as a public resource for general information purposes only. The information shown is compiled from various sources and the Fraser Valley Regional District makes no warranties, expressed or implied, as to the accuracy or completeness of the information. This report is not a legal document and is published for information and convenience only. The Fraser Valley Regional District is not responsible for any errors or omissions that may appear on this report.

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Regional and Corporate Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2019-02-12
File No: 1720-01

Subject: Board Remuneration – Impact of Municipal Officer's Expense Allowance Exemption

---

INTENT

This report is intended to advise the Regional and Corporate Services Committee of information pertaining to the estimated impact of the elimination of the Municipal Officer's Expense Allowance Exemption. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

BACKGROUND

As part of the 2017 Federal Budget, the Federal Government announced that tax exemptions that apply for the non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders would be eliminated. This change was effective January 1, 2019 and impacted the net remuneration received by FVRD Board and Alternate Directors. Information regarding this change was discussed as part of the Board remuneration review completed in mid-2017.

DISCUSSION

At the January 2019 EASC meeting a motion was passed asking Staff to report back on the impact of the elimination of the Municipal Officer's Expense Allowance Exemption (up to 1/3 tax exemption). While the impact can be estimated based on net remuneration received from FVRD, the actual impact

per Director will vary depending on the Director's total overall income level from all sources and any applicable income tax deductions/exemptions.

In order to understand the impact from the exemption elimination, Staff reviewed the net remuneration level by Director from the last pay period of 2018 to the first pay period of 2019. On average the net remuneration in 2019 is 93.2% of 2018 levels which also includes a 2.6% CPI adjustment for 2019. If no CPI adjustment had been applied, the net remuneration levels for 2019 would be 90.8% of what was received in 2018. The decrease is fully the result of the exemption elimination. The table bellows summarizes the impact on a bi-weekly basis for an average Electoral Area Director and Municipal Director:

	2018 Bi-weekly Net Pay	2019 Bi-weekly Net Pay	2019 over 2018	2019 over 2018 (excluding 2019 CPI adjustment)
Average Municipal Director	$418	$392	93.8%	91.4%
Average Electoral Area Director	$1,101	$1,019	92.5%	90.2%

When annualized, the reduction in average net remuneration would be $680 for a Municipal Director and $2,140 for an Electoral Area Director. The amount of impact varies for Board members that hold additional positions such as Committee or Board Chair/Vice-Chair.

To allow a Board Director's average 2019 net remuneration to be roughly equal with their 2018 net remuneration plus the 2.6% CPI adjustment, remuneration levels would need to increase an estimated 13-14%. The estimated increase also provides for the additional tax impact that would result in a remuneration increase.

COST

Board Director stipends are budgeted in the Regional Administration and Electoral Area Administration service areas. The table below can help the Committee understand the financial impact of a remuneration adjustment:

	2019 Budget	2019 Budget with 14% Increase	Requisition Increase	Impact per $100,000 of Assessment
Regional Administration	$259,800	$296,200	$36,400	$0.04
Electoral Area Administration	$214,170	$244,170	$30,000	$0.62

CONCLUSION

As a result of changes made by the Federal Government to the Income Tax Act, the Municipal Officer's Expense Allowance Exemption was eliminated January 1, 2019. This had the result of removing a tax free allowance for up to 1/3 of a Board Director's stipend and effectively decreased the 2019 average net remuneration level to 90.8% of what was being received in 2018.

COMMENT BY:

Paul Gipps, Chief Administrative Officer

Reviewed and supported

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee — Date: 2018-12-11

From: Katarina Duke, Engineering & Community Services Technologist — File No: 3920-20

Subject: Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019 and Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 201

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019;*

AND THAT the Fraser Valley Regional District Board consider giving first, second and third readings to the bylaw cited *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019*.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

DISCUSSION

Staff have received requests from one property owner for the boundaries of the Hatzic Prairie Water System Service Area System be amended and extended to include their property. This property was not previously connected to the Hatzic Prairie Water System. Additionally, Staff were informed of two other properties which were connected to the Hatzic Prairie Water System but not within the service area. The property owners were contacted and request to have the boundaries of the Hatzic Prairie Water System Service Area System Service Area be amended and extended to include their properties.

The property being removed from the Hatzic Prairie Water System and Hatzic Prairie Water System Capital Construction service areas was added these service areas earlier this year by Bylaws 1433, 2017 and 1434, 2017 respectively. These bylaws were originally brought forth earlier this year for a project

to construct a watermain extension on Sylvester Rd and brought properties adjacent to the watermain installation into both service areas. The property being removed is a corner parcel which was already fronting watermain and had always had the option of joining the water system. Accordingly, this property should not have been included in the aforementioned service area bylaws.

COST

No costs to the FVRD.

Each property owner is to be responsible for the cost of installing a service connection to their property. Additionally each property owner must pay a one-time Capital Improvement Connection Fee of $2,067.03 prior to connecting to the system.

COMMENTS BY:

Sterling Chan, Manager of Engineering and Infrastructure: Reviewed and supported

Tareq Islam, Director of Engineering & Community Services: Reviewed and supported

Mike Veenbaas, Director of Financial Services: Reviewed and supported

Paul Gipps, Chief Administrative Officer: Reviewed and supported

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1512, 2019

A bylaw to amend the boundaries of the Hatzic Prairie Water Supply and Distribution System Service Area

---

WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") has been petitioned to amend and extend the boundary of the Hatzic Prairie Water Supply and Distribution System Service Area established by Bylaw No. 0837, 2007;

AND WHEREAS the Board has also been petitioned to amend the boundary of the Hatzic Prairie Water Supply Hatzic Prairie Water Supply and Distribution System Service Area by excluding one property.

THEREFORE the Board of Directors of the Fraser Valley Regional District enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019*.

2) ENACTMENTS

a) *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Establishment Bylaw No. 0837, 2007*, is hereby amended by extending the boundaries of the Service Area to include 3 properties and to exclude 1 property as shown on Schedule 1512-A attached to and forming an integral part of this bylaw.

b) Schedule A to Bylaw No. 0837, 2007 is hereby replaced by Schedule 1512-B, attached to and forming an integral part of this bylaw. The amended boundaries of the service area shall be those portions of Electoral Area F as shown on Schedule 1512-B.

c) That the provisions of all bylaws that are now in effect with regard to the establishment and amendment of the Hatzic Prairie Water Supply and Distribution System Service Area shall henceforth apply to those lands outlined on Schedule 1512-B of this bylaw.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS	19th	day of	December, 2018
READ A SECOND TIME THIS	19th	day of	December, 2018
READ A THIRD TIME THIS	19th	day of	December, 2018
CERTIFICATION AS TO SUFFICIENCY AND VALIDITY OF PETITIONS this	21st	day of	January, 2019
ADOPTED THIS		day of	

Chair/Vice-Chair

Corporate Officer/Deputy

5) CERTIFICATION

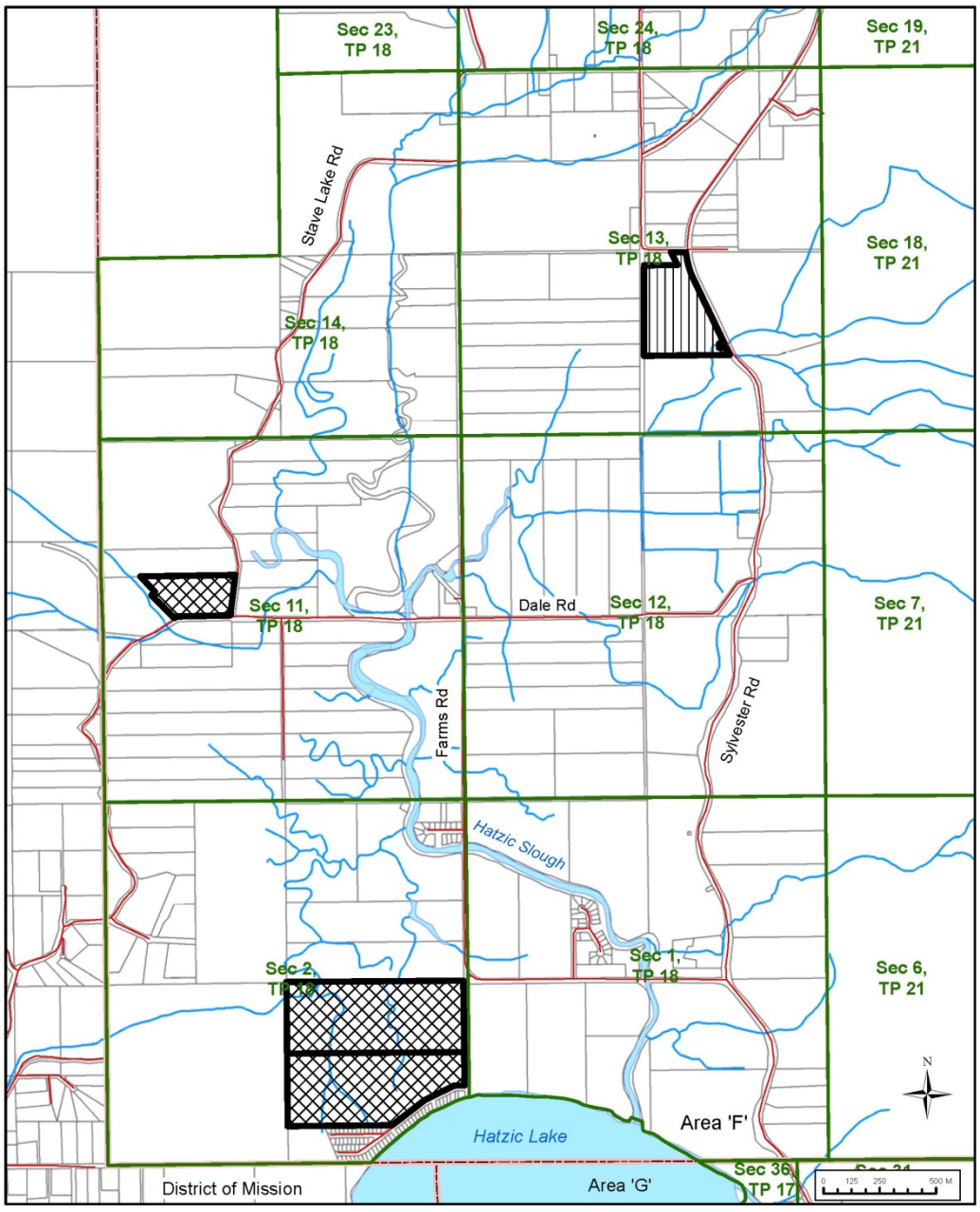
I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019* as adopted by the Fraser Valley Regional District Board on the

Dated at Chilliwack, BC this

Corporate Officer/Deputy

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1512, 2019

Schedule 1512-A



Map Reference: 92G019.4.3, 4.4 & 92G029.2.1, 2.2 Dec 4, 2018
Land District: New Westminster District
Land title Office: New Westminster

LEGEND

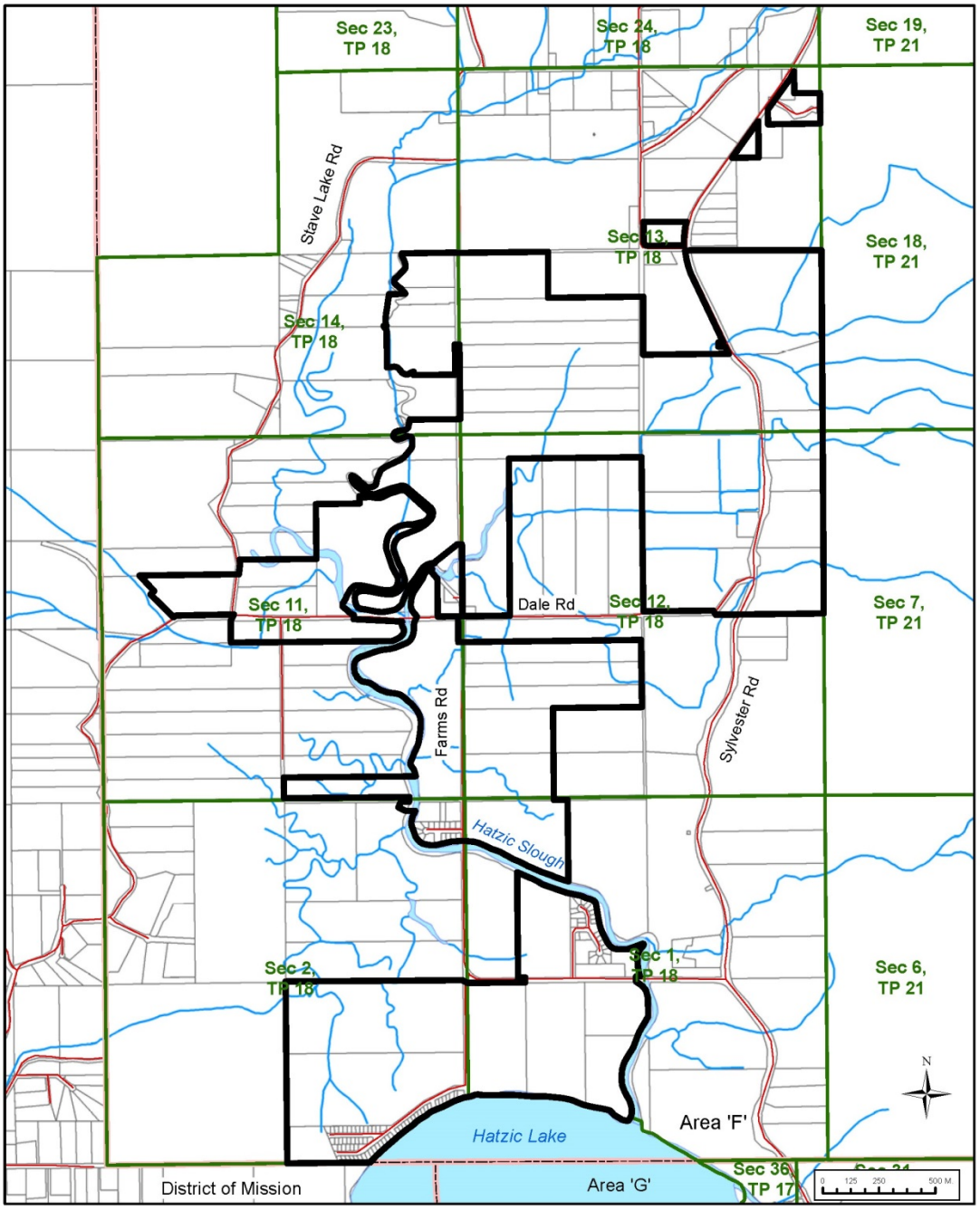
Area to be added to the Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area.

Area to be removed from the Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area.

This is map 1 of 1 constituting Schedule 1512-A attached to and forming part of *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019.*

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1512, 2019

Schedule 1512-B



Map Reference: 92G019.4.3, 4.4 & 92G029.2.1, 2.2 Dec 4, 2018
Land District: New Westminster District
Land title Office: New Westminster

LEGEND

Boundaries of the Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area as amended.

This is map 1 of 1constituting Schedule 1512-B attached to and forming part of *Fraser Valley Regional District Hatzic Prairie Water Supply and Distribution System Service Area Amendment Bylaw No. 1512, 2019*.

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1513, 2019

A bylaw to amend the boundaries of the Hatzic Prairie Water System Capital Construction Service Area

---

WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") has been petitioned to amend the boundary of the Hatzic Prairie Water System Capital Construction Service Area established by Bylaw No. 1434, 2017, by excluding one property;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019*.

2) ENACTMENTS

a) *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Establishment Bylaw No. 1434, 2017* is hereby amended by reducing the boundaries of the Service Area to exclude the property shown on Schedule 1513-A attached to and forming an integral part of this bylaw.

b) Schedule A to Bylaw No. 1434, 2017 is hereby replaced by Schedule 1513-B, attached to and forming an integral part of this bylaw. The amended boundaries of the service area shall be those portions of Electoral Area F as shown on Schedule 1513-B.

c) That the provisions of all bylaws that are now in effect with regard to the establishment and amendment of the Hatzic Prairie Water System Capital Construction Service Area shall henceforth apply to those lands outlined on Schedule 1513-B of this bylaw.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

CERTIFICATION AS TO SUFFICIENCY AND VALIDITY OF PETITIONS this	14th	day of December, 2018
READ A FIRST TIME THIS	19th	day of December, 2018
READ A SECOND TIME THIS	19th	day of December, 2018
READ A THIRD TIME THIS	19th	day of December, 2018
ADOPTED THIS		day of

_____ _____

Chair/Vice-Chair Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019* as adopted by the Fraser Valley Regional District Board on the

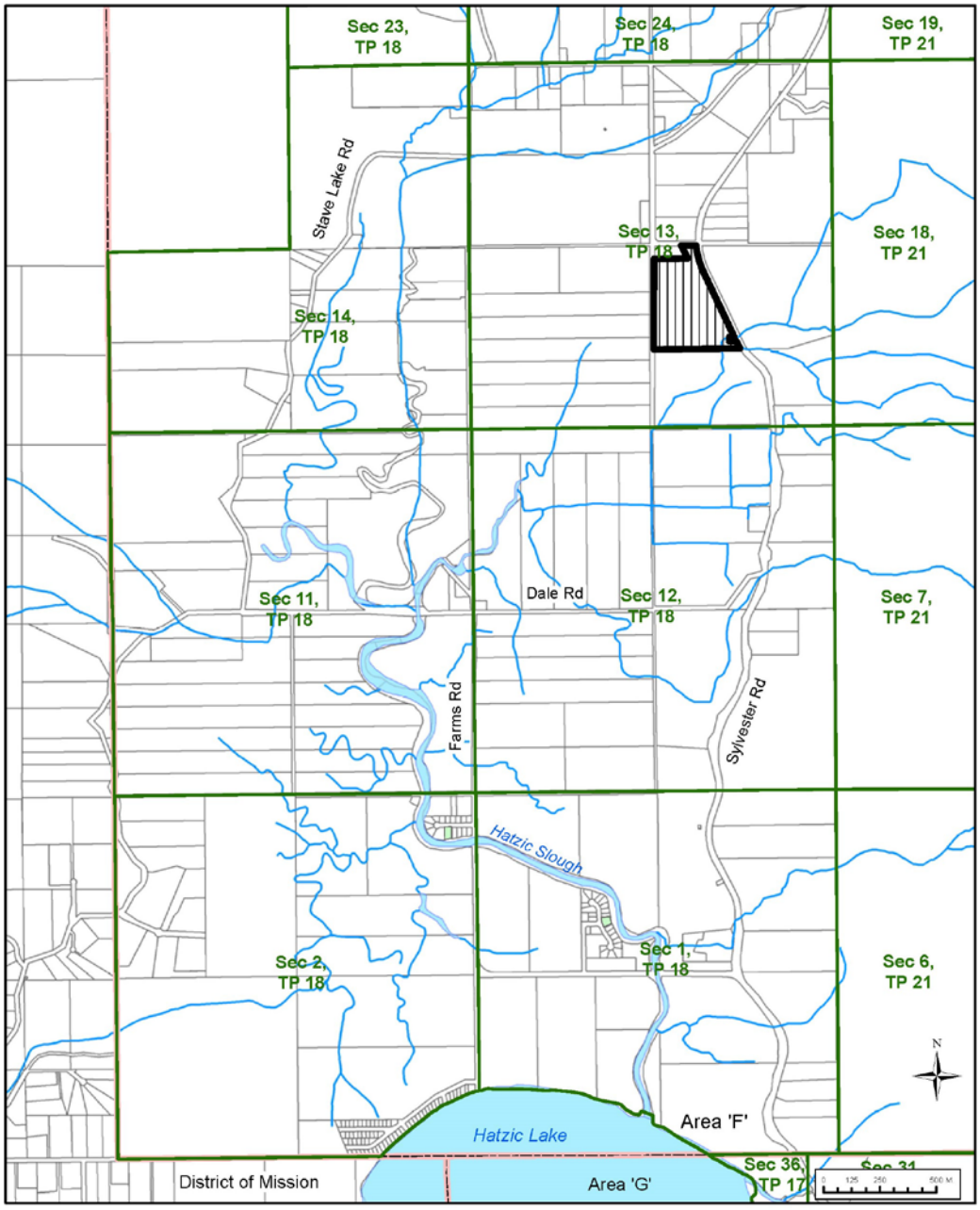
Dated at Chilliwack, BC this

_____

Corporate Officer/Deputy

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1513, 2019

Schedule 1513-A



Map Reference: 92G019.4.3, 4.4 & 92G029.2.1, 2.2 Dec 4, 2018
Land District: New Westminster District
Land title Office: New Westminster

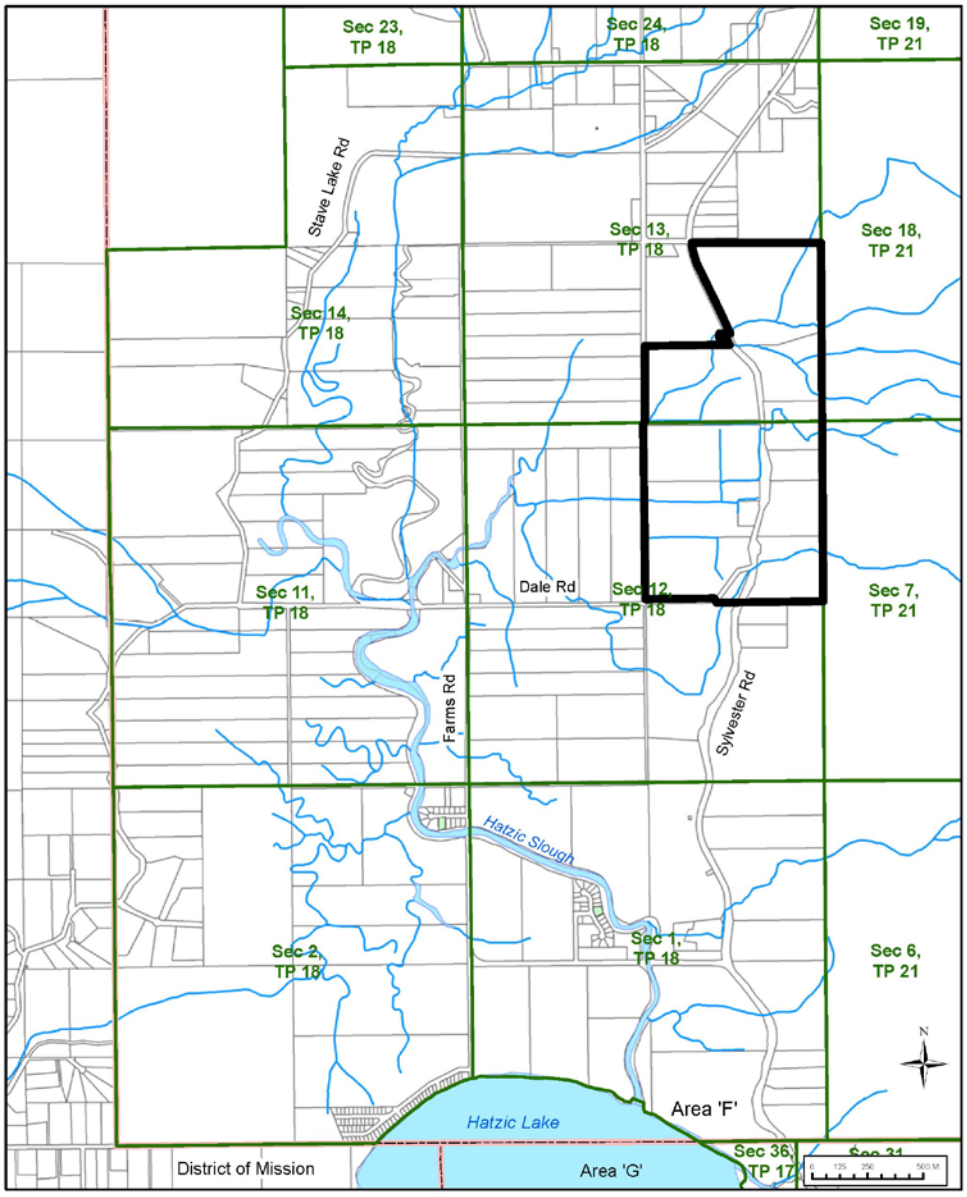
LEGEND

Area to be removed from the Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area

This is map 1 of 1 constituting Schedule 1513-A attached to and forming part of *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019.*

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1513, 20YY

Schedule 1513-B



Map Reference: 92G019.4.3, 4.4 & 92G029.2.1, 2.2 Dec. 4, 2018
Land District: New Westminster District
Land title Office: New Westminster

LEGEND

Boundaries of the Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area as amended.

This is map 1 of 1 constituting Schedule 1513-B attached to and forming part of *Fraser Valley Regional District Hatzic Prairie Water System Capital Construction Service Area Amendment Bylaw No. 1513, 2019.*

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Fraser Valley Regional District Board
Date: 2019-02-26

From: David Bennett, Planner II
File No: 3360-26-2018-01

Subject: Rezoning and Official Community Plan amendment applications for 38447 Bell Road, Electoral Area 'G' to facilitate a 2.0 ha (5 acre) truck parking and storage yard.

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider the following options for the bylaws cited as *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* as outlined in the corporate report dated February 26, 2019.

OPTION 1 Adopt

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be adopted.

OPTION 2 Refer to EASC

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be referred to the Electoral Area Services Committee for further consideration.

OPTION 3 Defer

THAT a decision with respect to proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date]; or

OPTION 4 Refuse

THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* not be given any further readings and that the applications be refused.

STRATEGIC AREA(S) OF FOCUS
Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

BACKGROUND

Proposal Description

The purpose of Bylaw No. 1487, 2018 and Bylaw No. 1488, 2018 is to facilitate the development of a 5 acre (2.0ha) storage facility at 38447 Bell Road. The facility would allow the storage of boats, RVs, bikes, trucks, and cars, commercial vehicles, heavy equipment and storage containers.

A Public Hearing was held on November 29, 2018.

The developer completed the required technical and administrative works including installation of a geo-hazard protection berm, screening and covenant registration.

The Fraser Valley Regional District Board may consider the following options:

OPTION 1 Adopt
THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be adopted.

OPTION 2 Refer to EASC
THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be referred to the Electoral Area Services Committee for further consideration.

OPTION 3 Defer
THAT a decision with respect to proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date]; or

OPTION 4 Refuse
THAT proposed *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* not be given any further readings and that the applications be refused.

Attached for information:

Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018

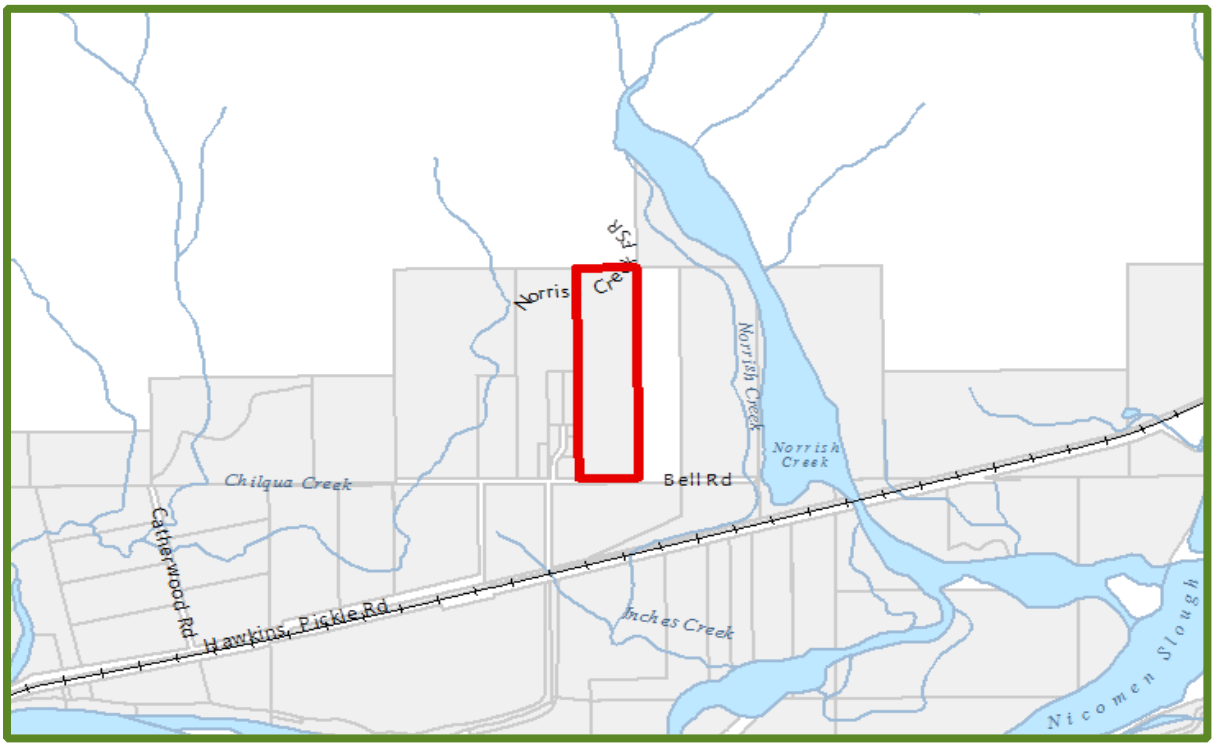
Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018

The Public Hearing has now closed. To avoid the requirement to hold another public hearing, the Regional Board may not receive any new information with respect to these bylaws. This report is a summary of the rezoning files and does not constitute new information.

PROPERTY DETAILS			
Electoral Area	G		
Address	38447 Bell Road		
PID	013-421-620		
Folio	775.02764.000		
Lot Size	39 acres		
Owner	Berry and Persson	**Agent**	n/a
Current Zoning	Rural 3 (R-3)	**Proposed Zoning**	Vehicle Storage
Current OCP	Limited Use (LU)	**Proposed OCP**	Commercial
Current Use	Gravel Extraction, Nursery, Single Family Dwelling	**Proposed Use**	Vehicle Storage
Development Permit Areas	DPA 1-G and DPA 2-G		
Agricultural Land Reserve	No		

ADJACENT ZONING & LAND USES		
North	^	Rural 3 (R-3), Crown Land
East	>	Civic Institutional (P-2), Crown Land
West	<	Rural 2 (R-2), Residential
South	v	Rural 3 (R-3), Residential

NEIGHBOURHOOD MAP



DISCUSSION

A resolution by the Regional Board regarding how to proceed is required. This report outlines four optional motions for consideration by the Regional Board.

OPTIONS FOR CONSIDERATION:

OPTION (1)

Purpose:

To adopt with the bylaws as drafted based upon the information received.

The applicant has completed the required development agreements including geo-hazard berm installation and fencing. Staff recommend proceeding with Option 1.

Implications:

Timeline	This option provides for the bylaws to be adopted.
Additional Process	No additional process or public consultation is provided for the review of the application.

Considerations	The bylaw will be adopted.

Resolution for consideration:

THAT proposed "Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018" be adopted.

OPTION (2)

Purpose:

To refer the bylaws back to EASC for further discussion and to a new public hearing.

Implications:

Timeline	This option provides for further review by the EASC. This discussion may result in new information being discussed and as such a new public hearing would be required.
Additional Process	Further consideration by the EASC will add to the approval timeline. A new public hearing will add time to the approval timeline.
Considerations	Possible changes to the application are possible with new readings of revised bylaws.

Resolution for consideration:

THAT proposed "Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018" be referred to the Electoral Area Services Committee for further consideration.

OPTION (3)

Purpose:

To defer a decision to a future Board meeting.

Implications:

Timeline	This option provides for further time to review the application by Board members prior to consideration.

Additional Process	Additional time is added to the development process timeline.
Considerations	In the interim, no new information may be received by Board members.

Resolution for consideration:

THAT a decision with respect to proposed Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018 be deferred to the next regular meeting of the Fraser Valley Regional District Board [or other date];

OPTION (4)

Purpose:

To refuse the proposal.

Implications:

Timeline	This option stops the rezoning and Official Community Plan application.
Additional Process	If the applicants wish to proceed without amending the proposal, they must wait six (6) months to reapply with the same application.
Considerations	The applicant will have to reapply or amend the development plans. A new bylaw process will be triggered.

Resolution for consideration:

THAT proposed Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018 and Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018 not be given any further readings and that the applications be refused.

COST

Zoning Amendment fee of $5000.00 paid by the applicant

Official Community Plan Amendment fee of $2000.00 paid by the applicant

The proposed development will not add new FVRD owned and operated infrastructure.

CONCLUSION

The developer completed the required technical and administrative works including installation of a geo-hazard protection berm, screening and covenant registration. Staff recommend that the Fraser Valley Regional District consider Option 1 and adopt the propped bylaws.

COMMENTS BY:

Graham Daneluz, Director of Planning & Development	Reviewed and supported.
Margaret Thornton, Director of Planning & Development	Reviewed and supported.
Mike Veenbaas, Director of Financial Services	No further financial comment.
Paul Gipps, Chief Administrative Officer	Reviewed and supported.

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1487, 2018

A Bylaw to Amend the Official Community Plan for Electoral Area G

WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") has deemed it advisable to amend *Fraser Valley Regional District Official Community Plan for Electoral Area G Bylaw No. 0866, 2008*:

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018.*

2) MAP AMENDMENT

A. That Schedule 0866-A – "Official Community Plan Boundary" of *Fraser Valley Regional District Official Community Plan for Electoral Area G Bylaw No. 0866, 2008* be amended by redesignating that approximately 2.0 ha portion of the lands legally described as:

EAST HALF OF THE SOUTH EAST QUARTER SECTION 4 TOWNSHIP 21 EXCEPT: PARCEL "A" (REFERENCE PLAN 5133); NEW WESTMINSTER DISTRICT

and as outlined in heavy black and hatched on OCP Amendment Map Schedule 1487-A, from LIMITED USE to INDUSTRIAL as shown on Schedule 1487-A.

B. That the map appended hereto as OCP Amendment Map Schedule 1487-A showing such amendments is an integral part of this bylaw.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 25th day of September,2018

A PUBLIC HEARING WAS HELD THIS 29th day of November, 2018

DRAFT

READ A SECOND TIME THIS 19th day of December, 2018

READ A THIRD TIME THIS 19th day of December, 2018

ADOPTED THIS day of

_____ _____

Chair/Vice-Chair Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018* as adopted by the Board of Directors of the Fraser Valley Regional District on the

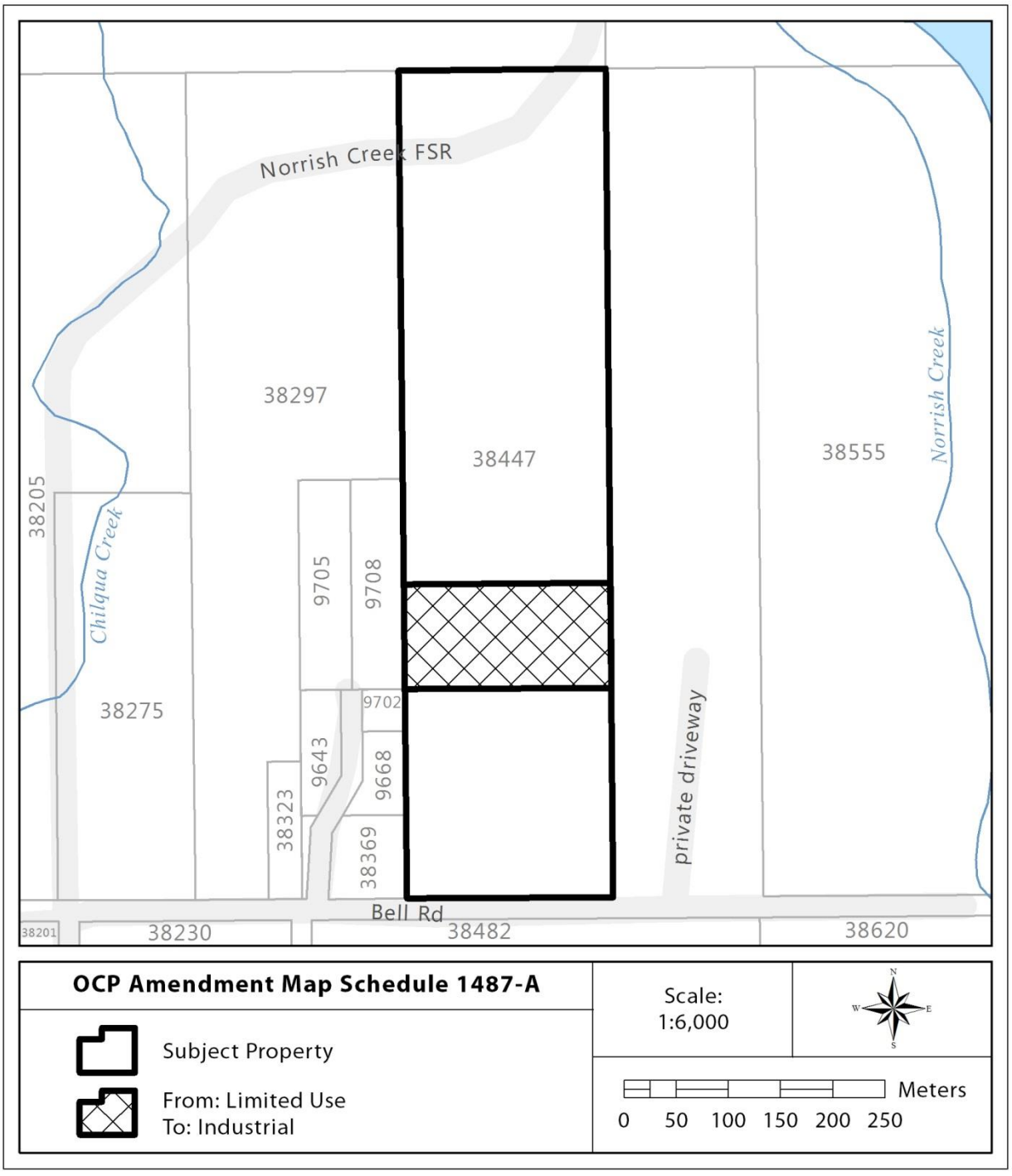
Dated at Chilliwack, B.C. this

_____

Corporate Officer/ Deputy

DRAFT

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1487, 2018
OCP Amendment Map Schedule 1487-A



This is map 1 of 1 constituting OCP Amendment Map Schedule 1487-A, attached to and forming part of *Fraser Valley Regional District Official Community Plan for Electoral Area G Amendment Bylaw No. 1487, 2018*

FRASER VALLEY REGIONAL DISTRICT

Bylaw No. 1488, 2018

A Bylaw to Amend the Zoning for a portion of Electoral Area G

WHEREAS the Fraser Valley Regional District Board of Directors ("the Board") has deemed it advisable to amend *Dewdney-Alouette Regional District Land Use and Subdivision Regulation Bylaw No. 559-1992* for a portion of Electoral Area G;

THEREFORE the Board enacts as follows:

1) CITATION

This bylaw may be cited as *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018.*

2) MAP AMENDMENT

A. That Schedule C of *Dewdney-Alouette Regional District Land Use and Subdivision Regulation Bylaw No. 559-1992* be amended by rezoning that approximately 2.0 ha portion of the lands legally described as:

EAST HALF OF THE SOUTH EAST QUARTER SECTION 4 TOWNSHIP 21 EXCEPT: PARCEL "A" (REFERENCE PLAN 5133); NEW WESTMINSTER DISTRICT

and as outlined in heavy black outline and cross-hatched on Zoning Amendment Map Schedule 1488-A, from Rural 3 (R-3) to General Industrial (M-1) zone, as shown on Map Schedule 1488-A.

A. That the map appended hereto as Zoning Amendment Map Schedule 1488-A showing such amendments is an integral part of this bylaw.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS 25th day of September, 2018

A PUBLIC HEARING WAS HELD THIS 29th day of November, 2018

DRAFT

READ A SECOND TIME THIS 19th day of December, 2018

READ A THIRD TIME THIS 19th day of December, 2018

ADOPTED THIS day of

_____ _____

Chair/Vice Chair Corporate Officer/Deputy

5) CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018* as read a third time/adopted by the Board of Directors of the Fraser Valley Regional District on the

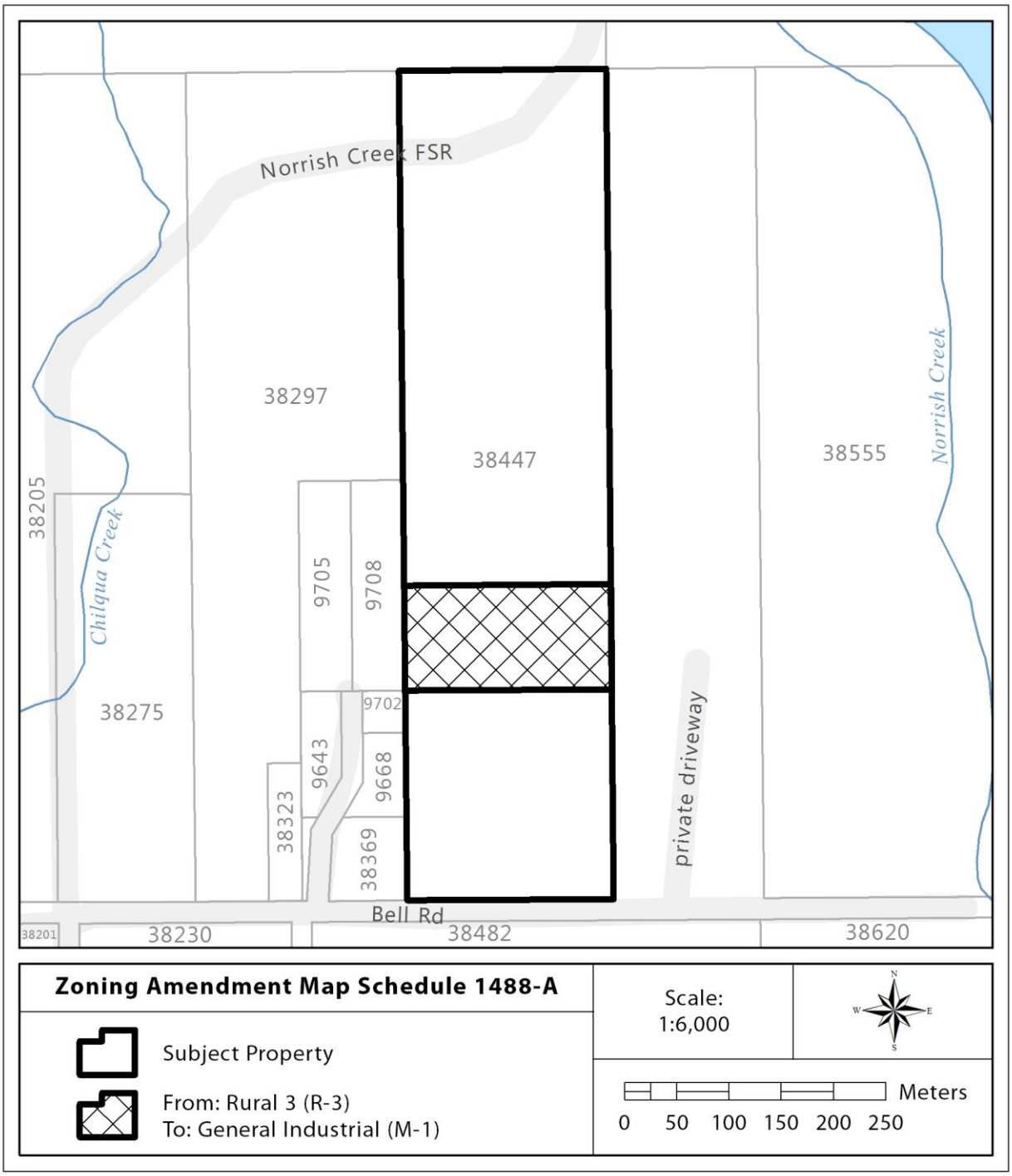
Dated at Chilliwack, B.C. this

_____

Corporate Officer/ Deputy

DRAFT

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1488, 2018
Zoning Amendment Map Schedule 1488-A



This is map 1 of 1 constituting Zoning Amendment Map Schedule 1488-A, attached to and forming part of *Fraser Valley Regional District Electoral Area G Zoning Amendment Bylaw No. 1488, 2018*.

DRAFT

CORPORATE REPORT

To: CAO for the Recreation, Culture & Airpark Services Commission Date: 2019-01-22

From: Mike Freimark, Assistant Manager File No: 281385_1

Subject: Bylaw No. 1515, 2019 Hope and District Recreation Centre Fees and Other Charges Amendment

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RECOMMENDATION

THAT the revised Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019 be forwarded to the Fraser Valley Regional District Board for three readings and adoption.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

The following new rates and fees are being proposed for inclusion in the FVRD Hope and District Recreation Centre Rates and Fees Bylaw:

Item	Cost
Gymnastics	
• **Parent & Tot**	$80/session
• **Twisters – Level 1 & 2 (age 5-8)**	$80/session
• **Twisters – Level 3 & 4 (ages 9-12)**	$80/session
Brazilian Jiu-Jitsu	
• **Kids (age 6-11)**	$75/session (1 hour class)
• **Teens (age 12-18)**	$75/session (1 hour class)
• **Adult (ages 19+)**	$90/session (1.5 hour class)

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Paul Gipps, Chief Administrative Officer

Reviewed and supported

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1515, 2019

A bylaw to amend the Hope and District Recreation Centre Fees and Other Charges

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WHEREAS the Board of Directors of the Fraser Valley Regional District ("the Board") has deemed it advisable to amend *Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Bylaw No. 0895, 2008* as amended.

THEREFORE the Board, in open meeting assembled, enacts as follows:

1) CITATION

This bylaw may be cited as the *Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019*.

2) ENACTMENTS

That Fraser Valley Regional District Bylaw No. 0895, 2008 be amended by deleting Schedule A in its entirety and substituting with Schedule A attached hereto and forming an integral part of this bylaw.

3) SEVERABILITY

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) READINGS AND ADOPTION

READ A FIRST TIME THIS day of

READ A SECOND TIME THIS day of

READ A THIRD TIME THIS day of

ADOPTED THIS day of

_____ _____

Chair/Vice-Chair Corporate Officer/Deputy

DRAFT

5) CERTIFICATION

I hereby certify that this is a true and correct copy of *Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1515, 2019* as adopted by the Board of Directors of the Fraser Valley Regional District on the

Dated at Chilliwack, BC this

_____

Corporate Officer/Deputy

DRAFT

FRASER VALLEY REGIONAL DISTRICT BYLAW NO. 1515, 2019

Schedule A

Hope and District Recreation Centre Fees and Other Charges

Drop In Admissions -Pool/Gym/Arena (GST & PST Included)	
Adult	$5.00
Child	$2.25
Senior	$4.50
Super Senior (80+)	Free
Student	$4.00
Youth	$3.75
Family	$9.00
Other Groups	$2.00
Extra Child	$1.00
Shower	$2.25
Family 50% off Sundays	$4.50
Toonie Wednesdays	$2.00
50% Off Fridays to 5:00pm	50% off single admissions
Senior Monday to 5:00pm	$2.00
Last Hour Swim or Gym	$3.25
School Group Student Rate (swim/skate) min. 40 students	$2.10

Membership Rates (GST & PST Included)	
Adult Membership Rates	
10 Pass	$42.50
20 Pass	$79.50
1 Month	$50.75
1 Month All Inclusive	$69.25
3 Month	$115.50
3 Month All Inclusive	$157.00
6 Month	$211.00
6 Month All Inclusive	$278.00
1 Year	$400.00
1 Year All Inclusive	$511.00
Senior Membership Rates	
10 Pass	$38.00
20 Pass	$71.25
1 Month	$45.25
1 Month All Inclusive	$63.75
3 Month	$100.75
3 Month All Inclusive	$142.25

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Membership Rates (GST & PST Included) con't	
Senior Membership Rates con't	
6 Month	$162.50
6 Month All Inclusive	$229.25
1 Year	$302.25
1 Year All Inclusive	$413.00
Family Membership Rates	
10 Pass	$77.50
20 Pass	$147.00
1 Month	$102.50
3 Month	$231.00
6 Month	$412.00
1 Year	$807.50
Child Membership Rates	
10 Pass	$17.50
20 Pass	$ 33.25
1 Month	$ 15.75
3 Month	$ 36.00
6 Month	$ 63.75
1 Year	$ 118.25
Youth Membership Rates	
10 Pass	$ 31.50
20 Pass	$ 58.75
1 Month	$ 36.00
3 Month	$ 80.50
6 Month	$ 144.25
1 Year	$ 265.25
Student Membership Rates	
10 Pass	$ 33.25
20 Pass	$ 62.75
1 Month	$ 38.75
1 Month All Inclusive	$ 57.25
3 Month	$ 86.00
3 Month All Inclusive	$ 127.50
6 Month	$153.50
6 Month All Inclusive	$ 220.00
1 Year	$ 283.75
1 Year All Inclusive	$394.50

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Arena Rates (GST & PST Included)	
55+ Drop In Hockey	$10.00
Adult Shinny Hockey	$3.00
Parent and Tot Skate	Drop In Fee
Casual Hockey Day Rate	$3.00
Student Casual Hockey	$3.00
Youth Casual Hockey	$3.00
Family (2 Adult 3 Children)	$9.00
Helmet Rental	$2.25
Skate rental	$3.00
Skate rental (School Rates)	$2.25
Skate sharpening	$5.50
Adult Ice Rental - Non Prime Time/hr	$153.00
Adult Ice Rental - Prime Time/hr	$162.00
Early Bird/hr	$55.50
Youth Ice/hr	$74.00
Youth Ice 1/2 sheet/hr	$74.00
Arena Dry Floor – Adult/hr	$41.50
Arena Dry Floor – Youth/hr	$23.00

Facility Rental Rates (GST & PST Included)	
Meeting Room – Non-Profit/hr	$10.00
Meeting Room – Commercial/hr	$24.50
Meeting room - Day Rate	$55.50
Mezzanine – Non-Profit/hr	$20.25
Mezzanine – Commercial/hr	$26.00
Mezzanine – Day Rate *(Max. 10 hours – between 6:00am and 12:00am)*	$101.50
Conference Room – Non-Profit/hr	$64.75
Conference Room – Commercial/hr	$83.25
Conference Room – Day Rate *(Max. 10 hours – between 6:00am and 12:00am)*	$323.50
Dry Floor & Mezzanine – Day Rate *(Max. 10 hours – between 6:00am and 12:00am)*	$800.00
Lane Rental/hr	$14.00
Pool Rental/hr	$143.25
Locker Rental/month	$3.00

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Equipment Rentals (GST & PST Included)	
Set Up and Takedown Fee /hr	$28.30
LED Sign - Day Rate	$20.00
LED Sign - Week Rate	$110.00
LED Sign - Month Rate	$400.00
Projector	$50.00
Projector Screen	$25.00
TV w VCR or DVD	$10.00
Microphone	$10.00
Sound System (amp)	$25.00
Sound System (sound board)	$25.00
Folding Table *(Applies to External Rental Contract Only)*	$10.00
Folding Chair *(Applies to External Rental Contract Only)*	$3.00
Coffee Service (10 Cups)	$10.00
Kitchen Use – Non-Profit/hr Rate	$12.00
Kitchen Use – Commercial/hr	$20.00
Kitchen Use – Non-Profit Day Rate *(Max. 10 hours – between 6:00am and 12:00am)*	$50.00
Kitchen Use – Commercial Day Rate *(Max. 10 hours – between 6:00am and 12:00am)*	$80.00
Tablecloth Rental (per cloth)	$10.00

Dan Sharrers Aquatic Centre Rates (GST & PST Included)	
One parent & tot swim lesson with 6 month vaccination	Free
Open Water Diving	$350.00
Stroke & Endurance for Adults 1/2hr private	$15.00
Stroke & Endurance for Adults 1/2 hr semi-private	$12.00
Assistant Water Safety Instructor	$325.00
Water Safety Instructor	$345.00
Lifesaving Instructor	$260.00
National Lifeguard Service	$250.00
Canadian Swim Patrol	$50.00
Introduction to Scuba Diving (Youth)	$90.00
Introduction to Scuba Diving (Adult)	$120.00
Junior Lifeguard Club	$50.00
Bronze Star	$50.00
Bronze Medallion or Cross	$120.00
8 – Red Cross Preschool Swim Lessons – 1/2 hr	$30.00
8 – Red Cross Level 1-6 Swim Lessons – 1/2 hr	$45.00

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Dan Sharrers Aquatic Centre Rates (con't)	
8 – Red Cross Level 7-10 Swim Lessons – 45 min	$60.00
8 – Adult/Senior Swim Lessons – 1/2 hr	$45.00
Private Swim Lesson – 1/2 hr	$15.00
Semi-Private Swim Lesson – 1/2 hr	$12.00

Personal Training (GST & PST Included)	
One Hour Personal Training	$50.00
5 – 1 Hour Personal Training Sessions	$200.00
10 – 1 Hour Personal Training Sessions	$380.00
1 – 1 Hour Semi-Private Sessions (per person)	$30.00
5 – 1 Hour Semi-Private Sessions (per person)	$160.00
10 – 1 Hour Semi-Private Sessions (per person)	$300.00
Health/Fitness Consultation	$36.00
Strength Starter Private	$55.00
Fitness Evaluation	$74.00
Body Composition	$20.00
Strength Trainer Private	$217.00
Strength Trainer Semi-Private	$123.00
Food & Nutrition Analysis	$75.00

DSAC – Program Rates (GST & PST Included)	
Childcare Programs	
Day Camp (Pro-D, Summer, Winter, etc.)	$29.50
Day Camp – Week Rate	$118.00
Day Camp - 9 Week Rate	$824.50
Day Camp - 10 Week Rate	$940.00
Day Camp - 2nd Child Week Rate	$110.00
Day Camp - 3rd Child Week Rate	$103.25
Day Camp - 4th Child Week Rate	$96.00
Childminding	$4.00
Busing (Day Camp field trips)	$15.00
Child Programs	
Parent & Strollers	$5.00
Merry Music	$75.00
Survivor Academy for Kids	$30.00
Christmas Tree Decoration Making	$5.00
Cookie Decorating	$5.00
Crafty Kids	$20.00
Teen Night	$15.00
Girls Night Out	$10.00

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Child Programs (con't)	
Clay Sculpting	$30.00
Rainbow Loom Meet Ups	$2.00
Kids PJ Party	$5.00
DIW Sewing	$30.00
Yoga for Youth	$20.00
Children's Active Playtime	$2.00
Learn to Crochet	$50.00
Tots Skating	$40.00
Tots Soccer	$20.00
Movie Night	$3.25
Pee Wee Gym	$2.00
Pool Party	$3.25
Tykes T-Ball	$25.00
Baby Sign Language	$115.00
Teddy Bear Storytime and Skate	$1.00
Infant Massage	$60.00
Rhythmic Gymnastics – 45 min	$130.00
Pumpkin Carving Night	$2.00 + $5.00/pumpkin
Princess Tea Party	$5.00
Skate board camp	$30.00
Music Together	1st Child $165.00 2nd Child $105.00
Parent & Tot Gymnastics	$80.00
Outdoor Movie Nights	
Popcorn	$2.00
Coffee	$1.50
Hot Chocolate	$1.50
Hot Dogs	$3.00
Youth Programs	
Birthday Party - 12 kids (birthday cake not included)	$143.25
Birthday Party - up to 16 kids	$180.25
Birthday Party - up to 20 kids (includes mezzanine rental)	$232.75
Dive In Movie Nights	$3.25
Night Basketball	$30.00
Tween Dances	$5.00
Cooking (Jr. Chefs, Cakes Cookies & Cupcakes, etc)	$40.00
Indoor Soccer	$30.00
Beginner Guitar Lessons	$130.00
Bike Skills Camp	$50.00
Swim & Play	$7.50
Home Alone Program	$10.00

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Rhythmic Gymnastics – 60 min	$140.00
Youth Programs (con't)	
Mad Scientists	$40.00
Wipe Out Nights	Drop In Fee
Make your own Henna Tattoo	$12.00
Tri-Out Triathlons	$20.00
Skate Board Camp	$50.00
Painting Party (8+ years)	$30.00
Springers & Twisters Gymnastics	$80.00
Brazilian Jiu-Jitsu	$75.00
Student/Adult Programs	
Youth/Teen Camp (register for 3 or more camps and save 10%)	
Try Out Slackling	$15.00
Try Out Rock Climbing	$50.00
Ultimate Frisbee League	$30.00
Competitive Swim Camp	$150.00
Try Out Stand Up Paddleboarding	$40.00
Try Out Stand Up Paddleboard Yoga	$40.00
Food Safe	$85.00
Self Defense	$15.00
Beginner Digital Photography	$150.00
Osteofit	$40.00
Bike Skills for Adults	$250.00
Baby Signs Parent Workshop	$25.00
Raw Foods	$50.00
Adult Cooking	$60.00
Winter Driving Skills	$115.00
Drop In Sports	$2.00
Chair Yoga	$40.00
Cake/Cookie Decorating	$60.00
Jewelry Designing – Ring Making	$45.00
Jewelry Designing	$55.00
Belly Dancing	$50.00
Tai Chi	$60.00
Kayaking	$130.00
Pool Kayak Nights (per session)	$12.50
Rec League Sports	$40.00
Rec League- Basketball	$20.00
Spanish Lessons	$97.50
Puppy School	$160.00
Canine Obedience Training	$175.00
Bath and Body Product Making Workshop	$12.00

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Chocolate Making Workshop	$40.00
Beginners Knitting	$40.00
Beginners Crochet	$40.00
Student/Adult Programs (con't)	
Adult Swim Nights (19+ Last hour price)	$3.25
Painting Parties (19+ years and up)	$45.00
Pre-Natal Yoga	$50.00
Outdoor Distraction Dog Class	$125.00
Creative Dance	$6.00/Class ($24 per month)
Brazilian Jiu-Jitsu *(Teen, 12-18 yrs)*	$75.00
Brazilian Jiu-Jitsu *(Adult 19+, 1.5 hours)*	$90.00
First Aid Programs	
First Aid Skills for Seniors (CPR-A)	$35.00
Lifesaving Society Emergency First Aid	$80.00
Lifesaving Society Standard First Aid	$150.00
Lifesaving Society Standard First Aid *Recertification*	$75.00
Lifesaving Society CPR-C & AED	$75.00
Lifesaving Society CPR-C & AED *Recertification*	$50.00
Lifesaving Society Emergency Childcare First Aid	$75.00
Red Cross Babysitting Course	$65.00
Red Cross People Saver 5-6 yrs	$15.00
Red Cross People Saver 7-8 yrs	$ 15.00
Red Cross People Saver 9-10 yrs	$ 20.00
Red Cross People Saver 11-12 yrs	$ 20.00

Miscellaneous (GST & PST Included)	
Photocopying	$0.15
Brochure Ad 1/2 page	$150.00
Brochure Ad 1/4 Page	$100.00
Brochure Ad Full Page	$300.00
8 ft. Dasher Board Ad	$900.00
Dasher Board Ad (price per foot)	$120.00
NSF Charge	$25.00

Field Rentals (GST & PST Included)	
Single Use - per game	$10.00
League - Adult - per team	$50.00
League - Youth per team	$25.00
T-Ball	$0.00
Tournament - per team	$25.00

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Resale Products (GST & PST Included)	
Other Products - Arena	
Hockey Laces 84"x120"	$7.50
Hockey Laces 72"	$5.75
Hockey Tape - Clear	$4.50
Hockey Tape - Black	$5.00
Hockey Tape - White	$4.50
Skate Guards	$8.00
Whistles	$10.00
Referee Whistle	$15.00
Hockey Puck	$2.50
Visor Anti Fog	$8.00
Mouth Guards	$8.00
Pro Wrap	$4.50
Roller Skate Security Deposit	$40.00
Roller Skate Rental - Day	$3.00
Roller Skate Rental - Month	$10.00
Swimmers 32llbs +	$2.25
Swimmer 24-34 llbs	$2.25
Swimmers 16-26 llbs	$2.25
Gabbys Swim Diapers	$8.00
Float Bands	$3.00
AWSI Manual	$98.00
Swim Cap	$7.00
Macks Ear Plugs	$3.50
Nose Clip	$3.00
Shampoo	$2.00
Conditioner	$2.00
Arnica Oil	$5.00
Healing Salve	$7.00
Towel	$10.00
Sweat Towel	$3.00
Aqua Socks	$12.25
Headphones	$15.00
First Aid & CPR Manual	$30.00
Babysitters Manual	$18.00
ChildCare First Aid Manual	$22.50
Technoflex JR	$15.50
Speedo Hydrospex JR	$15.50
Speedo Sengar JR	$11.00
Technoflex JR Rocket	$21.25

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Other Products – Aquatics	
Speedo Vanquisher JR	$13.75
Speedo Hydrospex	$16.75
Technoflex 4.0	$16.50
Speedo Vanquisher	$16.75
Speedo Splasher	$5.75
Speedo Sengar	$13.50
Other Products - Birthday Party	
Hot Dogs	$1.50
Extra Pizza	$20.00
Extra Cake	$35.00
Extra Juice	$1.00

DRAFT

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee
From: Julie Mundy, Planning Technician

Date: 2019-02-12
File No: 3090-20 2019-02

Subject: Application for Development Variance Permit 2019-02 to vary the rear setback requirement for an accessory structure at 47052 Snowmist Place, Electoral Area C

RECOMMENDATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-02 to vary the rear setback for an accessory building at 47502 Snowmist Place in Electoral Area C from 5.0 metres to1.5 metres, subject to consideration of any comments or concerns raised by the public.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

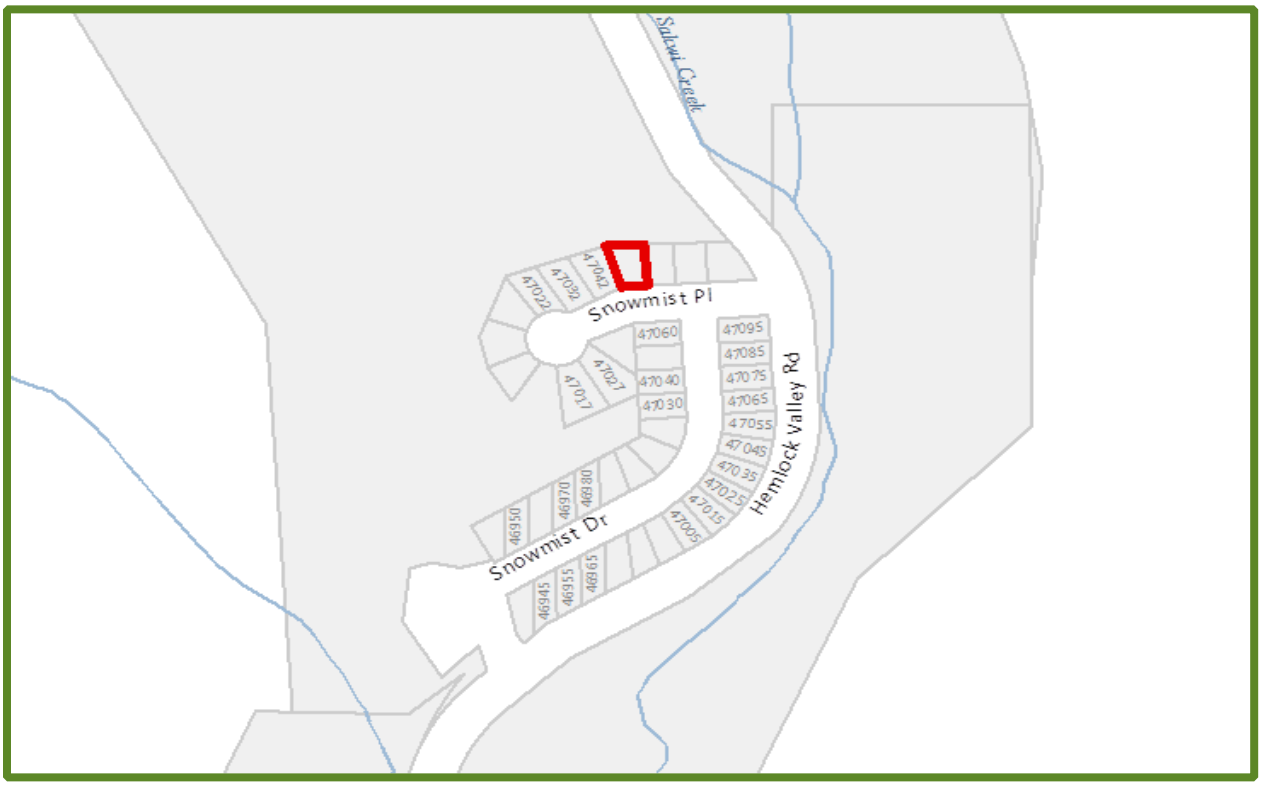
BACKGROUND

The property owners have made an application for a Development Variance Permit (DVP) to reduce the rear lot line setback for an accessory building (garage) as outlined in *Zoning By-law for Electoral Area "F", 1978, of the Regional District of Fraser Cheam*.

PROPERTY DETAILS			
Electoral Area	**C**		
Address	**47052 Snowmist Place**		
PID	**003-631-842**		
Folio	**776.01457.870**		
Lot Size	**0.165 acres (7187 square feet)**		
Owner	**Wotherspoon**	**Agent**	**n/a**
Current Zoning	**Resort Residential (RST-3)**	**Proposed Zoning**	**No change**
Current OCP	**Country Residential (CR)**	**Proposed OCP**	**No change**
Current Use	**Vacant Land**	**Proposed Use**	**Residential**
Development Permit Areas	**n/a**		
Hazards	**Flood proofing requirements**		
Agricultural Land Reserve	**n/a**		

ADJACENT ZONING & LAND USES		
North	^	Limited Use (L-1), Ski Resort Land
East	>	Resort Residential (RST-3), Single Family Homes
West	<	Resort Residential (RST-3), Single Family Homes
South	v	Resort Residential (RST-3), Single Family Homes

NEIGHBIURHOOD MAP



PROPERTY MAP

DISCUSSION

The owners of the subject property are proposing to construct a single family dwelling and detached garage at 47052 Snowmist Place. The lot is currently bare land and is located at the base of Sasquatch Mountain Resort. The property backs on to Crown land and has undeveloped residential lots on either side. The property owners have applied for a Development Variance Permit to reduce the rear lot line setback for the proposed garage.

Variance Request – DVP 2019-02

Application rationale

The applicant advises the reason for the variance is to allow for a house design with a side entrance. A garage meeting the rear property line setback would interfere with the house deck and entrance stairs. While the placement of an entrance/exit is largely a design consideration, creating an efficient house layout on a small lot (0.165 acres / 7187 square feet) poses some challenges.

The reduced setback will additionally create a greater area for snow to accumulate on the property.

Rear Lot Line Setback Variance

The owners are seeking a variance of 3.5 metres (11.5 feet) to reduce the required rear lot line setback from 5.0 metres (16.4 feet) to 1.5 metres (5 feet) measured clear to sky.

Rear Lot Line Setback	
Permitted (zoning)	5.0 metres (16.4 feet)
Proposed	1.5 metres (5 feet)
Requested Variance	**3.5metres (11.5 feet)**

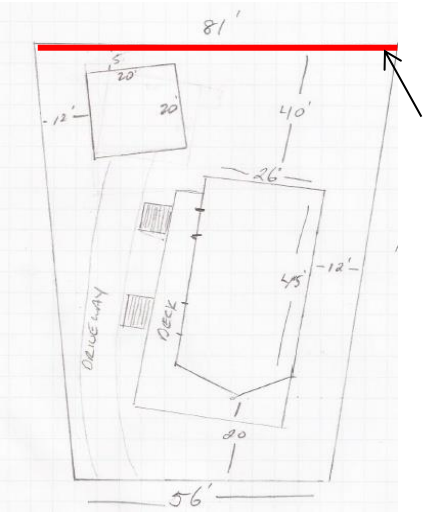
Snow Shedding Impacts

Buildings in Hemlock are prone to accumulating large amounts of snow which results in snow shedding from roofs. Setback requirements within the zoning bylaw are designed to account for snow accumulation and aim to accommodate snow shedding. The relaxation of the rear property line is not anticipated to increase snow shedding impacts to adjacent properties provided the roof is angled towards interior property lines. Interior setbacks are proposed to be in compliance with zoning bylaw requirements. To further control snow shedding impacts, the garage will be limited to a single storey.

Condition of Development Variance Permit

A condition of the Development Variance Permit will be for the owner to install a permanent fence along the rear property line which is behind the proposed garage. The installation of a fence will prevent any encroachment onto adjacent Crown land. Additional conditions relating to garage design include:

- The rear wall of the garage is to meet at BC Building Code requirements, and
- The garage will be limited to a single storey and the roof will be designed to avoid shedding snow towards the rear lot line



Property line where fence is required

Building Permits

Two building permit applications (for the garage and house) were submitted on October 12, 2018 and are currently on hold pending the receipt of revised construction drawings. A detailed review of the drawings and other legal requirements will be conducted during the building permit process. At the

Building Permit review stage, it will be determined if additional fire rating will be required for the rear wall of the garage if the rear lot line variance is approved. The building inspector will determine an appropriate fire rating based on the BC Building Code as part of the building permit file review.

Neighbourhood Notification and Input

All property owners within 30 metres of the property will be notified by FVRD of the Development Variance Permit application and will be given the opportunity to provide written comments or attend the Board meeting to state their comments. FVRD staff encourage the applicant to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date no letters of support or objection have been submitted.

COST

The application fee of $350 has been paid by the applicant.

CONCLUSION

The property owners have applied for a Development Variance Permit to reduce the rear lot line setback for a detached garage. Staff recommend the FVRD Board issue the permit. The variance is not anticipated to negatively impact the neighbours as the land to the rear of the property is Crown land.

Option 1 – Issue (Staff Recommendation)

Staff recommend that the FVRD Board issue Development Variance Permit 2019-01 for the property located at 47052 Snowmist Place, Electoral Area C to vary the rear lot line setback from 5 metres to 1.5 metres, subject to consideration of any comments or concerns raised by the public.

Option 2 – Refuse

If the Board wishes to refuse the application, the following motion would be appropriate:

> MOTION: THAT the Fraser Valley Regional District Board refuse Development Variance Permit 2019-02 for the property located at 47052 Snowmist Place, Electoral Area C.

Option 3 – Refer to Staff

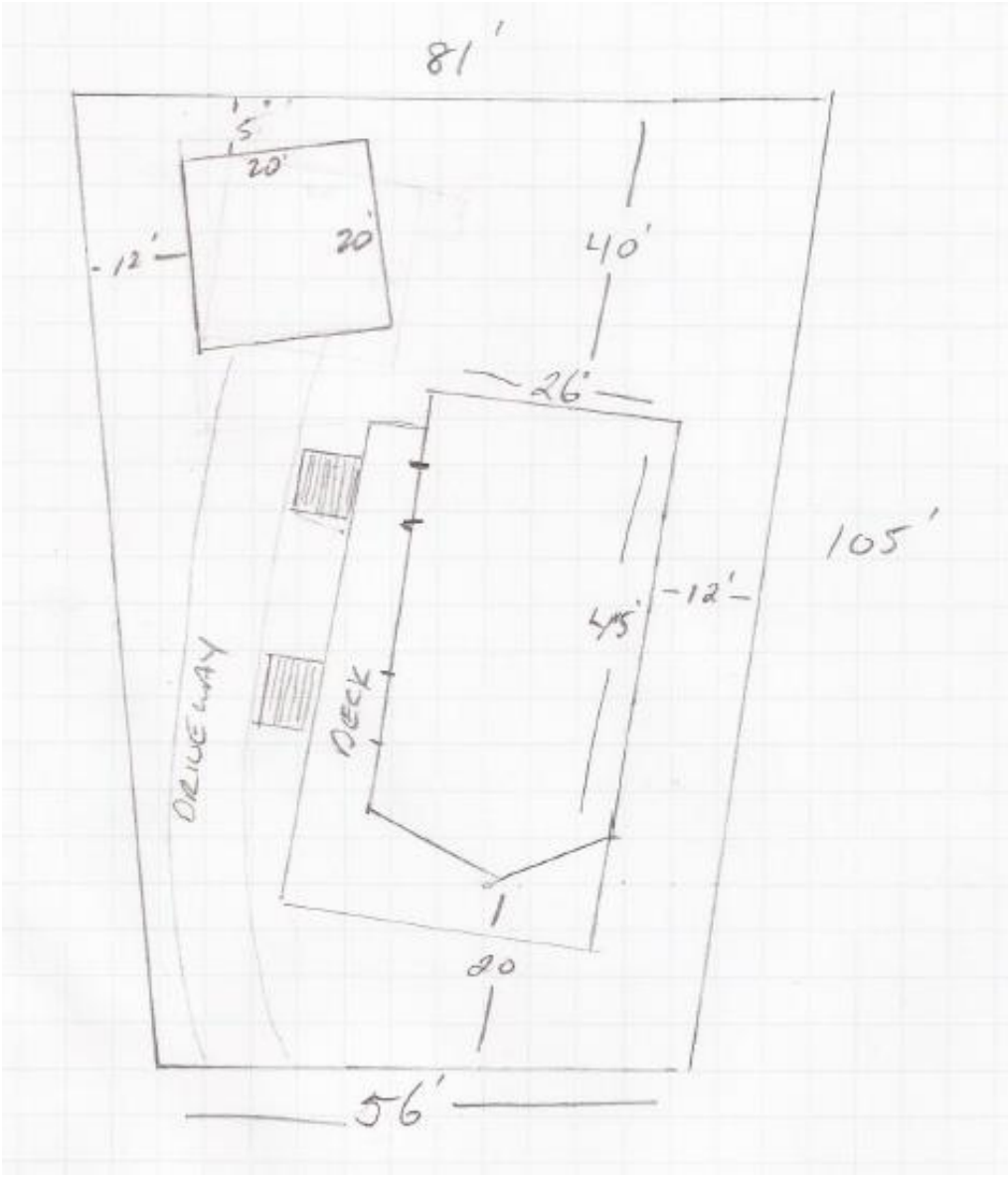
If the Board wishes to refer the application back to staff to address outstanding issues, the following motion would be appropriate:

> MOTION: THAT the Fraser Valley Regional District Board refer the application for Development Variance Permit 2019-02 for the property located at 47052 Snowmist Place, Electoral Area C to FVRD Staff.

COMMENTS BY:

Graham Daneluz, Deputy Director of Planning & Development:	reviewed and supported
Margaret Thornton, Director of Planning & Development:	reviewed and supported
Mike Veenbaas, Director of Financial Services:	No further financial comment.
Paul Gipps, Chief Administrative Officer:	Reviewed and supported

Appendix A
Site plan



SCHEDULE A-4 — Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

- [x] Development Variance Permit
- [ ] Temporary Use Permit
- [ ] Development Permit

An Application Fee in the amount of $ 350.00 as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address: ~~[illegible]~~ 47052 SNOWMIST PLACE AGASSIZ, BC PID _____

Legal Description: Lot 2 Block 5671 Section _____ Township _____ Range _____ Plan NWP 65552 GROUP 1

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's Declaration

Name of Owner (print)	Signature of Owner	Date
NEILL WOTHERSPOON	SEE ATTACHED	
MARIA WOTHERSPOON	M. Wother	JAN. 15/19

Owner's Contact Information

Address	City	Postal Code	Fax
1515 EASTERN DR.	Pt. Coquitlam, BC	V3C 2S5	

Office Use Only	Date	File No.
	15 JANUARY 2019	3090-20 2019-02
	Received By: KW	Folio No.
	Receipt No. 7739/2	Fees Paid: $ 350.00

Agent ***I hereby give permission to _____ to act as my/our agent in all matters relating to this application.***

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
Signature of Owner	Date

Agent's contact information and declaration

Name of Agent		Company
Address		City
Email		Postal Code
Phone	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent	Date

Development Details

Property Size 8,500 ~~ft~~ m^2 Present Zoning RESIDENTIAL RECREATIONAL

Existing Use UNDEVELOPED

Proposed Development TO BUILD A CABIN AND GARAGE FOR RECREATIONAL USE.

Proposed Variation / Supplement TO MOVE THE GARAGE TO THE REAR OF THE PROPERTY LESS THAN THE CURRENT STIPULATED 20' SETBACK. WE WOULD LIKE TO BUILD THE GARAGE WITHIN 5' OF REAR OF PROPERTY.

(use separate sheet if necessary)

Reasons in Support of Application A 20'x20' GARAGE SET AT 20' FROM REAR OF PROPERTY WOULD INTERFERE WITH THE DECK OF THE CABIN AND PREVENT ENTRANCE STAIRS INTO THE MAIN ENTRANCE INTO THE MUDROOM OF THE CABIN.

45950 Cheam Avenue | Chilliwack, BC | V2P 1N6 Phone: 604-702-5000 | Toll Free: 1-800-528-0061 | Fax: 604-792-9684

Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes	no	
☐	☑	30 metres of the high water mark of any water body
☐	☑	a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes	no	
☐	☑	the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes	no	I don't know
☐	☑	☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

45950 Cheam Avenue | Chilliwack, BC | V2P 1N6 Phone: 604-702-5000 | Toll Free: 1-800-528-0061 | Fax: 604-792-9684

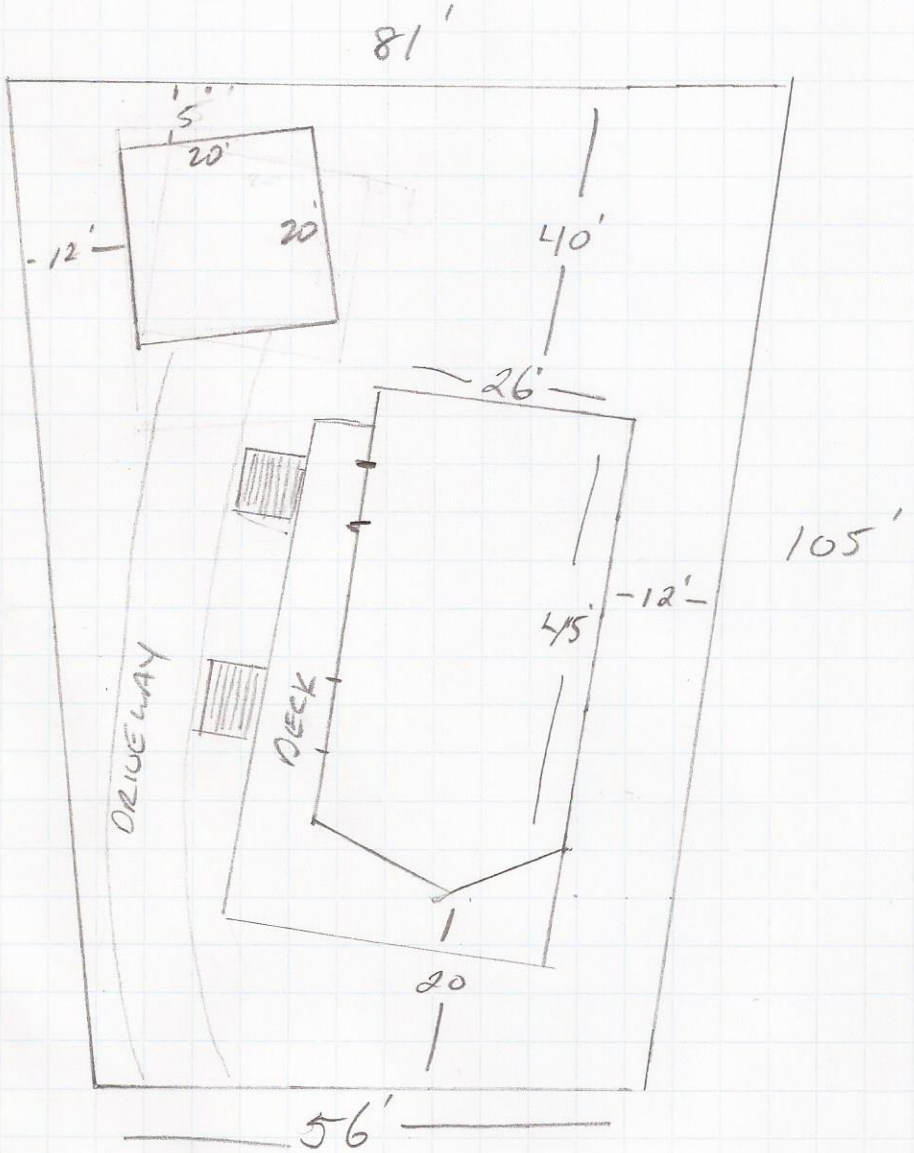
WOTHERSPOON
HEMLOCK
CABIN

GARAGE VARIANCE

47052 Snoumist
Place

Amendment

January 25



Fraser Valley Regional District

Fraser Valley Regional District
45950 Cheam Avenue, Chilliwack, BC V2P 1N6
Tel: (604)702-5000 or 1-800-528-0061
Fax: (604) 792-9684

SCHEDULE A — Application to Board of Variance

I / We hereby apply to the Fraser Valley Regional District Board of Variance for:

☑ **A minor variance from bylaw requirements due to hardship [LGA s. 901(1)(a)]***

☐ **Structural alteration or addition to non-conforming structure [LGA s. 901(1)(c) and 911(5)]***

☐ **Other (describe)** _____ **LGA* s.** _____

*** LGA means Local Government Act**

An Application Fee in the amount of $_____ as stipulated in FVRD Board of Variance Establishment Bylaw No. 0903, 2008 must be paid upon submission of this application.

Address of Subject Property 47052 SNOWMIST PLACE, AGASSIZ, BC

Legal Description Lot 2 Block _____ Section _____ Township _____ Range _____ Plan NWP65552

DISTRICT LOT 5671 PID _____

The property described above is the subject of this application and is referred to herein as the 'subject property'

This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's Declaration

Name of Owner (print)	Signature of Owner	Date
NEILL WOTHERSPOON	Neill Wotherspoon	JAN 14, 19
MARIA WOTHERSPOON	M. Wotherspoon	JAN. 14/19

Owner Contact Information

Please print clearly.

Address	City
1515 EASTERN DR.	PT. COQUITLAM
Email	**Postal Code**
	V3C 2S5
	Fax

Office Use Only

		Date	File No.
Received		Received By	Folio No.
	Complete Application		
	Required Documents	Receipt No.	Fees $

FRASER VALLEY REGIONAL DISTRICT

DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2019-02 **Folio No.** 776.01457.870

Issued to: Neil & Maria Wotherspoon

Address: 1515 Eastern Drive, Port Coquitlam

Applicant: Neil & Maria Wotherspoon

Site Address: 47052 Snowmist Place, Electoral Area C

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

LOT 2 DISTRICT LOT 5671 GROUP 1 NEW WESTMINSTER LAND DISTRICT PLAN 65552
003-631-842

LIST OF ATTACHMENTS

Schedule “A”: Location Map
Schedule “B”: Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 – Division 9 of the *Local Government Act.*

BYLAWS SUPPLEMENTED OR VARIED

Zoning By-law for Electoral Area ”F”, 1978 of the Regional District of Fraser Cheam is **varied** as follows: Division 19, Section 1904 (c) the rear setback requirement is reduced from 5.0 metres to 1.5 metres, clear to sky, to permit the construction of a detached garage.

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.

2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.

3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule “B”.

4. All new construction shall be generally in compliance with Building Permit No. 014496. The garage shall be no more than a single storey, and the roof shall be designed to avoid

DRAFT

shedding snow towards the rear lot line. The rear garage wall shall not have any openings or windows.

5. The holder of this permit must construct a permanent fence along the rear property line as identified in Schedule C prior to the issuance of Building Permit No. 014496. The fence shall be a minimum of 4 feet in height and shall be maintained for the life of the garage authorized under Building Permit No. 014496.

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 – Division 9 of the *Local Government Act*.

2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.

3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.

4. Nothing in this permit shall in any way relieve the developers obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

a. fail to complete the works required to satisfy the landscaping conditions contained herein,
b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted: (a) an irrevocable letter of credit in the amount of: $ <N/A> .
(b) the deposit of the following specified security: $ <N/A> .

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Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2019-02. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE <DAY> DAY OF <MONTH> , <YEAR>

_____

Chief Administrative Officer / Deputy

THIS IS NOT A BUILDING PERMIT

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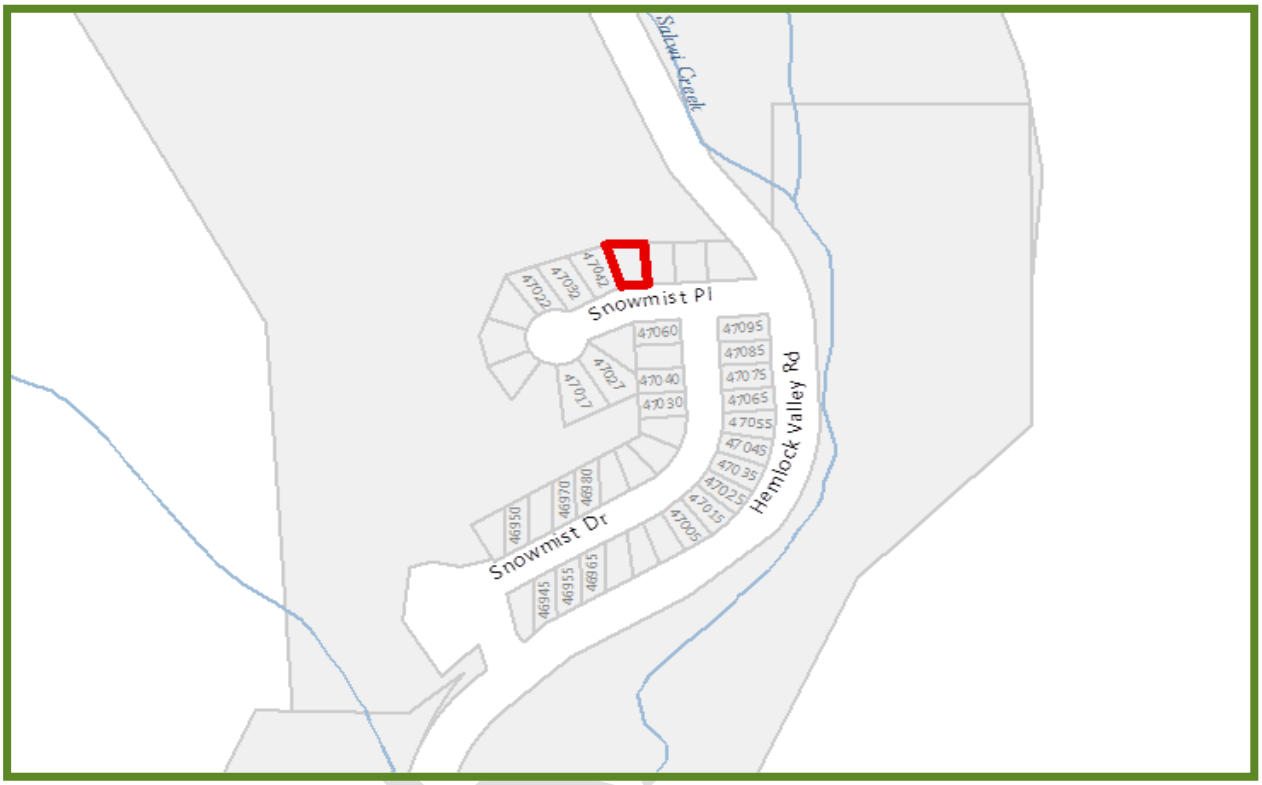
DEVELOPMENT VARIANCE PERMIT 2019-02
SCHEDULE "A"
Location Map



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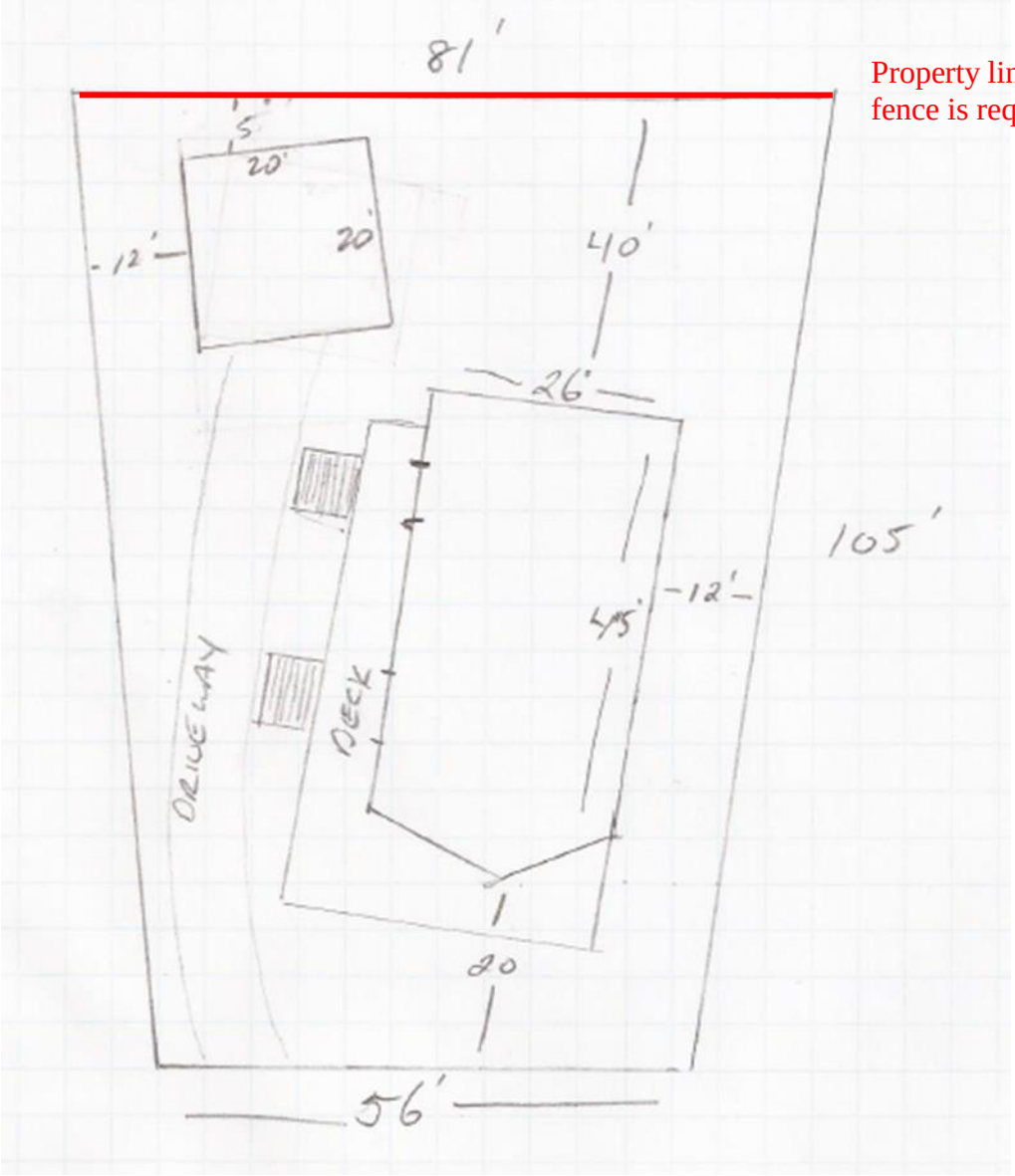
DEVELOPMENT VARIANCE PERMIT 2019-02
SCHEDULE "B"
Site Plan and Fence Layout



From: Christina Garson
Sent: Tuesday, February 26, 2019 10:30 AM
To: Planning Info
Subject: Notice of Property Owners application for Development Variance Permit DVP 2019-02FILE DVP01416

Hello, I received the document advising that this owner, when commencing cabin build wishes to have a separate detached garage placed within 5 Ft of the rear of his property. I was assured bu Julie Mundy - Planning technician, of your offices, that this does not affect the site line / ft from our property line in any way.

As an Aside: We were very disappointed this past fall to see that when these owners cleared their property / prepped for build - that they neatly stacked salvageable logs on their property but ours - which had one very large stump we know we have to deal with, now had the addition of two more very large ones, and I mean HUGE - as well as a bunch of branch debris.

We don't feel this was neighbourly or ok but we can't prove as we weren't there. We can only assume this came from them.

I know this has nothing to do with their application, however, I don't see why they cant have their garage directly behind their house where there is more square footage, and not have to be close to the back of the property where spring run off occurs.

Regardless, thanks for listening,

Best regards,
Owner of Lot adjacent to this applicants,
47042 Snowmist Place,
Hemlock Mountain (Agassiz)
Lot 3, District lot 5671, Group 1, NWLD
Christina Garson

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee
Date: 2019-02-12

From: Julie Mundy, Planning Technician
File No: 3090-20 2019-01

Subject: Application for Development Variance Permit 2019-01 to vary the maximum height requirement for a garage at 45703 Elizabeth Drive, Electoral Area H

RECOMMENDATION

THAT the Fraser Valley Regional District issue Development Variance Permit 2019-01 to increase the maximum permitted height of an accessory building from 5.0 metres to 6.4 metres, for 45703 Elizabeth Drive in Electoral Area H, subject to consideration of any comment or concerns raised by the public.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

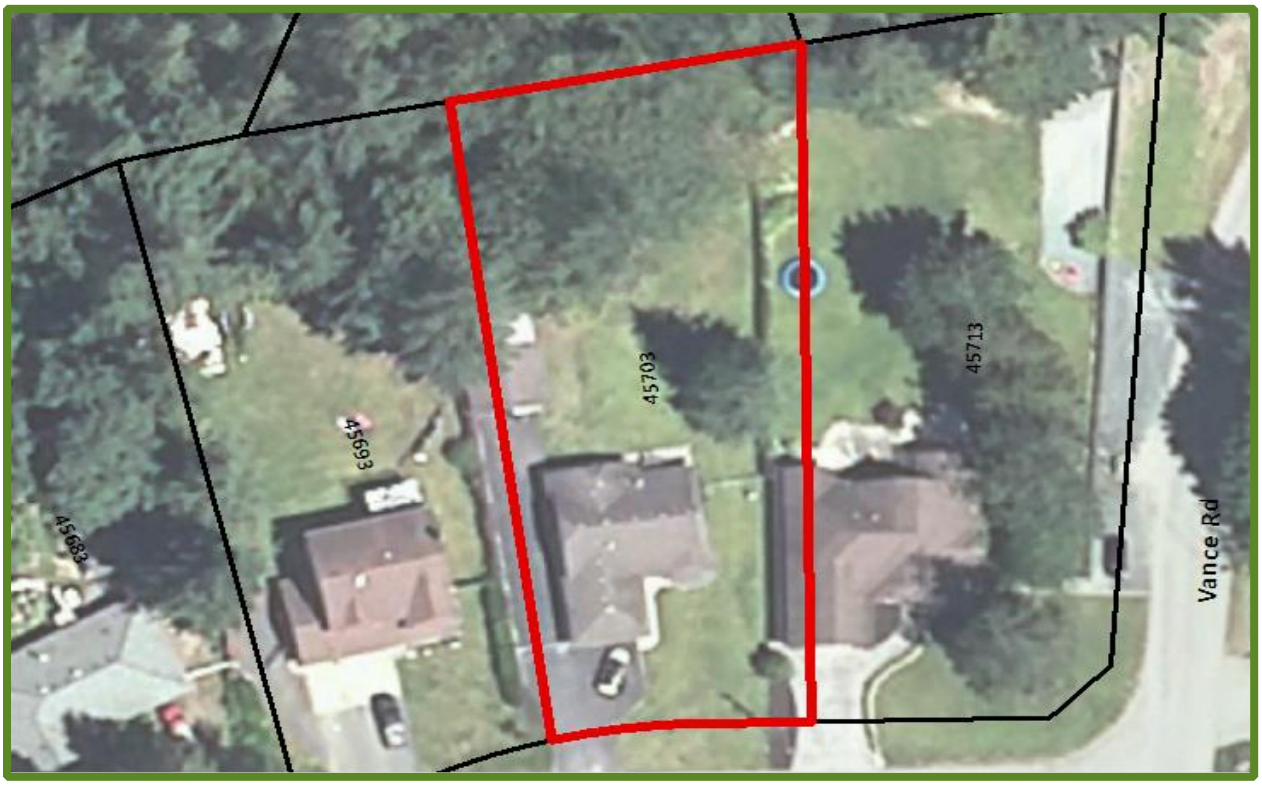
The property owners have made an application for a Development Variance Permit (DVP) to increase the maximum permitted height of an accessory building (garage) as outlined in *Zoning Bylaw for Electoral Area "E", 1976 of Regional District of the Fraser Cheam.*

PROPERTY DETAILS			
Electoral Area	**H**		
Address	**45703 Elizabeth Drive**		
PID	**003-198-880**		
Folio	**733.03802.120**		
Lot Size	**0.473 acres**		
Owner	**Watkins & Kirby**	**Agent**	**Doug Williams**
Current Zoning	**Urban Residential (RS-1)**	**Proposed Zoning**	**No change**
Current OCP	**Suburban Residential (SR)**	**Proposed OCP**	**No change**
Current Use	**Residential**	**Proposed Use**	**No change**
Development Permit Areas	**DPA 5-E**		
Hazards	**-**		
Agricultural Land Reserve	**No**		

ADJACENT ZONING & LAND USES		
North	^	Urban Residential (RS-1), Single Family Home
East	>	Urban Residential (RS-1), Single Family Home
West	<	Urban Residential (RS-1), Single Family Home
South	v	Urban Residential (RS-1), Single Family Home

NEIGHBOURHOOD MAP

PROPERTY MAP



DISCUSSION

The applicants are proposing to construct a detached garage which exceeds the maximum allowable height for an accessory building under the *Zoning Bylaw for Electoral Area "E", 1976 of Regional District of the Fraser Cheam.* The garage will be approximately 940 square feet in size (87.3 square meters) and will be located behind the existing house. There is currently a smaller garage on site (approximately 524 square feet) that will be removed.

The applicant advises the reason for the variance is to provide extra space for storage as the house does not have a basement. The proposed drawings show the structure will have a first floor height of approximately 9.5 feet (2.89 metres) and a second floor height of approximately 8 feet (2.4 metres). Refer to Appendix A. The additional height enables the accessory building to be constructed with a full height second storey.

The owners are seeking a variance of 1.4 metres (4.6 feet) to allow the garage to have a total height of 6.4 metres (21.0 feet).

Height of Accessory Buildings	
Permitted (zoning)	5.0 metres (16.4 feet)
Proposed	6.4 metres (21.0 feet)
Requested Variance	**1.4 metres (4.6 feet)**

The applicant has not yet submitted a building permit application. The provided conceptual sketches appear to meet all other zoning setbacks. A detailed review of setbacks, proposed uses, and other legal requirements will be conducted during the building permit process. This will include ensuring no residential use and no cooking facilities are present within the accessory building. It will also include ensuring the structure does not encroach onto a covenanted area at the back of the property where construction is prohibited.

Neighbourhood Notification and Input

All property owners within 30 metres of the property will be notified by FVRD of the Development Variance Permit application and will be given the opportunity to provide written comments or attend the Board meeting to state their comments. FVRD staff have encouraged the applicant to advise neighbouring property owners and residents of the requested variance in advance of the mail-out notification. To date no letters of support or objection have been submitted.

COST

The application fee of $350 has been paid by the applicant.

CONCLUSION

Staff recommend Development Variance Permit 2019-01 be issued by the Fraser Valley Regional District Board, subject to any comments or concerns raised by the public.

Option 1 – Issue (Staff Recommendation)

Staff recommend that the FVRD Board issue Development Variance Permit 2019-01 for the property located at 45703 Elizabeth Drive, Electoral Area H to increase the maximum building height from 5.0 metres to 6.4 metres, subject to consideration of any comments or concerns raised by the public.

Option 2 – Refuse

If the Board wishes to refuse the application, the following motion would be appropriate:

> MOTION: THAT the Fraser Valley Regional District Board refuse Development Variance Permit 2019-01 for the property located at 45703 Elizabeth Drive, Electoral Area H.

Option 3 – Refer to Staff

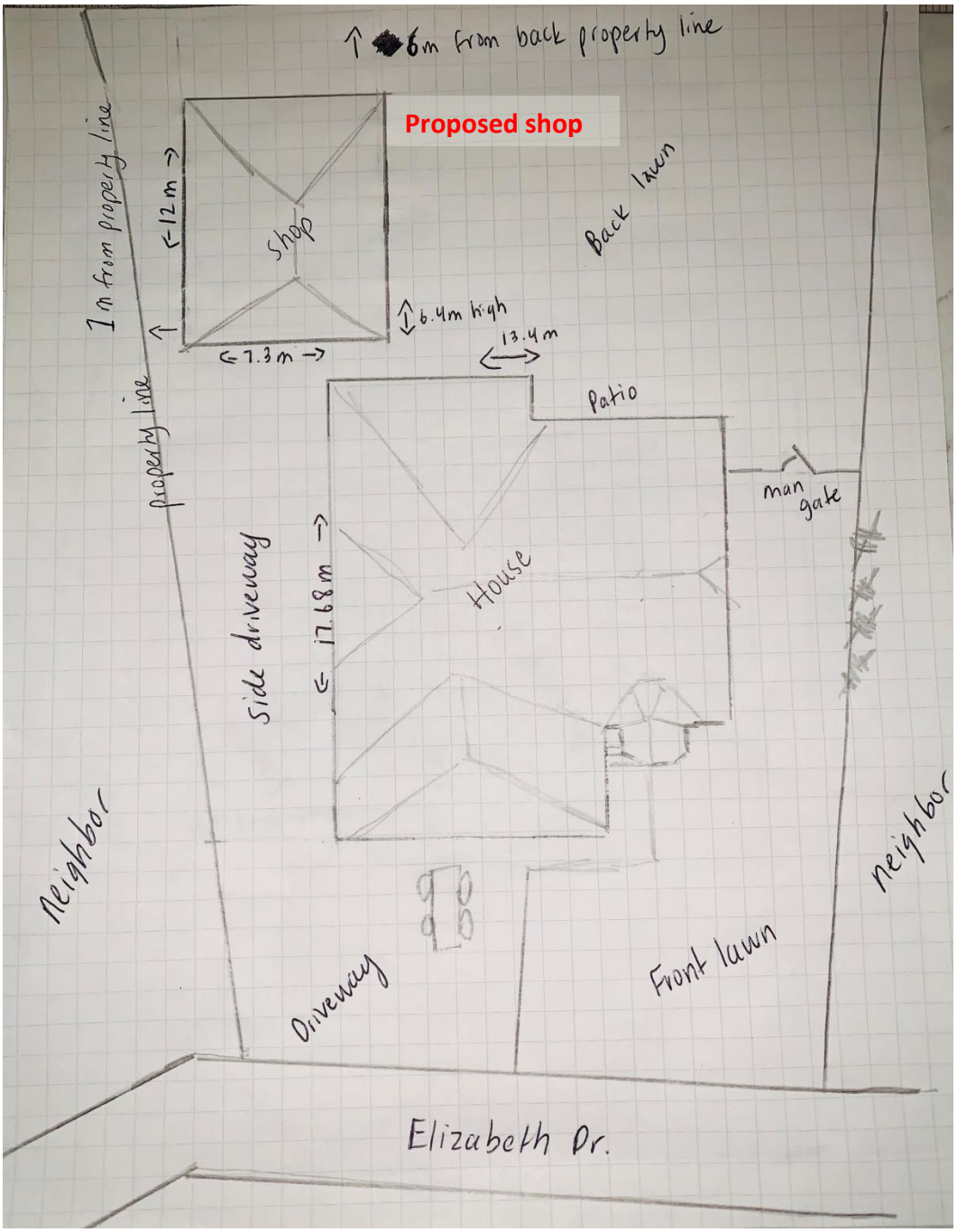
If the Board wishes to refer the application back to staff to address outstanding issues, the following motion would be appropriate:

> MOTION: THAT the Fraser Valley Regional District Board refer the application for Development Variance Permit 2019-01 for the property located at 45703 Elizabeth Drive, Electoral Area H to FVRD Staff.

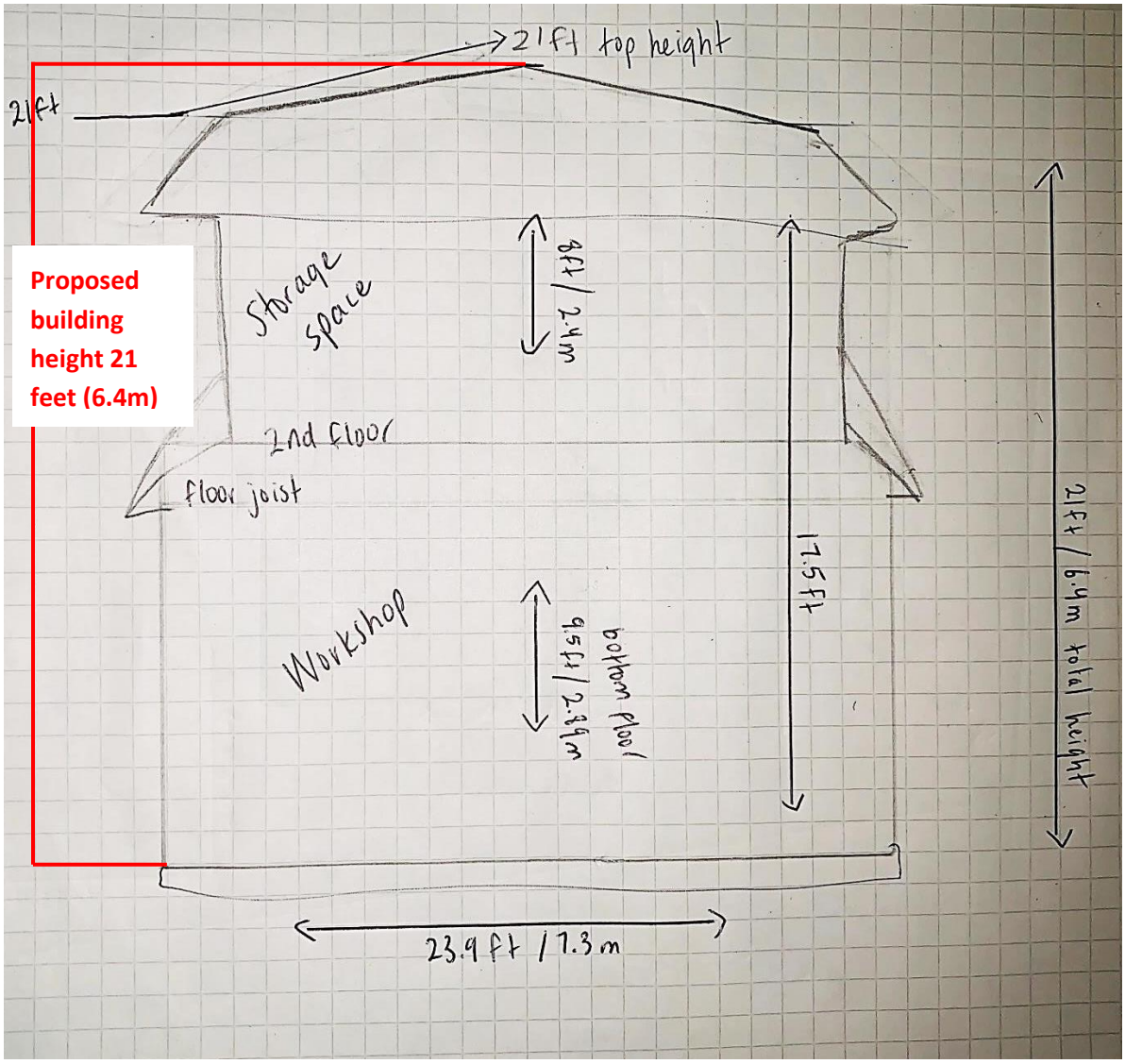
COMMENTS BY:

Graham Daneluz, Deputy Director of Planning & Development:	Reviewed and supported
Margaret Thornton, Director of Planning & Development:	Reviewed and supported
Mike Veenbaas, Director of Financial Services:	No further financial comment.
Paul Gipps, Chief Administrative Officer:	Reviewed and supported

Appendix A –
Site Plan



Appendix A –
Proposed building plan



SCHEDULE A-4 — Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☑ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of $ 350 as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address: 45703 Elizabeth Dr. PID 003-198-880

Legal Description: Lot 62 (60) Block ____ Section 30 Township 25 Range ____ Plan 56971

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's Declaration

Name of Owner (print)	Signature of Owner	Date
Tracey Watkins		Jan 8/19
Name of Owner (print)	Signature of Owner	Date
Sam Watkins		JAN 9/19

Owner's Contact Information

Address	City	Postal Code	Fax
45703 Elizabeth Dr.	Cultus Lake	V2R 5A6	N/A

Office Use Only		
	Date: Jan. 9, 2019	File No.: 3090-20 2019-01
	Received By: JM	Folio No.: 733.03802.120
	Receipt No.: 76974	Fees Paid: $ 350.00

45950 Cheam Avenue | Chilliwack, BC | V2P 1N6 Phone: 604-702-5000 | Toll Free: 1-800-528-0061 | Fax: 604-792-9684

Agent ***I hereby give permission to*** DOUG WILLIAMS ***to act as my/our agent in all matters relating to this application.***

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
	Jan 9, 2019
Signature of Owner	Date
	JAN 9TH, 2019

Agent's contact information and declaration

Name of Agent	Company
DOUG WILLIAMS	WBW CONSTRUCTION
Address	City
383 ALDER ST	CULTUS LAKE
Email	Postal Code
	V2R-4Z1
	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent	Date
	JAN 8/19

Development Details

Property Size 0.473 Present Zoning RS-1

Existing Use Residential

Proposed Development GARAGE, APPROX 800 SQ FT WITH AN OVERALL HEIGHT OF 21 FT.

Proposed Variation / Supplement REASON THE EXSISTING HOME DOES NOT HAVE A BASEMENT FOR STORAGE. SO NEEDING THE EXTRA HEIGHT FOR A STORAGE AREA.

(use separate sheet if necessary)

Reasons in Support of Application

45950 Cheam Avenue | Chilliwack, BC | V2P 1N6 Phone: 604-702-5000 | Toll Free: 1-800-528-0061 | Fax: 604-792-9684

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes ☐ no ☐ 30 metres of the high water mark of any water body

yes ☐ no ☐ a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes ☐ no ☐ the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes ☐ no ☐ I don't know ☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

45950 Cheam Avenue | Chilliwack, BC | V2P 1N6 Phone: 604-702-5000 | Toll Free: 1-800-528-0061 | Fax: 604-792-9684

Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
Location Map			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
Site Plan At a scale of: 1:_____			Reduced sets of metric plans
			North arrow and scale
			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
Floor Plans			Uses of spaces & building dimensions
			Other:
Landscape Plan Same scale as site plan			Location, quantity, size & species of existing & proposed plants, trees & turf
			Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
Reports			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1.* It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 FOI@fvrd.ca.

FRASER VALLEY REGIONAL DISTRICT

DEVELOPMENT VARIANCE PERMIT

Permit No. Development Variance Permit 2019-01 **Folio No.** 733.03802.120

Issued to: Sam Watkins & Tracey Kirkby

Address: 45703 Elizabeth Drive, Electoral Area H

Applicant: Sam Watkins & Tracey Kirkby

Site Address: 45703 Elizabeth Drive, Electoral Area H

The lands affected by and subject to this permit are shown on Schedule "A", Location Map, attached hereto, which forms an integral part of this permit, and are legally described as:

LOT 62 SECTION 30 TOWNSHIP 25 NEW WESTMINSTER LAND DISTRICT PLAN NWP62825
003-198-880

LIST OF ATTACHMENTS

Schedule “A”: Location Map
Schedule “B”: Site Plan

AUTHORITY TO ISSUE

1. This Development Variance Permit is issued under Part 14 – Division 9 of the *Local Government Act*.

BYLAWS SUPPLEMENTED OR VARIED

Zoning Bylaw for Electoral Area “E”, 1976 of the Regional District of Fraser Cheam is **varied** as follows:

Section 8.3.3 (c) is varied by increasing the maximum height of an accessory building from 5.0 metres (16.4 feet) to 6.4 metres (21.0 feet)

SPECIAL TERMS AND CONDITIONS

1. No variances other than those specifically set out in this permit are implied or to be construed.

2. If the holder of this permit does not commence the construction with respect to which the Permit was issued within two (2) years after the date of the permit, this permit shall lapse.

3. Development of the site shall be undertaken in accordance with the Site Plan attached hereto as Schedule “B”.

4. A building permit shall be issued by the Fraser Valley Regional District prior to any construction on the property. No residential use and no cooking facilities shall be permitted within the accessory building.

DRAFT

GENERAL TERMS AND CONDITIONS

1. This Development Variance Permit is issued Pursuant to Part 14 – Division 9 of the *Local Government Act*.

2. This Development Variance Permit shall not vary the permitted uses or densities of land use in the applicable zoning bylaw nor a flood plain specification designated under Section 524 of the *Local Government Act*.

3. Nothing in this permit shall in any way relieve the developer's obligation to ensure that the development proposal complies in every way with the statutes, regulations, requirements, covenants and licences applicable to the undertaking.

4. Nothing in this permit shall in any way relieve the developers obligation to comply with all setback regulations for construction of structures or provision of on-site services pursuant to the *Public Health Act*, the *Fire Services Act*, the *Safety Standards Act*, and any other provincial statutes.

SECURITY DEPOSIT

As a condition of the issuance of this Permit, and pursuant to Section 502 of the *Local Government Act*, the Regional Board is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit

Should the holder of this permit:

a. fail to complete the works required to satisfy the landscaping conditions contained herein,
b. contravene a condition of the permit in such a way as to create an unsafe condition,

The Regional Board may undertake and complete the works required to satisfy the landscaping conditions, or carry out any construction required to correct an unsafe condition at the cost of the holder of the permit and may apply the security in payment of the costs of the works, with any excess to be returned to the holder of the permit.

Security Posted:
(a) an irrevocable letter of credit in the amount of: $ <N/A> .
(b) the deposit of the following specified security: $ <N/A> .

Note: The Regional District shall file a notice of this permit in the Land Title Office stating that the land described in the notice is subject to Development Variance Permit Number 2019-31. The notice shall take the form of Appendix I attached hereto.

AUTHORIZING RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE FRASER VALLEY REGIONAL DISTRICT ON THE <DAY> DAY OF <MONTH> , <YEAR>

DRAFT

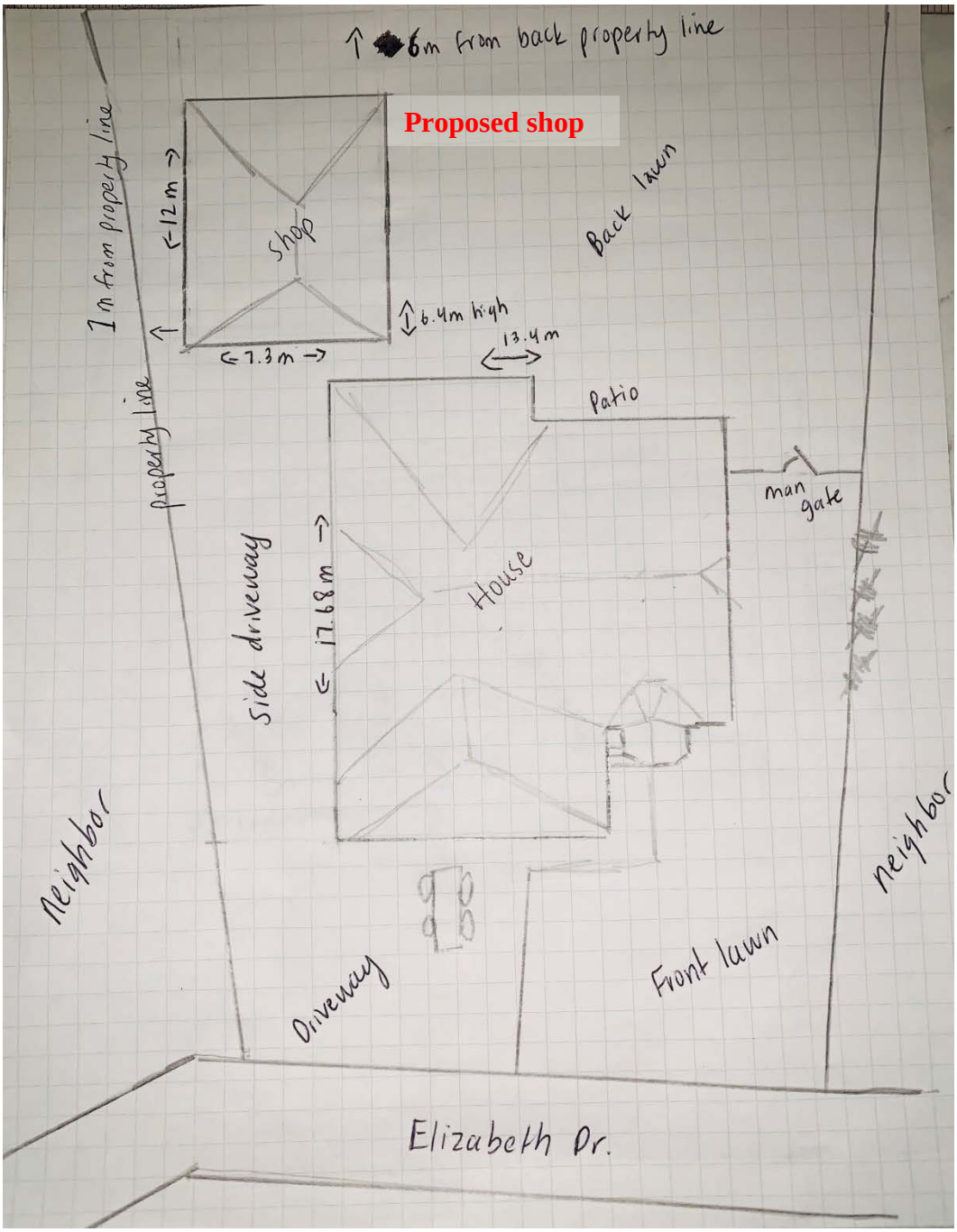
_____
Chief Administrative Officer / Deputy

THIS IS NOT A BUILDING PERMIT

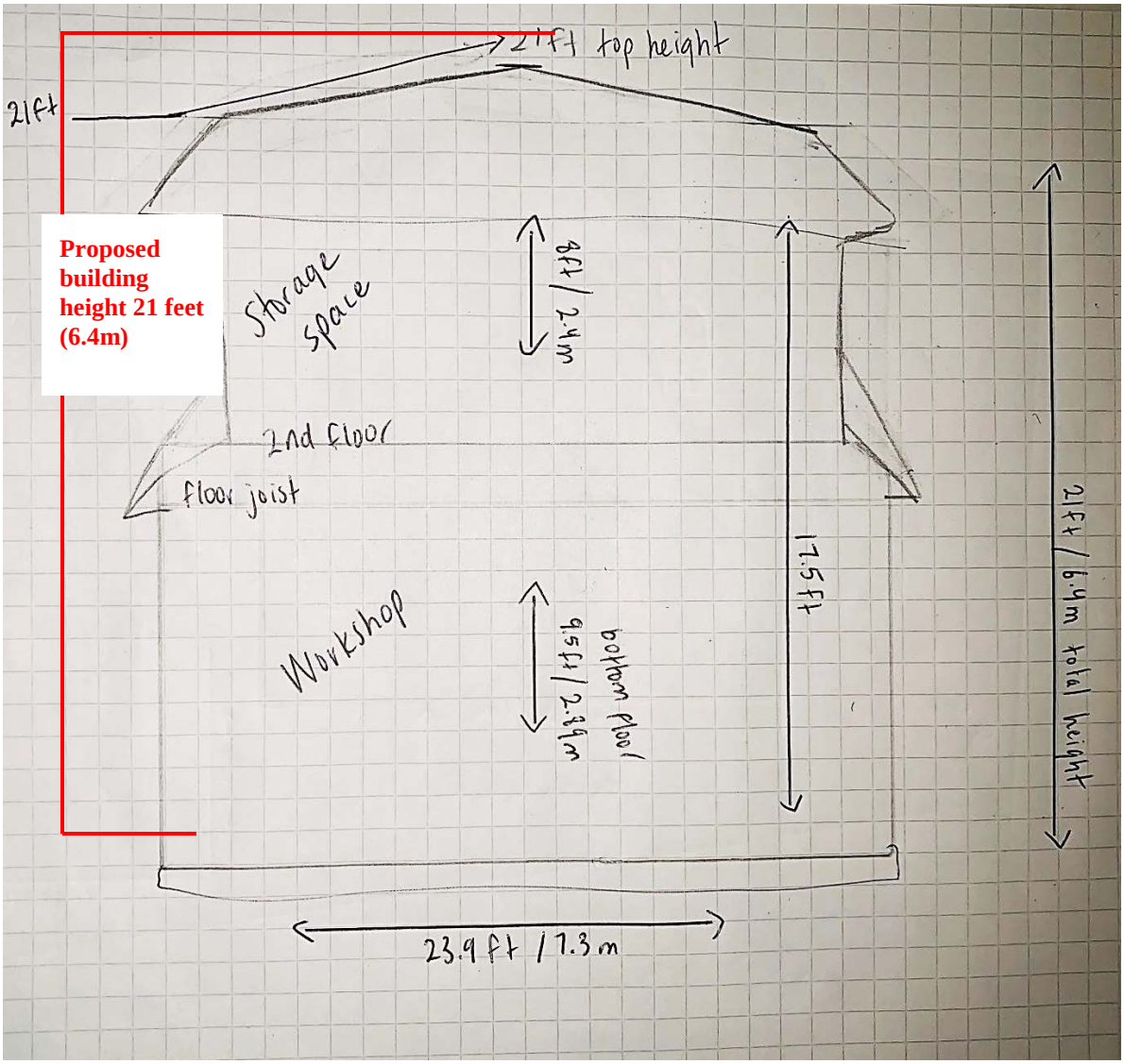
DRAFT

DEVELOPMENT VARIANCE PERMIT 2019-01
SCHEDULE "A"
Location Map

DEVELOPMENT VARIANCE PERMIT 2019-01
SCHEDULE "B"
Site Plan



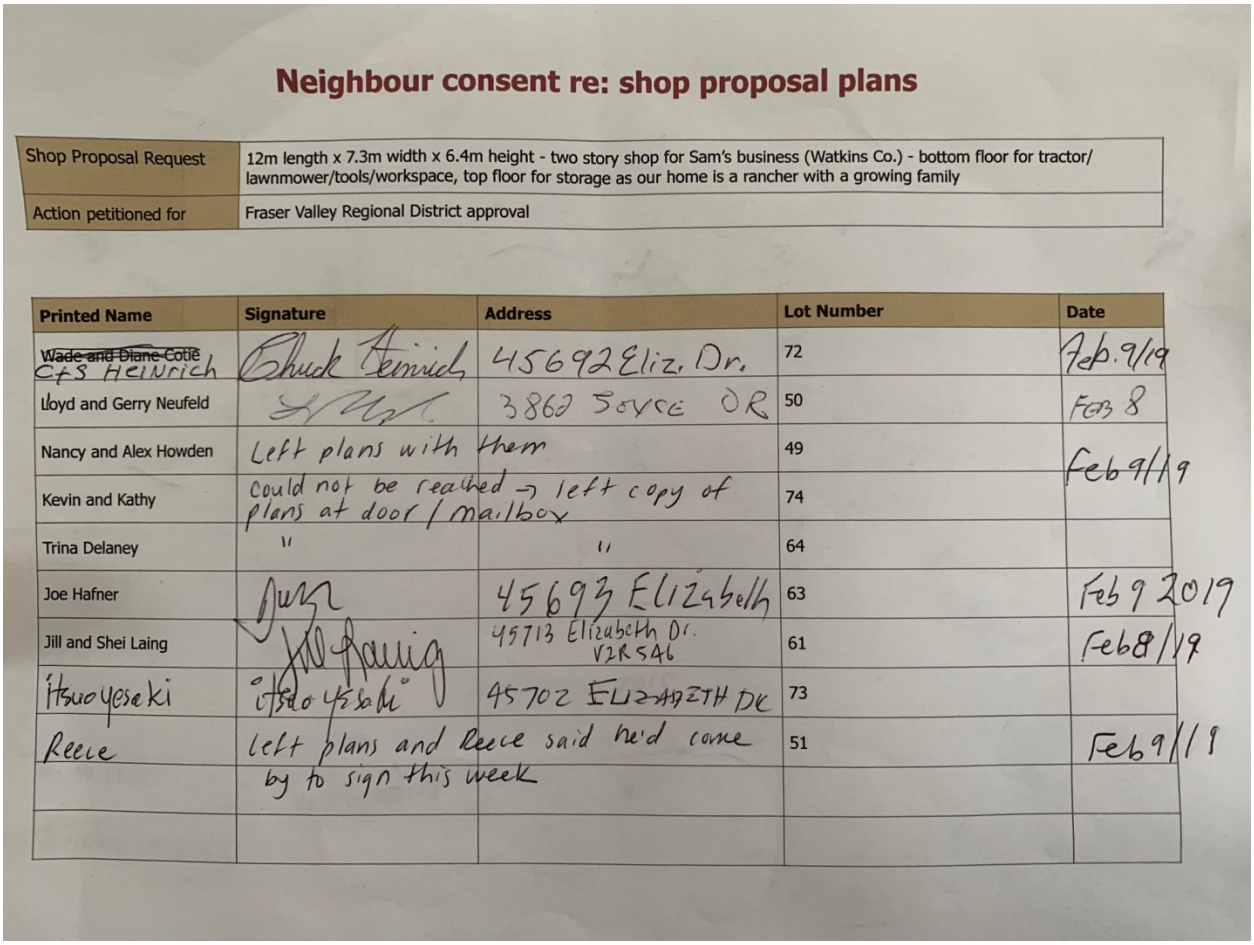
DEVELOPMENT VARIANCE PERMIT 2019-01
SCHEDULE "B"
Site Plan



DEVELOPMENT VARIANCE PERMIT 2019-01 – Appendix "B"

Addendum to DVP 2019-01 for 45703 Elizabeth Drive, Area H – Corporate Report

The property owners have submitted a petition of support for Development Variance Permit 2019-01 for 45703 Elizabeth Drive, Electoral Area H. The petition includes 5 signatures of support from neighbouring properties. The three properties which share a direct lot line boundary with 45703 Elizabeth Drive have signed the petition of support.



Neighbour consent re: shop proposal plans

Shop Proposal Request	12m length x 7.3m width x 6.4m height - two story shop for Sam's business (Watkins Co.) - bottom floor for tractor/ lawnmower/tools/workspace, top floor for storage as our home is a rancher with a growing family
Action petitioned for	Fraser Valley Regional District approval

Printed Name	Signature	Address	Lot Number	Date
~~Wade and Diane Cotie~~ C+S HEINrich	Chuck Heinrich	45692 Eliz. Dr.	72	Feb. 9/19
Lloyd and Gerry Neufeld		3862 Joyce DR	50	Feb 8
Nancy and Alex Howden	Left plans with them		49	Feb 9/19
Kevin and Kathy	could not be reached → left copy of plans at door / mailbox		74	
Trina Delaney	"	"	64	
Joe Hafner		45693 Elizabeth	63	Feb 9 2019
Jill and Shei Laing		45713 Elizabeth Dr. V2R5A6	61	Feb 8/19
Itsuo Yesaki	Itsuo Yesaki	45702 ELIZABETH DR	73	
Reece	Left plans and Reece said he'd come by to sign this week		51	Feb 9/19

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Fraser Valley Regional District Board — Date: 2019-02-26

From: Carolynn Lane, Engineering and Community Services Technologist — File No: 3021-55

Subject: Crown Land Tenure Application for Harrison Mills Transfer Station Relocation

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RECOMMENDATION

THAT the Fraser Valley Regional District Board direct staff to apply for crown land tenure on a parcel of land for the new Harrison Mills Transfer Station.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #1 Waste Mangement

BACKGROUND

The Harrison Mills Transfer Station is currently situated at 14050 Chehalis Forest Service Road, just off of Highway #7 near Morris Valley. The existing license of occupation will be coming to an end in 2020, and as such, the FVRD must relocate the transfer station elsewhere. A new parcel of land has been selected, a 0.78 acre area, on the northwest corner of Morris Valley Road and Chehalis Forest Service Road. To obtain this parcel for a new transfer station, the FVRD must apply for Crown Land Tenure.

Staff applied for a grant under the Rural and Northern Communities Program in January, which will cover any capital construction costs if granted.

DISCUSSION

Staff have determined that the proposed site, on the northwest corner of Morris Valley Road and Chehalis Forest Service Road, will be the most suitable location for moving the Harrison Mills Transfer Station. Due to the site's close proximity to other significant archaeological findings, it is anticipated that archaeological investigations will be required. Any archaeological work will be coordinated with local Sts'ailes First Nation representatives.

A map showing the location of the proposed site has been attached.

COST

The cost to apply for crown land tenure is $250.

CONCLUSION

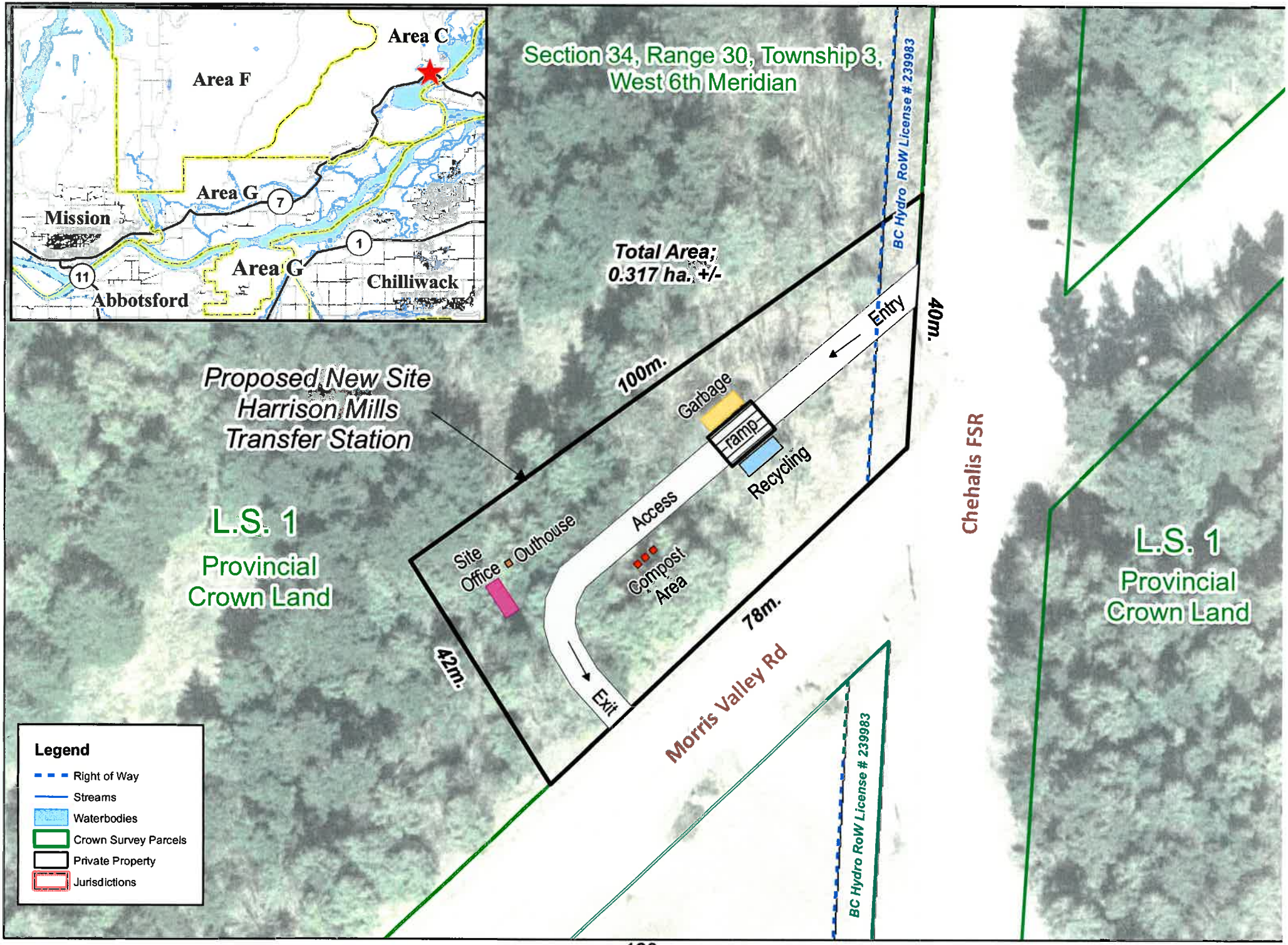
With Board approval, Staff will apply for Crown Land Tenure on a parcel of land on the northwest corner of Morris Valley Road and Chehalis Forest Service Road. This step is a component of the relocation of the Harrison Mills Transfer Station project.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services: Reviewed and supported.

Mike Veenbaas, Chief Financial Officer: Reviewed and supported.

Paul Gipps, Chief Administrative Officer Reviewed and supported



Map Produced by the FVRD GIS Dept. January 2019
This map is for information purposes only and is not a legal document.

180

Scale: 0 5 10 20 30

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Regional and Corporate Services Committee
From: Micha Gutmanis, Environmental Services Coordinator

Date: 2019-02-12
File No: 1010-95

Subject: Electric Vehicle Chargers at the FVRD Main Office Building

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INTENT

This report is intended to advise the Board of an expansion to the electric vehicle charging infrastructure in the parking lot of the main Fraser Valley Regional District office building. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship
Support Healthy & Sustainable Community

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

Recent Electric Vehicle (EV) trends show that their popularity has grown rapidly, as nearly 35,000 plug-in electric vehicles were sold in Canada through the first 9 months of 2018, an increase of 158% compared to a year prior. Governments at all levels have had a large impact on EV adoption through policy and infrastructure investments. In late 2018, the Province announced that proposed legislation will phase in targets for the sale of zero-emission vehicles: 10% of new light-duty passenger vehicle sales in B.C. will be zero-emission vehicles by 2015; 30% by 2030; and 100% by 2040. This will put additional pressures on EV charging infrastructure, including on the public charging network.

EV owners who will be most reliant on the public charging network will be the next generation of EV buyers, the Early Mainstream. Studies show that the EV Pioneers, those who already own EVs, tend to live in detached homes with access to home-based charging. However, the Early Mainstream buyers will have a higher percentage living in multi-family dwellings without access to home charging, therefore being much more reliant on public chargers. Level 2 charging, adequate for most plug-in hybrid vehicles, will need to be expanded rapidly to keep up with this future demand.

DISCUSSION

BC Hydro, in partnership with the Province, is initiating an innovative High Voltage Utility Connected (HVUC) demonstration project in the Lower Mainland, and local governments have been invited to participate. The primary objective of the HVUC project is to demonstrate a new type of Level 2 charger which addresses the challenges associated with EV infrastructure deployment in multi-unit residential buildings and commercial buildings. The chargers are designed to have low installation costs, low

operating costs due to their ability to turn off when not in use, and utility connectivity for metering and communications capabilities. BC Hydro would like to install four of the HVUC dual port chargers in the FVRD's main office parking lot, which can charge up to eight cars at once.

The chargers will be located in the parking stalls directly adjacent to the existing DC Fast Charger. Clustering the electric vehicle chargers together in a cohesive row will decrease electrical wiring costs and will allow for proper EV charging signage. Allocating eight parking stalls will allow for the next generation of EV adoption by the public, staff, and the FVRD's fleet. On days with Committee or Board meetings and other busy events, certain electric vehicle charging stations parking spaces may be opened up for general parking.

The existing Level 2 charger by the front doors will be removed and installed elsewhere in the Region, and the parking stall will be replaced with Director parking. For every Director parking stall that is removed for a Level 2 charger, it will be replaced with a new parking stall- in most cases closer to the main building. Appendix 1 displays the proposed parking arrangement with the new Level 2 chargers.

COST

The Level 2 chargers will be provided for free, with FVRD covering the one-time installation costs. The cost to install all four dual head chargers is quoted at $24,130 which includes creating a new service from an existing transformer, running underground wiring to the charger locations and pouring concrete bases for the chargers. The funding for the FVRD contribution will come from the building maintenance budget under FVRD's General Buildings Area (Budget 114), generated as part of the Administration Support Recovery allocated to all FVRD service areas (regional and electoral area).

By setting up the Level 2 chargers with their own electrical service, it will allow the FVRD to analyze and separate usage data from the existing fast charger. The charger infrastructure will have the ability to provide for a cost recovery structure that would allow the chargers to cover the cost of the electrical supply, similar to how the DC Fast Charger operates.

CONCLUSION

Electric vehicles represent a technology advancement with significant potential to reduce harmful air pollutants and community GHG emissions while providing related social and economic sustainability benefits. In order to support this transition, charging infrastructure is needed in various forms and locations. The four new dual port HVUC chargers will assist in the development of new charging technology, while providing access to charging for the public, staff, and fleet vehicles.

COMMENTS BY:

Barclay Pitkethly, Director of Regional Programs: Reviewed and supported.

Mike Veenbaas, Director of Financial Services: Reviewed and supported.

Paul Gipps, Chief Administrative Officer: Reviewed and supported.

Appendix 1

FRASER VALLEY REGIONAL DISTRICT & TENANTS
CHILLIWACK FIRE DEPARTMENT HALL #1
DESIGNATED PARKING STALLS

Date of Revision: October 2016

FILE: K:\FVRD\Cheam Ave Office\Parking Lot\ Chilliwack Parking Lot.dwg

FRASER VALLEY REGIONAL DISTRICT
Grants In Aid Overview - 2018

	Event Follow Up Reporting?		2018 Budget	Balance Remaining	Comments
Area A - Raymond			$ 5,270		
Boston Bar North Bend Enhancement Society	Y	$ 2,000			pd
Boston Bar North Bend Bowling Association	N/A	1,000			pd
Boston Bar North Bend May Days Committee	Y	2,000			pd
		5,000		$ 270	
Area B - Adamson			$ 26,070		
Fraser Canyon Hospice Society	Y	$ 3,800			pd
Scenic 7 BC Co-operative Marketing Partnership	N/A	500			pd
Sunshine Valley Ratepayer Association		9,200			pd
Hope & District Arts Council	Y	3,000			pd
Royal Canadian Legion Branch 228	Y	2,000			pd
1st Hope Scouting		2,000			pd
Coquihalla Elementary School PAC		1,670			pd
Hope Search & Rescue	N/A	1,000			pd
Yale & District Historical Society	N/A	500			pd
Hope River Monsters Swim Club		2,400			pd
		26,070		$ -	
Area C - Niemi			$ 25,000		
Deroche Farmers Market		$ 1,500			pd
Hemlock Valley Homeowners Association	Y	3,000			pd
Sts'ailes Community School	Y	2,000			pd
Fraser Valley Bald Eagle Festival	Y	2,000			pd
Lake Errock Community Association	Y	2,500			pd
Deroche Elementary School		2,500			pd
Deroche Elementary School PAC		2,000			pd
Deroche & District Commuty Association		2,000			pd
Eagle Point Social Club	N/A	1,000			pd
Sts'ailes Christmas Committee	N/A	350			pd
		18,850		$ 6,150	
Area D - Dickey			$ 5,000		
Popkum Volunteer Fire Department	N/A	$ 500			pd
Popkum Ratepayers Association	N/A	400			Paid through AP
		900		$ 4,100	
Area E - Engar			$ 9,600		
Chilliwack Vedder River Cleanup Society	Y	$ 1,100			pd
Chilliwack Community Arts Council	N/A	850			pd
Post Creek Ratepayers Association	Y	3,000			pd
		-			
		4,950		$ 4,650	

	Follow Up Reporting?		2018 Budget	Balance Remaining	Comments
Area F - Boucher			$ 16,000		
McConnell Creek Farmers Institute		$ 5,000			pd
Fraser Valley Toy Run	N/A	1,000			pd
Hatzic Prairie Recreation Commission		5,000			pd
		11,000		**$ 5,000**	
Area G - Stobbart			$ 12,500		
Deroche Farmers Market	N/A	1,000			
Deroche Elementary School PAC		3,000			pd
Dewdney Elementary School PAC		3,000			pd
		7,000		**$ 5,500**	
Area H - Dixon			$ 20,400		
Cultus Lake Pike Minnow Derby - Chilliwack Area Lions Clubs	Y	$ 2,500			pd
Columbia Valley Ratepayers Association	Y	4,000			pd
Cutus Lake Volunteer Fire Department	N/A	1,000			pd
Columbia Valley Volunteer Fire Department	N/A	1,000			pd
Cultus Lake Events Committee (c/o Parks Board)	Y	2,000			pd
		10,500		**$ 9,900**	
Other Agencies			$ 15,000		
Bear Aware		15,000			
Elizabeth's Wildlife Centre		$ 5,000			
		20,000		**$ (5,000)**	
Total		**$ 104,270**	**$ 134,840**	**$ 30,570**	

Boston Bar North Bend Enhancement Society
PO Box 251, Boston Bar, BC, V0K1C0

December 27, 2018

Dear Kristy

The Boston Bar North Bend Enhancement Society would like to thank you for your funding of $2000.00 towards the operations of our Newsletter called the Update.

Our purpose is to operate a Society for the development and establishment of activities or endeavors in the fields of education, culture and physical and social betterment of those living within the area served by the Society. We feel that the Update aids us in being able to fulfill this purpose.

The Update is delivered to the mailboxes every month and is also found on line at our website www.bostonbarbc.net. It covers events in the community and surrounding areas and provides information on services in the area. We feel that the Update is an essential service to our community and its success is an endeavor that we strive to continue. To see the content of the Update please visit our website and click on the Newsletter link.

Sincerely

Lori Walters
Treasurer BBNBES
[redacted]

B.B./N.B. Maydays Committee,
Box 251,
Boston Bar,B.C.,
V0K-1C0
December 15,2018

Re: Grant in Aid ($2000.00) for May Days – April 2018

Fraser Valley Regional District:
Please allow me the opportunity to apologize for not taking care of this matter at an earlier date. No excuses.

The full amount of the Grant was used to offset the costs of our annual May Day celebration. This year was our 91st annual community family gathering where we provide entertainment, games, great food, craft fair and best of all community fellowship to be enjoyed by all. We make every effort to put on this great function with no cost to our children and youth.

The only way this is possible is with the financial support of others. The annual cost of this great day is usually in the amount of $4/5000.00. With your substantial contribution as well those of local business and through the sales of raffle tickets and 50/50 draws we were able to cover the costs incurred for this event.

Acknowledgement of your generous support has been made on our Boston Bar web page as well as in the June 2018 issue of our local newsletter.

Thank you for your community support.

Sincerely,

R.A. Dufresne
Robert A. Dufresne
Vice-chair
Boston Bar/North Bend Mayday Committee

Camp Skylark - Fraser Canyon Hospice Society

From: Norman, Mary
To: Kristy Hodson
Subject: RE: 2018 Grant-In-Aid Financial Reporting
Date: Monday, December 17, 2018 9:00:18 AM
Attachments: image001.png

And some of the children didn't want to be in that photo, but a total of 25 children, it was an amazing camp, such an amazing group of campers, and volunteers, but without the wonderful support of our sponsors, this wouldn't happen, we are extremely grateful for all who support our programs. Making memories for the children for sure ☺ I will also send a DVD in the mail for your attention..

Take care

Mary
Mary Norman
Hospice Coordinator
Fraser Canyon Hospice Society
1275 – 7th Avenue
Hope, BC, V0X 1L4
Tel: (604) 860-7713
Cel: (604) 869-1483
Fax: (604) 860-7709
mary.norman@fraserhealth.ca
www.frasercanyonhospice.org
Hours: Monday to Thursday 8:00 to 5:00pm

Our Mission Statement

To provide quality support and end of life services to our clients and their loved ones, caregivers and the bereaved in Hope and its surrounding areas

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From: Kristy Hodson [mailto:khodson@fvrd.ca]
Sent: Monday, December 17, 2018 8:55 AM
To: Norman, Mary
Subject: RE: 2018 Grant-In-Aid Financial Reporting

Mary,

Thank you very much for your report, no worries!

What a great bunch it looks like you had – I think the Board will be super happy to see the faces of those benefitting from this program.

Camp Skylark 2018

Annual Report and Survey Results

Ken Hurley
Camp Director
October 2, 2018

Preamble

Some 14 years ago, when Camp Skylark was first conceived, the premise of the Camp was based on recognition that children are often overlooked during the grieving process, despite them becoming aware of death.

That being said, Camp Skylark has been supported over the years by the generous donations from individuals, local businesses, corporations, organizations and the many hospice volunteers who raise funds for this valuable community program throughout the year at a variety of community events.

We want to acknowledge our many corporate and individual sponsors; Fraser Valley Regional District B, Emil Anderson Construction Inc. & Emil Anderson Maintenance Co. Ltd., Nestle Canada Inc., - Nestle Waters Canada, Kent – Harrison Foundation, Envirowest Consultants Inc., District of Hope – Grant in Aid, Hope Lions Club, Eagles FOE #2690 - Men's, Eagles FOE #2690 - Women's, Legion Branch #228, Macdonalds – Hope BC, Beta Sigma Phi – Alpha RHO Chapter, Hope Foresters Holding Society, David Chaulk/Cloverdale Paint, Envision Financial – Hope BC, Columbia Kitchen Cabinets Ltd.,; and to those who gave donations, time and expertise; Ted Soucie (Hopesicle), BC Govt. Liquor Store (Hope), Dr. Michael MC Lee – DDS, Shanon Fischer – Pixelmountainstudio.com, Jason Dickie – Videographer, Dr. Dave Singleton, Dollar Store #198, Salli Rice, Erica Publishing Inc., Hope Medical Centre, Hope Recreation Centre and Buy-Low Foods; not to forget, the many volunteers who help with hot dog sales, meat draws and other fund raising activities. Thank you, together your volunteerism and donations allowed 25 deserving children come to Camp Skylark in 2018.

Camp Skylarks Program – short summary

The program design is focused on three stages of grief; Acknowledgement of Loss, Expressions of Reverence and Remembrance/Memorial.

The first day, Friday, focuses on 'Acknowledgement of Loss', it starts with the first memory circle, designed to give those children who are ready an opportunity to acknowledge their loss by placing the memory item of their loved one that they brought to camp into the memory circle. Optionally, they may choose to tell their peers something about the significance of this item. This memory circle is a powerful bonding experience, often it is the first opportunity some of these campers will have had, to share with their peers, their grief story.

We then introduce the camper to the Skylark , a symbolic token of remebrance, and ask them to decorate it in memory of their loved one (if they wish). We will also have given to their caregiver, a Skylark to take home, thereby bridging the caregiver with the child's grief journey. When the caregiver comes to pick their camper up at the end of camp they are bonded by the shared expression of reverence, and together hang their Skylarks on the Skylark tree.

Saturday's program elements builds on "the acknowledgement of loss stage" to "expressions of reverence" of the loved ones lost, by employing peer bonding within a combination of activites; cabin decorating, cabin flag decorating, yearly chosen inspirational song practicing, interactive music therapy, art activities lanterns, memory boxes, healing/spirit stones and a variety of physical activities.

This culminates in the lantern ceremony, which closes the experience of reverence in a moving memory circle displaying collectively the shared revernce.

We will engage in the music video production practice intended to bring the whole camp together as a group. We end this night with a mix of fireside story telling, music and optional activities of the campers choosing.

Sunday further builds on the acknowledgement of loss and expressions of reverence by strengthening the personal memories they have shared and built.

This expression of remembrance, through peer bonding, art and music becomes the foundation of their new coping skills. Some of these remembrances will have been built and shared with their peers through a final memory circle, others through normal peer interactions.

The camper will then take their memory item back from the memory circle and we then bridge the camper back with their Caregiver/Parent/Guardian at the Skylark tree, where together they hang their Skylarks. (this generally happens by individual family groups).

The Closing ceremony is intended to further bridge the caregiver/guardian with their campers experience. We will do a final performance of the music video song we recorded and our camp song and say goodbye.

The Skylark ceremony continues for the volunteers whom we encourage to also hang their Skylark on the Skylark Tree in memory of their loved one. (we mail the skylarks back to all campers/caregivers and volunteers). Throughout the camp experience we encourage volunteers to participate actively in all activities so as to model their own coping skills for their campers.

What follows is a brief demographic of the campers who came to camp this year followed by a description of the four different surveys with links to view them online.

Sponsored Campers – *92% from our primary catchment area.*

This year we sponsored 25 Children from a pool of 39 referrals, aged 7 – 12. The demand is apparent, especially in our primary catchment area, given the number of total referrals (39). The majority (32) of those coming from our primary catchment area representing 82% of the total referrals. As mentioned we sponsored 25 children, 13 boys and 12 girls, with 23 of those from our primary catchment area representing 92%. This year we saw an increase in the number of 1st year or new referral campers representing 60% of the overall children sponsored, and 6 of the 25 being second year campers or 24%, and 4 campers coming for their 3rd and final year, or 16%.

Camp Skylark 2018 Surveys

Overview of Camp Skylark Parent/Guardian Survey

Each year we provide the Parent/Guardians of Campers a Survey to fill out.

Some of what we measure in this survey is:

- The childs level of anxiety before and after camp to better understand the benefit to the child.
- What the childs favorite part of the camp was, so that we can track the cost effectiveness of the program elements we deploy.
- How likely the parent/guardian would recommend our camp to a friend or colleague to assess the value from the parent/guardians perspective.
- And, and overall rating of the camp to understand the quality of our service.

Click on Link : 2018 Camp Skylark Parent/Guardian Survey Or type this into your browsers address window: https://www.surveymonkey.com/results/SM-JLVS3TPPL/

2018 Camp Skylark Volunteer Survey – Friday, Saturday and Sunday

This year we had a total # of 31 volunteers working on the camp along with the Director and Music Therapist who are paid volunteers. Twenty Five of the volunteers were mostly In Camp each day for all or part of the 2½ days performing a variety of roles; Cabin Leader (Counsellors), Floaters, Logistics, Art and Music Therapist/Floaters, Logistics, Nurse, Youth Floaters and Video/Photography Floaters.

We ask each volunteer to fill out three surveys, one each for Friday, Saturday and Sunday. These measure various program aspects along with value assessment of the Camp Skylark program and the volunteers experience.

Friday we measure: *this is a very fast moving day, a lot happens in a short period of time.*

- the roles assigned to each volunteer,
- the effectiveness of the orientation for volunteers
- how effective the bridging process with parents was,
- how prepared the volunteer was to work with the campers assigned to them
- Effectiveness of registration/intake.
- the volunteers satisfaction level with their assignment and support
- what activities/support were effective for their campers in respect of peer bonding, facilitation of opening of the child and sharing facilitation.
- the effectiveness of the memory circle elements (an integral part of the program).

Click on Link: 2018 Camp Skylark Friday Volunteers Survey or copy this into your browsers address window: https://www.surveymonkey.com/results/SM-V7JCCRPPL/

Saturday is the busiest, consisting of a full day of activities, we measure:

- The effectiveness of activities for bonding, sharing and collaboration with campers and volunteers.
- Key program elements, including timing and preparedness of volunteers.
- Elements of the Lantern Ceremony, in respect of effectiveness to affect opening of campers to their grief
- Feedback – what was good, what was not?
- Satisfaction in respect of the volunteer's role during this very busy day.
- Usefulness of the program elements in supporting the Cabin Leaders facilitation efforts.
- Quality of food, facilities and services from Camp Squeah

Click on Link: 2018 Camp Skylark Saturday Volunteers Survey or copy this into your browsers address window: https://www.surveymonkey.com/results/SM-TZ9JDMPPL/

Sunday's program elements are very compressed, the parents will be coming to pick the campers up at Noon, and we have to prepare them for this. They are usually quite excited so we have a relaxed Pyjama Breakfast and give them the opportunity to continue their peer bonding activities by recording the chosen theme song for the camp, this year's song was ("I Can See Clearly Now"). Finally to burn off the camper's energy after breakfast they cleanup their cabins and then some campers will participate in swimming, nature hikes, continued art therapies or interactive dance/music therapy.

This is also the day where they take back their memory items at the final intimate memory circle that reinforces what they have experienced during the acknowledgement/reverence and memory building events at camp. They then collect the art they have created in reverence of their loved one (Lanterns, Skylarks, Memory Boxes, Healing/Spirit Stones and other items).

We complete the transition back to their parent/guardian ending the camp with a performance of the Camp theme song for the year, and our Camp Skylark Song for the parent/guardians. They along with their parent/guardian will then leave and hang their Skylarks on the Skylark tree in memory of their loved one.

Sunday we measure:

- effectiveness of de-registration/sign out of campers
- effectiveness of facilitative events, activities and ceremonies
- Final memory circle
- Overall rating of camp to meet our objective of helping campers develop effective coping skills for grief.
- Overall volunteer satisfaction
- Parent bridging & Skylark Ceremony

Click on link: 2018 Camp Skylark Sunday Volunteer Survey or copy this into your browser address window: https://www.surveymonkey.com/results/SM-PXLTGMPPL/

9

Summary of Results for Camp Skylark 2018

The parent/guardian survey results while a small sampling indicate that 100% of those who responded would recommend our camp to a friend or colleague and all of those who responded rated the camp as Excellent and highly effective for their children.

The results from this year's volunteer surveys indicate an overwhelming majority of the volunteers who came to camp this year were 'Very Satisfied' with their role on all three days. There were numerous comments indicating that the many structural changes made this year created a much more positive and effective environment for volunteers and campers, to bond and build more effective coping skills for grief.

This year more than any other year, my fifth year, the mix of volunteers (especially the first timers) made this camp most enjoyable and highly effective. Special shout outs go to Emily Brown our Music Therapist for bringing her beautiful voice, collaborative partnership and patience to the proceedings, to Jason Dickie who always shows up with a smile, you rock, to Shanon Fisher quietly capturing us in the background every year, to Sue Hurley who puts up with me and just keeps on giving, to Mary Norman for infectious smile and kind spirit, to Pat Besse who quietly steers the ship in the background each year and to the other committee members, Kathy, Judy and Carol for their emotional support, great advice and good humor. Thank you one and all. If I forgot anyone, please forgive me... to All Volunteers this year, thank you for making memories in my heart to last a lifetime.

Camp Skylark Director
Ken Hurley

FRASER CANYON HOSPICE SOCIETY – CAMP SKYLARK PROJECT

STATEMENT OF FUNDING SOURCES AND PROJECT COSTS

SIX MONTH PERIOD ENDED SEPTEMBER 30, 2018

McConnell, Voelkl
F.W. Voelkl, CPA, CA
C.M. Kelley, CPA, CA (incorporated professional)
P.O. Box 819
228 Wallace St.
Hope, B.C. V0X 1L0
CPA CHARTERED PROFESSIONAL ACCOUNTANTS
Office 604-869-5634
Fax 604-869-2381

INDEPENDENT AUDITOR'S REPORT

To the Executive of the
FRASER CANYON HOSPICE SOCIETY:

We have audited the following Statement of Funding Sources and Project Costs of the **FRASER CANYON HOSPICE SOCIETY - CAMP SKYLARK PROJECT** for the six month period ended **SEPTEMBER 30, 2018.** The purpose of the project was to to provide a camp for children whom require bereavement support and counseling.

Management is responsible for the preparation and fair presentation of this Statement of Funding Sources and Project Costs in accordance with Canadian accounting standards applicable to not-for-profit organizations, and for such internal controls as management determines is necessary to enable the preparation of the statement that is free from material misstatement, whether due to fraud or error.

Our audit was made in accordance with Canadian generally accepted standards for audit engagements. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statement is free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. Our audit procedures consisted primarily of inquiry, examining, on a test basis, evidence supporting the amounts and disclosures in this financial statement, and discussions related to the information supplied to us by the society.

In our opinion, the Statement of Funding Sources and Project Costs of the **FRASER CANYON HOSPICE SOCIETY - CAMP SKYLARK PROJECT** for the six month period ended **SEPTEMBER 30, 2018,** in all material respects, fully discloses the funding sources for the project and the costs incurred to complete the project.

McConnell, Voelkl
CHARTERED PROFESSIONAL ACCOUNTANTS

November 7, 2018
Hope, BC
Canada

FRASER CANYON HOSPICE SOCIETY - CAMP SKYLARK PROJECT
AUDITED STATEMENT OF FUNDING SOURCES AND PROJECT COSTS
FOR THE SIX MONTH PERIOD ENDED SEPTEMBER 30, 2018

	Mar - Sep 2018	Mar - Sep 2017
FUNDING SOURCES		
Donations and fundraising		
Camp Skylark designated donations	$ 2,484	$ 4,628
Grant - Fraser Valley Regional District	3,800	2,500
Grant - Kent Harrison Foundation	1,750	0
Grant - Nestle Canada inc.	1,400	0
Grant - Fraternal Order of Eagles - Hope Branch	1,150	1,400
Grant - Emil Anderson Maintenance Company	1,050	1,050
Grant - Foresters (Hope Branch)	1,050	0
Grant - Columbia Kitchen Cabinets Ltd	1,050	1,050
Grant - Envision Financial	350	350
Grant - First West Foundation	0	7,000
Grant - District of Hope	1,200	2,000
Total Funding Sources	$ 15,284	$ 19,978
PROJECT COSTS		
Advertising	$ 270	$ 258
Facility rental	7,821	7,603
Mileage and travel	303	473
Professional fees	893	720
Supplies	1,711	1,929
Wages and benefits - Camp Coordinator	7,645	8,638
Total Project Costs	$ 18,643	$ 19,621
(DEFICIT) EXCESS OF FUNDING OVER COSTS	$ (3,359)	$ 357
SURPLUS, beginning of year	4,957	4,600
SURPLUS, end of year	$ 1,598	$ 4,957

Hope & District Arts Council

P.O. Box 546, 349 Fort Street, Hope BC V0X 1L0
Ph: 604-869-3400 Fax: 604-869-3402 Email: hopearts@telus.net
Web: www.hopedistrictartscouncil.com

January 28, 2019

Fraser Valley Regional District
C/O Financial Services
45950 Cheam Avenue
Chilliwack, BC, V2P 1N6

Attention: To whom it may concern
Re: Report requested

On behalf of the Hope & District Arts Council and community members, I would like to express our appreciation for your ongoing support. In past years the FVRD has come to our aid with grants of between $2,000.00 - $4,000.00 depending on the need at the time. More importantly, it shows funders that local government values and supports our programming in this community. Last year in 2018 the FVRD awarded the Hope & District Arts Council $3,000.00 towards community programming we provide in Hope and surrounding areas.

The Hope & District Arts Council (HDAC) continues to provide arts and cultural programming to the communities of Hope, Yale, Sunshine Valley, Laidlaw and surrounding areas. Residents from all of these communities travel to Hope to attend HDAC programs and events on a regular basis. In 2018 your funding helped support the following local programs which included the Hope Arts Gallery (open 11 months/year, free of charge to all), The Art Machine (year round art classes, most supplies included for children and adults at minimal cost) offering visual arts and pottery, Concerts in the Park (series of free concerts in July and August), WinterFest and other special events/projects. The Art Machine (AM) continues to provide weekly art classes (not on schedule) to TREC students (local alternative school)at subsidised costs and special art workshops for local school children. The Hope Arts Gallery and Concerts in the Park have seen a marked increase in attendance. The Art Machine continues to thrive, especially the pottery studio.

In 2016, private local funding enabled HDAC to purchase a used modular building to renovate into our new Art Machine community arts program facility. In 2017 HDAC was awarded $40,000.00 in funding from BC Collaborative Spaces and $50,000.00 from BC/Canada 150 and we raised over $21,200.00 in donations towards the Art Machine project. New Horizons for Seniors also contributed funding to our project. The modular was moved onto its site n ext to the Hope Arts Gallery, in November 2017 after some unanticipated delays. The renovation began in January 2018 and was completed in September. HDAC held an opening reception on September 27 with over 120 guests in attendance and began classes on October. I have included photos of the renovation and of the completed new facility. It is amazing!!!

A total of 4,823 volunteer hours were donated to HDAC last year which is an increase of over 300 hours (see attached Volunteer Records 2018). Overall, approximately 7,804 participants attended HDAC events and programming in 2018, which is a slight decrease in attendance over 2017 but still an increase over 2016 (see attached). Taking into consideration that the Art Machine was closed from August through to October our numbers were still up over 2017. Since we opened the new facility, participation has increased and we are looking at hiring new instructors and increasing the programming for children and adults in 2019 starting this April.

Please contact me if you have any questions or require more information.

Best regards,
Diane Ferguson
Executive Director

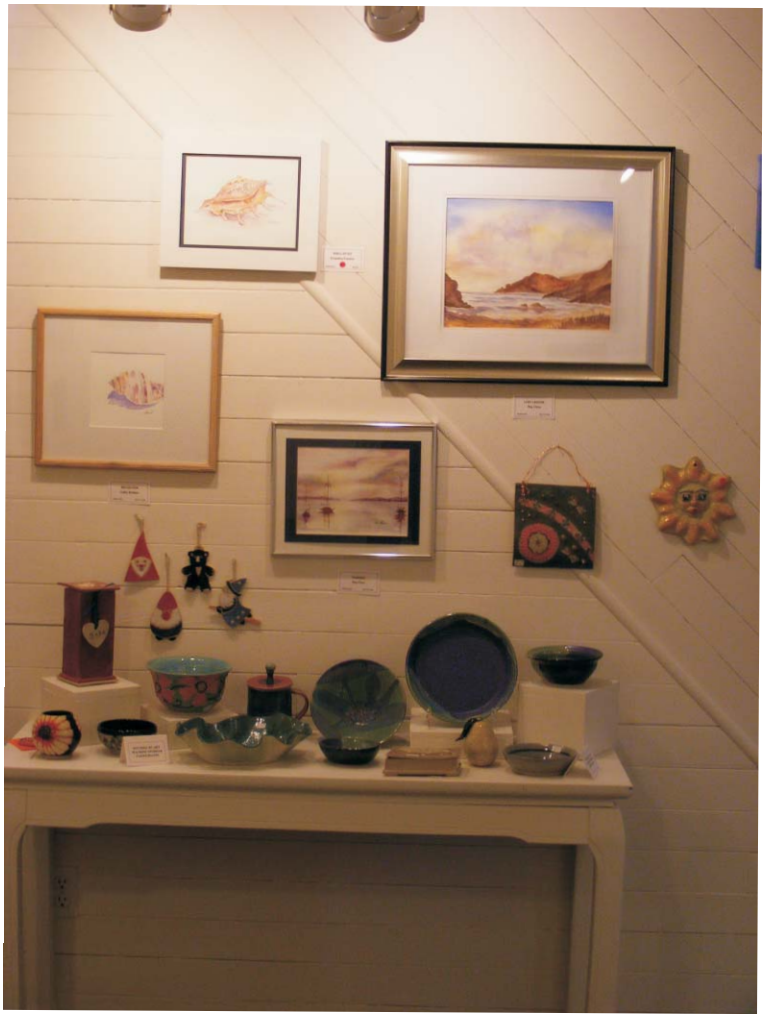
Acrylic painting in Studio A

Youngest participant !!!

Paper collage mandala

Acrlyic paintings exhibited at Hope Arts Gallery

Children's pottery in Studio B



Work done by Art Machine participants exhibited in yearly Retrospect show

First classes in new Art Machine facility

Wheel throwing
in Studio B

The Art Machine is a community arts program presented by the Hope & District Arts Council. The Art Machine offers community members of Hope and the surrounding area the opportunity to participate in the arts on a social and individual level and to share in the joy of creation. We believe that participation in the arts promotes positive self esteem and is essential to health and wellness in individuals and to the community as a whole.

The Art Machine is:

- now in its 10th year
- partially funded by the Government of Canada, Province of BC, District of Hope, Fraser Valley Regional District, BC Arts Council, Farm Credit Canada and the Kinder Morgan Foundation as well as with revenue from drop-in fees, arts council fundraisers and donations
- centrally located at 779 5th Avenue, just across from Buy & Save Foods
  Studio B –Pottery
  Studio A classes – visual arts are temporarily located in other locations
- location is large, on one level, has windows providing natural lighting and is wheelchair accessible.

It's a wonderful space with a comfortable atmosphere promoting creativity and participation in the arts experience.

Traditional portrait painting workshop

The Art Machine offers:

- weekly drop-in classes for children, youth and adults
- a variety of mediums such as drawing, painting in acrylics and watercolours, Chinese Brush painting, collage, paper crafts, altered art, wheel thrown and hand built pottery, crafts, etc. and much more
- special events held during Arts & Culture Week, Culture Days and WinterFest
- all day Saturday and/or weekend workshops featuring a variety of artists/teachers from the lower mainland and elsewhere in British Columbia. These workshops are a fabulous way to expand your horizons by learning new art forms, techniques and to share ideas.

"Retrospect" Exhibit:
The Art Machine features works created by participants each year in a month long exhibit called "Retrospect". This exhibit and opening reception takes place in the Backroom of the Hope Arts Gallery every spring and is open to the public.

Children applying "paper mache" in special Culture Days workshop at The Art Machine

Adult drop-ins:
$7.00/drop-in or $60.00/10 drop-ins
Youth drop-ins:
$5.00/drop-in or $40.00/10 drop-ins
Children's drop-ins:
$2.50/drop-in or $20.00/10 drop-ins
(all ages–parents must stay with those under 6)

Go to www.hopedistrictartscouncil.com for the Art Machine monthly schedule or email hopearts@telus.net

Instruction and materials supplied for most drop-in classes unless otherwise stated.

Participants attending wheel thrown pottery classes must buy their clay at $25.00/bag Cost includes glazing and firing.

Workshops are individually priced and may or may not include materials.

"Monster" created in children's pottery hand building class

Wheel thrown pottery

Contact Info:

Office
PO Box 546, 349 Fort Street
Hope, BC
V0X 1L0
Phone: 604-869-3400
E-Mail: hopearts@telus.net
www.hopedistrictartscouncil.com

The Art Machine
779 5th Avenue
Hope, BC
Phone: 604-869-3407

Please Note
Watch for our new Art Machine facility coming in Spring of 2018.
It will be located next to the Hope Arts Gallery at 357 Fort Street and again offer two separate art studios.
Studio A – visual arts
Studio B – pottery.

In anticipation of the new facility we have closed Studio A and have moved those classes to other locations in the community.
Please contact HDAC for information

Hope & District Arts Council

HOPE & DISTRICT ARTS COUNCIL

Welcome to The Art Machine Community Arts Program

sponsored by

"We acknowledge the financial support of the Province of British Columbia"

Fundraisers and Events

Saturday, October 27, 2018

Garage Sale 10:00 - 2:00

Hot Dog Sale

by Donation

11:00 - 1:00

Come and see the new Art Machine facility

Art Machine Fundraiser

357 Fort Street

All proceeds help support community arts and cultural programming in our community

Information at hopearts@telus.net or 604-869-3400

5th Annual

"Fill Your Bowl" Art Machine Fundraiser

Make a minimum donation of $20.00 for a hand made pottery bowl, choose your bowl and then fill it up with a homemade supper and dessert !!! All proceeds go to supporting The Art Machine community arts program and the Hope Food Bank.

Sponsored by Hope & District Arts Council

Information at 604-869-3400 or hopearts@telus.net

CONCERTS IN THE PARK

ARTS
HOPE & DISTRICT ARTS COUNCIL
PRESENTS

FRIDAYS IN JULY & AUGUST 6:30-8:15PM

Jul.6 | Rock
Band of Rascals
Vancouver Island, BC

Jul.13 | Surf Rock
The May Eyes
Chilliwack, BC

Jul.20 | Folk Pop
Destination Unknown
Hope/Surrey, BC

Jul.27 | Alt R&B
Sophia Danai
Vancouver, BC

Aug.3 | Trad Jazz
Jen Hodge All Stars
Vancouver, BC

Aug.10 | Blues
The Throwback Blues Band
Hope, BC

Aug.17 | Latin
Mazacote Band
Vancouver, BC

Aug.25 | Indie
BF/C
Gothenburg, Sweden

Aug.31 | Folk
Love Problem
Vancouver, BC

100% FREE! Thanks to Our Sponsors & Volunteers

British Columbia — Supported by the Province of British Columbia
District of Hope
you grow food
Baker's Books
RE/MAX David Radmore Andy Tepasse
Hope Towing
Tri-West Contracting & Excavating
Bonkers Giant Board Game & Tackle Trunks
Hope Bike Kayak Rentals
New Yew
Fraser River Raft Expeditions

Concerts in the Park 2018

Community

A wide-ranging mix of music is coming to the Memorial Park stage this summer including six-piece latin band Mazacote.
CONCERTS IN THE PARK PHOTO

Summer sure sounds good

Eclectic Concerts in the Park line-up announced

Emelie Peacock
Hope Standard

Concerts in the Park is back for another summer of free performances in Memorial Park and the unique mix of genres is sure to be music to the ears of Hope residents and visitors alike.

The nine shows have something for most music lovers, with a smattering of blues, surf rock, jazz, latin, folk and R&B happening every Friday throughout the summer months of July and August.

Local artists will take the stage, including Sunshine Valley's Ashley Pater with her band Destination Unknown July 20 and local blues machine Throwback Blues Band August 10. Chilliwack surf rockers and creators of their own music festival, Maystock, The May Eyes will be inviting listeners to throw on their rose-coloured glasses and groove it out July 13.

From further afield, musical duo BF/C bring their indie electro groove all the way from Gothenburg, Sweden to the Memorial Park stage August 24. The six-piece band Mazacote, whose musical influences hail from Nicaragua, Mozambique and Colombia, are sure to get people to their feet with their summery latin sound August 17.

Get your calendars and calendar apps out because you don't want to miss the eclectic talent coming to Hope this summer. Shows take place every Friday night in July and August, between 6:30 and 8:15 p.m. at the bandshell in Memorial Park.

A new food truck run by local entrepreneur Mark Petryk, Canned Ham Coffee & Canteen, will be at the shows for hungry and thirsty concertgoers.

Concerts in the Park summer line-up

July 6: Band of Rascals
Victoria rockers "mix vintage southern blues sensibilities with screeching and electrifying guitar riffs, thundering drums and heart/vibe lyrics."

July 13: The May Eyes
A five-piece surf rock band hailing from Chilliwack, this band draws on "some of the deepest influences of rock and roll."

July 20: Destination Unknown
Fronted by 15-year-old Sunshine Valley singer Ashley Pater, this band "refuses to be pigeon-holed into one genre but have been described as a mix of folk, pop, country and jazz."

July 27: Sophia Danai
A Vancouver-based singer, Danai "delivers honest and passionate lyrics over a sonic field that ranges from alternative R&B to sultry electro-pop."

August 3: Jen Hodge All-Stars
Jen Hodge does it all — she's a bass player, vocalist, arranger and bandleader who plays traditional jazz and swing music with "hard-swinging grooves, boisterous New Orleans style horns, cheeky lyrics, intriguing arrangements and plenty of spontaneous fun."

August 10: The Throwback Blues Band
A local blues band who you may have heard playing at the Silver Chalice or other venerable Hope establishments.

August 17: Mazacote
A six-piece latin band from Vancouver, Mazacote are "inspired by Afro-Caribbean percussion and tropical party sounds, they play brass-heavy latin dance beats with a socially conscious message."

August 24: BF/C
This duo is described as an "interesting and groovy electro-indie group hailing from Gothenburg, Sweden."

August 31: Love Problems
Love Problems is the folk duo Parker Bossley and Maddy Shean, whose "voices harmonize together in wondrous ways."

HOPE & DISTRICT ARTS COUNCIL - VOLUNTEER RECORDS 2018

*__Value Note:__ Gaming allows $10/hour for "General Labour" (i.e. Administrative, board time)

	No.of Individuals involved	Hours Details	Total Hrs	*Value	Total In-Kind $$
Volunteer Board Hours					
12 board meetings per year	8	2 hours per meeting x 12 meetings	192	$ 10.00	$ 1,920.00
AGM	10	2 hours each	20	$ 10.00	$ 200.00
Committee meetings	4	2 hours per meeting x 4 meetings	32	$ 10.00	$ 320.00
Strategic Planning meeting	9	6 hours each	54	$ 10.00	$ 540.00
Hope Arts Gallery monthly meetings	10	2 hours per meeting x 12 meetings	240	$ 10.00	$ 2,400.00
Program/Event Volunteer Hours					
Dine & Depart	10	6 hours each	60	$ 10.00	$ 600.00
Selling tickets re:events	11	3 hours each	33	$ 10.00	$ 330.00
Concerts in the Park	8	2 person for 3 hours x 8 concerts	48	$ 10.00	$ 480.00
WinterFest	3	4 hours each	12	$ 10.00	$ 120.00
Art Machine - teaching workshop/special event classes	3	8 hours each	24	$ 10.00	$ 240.00
Art Machine - teaching weekly evening pottery class	2	48 classes x 3 hrs each	288	$ 10.00	$ 2,880.00
Art Machine - weekend pottery Throw-a-thons	5	8 hrs x 6 events	40	$ 10.00	$ 400.00
Art Machine - researching/making glazes (pottery)	4	2 x 20 hours each & 2 x 8 hours each	56	$ 10.00	$ 560.00
Art Machine - event planning/facilitation	10	5 hours each	50	$ 10.00	$ 500.00
Art Machine - yearly Retrospect Exhibit at HAG	4	6 hours each	24	$ 10.00	$ 240.00
Art Machine - yearly maintenance and upkeep	20	20 x 5 hours each	100	$ 10.00	$ 1,000.00
Art Machine - pottery studio supervisor	1	20 hrs/wk x 30 (until July)	600	$ 10.00	$ 6,000.00
Art Machine renovation	40	15 hrs. Each	600	$ 10.00	$ 6,000.00
Other Volunteer Hours					
Grant Writing	2	40 hours each	80	$ 10.00	$ 800.00
Office (occaisional)	2	10 hours each	20	$ 10.00	$ 200.00
Office (monthly)	1	20 hours/month x 12	240	$ 10.00	$ 2,400.00
Promotional Material - posters, etc.	3	5 hours each	15	$ 10.00	$ 150.00
Website	2	20 hours each	40	$ 10.00	$ 400.00
Assisting at Fundraisers	10	8 hours each	80	$ 10.00	$ 800.00
Selling Tickets re:fundraisers	11	3 hours each	33	$ 10.00	$ 330.00
Hope Arts Gallery Volunteers - January clean up	12	10 hours each	120	$ 10.00	$ 1,200.00
Hope Arts Gallery Fundraisers	9	10 hours each	90	$ 10.00	$ 900.00
Hope Arts Gallery Volunteers - staffing gallery	15	34 hours/week x 48 weeks	1,632	$ 10.00	$ 16,320.00
TOTAL ANNUAL NUMBER OF VOLUNTEERS:	228				
TOTAL ANNUAL VOLUNTEER HOURS:			**4,823**		
TOTAL ANNUAL $ VALUE OF VOLUNTEER HOURS:					**$ 48,230.00**

HDAC volunteer hours will increase for 2019, especially with the AM renovation project

LEGION

HOPE BRANCH #228

344 Fort Street PO Box 618
Hope, B.C. VOX ILO

PH: (604) 869-5465 FAX: (604) 869-5405
Email: rclb228@telus.net

Kristy Hodson
Manager of Financial Operations
4590 Cheam Avenue
Chilliwack, B.C.
V2P 1N6

2018 Grant in Aid Financial Report
Royal Canadian Legion Branch 228
Box 618, Hope, B.C. V0X 1L0

Grant in Aid Reporting

We received a grant in the amount of $2000.00 for renovation of our lighting in our upstairs hall. We were able to get all new ballasts , lights and light covers in our hall as well as all our pot lights in the ceiling have been upgraded to LED lighting. The difference is amazing and all patrons in our hall appreciate the difference. Enclosed please find all receipts for this project and once again , Thanks.

Heather Bergstrom
Treasurer RCL Branch 228.

RECEIVED
JAN 05 2019
FRASER VALLEY REGIONAL DISTRICT
DEPARTMENT Kristy

BARTLE & GIBSON
i3 YALE ROAD WE V2R4H3
CHILLIWACK BC
27028886
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: & gibson co. ltd.

LE PLUMBING, HEATING AND ELECTRICAL SUPPLIES

oad West Chilliwack BC V2R 4H3
604-792-0866

SALE

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$581.27

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APPROVED-THANK YOU
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in this copy for your records
Customer copy

"CONTRACTOR"

BC

SHIP TO

CWK CASH LEVEL "CONTRACTO
Hope Legion

BC

Src: walk andrewc

CUSTOMER ID	INVOICE NUMBER	SALES ORDER NUMBER
CASHCWKCONTR	9626271	9371475

CUSTOMER ORDER NO.	CONTRACT	CARRIER	TERMS OF SALE
ion		Call	Cash On Delivery

PTION	PROD. CODE	ORDERED	SHIPPED	BACK/OR	LIST PRICE	UN	DISC	NET AMOUNT
LAST PHILIPS	1116289	20	20	0	14.48	ea	NET	289.60
30PK PHILIPS	1117683	16	16	0	2.50	ea	NET	40.00
1K FLUOR 1K/8/RS/G13/STD	1163828	50	50	0	3.62	ea	NET	181.00

GST

hip Method: Prepaid & Charge
ax:
mail:

ST R100410232
ayment Method: Visa 9626271
redit Number:

Our responsibility ceases when goods are receipted for by transportation company. Claims for shortages must be made within five days of receipt of goods.

Subtotal:	510.60
Shipping Charge:	0.00
Ecology Fee:	9.40
PST:	35.74
GST/HST:	25.53
TOTAL:	581.27
Total Paid:	581.27
Less Credit:	0.00
Balance:	0.00

PRINT NAME

SIGNATURE

cwk3@dev Wed Oct 18 15:05:25 MDT 2017

R & N ELECTRIC

P.O. Box 2342
HOPE, B.C. V0X 1L0
(604) 869-2600

JOB INVOICE

3928

BILL TO:
HOPE LEGION

ORDER DATE July 9/18
JOB NAME/NUMBER
JOB LOCATION HOPE B.C.
JOB PHONE START DATE

Q'TY	MATERIAL	UNIT PRICE	AMOUNT
14	22 WATT LED LAMPS	51.30	718.20
12	FLO LIGHT LENS	16.20	194.40

TOTAL MATERIALS ▶ 912.40

DESCRIPTION OF WORK

OTHER CHARGES	AMOUNT
TOTAL OTHER ▶	

LABOUR	HRS.	RATE	
TOTAL LABOUR ▶			

THIS ACCOUNT IS DUE WHEN RENDERED
INTEREST AT 2% PER MONTH (24% PER ANNUM)
CHARGED ON ANY UNPAID BALANCE REMAINING
AFTER 30 DAYS.

TOTAL MATERIALS ▶	912.40
TOTAL OTHER ▶	
TOTAL LABOUR ▶	
R130565609 TAX ▶	45.62
TOTAL ▶	958.02

R & N ELECTRIC

P.O. Box 2342
HOPE, B.C. V0X 1L0
(604) 869-2600

JOB INVOICE

3923

ESTIMATE ONLY

HOPE LEGION

ORDER DATE June 26/18

JOB NAME/NUMBER

JOB LOCATION

JOB PHONE START DATE

Q'TY	MATERIAL	UNIT PRICE	AMOUNT
14	22 WATT LED LAMPS	51.30	51.30

TOTAL MATERIALS ▶ 718.20

DESCRIPTION OF WORK

COST OF 22 WATT LED LAMPS FOR HALL.

REPLACES 250 WATT FLOOD

250 x 14 = 3500

22 x 14 308

OTHER CHARGES	AMOUNT
TOTAL OTHER ▶	

LABOUR	HRS.	RATE	
TOTAL LABOUR ▶			

TOTAL MATERIALS ▶	718 20
TOTAL OTHER ▶	
TOTAL LABOUR ▶	
R130565609 TAX ▶	35 91
TOTAL ▶	754.11

THIS ACCOUNT IS DUE WHEN RENDERED
INTEREST AT 2% PER MONTH (24% PER ANNUM)
CHARGED ON ANY UNPAID BALANCE REMAINING
AFTER 30 DAYS.

From: Erna Brkich
To: Kristy Hodson
Cc: carrie murphy
Subject: RE: 2018 Grant-In-Aid Financial Reporting
Date: Monday, January 14, 2019 11:52:11 AM
Attachments: image001.png

Hi Kristy and Happy New Year.

I apologize for the delay in responding to your email.

The Hemlock Valley Homeowers Association Directors have met and established a budget for the 2018 Grant which will be used within our community over the next several months. Below is the budget approved and we already have spent a few things so far. Our NYE fireworks celebration proved to be another huge success. We had close to 300 people (families of all ages) watching the fireworks and they were amazed by what they saw. So many positive comments generated from everyone and they are still shouting out praises for those involved in preparing the show for the community.

Please let me know if you would still like to see a few photos of our future events.

Thanks and let me know if you have any questions.

Fraser Valley Regional District Grant 2018 - 2019 Authorized Expenses				
Grant Budget	**3000.00**			

Events	**Budget**	**Funds Paid**	**Date Paid**
New Years Eve Fireworks Celebration	**500.00**	500.00	Nov 20 2018
Hemlock Valley Fire Dept Casino/Silent Auction Event	**500.00**		
Hemlock Valley Ski Club Annual Valentines Dance/Silent Auction	**300.00**		

Agm /BBQ (Food and Event Prep)	**500.00**		
Deroche Elementary School Meal Program	**400.00**	400.00	Nov 20 2018
Event Prizes			
Elegant Affair	**100.00**		
Retro Day	**100.00**		
Snowball Event	**100.00**		
Tube Grab it	**300.00**		
Family Movie Night	**100.00**		
T Shirts for Hiking Club	**100.00**		
Total	**3000.00**	**900.00**	
Funds Remaining		**2100.00**	

Cheers,
Erna Brkich
Treasurer
Hemlock Valley Homeowners Association

From: Kristy Hodson [mailto:khodson@fvrd.ca]
Sent: Friday, December 14, 2018 11:35 AM
Subject: 2018 Grant-In-Aid Financial Reporting

Good afternoon,

Sts'ailes EDUCATION

4690 Salish Way | Agassiz, BC V0M 1A1 | t 604 796 2116 | w chehalisschool.com

EARLY EDUCATION CENTRE
t 604-796-1155 | f 604-796-1281

COMMUNITY SCHOOL
t 604 796 2146 | f 604 796 3104

POST SECONDARY
t 604 796 2196 | f 604 796 3104

June 8, 2018

To: FVRD – Grant In Aid Funds

From: Bill Dietrich, Director/Principal

Re: Grant In Aide Final Report

Thank you for your support of our school program this past term. It is through generous opportunities such as this that our students are able to challenge themselves and achieve on levels that are not always available to them.

The Sts'ailes Athletics Program provided a unique opportunity for secondary students who met the criteria academically, personally and socially. Successful students were provided a challenging and rewarding program that included personal fitness training, diet monitoring, sports specific skill training and personal health. Another part of the program that students truly enjoy is the purchase of clothing and footwear. The students receive all their gear so that they can train in comfort and with safe shoes and outerwear.

The results of this program are truly impressive. There are reductions in absenteeism, unwanted behaviors and increases in grades and positive behaviors. They are the ones running at lunch hour, choosing salad and low fat lunch options and achieving academic success. The students are role models and assist with a number of activities that benefit the younger grades.

Every contribution and commitment makes a difference to these students and sets the foundation for future program participants. Your contribution is greatly appreciated.

Sincerely;

W.F. (Bill) Dietrich, Director/Principal

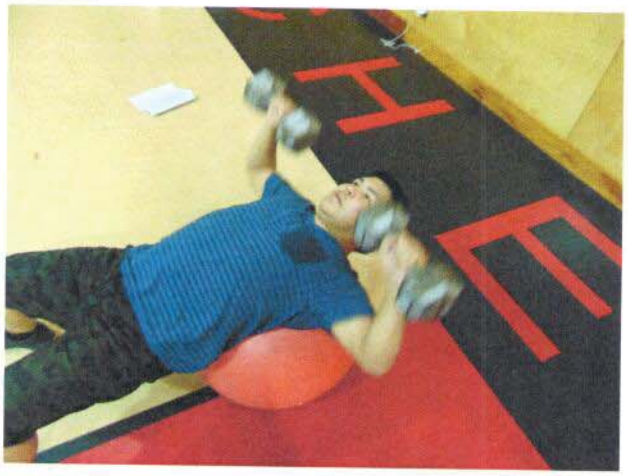
education for all ages

Athletics pic

Chris McMaster <chrism@chehalisschool.com>

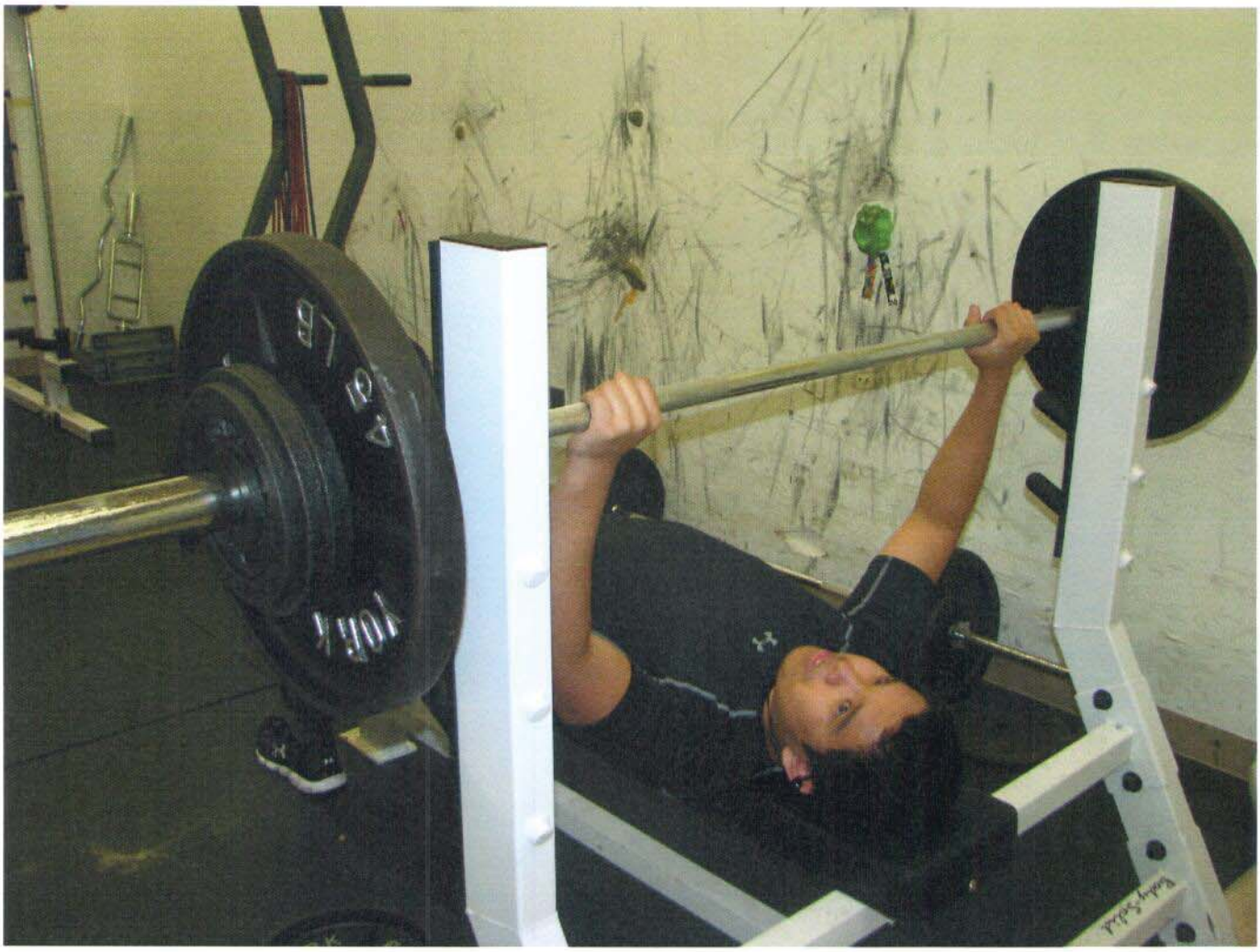
Thu 2018-06-07 3:16 PM

To:Bill Dietrich <nanooke@hotmail.com>; Bill Dietrich <nanooke@chehalisschool.com>;



--

Chris McMaster
Secondary Department Head
Sts'ailes Community School
P:604-796-2146/F:604-796-3104
chrism@chehalisschool.com



Fraser Valley Bald Eagle Festival

23rd Annual Festival Nov 17/18, 2018

"To celebrate the beauty & biodiversity of the Fraser River Valley by honouring the majestic Bald Eagle & the Cycle of the Salmon."

c/o Mission Chamber of Commerce
34033 Lougheed Hwy Mission BC
V2V 5X8

2018 Report from the Fraser Valley Bald Eagle Festival Society (FVBEFS)

The 2018 Fraser Valley Bald Eagle Festival smashed all records for the number of participants. Approximately 5000 people "flocked" to the area over the two-day event. The factors that we attribute to this record number of people, was a combination of a large number of eagles arriving in at the right time (over 3000), a lot of local coverage by all forms of media and very favourable weather predictions a few days out of the event which proved to be accurate when the weekend approached. The event is now no longer the secret eagle festival.

The increase in visitors did apply pressure to the local sites, as all land viewing sites are private lands which open for the festival weekend. The Festival society will be working on two major issues as we plan for 2019. First we are going to look at changing some of the elements of the festival as we do not want to cause any harm or extra pressure on the area, We also do not want to stop shining a light on the importance of the area as without the festival the WMA most likely would not have been established. A couple of changes that are in discussion now are adding more parking areas combined with a shuttle service and inviting more boat tour operators to ease land-viewing sites. The second area that the society is focusing on is creating a stronger traffic control plan. With funds from 2018 we have already purchased some traffic control items that will calm traffic and create more awareness there is an "event in progress"

The changes made in 2017, which included the location of the Exhibitors Fair and using a tear-map in lieu of a full booklet, continued to be very well received by both the visitors and exhibitors over the event weekend.

There is also an educational element as we involve the local schools in both our annual colouring contest as well as we invite them to the eagle release which typically occurs a few days prior to the festival.

The Fraser Valley Bald Eagle Festival is planned by a small group of dedicated volunteers and delivers an incredible free event on a very small budget. This could not happen without the support and partnerships with the District of Mission, the Fraser Valley Regional District, and Harrison Mills and many local businesses and organizations. The Festival Society consists of 10 directors, but volunteer number grows to 50 over the weekend. A true labour of love and dedication to the environment, the Fraser Valley and of course the wildlife and culture of the area.

The Festival would like to recognize and thank the Fraser Valley Regional District, District of Mission,Mission Community Foundations Department of Fisheries & Oceans, Inch Creek Hatchery, Nature Trust of BC, Kilby Historic Site, Tapadera Estates, Pretty Estates Resort, Eagle Point Community, River's Reach, Fraser River Safari Eco Tours, Hancock Wildlife Foundations, O.W.L., Tourism Harrison, Conroy & Co, FVRD, Celestron and Destination BC. The Scouts and Pathfinders. Media Sponsors include the Mission City Record, Agassiz Observer, Shaw Media, and What's On Magazine.

Respectfully, Jo-Anne Chadwick on behalf of the Fraser Valley Bald Eagle Festival Society

2018 Report from the Fraser Valley Bald Eagle Festival Society (FVBEFS)

Financials (a detailed financial report was sent with the 2018 Grant in Aid application)

2018 FVBEF operating costs were approximately **$11,500.00.**

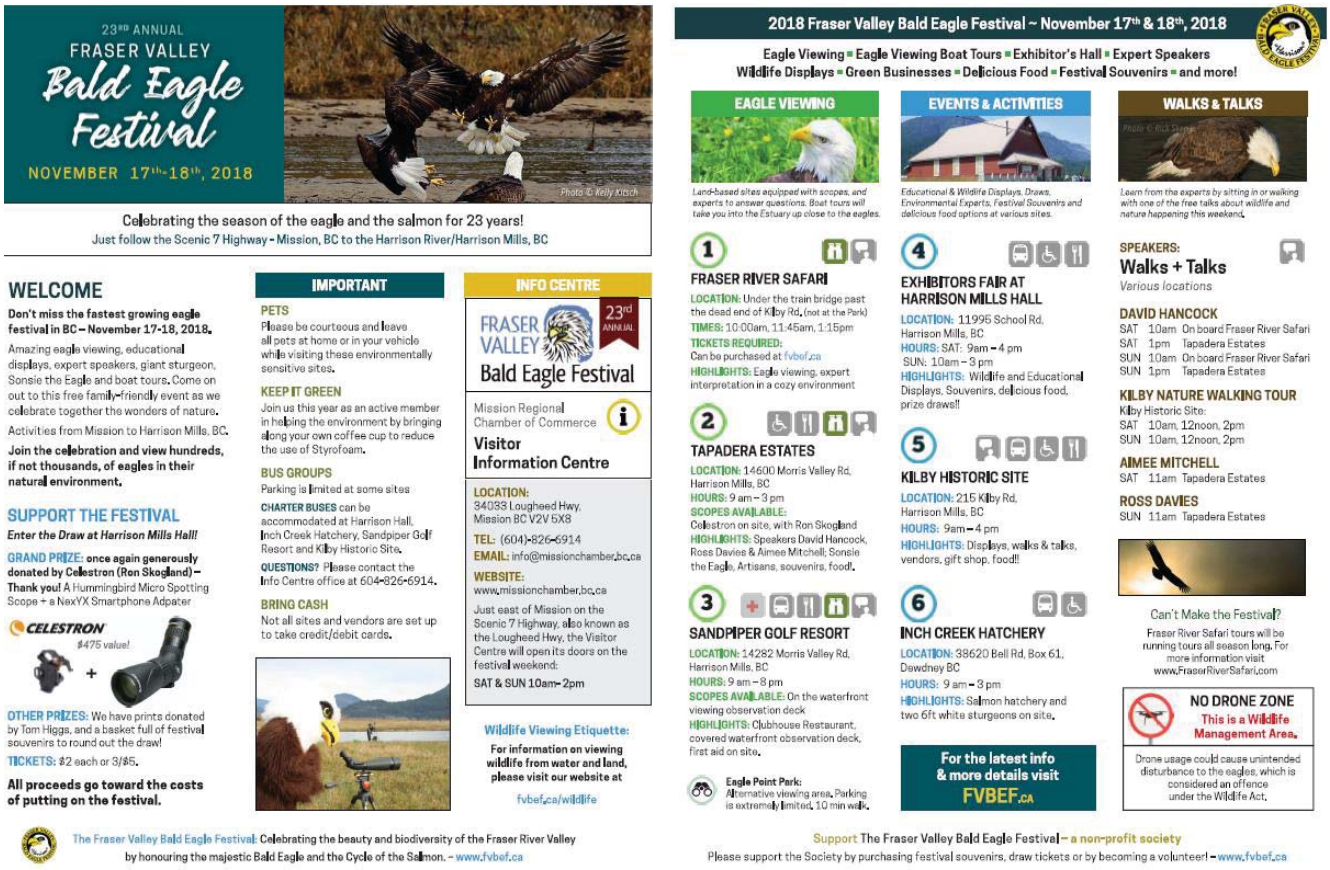
The Fraser Valley Regional District Financial Contribution and Distribution
Total received: **$2000**

FVRD Community Grant	
Dues and fees	$150.00
Kilby Regional Support (portion)	$500.00
Safety Equipment (traffic)	$640.00
Website Tear-map design	$400.00
Volunteer snacks and drinks	$110.00
Branded items to give-away	$200.00
Sub Total	$2000.00

Examples of promotional material

Side 1 of Tear-map

2018 Report from the Fraser Valley Bald Eagle Festival Society (FVBEFS)



Side 2 of tear-map

Eagle Point Viewing Location

Scouts Volunteering at the hall

Exhibitors Fair

Tapadera Estates Live Raptors

Fraser River Safari Tours

Juvenile Eagle in Flight

Online Presence

www.fraservalleybaldeaglefestival.ca

www.twitter.com/eaglefestival

www.facebook.com/fvbef

Mark your calendars for 2019
The 24th Annual Fraser Valley Bald Eagle Festival Nov 16/17

Thank you to the Festival Sponsors

Fisheries and Oceans Canada / Pêches et Océans Canada

FraserValleyBaldEagleFestival.ca

Fraser Valley Regional District

Mission ON THE FRASER

Agassiz Observer	Gord Gadsden	O.W.L.
Adcentives	Hancock Wildlife Foundation	River's Reach Community
Celestron	Harrison Hot Springs Resort	Robert Schaefer- DFO
Conroy & Company	Harrison Tourism	Ross Davies
David Hancock	Inch Creek Hatchery	Sasquatch Inn
Deroche Lions	Kilby Historic Site	Sasquatch Crossing Eco Lodge
District of Mission	Leq'a:mel First Nations	Sandpiper Golf Resort
Ducks Unlimited	Matt Foy	Stave Valley Salmonid Enhancement Society
Eagle Point Community Park	Mel Waardenberg	Star FM 98.3
Fisheries & Oceans Canada	Mission City Record	Sts'ailes (First Nation)
Fraser Valley Regional District	Mission Regional Chamber of Commerce	Tapadera Estates
Fraser River Safari	Mission Municipal Tree Forest	Thinksite.ca
Fraser Salmon Watershed Program	Mission on the Fraser	Tom Higgins

From:	Rick Prest
To:	Kristy Hodson
Cc:	"Wendy Thomson"; "LakeErrock CommunityAssoc"
Subject:	2018 Grant in Aid Reporting for Lake Errock Community Association
Date:	Sunday, December 16, 2018 12:49:20 PM
Attachments:	ATT00027.txt ATT00030.txt ATT00033.txt ATT00036.txt ATT00039.txt

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Kristy I have attached our major expenditures for 2018 as follows. I'm not sure what expenses qualify so I've added them all and a few pictures from our Canada Day Celebration.

Major Expenditures for 2018
General Liability Insurance - $935.00 4/5/18
Web Site - $108.00 5/17/18
Park Bench and Table Engraving $700.00 6/20/18
$140.00
8/8/18
Canada Day Celebration
LECA donation $128.79
Entertainment $550.00
Food $417.33
Prizes $121.85
TOTAL $1217.97
Park Seeding $930.62 10/20/18
Park Bulbs $62.79 10/10/18
Director's Insurance $225.00
Fall Beach Party
Fire Works $500.00 10/10/18
Prizes $54.08 11/26/18
Food $56.67 11/9/18
TOTAL $610.75
Candidates Meeting
Cookies $15.98
Food $48.66
TOTAL $64.64
Community Tent
$347.91

I trust this meets your requirements.

Kindest regards,

Rick

(LECA) Lake Errock Community Association

check us out at www.lakeerrockca.com

TOYOTA
X350

SOCCER

Cultus Lake Pikeminnow Fishing Derby

December 16, 2018

To: Taryn Dixon, Director FVRD Area H

CC: Kristy Hodson, Manager of Financial Operations, FVRD
Mike Veenbaas, Director of Financial Services, FVRD

From: Lions Cultus Lake Pike Minnow Derby Committee

Re: **Report on the $2,500 FVRD Area H GIA to the 2018 Pike Minnow Derby**

Dear Ms. Dixon,

Since 2001, the DFO Cultus Lake Sockeye Recovery Program has continued its efforts to restore this unique stock of sockeye salmon. The Lions Pike Minnow Derby aids the recovery of the Cultus Lake sockeye population by reducing pike minnow predation. The derby also provides information to lake residents of the ecosystem and the best practices which will ensure long-term viability of the lake environment and the Cultus Lake sockeye!

Following a year's hiatus, the five Eastern Fraser Valley Lions Clubs successfully reinstated the derby in 2016 as a Lions Clubs Service Project using the substantial volunteer resources at their disposal. The GIA funding support you have provided in each of the past 3 years allows us to continue in our role as hosts of this fun and worthwhile community family event.

In 2018 we once again partnered with several financial sponsors which included the Fraser River Salmon Table ($5,000), Fisheries and Oceans Canada ($1,000), BC's Family Fishing Weekend ($300), and of course, Area H of the FVRD with your $2,500 Grant in Aid.

Weigh in equipment was generously provided by 3 DFO facilities (Chilliwack River Hatchery, Inch Creek Hatchery in Dewdney and Chehalis River Hatchery in Harrison Mills). The PA system was provided by **Hatzic Prairie Community Hall,** Barbeques and Grills were loaned from the **North Fraser Fire Dept.**

CLASS, DFO, Fraser Basin Council, Cultus Lake Parks Board, St. Johns Ambulance and others graciously assisted during the day and/or had displays on hand to inform and educate the public. All donors and corporate sponsors were publicly thanked in a newspaper ad in the Chilliwack Progress

The sunny day was a bonus and the 2018 edition of the derby attracted more than 300 anglers with a new record 972 fish caught (485 by kids and 487 by adults) with $2,400 in cash prizes evenly split between the two groups along with numerous other prizes.

Derby Ad placed in Chilliwack Progress on June 27, 2018

As Lions, we strive to serve for the betterment of our communities and we are committed to the more than 1,000 hours of volunteer time it takes to ensure a successful derby. This is an area-wide event of some significance and we thank you and the FVRD for the financial support in each of the past three years which has helped to make the derby a reality and a fun family day for so many!

Again Ms. Dixon, we thank you and the FVRD for your support and ask you to mark June 15, 2019 in your calendar and come fishing once again!

Sincerely,

Robert Prinse

Robert Prins
President, Lions Cultus Lake Pike Minnow Derby Committee

RP/ars

Columbia Valley Ratepayers' Association
1202 Kosikar Road, Columbia Valley, BC V2R 4X7

December 20, 2018

Kristy Hodson,
Manager of Financial Operations
Fraser Valley Regional District
45950 Cheam Avenue, Chilliwack, BC V2P 1N6
Email: khodson@fvrd.ca

RE: 2018 Grant-In-Aid Financial Reporting

Dear Kristy,

The Columbia Valley Ratepayers' Association wishes to express our sincere gratitude to the Fraser Valley Regional District for their continued support of our community centre. This support is truly helping us keep this valuable community facility open.

The $4000 grant-in-aid that was issued to us in 2018 was utilized for the following improvements.

- Commercial dishwasher $2176.69 (this is a portion of the cost)
  This allows us to utilized the facility for events that serve food, including booking the hall for weddings which assist us in keeping the facility financially viable.
- Foyer upgrade $281.17
  The foyer was dated and shabby. The old panelling was removed, walls were painted and repairs made.
- Floor resurfacing $1300
  The hall floor was resurfaced which helps to maintain the life of the floor and adds improvements for wedding rentals.
- Concrete blocks $285.60
  Large concrete blocks were purchased to surround the propane tank (our heat source) to prevent it from being stolen and/or hit by a vehicle.

If you require any more information, please feel free to contact us. We certainly appreciate your continued financial support, which allows us to keep this community facility available for a multitude of uses and community events.

Regards,

Fran Teitge

Fran Teitge
CVRA Treasurer

Cultus Lake Park
4165 Columbia Valley Highway
Cultus Lake, BC
V2R 5B5
Phone: (604) 858-3334

December 11, 2018

Attn: Taryn Dixon, Area H
Electoral Area Director
Fraser Valley Regional District

Dear Ms. Dixon,

Thank you for the funding provided by Electoral Area H, Fraser Valley Regional District (FVRD) for our recent Cultus Lake Christmas event (November 30 and December 1, 2018).

The annual event has become popular with locals and visitors alike. This year, we had record-breaking attendance, estimated to be in the thousands – which we believe was far more than double the attendance of previous years.

The grant of $2,000 that Electoral Area H, FVRD provided supported marketing efforts for the event. This includes the development and distribution of:

- A promotional poster which was shared online via the Cultus Lake Park website and social media channels;
- A news release which was distributed to Chilliwack and Lower Mainland media;
- A photo opportunity notice which was distributed to Chilliwack and Lower Mainland media;
- A photo release which was sent to media on Saturday, December 1st to continue to promote the event;
- Information to event sites and bloggers throughout the Lower Mainland;
- A public service announcement sent to Chilliwack radio stations;
- Social media content; and
- A thank you advertisement (set to run December 14, 2018 in the Chilliwack Progress) for funders and local business sponsors of the event.

Thank you again for helping to make this event such an exceptional success.

Yours truly,

B. Bryant

Bonny Bryant
Chief Administrative Officer
Cultus Lake Park

WELCOME TO
CULTUS LAKE
Christmas

From:	Chilliwack Vedder River Cleanup Society
To:	Kristy Hodson
Cc:	Orion Engar; Jamie Benton; Mike Veenbaas
Subject:	FW: Grant In Aid Report and Moving Forward in 2019
Date:	Friday, December 14, 2018 11:43:24 AM
Attachments:	INV0000210907.pdf

Hi Kristy,

Thank you for your email. As per our agreement with the FVRD we already submitted our financial report. Please see below the email we sent below last month and the applicable invoice that is attached.

Please let me know if you have any additional questions.

Kindly,

Nikki

From: Chilliwack Vedder River Cleanup Society [mailto:info@cleanrivers.ca]
Sent: November 19, 2018 4:02 PM
To: 'mveenbaas@fvrd.ca' <mveenbaas@fvrd.ca>
Cc: 'Orion engar' <orionengar@shaw.ca>; 'jbenton@fvrd.ca' <jbenton@fvrd.ca>; 'nikki@rekman.ca' <nikki@rekman.ca>
Subject: Grant In Aid Report and Moving Forward in 2019

Dear Mike,

As per our EA Grant in Aid Financial Reporting requirement I am emailing you with regards to the recent Chilliwack Vedder River Cleanup Society BC Rivers Day Event. I apologize for not doing this sooner. My work schedule and a paddling trip that had me out of the office for most of October prevented me from getting this to you sooner.

Date – Sunday, September 23rd at the Chilliwack Fish and Game Club (Chilliwack Lake Road)
Attendance – 264 people
Garbage Collected - 2.97MT
Metal Collected – .50 tonnes

With the cool and at times, wet weather we were very pleased with our turnout and the amount of garbage collected. Thanks to our venue hosts and some outside tents, we were able to escape the weather and enjoy our BBQ lunch and our always anticipated volunteer prize raffle. We had the following organizations exhibiting this year:

City of Chilliwack (partner)
Waterwealth Project
Chilliwack River Hatchery – DFO (partner)

Freshwater Fisheries Society of BC
Chilliwack River Valley Ratepayers Association
Fraser Valley Conservancy/Fraser Valley Watersheds Coalition
Chilliwack Park Society
Friends of Camp-Hope Slough/Watershed Watch Salmon Society
Nature Kids

We did extend an invitation to the Fraser Valley Regional District via email on August 24, 2018 but I don't believe we heard back.

Like in previous years, local Fraser Valley businesses have been supporting our volunteer prize raffle with donations for many years. A complete list of our 2018 donors can be found on our website at www.cleanrivers.ca

Monies from our Grant in Aid were used as follows:

- Purchasing of appropriate liability insurance for the event (proof of insurance was sent early in the year but can be provided again)
- Disposal Services provided by First Class Waste (see attached invoice)
- Purchasing of some of the food supplies from Clancy's etc. for the volunteer BBQ (proof of purchase can be provided)

Photos can be viewed on our Facebook page at - https://www.facebook.com/cvrcs

Should you require additional information for us to comply with our Grant in Aid Financial Reporting requirements please contact me at 604-824-2988.

Additionally, we would like to set up a meeting with the FVRD to discuss the challenges moving forward into 2019 because of liability insurance costs. Our AGM is typically the 2nd or 3rd week in January so if it was possible to meet before then that would be very much appreciated.

Thank you again for your generous support of the Chilliwack Vedder River Cleanup Society and I look forward to hearing from you.

Kindly,

Nikki

Nikki Rekman
President, Chilliwack Vedder River Cleanup Society
[redacted]
604.824.2988 office

From: Ron Hudson
To: Kristy Hodson
Subject: Re: 2018 Grant-In-Aid Financial Reporting
Date: Monday, December 24, 2018 7:52:05 PM
Attachments: image001.png

Hi Kristy,

Attached are the two invoices for dry brush removal, from residents property's waiting to be burned in the annual burn pile. These monies were granted to us with a GIA from FVRD.

For approximately the last 10 years the spring time burn has been approved and permits given.

In 2018 we were informed that we could no longer burn level 3 fires there,at that location. There was a large amount dumped in late 2017 and early 2018 ,and it needed to be dealt with in a safe and legal manor. 2018 was a Particularly hot season it had turned into a very hazardous situation.

We received 3 quotes for removal of all of the material. The best price given was received was from LifeSoils Products out of Abbottsford .The total removal was $1417.50 for a large bin and a smaller bin at a cost of $551.25 totalling $1968.75 .That leaves us with $1031.35 to be use in the spring of 2019 for further disbursement of flammable yard refuse.

Thank you

Ron Hudson

President Post Creek Ratepayers

Post Creek Ratepayers

From: Kristy Hodson <khodson@fvrd.ca>
Sent: Friday, December 14, 2018 11:34 AM
Subject: 2018 Grant-In-Aid Financial Reporting

Good afternoon,

We hope that you have been able to utilize the grant-in-aid that was issued to you in 2018!

This is a follow up to our previous letter regarding the reporting requirements as per the *Financial Accountability & Reporting* section from our Grant-In-Aid Policy:

Grants over $1,000 require follow up with the Fraser Valley Regional District upon completion of the project or event. Follow up should include a letter to FVRD regarding usage of funds and their success, including pictures of the project/ event and any other supporting information.

> Under the *eligibility criteria* section, one of the requirements is that the applicant may be excluded from applying due to not meeting the above reporting requirements for a previously awarded grant.

LifeSoils Products

595 McKenzie Road
Abbotsford, B.C.
V2S 7N4
BN: 807511258RT0001
(604)835-0023
(604)835-7965
(604)855-1511
lifesoils@gmail.com
WCB # 853205

Invoice

Invoice No: 6807
Date: 2018-06-23
Due Date: 2018-07-23

Bill To: Post Creek Rate Payers Association
ronhudsonsr@hotmail.com
5102 Paulsen Road
Chilliwack, B.C.
V4Z 1B1

Ship To: 5102 Paulsen Road
Chilliwack, B.C.
V4Z 1B1

Ship Date 2018-06-21
Tracking No
Ship Via
FOB

Code	Description	Quantity	Rate	Amount
Removal	Brush removal	1	$1,350.00	$1,350.00

Subtotal	$1,350.00
GST 5%	$67.50
Shipping	$0.00
Total	$1,417.50
PAID	$1,417.50
Balance Due	**$0.00**

Paid

Paid By
C1

Invoice

LifeSoils Products

Invoice #6994

1 item

Invoice balance

CA$551.25

Due by 9/13/2018

INVOICE SUMMARY

Description	Amount
Drop off and removal of 40 yard bin for greenwaste. 1 x $525.00	525.00
Subtotal	525.00
GST 5%	26.25
Shipping	0.00
Total	551.25

sent Aug. 2 | 18

Balance Due (CAD) $551.25

invoice_6994.pdf

Paid By cheque
001

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee Date: 2019-02-12
From: Margaret-Ann Thornton, Director of Planning & Development File No: 3360-01

Subject: Comprehensive Zoning Bylaw Consolidation for the Electoral Areas

---

INTENT

This report is intended to advise the Electoral Area Services Committee of information pertaining to the project to consolidate the nine (9) existing Electoral Area Zoning Bylaws into one (1) comprehensive and streamlined Zoning Bylaw. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

SUMMARY

To provide an update on the status of the Comprehensive Zoning Bylaw consolidation for the Electoral Areas, and outline the next steps and work plan for 2019.

DISCUSSION

FVRD staff and Urban Systems consultants are working on the consolidation of the nine (9) existing Zoning Bylaws for the Electoral Areas into one comprehensive and streamlined Zoning Bylaw with a total budget of $76,000. The consultant, Urban Systems was retained in 2016, and to date the following has been undertaken:

- meeting with Home Designers and Fraser Valley Canadian Home Builders Association;
- preparation of 3 drafts for FVRD staff review;
- meetings with Urban Systems and FVRD staff to review drafts; and
- preparation of sketches to illustrate Zoning Bylaw details (setbacks, height, etc).

Due to current workloads, and FVRD staff vacancies this project is delayed. The complexity of the nine (9) existing Zoning Bylaws has made the consolidation difficult requiring a detailed review and comparison of all Zone requirements and definitions. The primary focus of the Zoning Bylaw consolidation is to provide consistency, clarity and ease of use by the general public, and supports the EASC's objective of providing excellent customer service and to eliminate red tape. The consolidated Zoning Bylaw is to permit all existing uses and Zoning Bylaw requirements, and ensuring that no additional restrictions will be imposed on properties.

The Zoning Bylaw consolidation will provide the following benefits to the Electoral Areas and the general public:

- provide one comprehensive document for ease of reference and consistent interpretation;
- update and modernize the existing Zoning Bylaws;
- create a user-friendly document with illustrations and graphics;
- address minor historical interpretation issues;
- align the Zoning Bylaw with the Official Community Plans for the Electoral Areas;
- utilizes current regulatory language and is consistent Provincial legislation; and
- provide updated mapping and ease of web-access for the public.

The nine (9) Zoning Bylaws in effect for the Electoral Areas are summarized below:

Zoning Bylaw Citation	**Date of Adoption**	**Electoral Areas**
Zoning Bylaw No. 0823	March 29, 1990	Rural Portions of EA "A"
Zoning Bylaw No. 0085	November 15, 1977	South Portion of EA "B" (Laidlaw)
Zoning Bylaw No. 0090	April 18, 1978	Community Plan Areas of EA "B"
Zoning Bylaw No. 0801	December 19, 1989	Rural Portions of EA "B"
Zoning Bylaw No. 0100	August 15, 1979	EA "C"
Zoning Bylaw No. 0559	July 28, 1993	EAs "C", "F", and "G"
Zoning Bylaw No. 75	September 28, 1976	EA "D"
Zoning Bylaw No. 66	June 22, 1976	EAs "E" and "H"
Rural Land Use Bylaw No. 500	June 26, 1986	EA "G" (former EA "H" – Sumas Mountain)

The intended process for the Zoning Bylaw Consolidation project is summarized below:

Timeline	**Work Item**
2016	Urban Systems Limited (USL) retained
2016-2018	Work to date: - Review of Drafts of the Zoning Bylaw - Meeting with Construction Industry representatives
Spring 2019	Finalize First Draft of Zoning Bylaw and accompanying documents (Zone comparison table)
Spring 2019	FVRD staff review of Draft Zoning Bylaw (Planning; Building and Bylaw Enforcement staff review)
Spring 2019	Preparation of Zoning Bylaw maps and comparison table of Zones
Summer 2019	Presentation and workshop with EASC of Draft Zoning Bylaw and public consultation strategy

Summer 2019	Meeting with Construction Industry Representatives
Fall 2019	Public Consultation
Fall 2019	Presentation of Final Draft of Zoning Bylaw to EASC for consideration of First Reading
Fall 2019	Referrals to agencies for comment
Fall 2019	Legal review of Draft Zoning Bylaw
Fall/Winter 2019	Public Hearing
Winter 2019	Consideration of 2nd & 3rd reading of Zoning Bylaw
Winter 2019	Ministry of Transportation (MOTI) for approval
Winter 2019/January 2020	Consideration of Adoption

COST

The total cost is estimated at $76,000 which is included in the base level Electoral Area Planning Service budget under consultant services and existing FVRD staffing resources.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services: Reviewed and supported.

Paul Gipps, Chief Administrative Officer: Reviewed and supported

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee Date: 2019-02-12

From: Andrea Antifaeff, Planner I and
Margaret-Ann Thornton, Director of Planning & Development File No: 6970-20-040

Subject: Development Permits Issued in 2018 by the Director of Planning & Development

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INTENT

This report is intended to advise the Electoral Area Services Committee of information pertaining to Development Permits issued in 2018 by the Director of Planning & Development. Staff are not looking for a recommendation and have forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship

Foster a Strong & Diverse Economy

Support Healthy & Sustainable Community

Provide Responsive & Effective Public Services

BACKGROUND

To streamline the development approval process, the consideration and issuance of Development Permits, with the exception of Development Permits for Form and Character, was delegated to the Director of Planning & Development in 2007 by Bylaw No. 0831, 2007. The delegation of Environmental and Hazardous Conditions Development Permits to the Director of Planning & Development has streamlined and fast-tracked the development approval process.

The FVRD Development Procedures Bylaw No. 0831, 2007 requires that the Director of Planning & Development report to EASC advising of the Development Permits issued or refused by the Director of Planning & Development. In accordance with the Development Procedures Bylaw, all Development Permit applications were referred to the appropriate Electoral Area Director for comment prior to consideration of issuance.

DISCUSSION

The following fourteen (14) Development Permits were issued by the Director of Planning and Development in 2018.

1. Development Permit 2018-01 was issued January 15, 2018 for the construction of temporary staff accommodation at 20955 Hemlock Valley Road, Electoral Area C. The property is located in DPA 5-HV (Riparian Area) for the protection of the natural environment, its ecosystems and biological diversity.

2. Development Permit 2018-04 was issued February 21, 2018 for the construction of a single family dwelling addition at 35218 Sward Road, Electoral Area F. The property is located in DPA 2-F (Riparian Area) for the protection of the natural environment, its ecosystems and biological diversity.

3. Development Permit 2018-06 was issued March 2, 2018 for the installation of a box culvert and construction of roadway at PID 030-179-122, Electoral Area H. The property is located in DPA 5-E (Riparian Area) for the protection of the natural environment, its ecosystems and biological diversity.

4. Development Permit 2017-03 was issued March 7, 2018 for the construction of a powerhouse and all components of a hydroelectric project (CDC-Laidlaw Power Corporation) at 58050 Laidlaw Road and PIDs: 002-027-011, 013-110-446 and 013-110-373, Electoral Area B. The property is located in DPA 4-BC (Geologic al Hazard) for the protection of development from hazardous conditions.

5. Development Permit 2017-13 was issued March 16, 2018 for the construction of a single family dwelling at 1886 Vera Road, Electoral Area H. The property is located in DPA 1-E (Frosst Creek) and 6-E (Lindell Beach) for the protection of development from hazardous conditions and for the protection of the natural environment, its ecosystems and biological diversity.

6. Development Permit 2017-10 was issued April 16, 2018 for the construction of mitigation works including a new retaining wall to address drainage and localized slope hazards at 50505 O'Byrne Road, Electoral Area E. The property is located in DPA 3-E (Chilliwack River Valley Slope Hazard) for the protection of development from hazardous conditions.

7. Development Permit 2018-03 was issued April 27, 2018 for the construction of an accessory employee residence at 11290 Sylvester Road, Electoral Area F. The property is located in DPA 1-F (Geologic & Stream Hazard) for the protection of development from hazardous conditions.

8. Development Permit 2018-07 was issued July 26, 2018 for the construction of a single family dwelling at 35188 Sward Road, Electoral Area F. The property is located in DPA 2-F (Riparian Area) for the protection of the natural environment, its ecosystems and biological diversity.

9. Development Permit 2018-14 was issued September 24, 2018 for the construction of a detached garage at 35300 Riverside Road, Electoral Area F. The property is located in DPA 2-F (Riparian Area) for the protection of the natural environment, its ecosystems and biological diversity.

10. Development Permit 2018-12 was issued October 20, 2018 for temporary storage and related storage for the Trans Mountain pipeline project construction at 57951 Laidlaw Road, Electoral Area B. The property is located in DPA 4-BC (Geological Hazard) for the protection of development from hazardous conditions.

11. Development Permit 2018-15 was issued October 22, 2018 for the construction of a single family dwelling at 15090 Sylvester Road, Electoral Area F. The property is located in DPA 1-F (Geologic & Stream Hazard) for the protection of development from hazardous conditions.

12. Development Permit 2018-13 was issued November 16, 2018 for the construction of a single family dwelling at 65356 Wotten Road, Electoral Area B. The property is located in DPA 1-B (Geological Hazard) for the protection of development from hazardous conditions.

13. Development Permit 2018-18 was issued November 27, 2018 for the construction of a storage shed, deck and placement of a mobile home at 42095 Lougheed Highway, Electoral Area G. The property is located within DPA 1-G (Geologic & Stream Hazard) for the protection of development from hazardous conditions.

14. Development Permit 2018-20 was issued December 5, 2018 for the construction of a single family dwelling at 44276 Bayview Road, Electoral Area C. The property is located within DPA 1-C (Geological Hazard) & 3-C (Riparian Area) for the protection of development from hazardous conditions and the protection of the natural environment, its ecosystems and biological diversity.

The reduced number of Development Permits over the last few years is the result of updated Official Community Plan policies and a streamlined approach for Development Permit exemptions for Riparian Areas to provide better customer service.

COST

There were no direct costs with the preparation of this report. All required Development Permit application fees were collected.

SUMMARY

Of the fourteen (14) Development Permits issued in 2018:

- 5 related to riparian area requirements
    - 3 for Single Family Dwellings;
    - 1 for a Detached Garage; and,
    - 1 for a Box Culvert.

- 7 related to geotechnical hazards
    - 4 for Single Family Dwellings;
    - 1 for a Retaining Wall;
    - 1 for a Power House; and,
    - 1 for a Storage Building.
- 2 related to both riparian areas and geotechnical hazards (in a single combined permit)
    - 2 for Single Family Dwellings.

The average number of Development Permits issued annually in the last five (5) years is fourteen (14). In 2018, the FVRD issued only fourteen (14) development permits despite a strong real estate and development market. Since 2012, the number of development permits issued each year is generally declining or remaining the same.

In 2018 there were 228 building permits issued:

- Only 6% of the issued building permits required a Development Permit because:
    - 34% of the building permits were issued a Development Permit at subdivision;
    - 4%of the building permits had been issued a Development Permit in the previous two years; and,
    - 56% of the building permits either met the Development Permit Area exemptions or were located outside of the Development Permit Area.

The reduced number of Development Permits issued is an indication of the success of the FVRD's efforts to:

1. reduce requirements at the building permit stage while still protecting public safety and the environment; specifically, the FVRD has streamlined development permit area exemptions, implemented 'secondary' geotechnical reports that reduce the need for site-specific geotechnical studies, and the update of related Official Community Plan policies; and,
2. address hazards and riparian areas comprehensively at the time of subdivision (so that no additional development permits are required during construction).

COMMENTS BY:

Graham Daneluz, Deputy Director of Planning & Development: Reviewed and supported.

Mike Veenbaas, Director of Financial Services: No further financial comment.

Paul Gipps, Chief Administrative Officer: Reviewed and supported

Fraser Valley Regional District

CORPORATE REPORT

To: CAO for the Electoral Area Services Committee Date: 2019-02-12

From: Andrea Antifaeff, Planner I and
Margaret-Ann Thornton, Director of Planning & Development File No: 6970-20-040

Subject: Electoral Area Planning and Development: 2018 Year End Report

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INTENT

This report is intended to advise the Electoral Area Services Committee of information pertaining to Electoral Area Planning and Development applications and activities for 2018. Staff are not looking for a recommendation and have forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

The Planning and Development section provides the following services to the Electoral Areas:

- Building Permits and Inspections;
- Bylaw Enforcement;
- Current Planning (Development Application Processing); and,
- Long Range/Policy Planning.

DISCUSSION

Building Section:

The yearly building permit statistical summary for 2018 and a comparison with previous years is attached. Building permit activity increased significantly in 2018 which reflects strong real estate market trends, especially for new single family dwellings. Construction in new subdivisions made up a large number of the new residential permits, including Creekside and Aquadel Crossing, EA "H"; the

Eagle Point / Rivers Reach subdivisions in EA "C"; and, Royalwood Boulevard and Stonewood Place and remaining lots in Rosegarden Estates, Woodland Heights (Phase 3) in EA "D".

2018 Highlights

Work duties and major projects undertaken in 2018 include:

Project	Status
Building Permit Processing: Plan Checking, Inspections.	Ongoing/Core Service
Public Enquiries (counter, phone, email).	Ongoing/Core Service
Building Inspection Service: Skowkale, Spuzzum, Seabird Island, Aitchelitz and Yakweakwioose First Nations.	Ongoing/Core Service
Building Inspections Service Expansion: Cutlus Lake Park and Village of Harrison Hot Springs.	Ongoing/Core Service
Relief Building Inspection: District of Hope.	Completed

Bylaw Enforcement Section:

The Bylaw Enforcement statistical summary for 2018 and comparison of previous years is attached.

Bylaw Enforcement maintains a high level of complaints and enforcement activities.

2018 Highlights

There are currently 417 Open Bylaw Enforcement files:

- 64.5% of the Open Files are Active Files that are consistently being managed; and,
- 36.5% of the Open Files have been placed "On Hold" (Inactive/historical).

There were 62 New Bylaw Files opened in 2018. Of these, 35% were also closed in 2018. Accordingly, the bylaw department has satisfied and fully completed 35% of the complaints received in 2018 while also working to resolve files opened in previous years.

Bylaw Enforcement staff issued 41 tickets in 2018:

- 4 tickets were disputed (outcome To Be Determined); and,
- 5 tickets were cancelled in favor of achieving voluntary compliance from the property owner.

Work duties and major projects undertaken in 2018 include:

Project	Status
Bylaw Complaints Processing – File set-up, Investigation, Compliance Strategy Review and Implementation.	Ongoing/Core Service
Public Enquiries (Counter, Phone, Email).	Ongoing/Core Service
Bylaw Enforcement: Historical File Review and Closures.	Ongoing

Notice on Title Initiative.	12 Notices on Title Registered

Planning Section:

The yearly Electoral Area Planning statistical summary for 2018 and comparison of previous years is attached. Development activity and applications have increased reflecting the strong real estate market trends.

The Planning Section is responsible for both current development application processing, and long-range planning policy initiatives. In addition to handling the day-to-day development applications and general development enquiries, a number of major long-range and policy planning initiatives were undertaken.

Work duties and major projects undertaken in 2018 include:

EA	Project	Status
All	Development Application Processing.	Ongoing/Core Service
All	Public Enquiries (Counter, Phone, Email).	Ongoing/Core Service
All	Building Permit Review (Schedule A).	Ongoing
All	Streamlining and standardization of development procedures.	Ongoing
All	Cannabis – Health Canada application review.	Ongoing
All	Zoning Bylaw Consolidation.	Ongoing
All	Hazard Development Permit Streamlining – in cooperation with APEGBC.	Implemented
All	Secondary Residences (Coach Housing) Policy Development.	Ongoing
All	Implementation of new Commercial Gravel Operations Bylaw.	Ongoing
A	North Bend Geo-Hazard Report.	Completed
B & D	Trans Mountain Pipeline. Review and coordination of approvals.	Completed
C	Hemlock Resort – Major Project Review.	Ongoing
C	Hemlock – OCP Development	Ongoing
D	Electoral Area "D" OCP Update	Ongoing
D	Popkum-Bridal Falls Secondary Geotechnical Report.	Completed March 2018
D	Minter Gardens Redevelopment Applications.	Adopted October 2018
E & H	Division of OCP for EA's "E" and "H".	Ongoing
H	Cultus Lake Zoning Bylaw	Adopted February 2018
H	Planning Services and Support for Building Permits for Cultus Lake Park.	Ongoing
H	Cultus Lake Park APC meetings for DVP applications.	Ongoing

COST

Staff time allocated within the 2018 Electoral Areas Planning and Development budget.

COMMENTS BY:

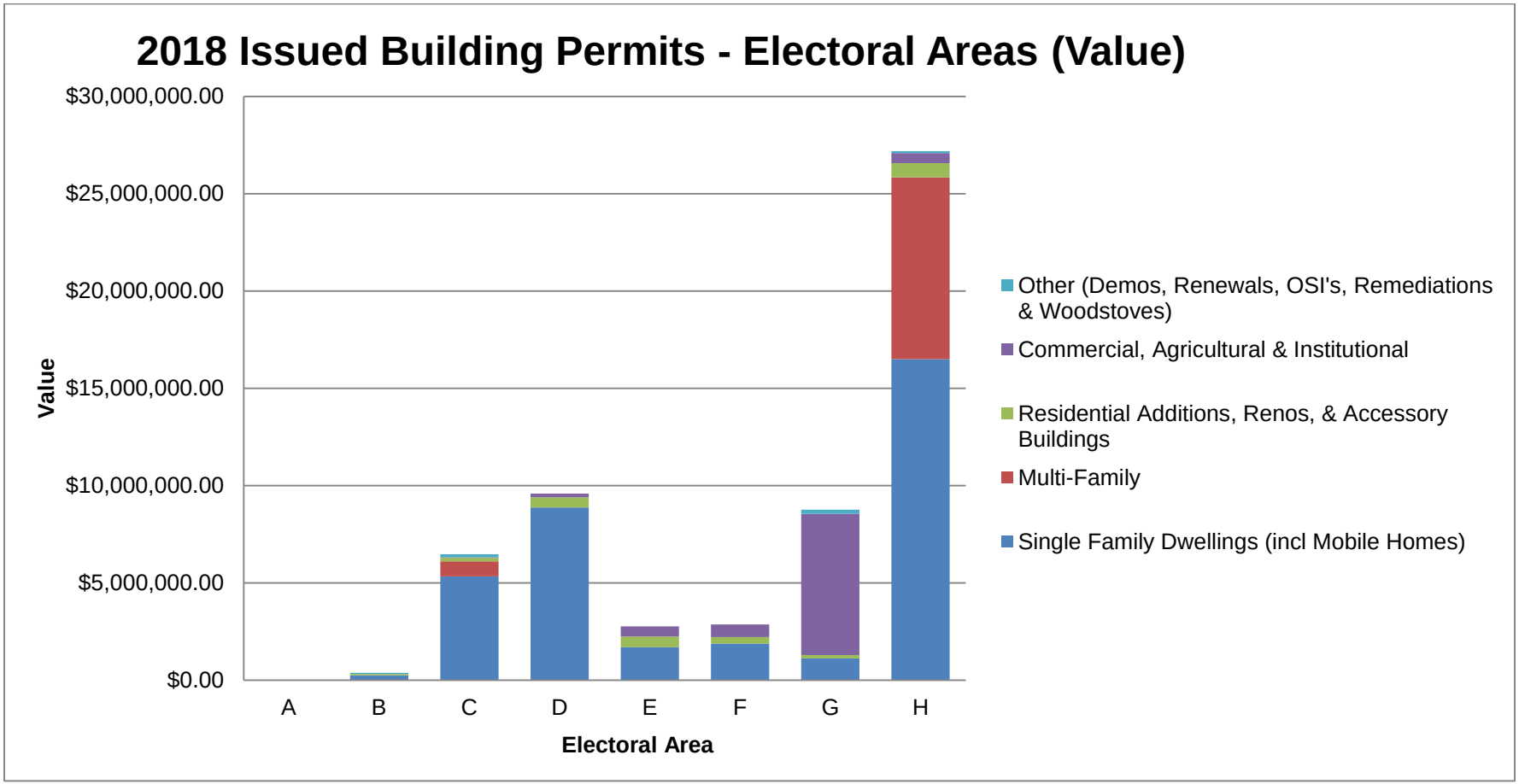
Graham Daneluz, Deputy Director of Planning and Development: Reviewed and supported.

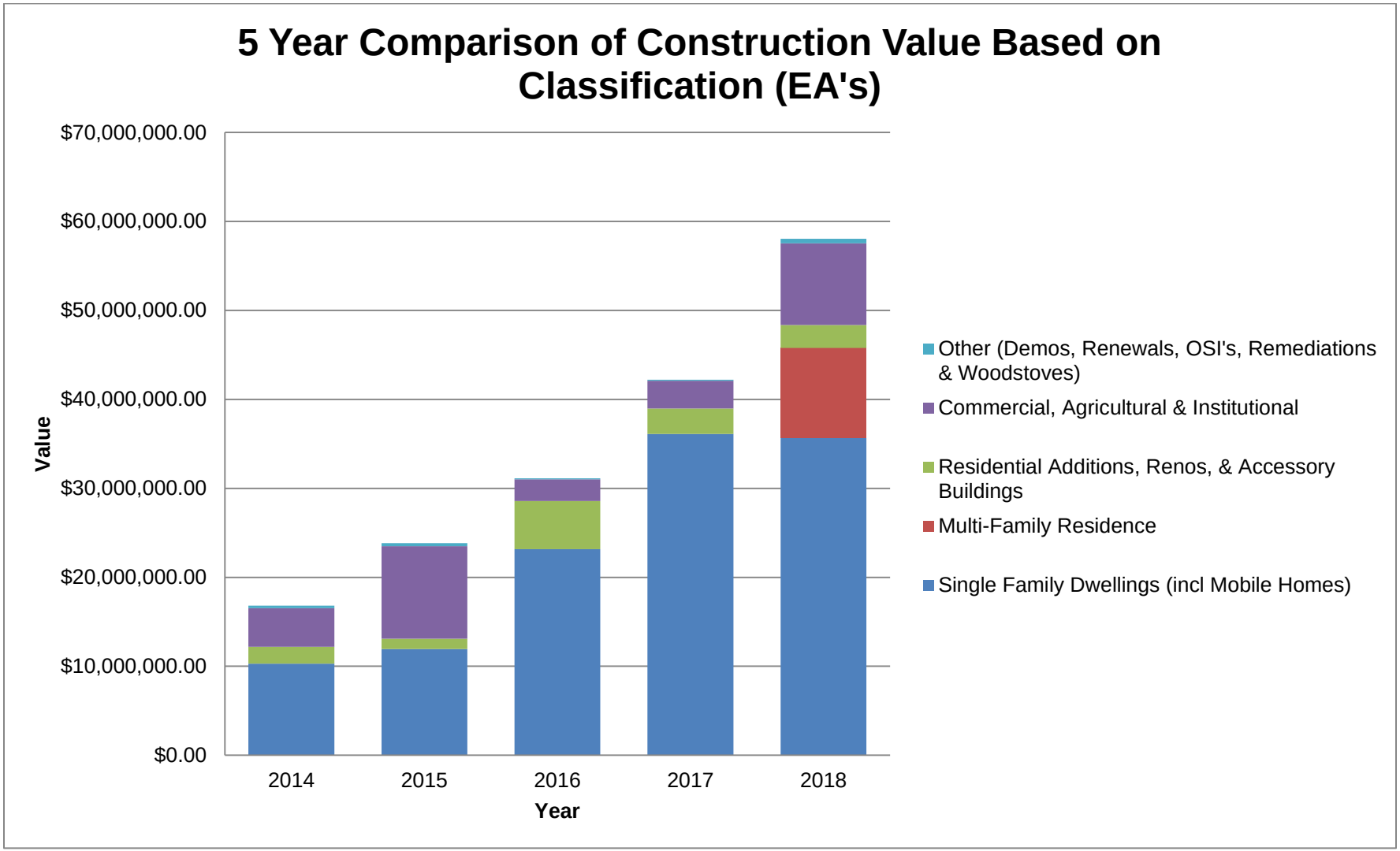
Mike Veenbaas, Director of Financial Services: No further financial comment.

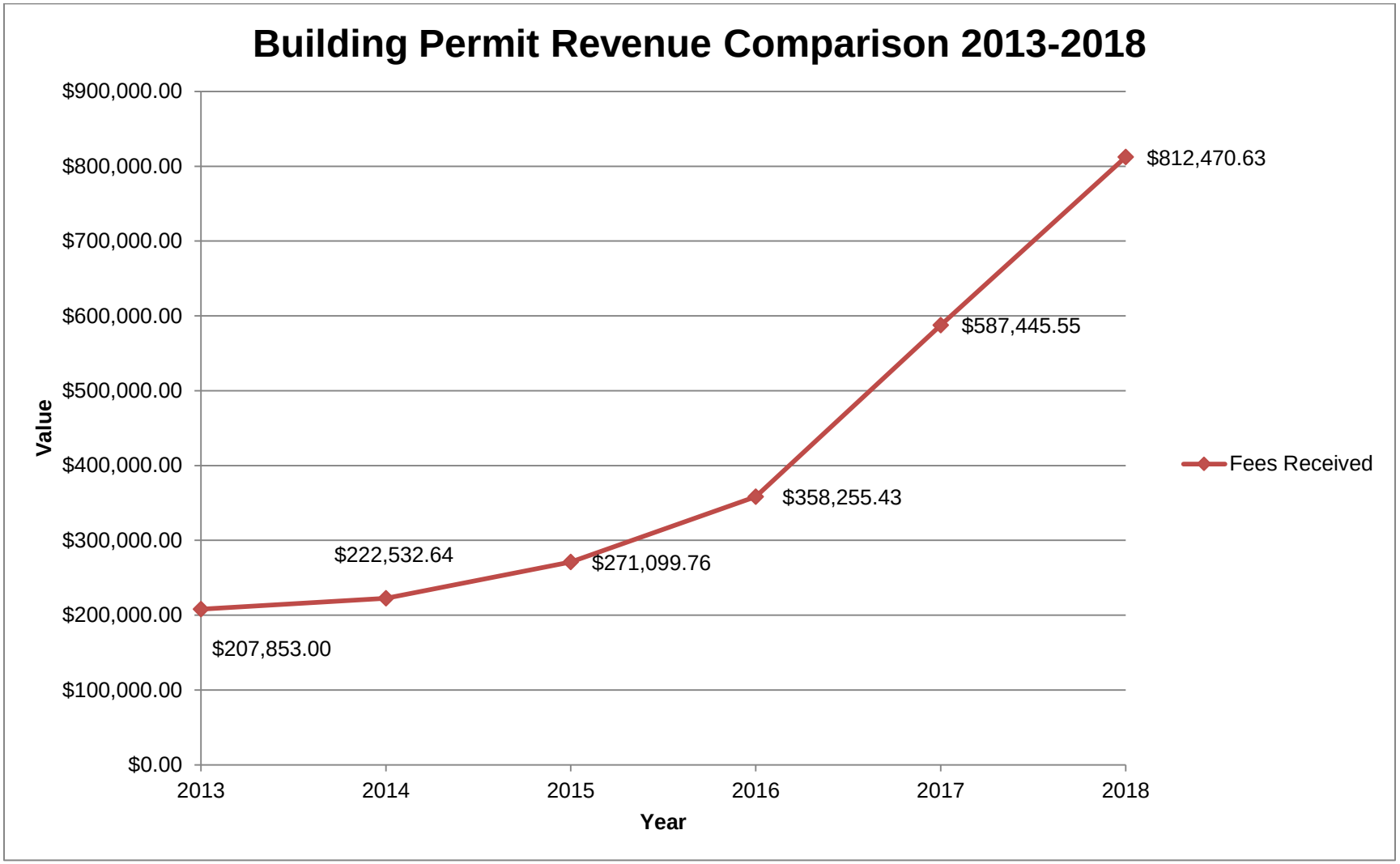
Paul Gipps, Chief Administrative Officer: Reviewed and supported

2018 Building Permits Issued - Electoral Areas (January 1 - December 31, 2018)												
Electoral Area	Single Family Dwellings (incl Mobile Homes)		Multi-Family		Residential Additions, Renos, & Accessory Bldgs.		Commercial, Agricultural & Institutional		Other (Demos, Renewals, OSI's. Remediations & Woodstoves)		Totals	
	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value
A	0	$0.00	0	$0.00	0	$0.00	0	$0.00	4	$0.00	4	$0.00
B	1	$250,000.00	0	$0.00	1	$75,600.00	0	$0.00	7	$60,000.00	9	$385,600.00
C	20	$5,336,093.00	1	$775,000.00	3	$182,956.00	1	$25,758.00	6	$150,000.00	31	$6,469,807.00
D	19	$8,875,000.00	0	$0.00	12	$521,194.34	1	$200,000.00	6	$0.00	38	$9,596,194.34
E	8	$1,701,000.00	0	$0.00	6	$540,235.00	2	$530,000.00	6	$0.00	22	$2,771,235.00
F	7	$1,877,990.50	0	$0.00	6	$340,665.00	5	$650,960.00	5	$0.00	23	$2,869,615.50
G	3	$1,127,446.32	0	$0.00	4	$165,560.00	12	$7,259,174.00	5	$213,260.00	24	$8,765,440.32
H	59	$16,502,798.00	1	$9,332,890.00	10	$740,824.00	2	$520,000.00	5	$100,000.00	77	$27,196,512.00
Total	117	$35,670,327.82	2	$10,107,890.00	42	$2,567,034.34	23	$9,185,892.00	44	$523,260.00	228	$58,054,404.16

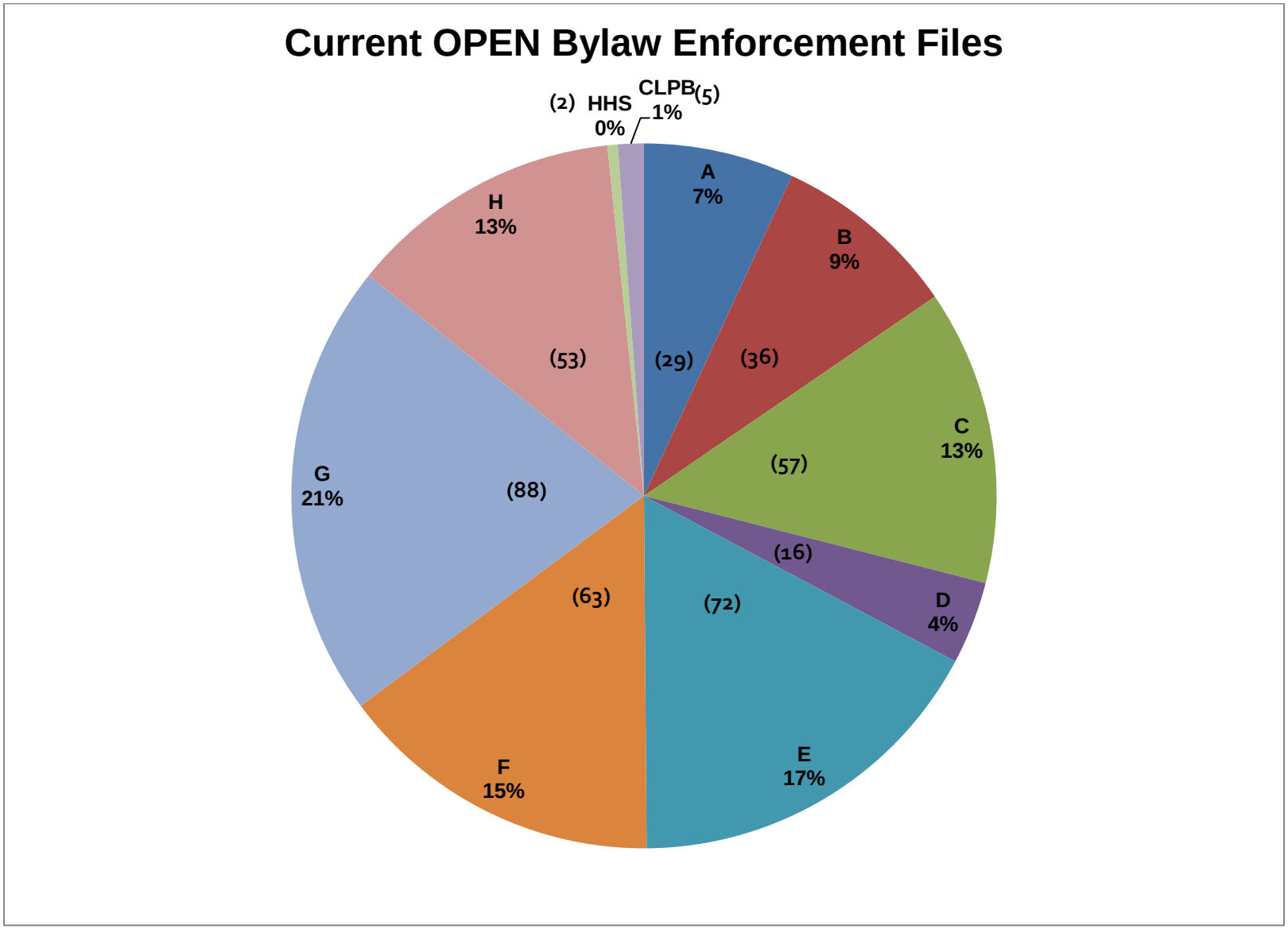
2018 Building Permits Issued - Other Areas (January 1 - December 31, 2018)												
Area	Single Family Dwellings (incl Mobile Homes)		Multi-Family		Residential Additions, Renos, & Accessory Bldgs.		Commercial, Agricultural & Institutional		Other (Demos, Renewals, OSI's. Remediations & Woodstoves)		Totals	
	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value
CLPB	7	$2,724,000.00	0	$0.00	5	$235,045.00	0	$0.00	2	$0.00	14	$2,959,045.00
FN	11	N/A	4	N/A	3	N/A	0	N/A	0	N/A	18	N/A
VHHS	30	$8,240,000.00	3	$1,600,000.00	5	$151,987.50	2	$57,000.00	3	$0.00	43	$10,048,987.50
Total	48	$10,964,000.00	7	$1,600,000.00	13	$387,032.50	2	$57,000.00	5	$0.00	75	$13,008,032.50

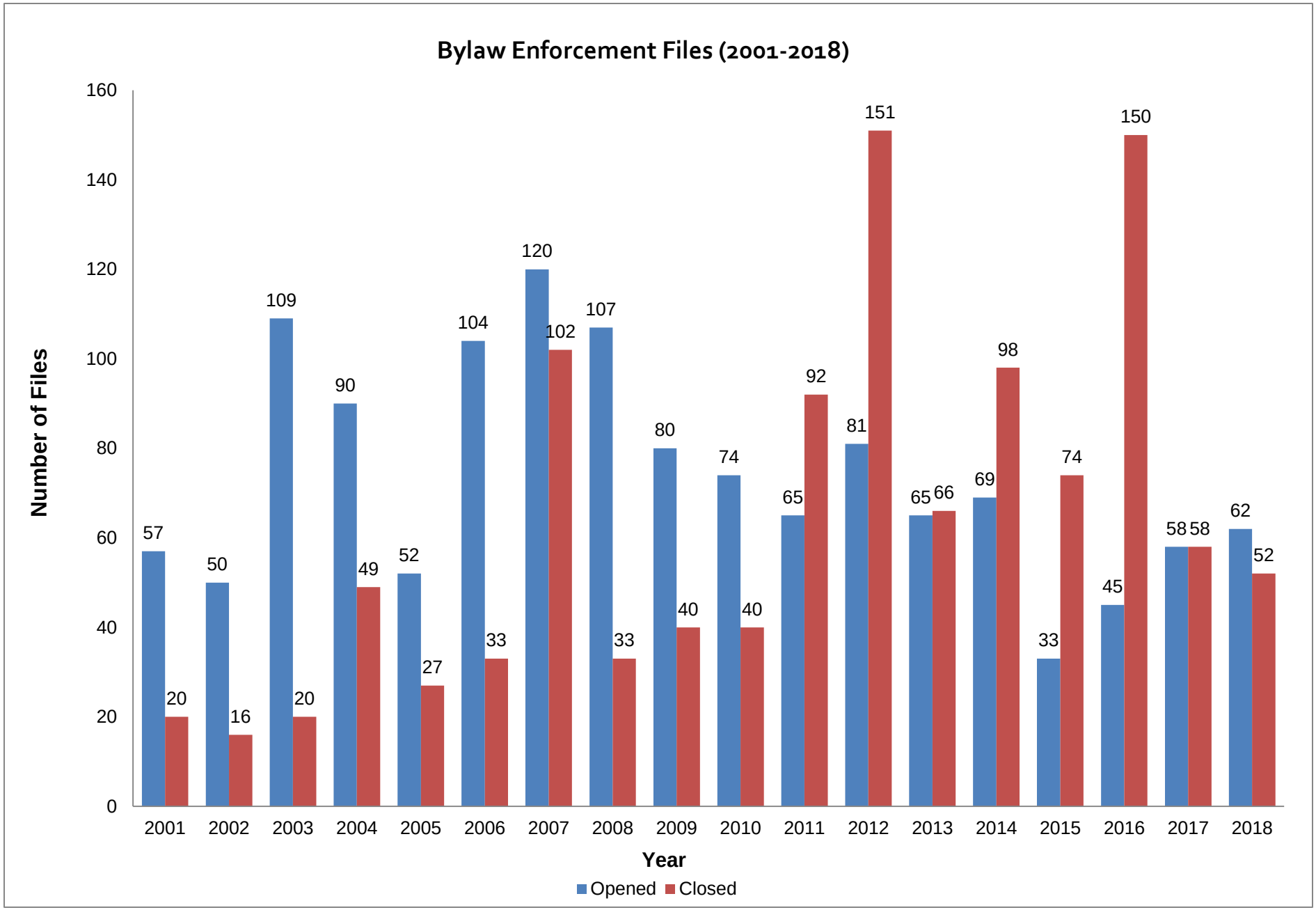

2018 Issued Building Permits - Electoral Areas (Value)
$30,000,000.00
$25,000,000.00
$20,000,000.00
$15,000,000.00
$10,000,000.00
$5,000,000.00
$0.00
Value
A
B
C
D
E
F
G
H
Electoral Area
Other (Demos, Renewals, OSI's, Remediations & Woodstoves)
Commercial, Agricultural & Institutional
Residential Additions, Renos, & Accessory Buildings
Multi-Family
Single Family Dwellings (incl Mobile Homes)


5 Year Comparison of Construction Value Based on Classification (EA's)
$70,000,000.00
$60,000,000.00
$50,000,000.00
$40,000,000.00
$30,000,000.00
$20,000,000.00
$10,000,000.00
$0.00
Value
2014
2015
2016
2017
2018
Year
Other (Demos, Renewals, OSI's, Remediations & Woodstoves)
Commercial, Agricultural & Institutional
Residential Additions, Renos, & Accessory Buildings
Multi-Family Residence
Single Family Dwellings (incl Mobile Homes)



Total # of Files	**(171)**	**(239)**	**(164)**	**(220)**	**(329)**	**(285)**


Current OPEN Bylaw Enforcement Files
(2) HHS 0%
CLPB 1%
(5)
A 7%
B 9%
C 13%
D 4%
E 17%
F 15%
G 21%
H 13%
(29)
(36)
(57)
(16)
(72)
(63)
(88)
(53)

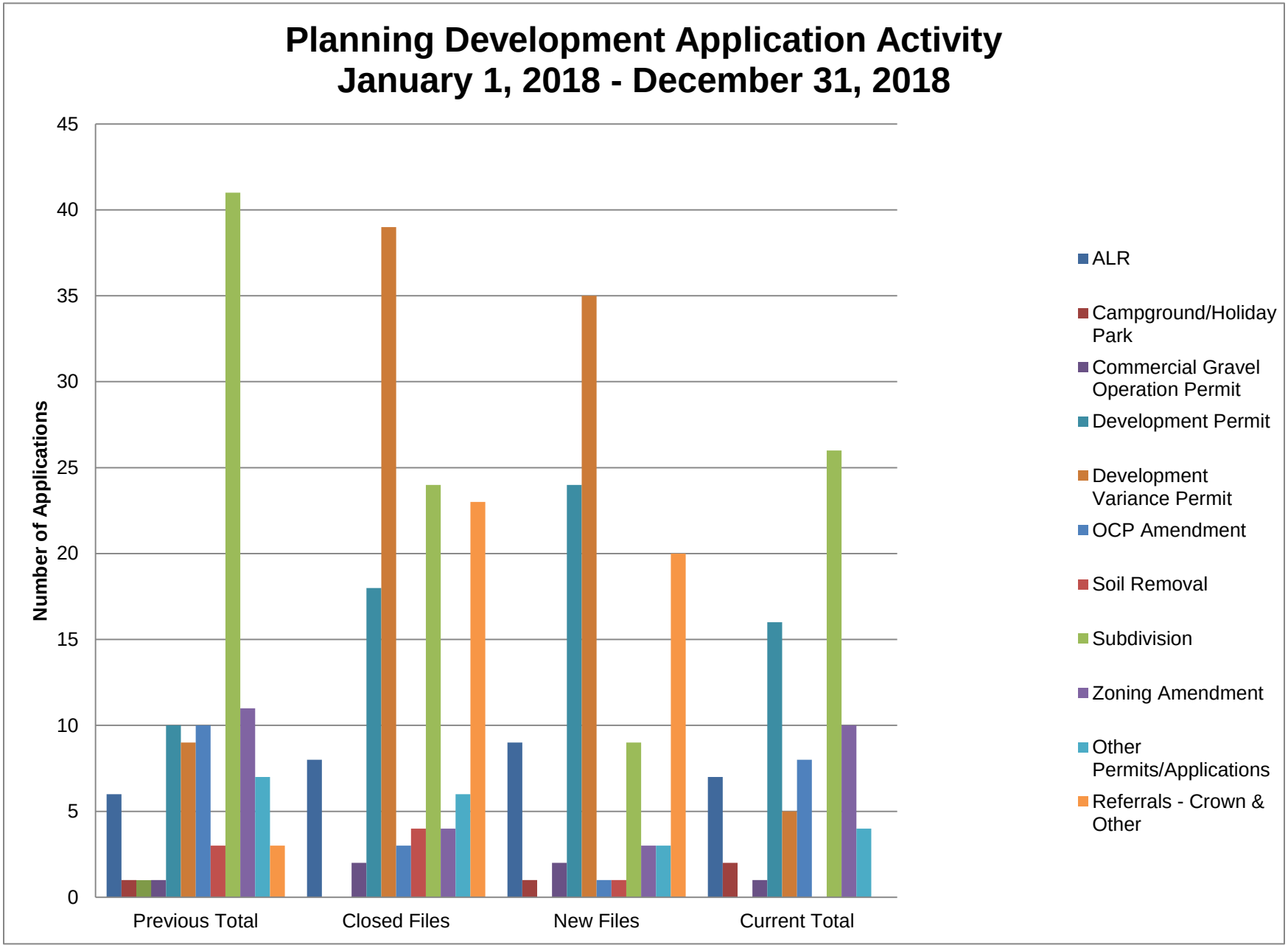

Bylaw Enforcement Files (2001-2018)
Number of Files
160
140
120
100
80
60
40
20
0
57
20
50
16
109
20
90
49
52
27
104
33
120
102
107
33
80
40
74
40
65
92
81
151
65
66
69
98
33
74
45
150
58
58
62
52
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
Year
Opened
Closed

Planning Development Application Activity, January 1, 2018 to December 31, 2018

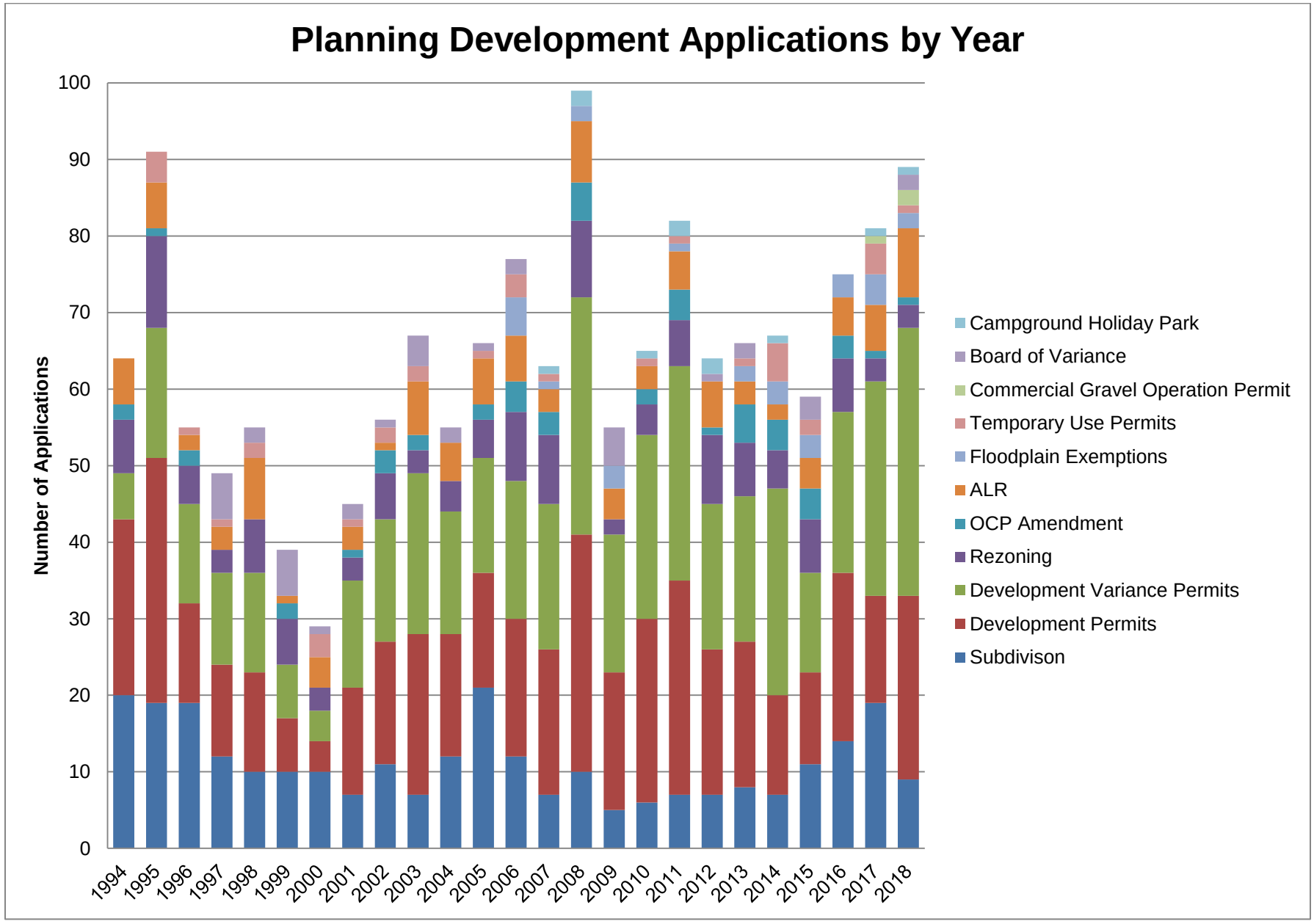
File Type	Previous Total	Closed Files	New Files	Current Total
ALR	6	8	9	7
Board of Variance	0	2	2	0
Campground/Holiday Park	1	0	1	2
Covenant/SROW	15	59	58	14
Development Permit	10	18	24	16
Development Variance Permit	9	39	35	5
OCP Amendment	10	3	1	8
Subdivision	41	24	9	26
Zoning Amendment	11	4	3	10
Other Permits/Applications	8	8	5	5
Referrals - Crown Land & Other	3	23	20	0
Total Application & Referral Files	114	188	167	93

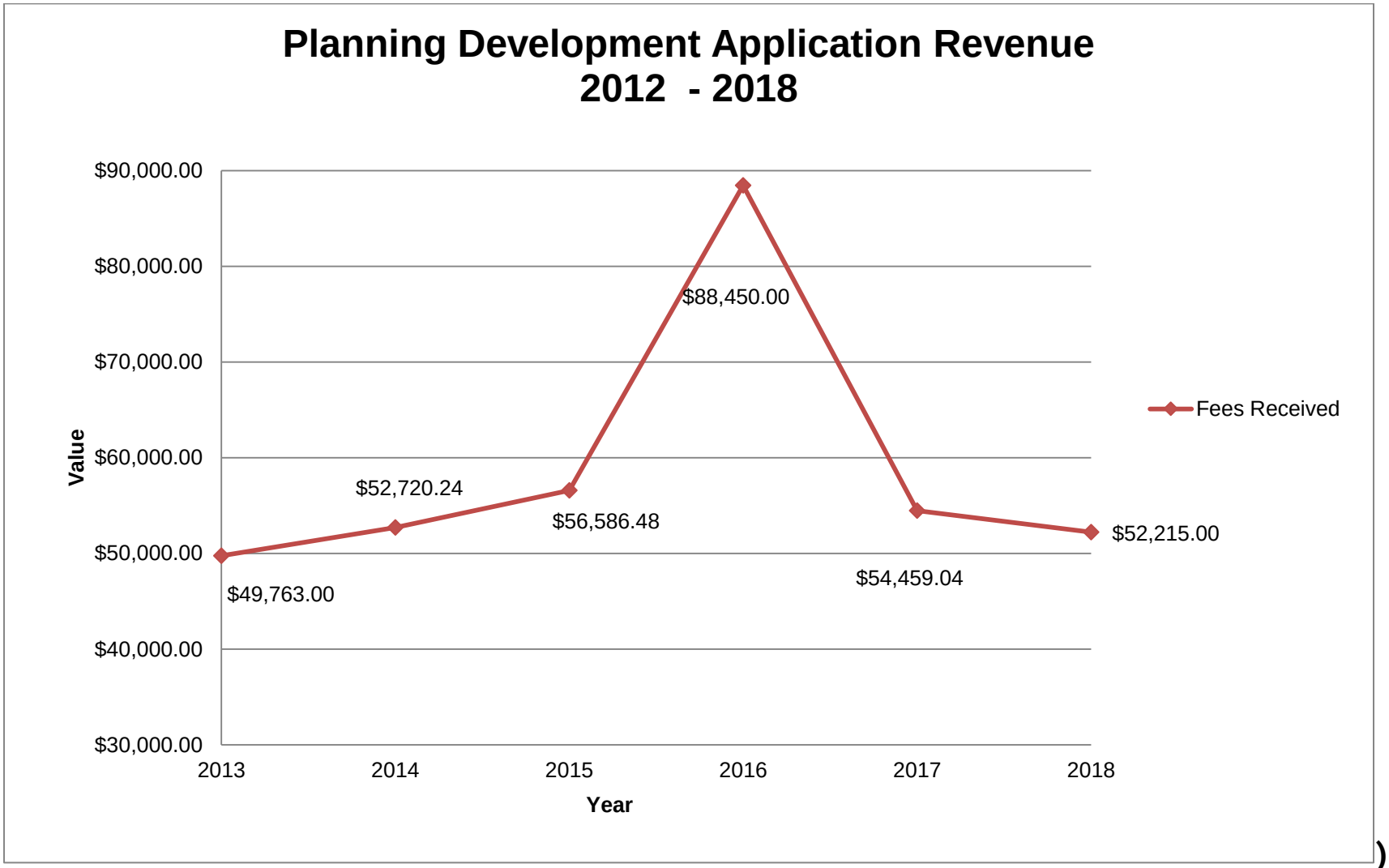
Other Permits/Applications includes:

- **Commercial Gravel Operation Permits**
- **Temporary Commercial Permits**
- **Site Specific Exemptions**


Planning Development Application Activity
January 1, 2018 - December 31, 2018
Number of Applications
45
40
35
30
25
20
15
10
5
0
Previous Total
Closed Files
New Files
Current Total
ALR
Campground/Holiday Park
Commercial Gravel Operation Permit
Development Permit
Development Variance Permit
OCP Amendment
Soil Removal
Subdivision
Zoning Amendment
Other Permits/Applications
Referrals - Crown & Other

	Planning Application Types											
Year	Subdivision	Development Permits	Development Variance Permits	Rezoning	OCP Amendment	ALR	Floodplain Exemptions	Temporary Use Permits	Commercial Gravel Operation Permit	Campground Holiday Park Permit	Board of Variance	Total Applications
1994	20	23	6	7	2	6	N/A	0	N/A	0	0	64
1995	19	32	17	12	1	6	N/A	4	N/A	0	0	91
1996	19	13	13	5	2	2	N/A	1	N/A	0	0	55
1997	12	12	12	3	0	3	N/A	1	N/A	0	6	43
1998	10	13	13	7	0	8	N/A	2	N/A	0	2	53
1999	10	7	7	6	2	1	N/A	0	N/A	0	6	33
2000	10	4	4	3	0	4	N/A	3	N/A	0	1	28
2001	7	14	14	3	1	3	N/A	1	N/A	0	2	43
2002	11	16	16	6	3	1	N/A	2	N/A	0	1	55
2003	7	21	21	3	2	7	N/A	2	N/A	0	4	63
2004	12	16	16	4	0	5	N/A	0	N/A	0	2	53
2005	21	15	15	5	2	6	N/A	1	N/A	0	1	65
2006	12	18	18	9	4	6	5	3	N/A	0	2	75
2007	7	19	19	9	3	3	1	1	N/A	1	0	62
2008	10	31	31	10	5	8	2	0	N/A	2	0	97
2009	5	18	18	2	0	4	3	0	N/A	0	5	50
2010	6	24	24	4	2	3	0	1	N/A	1	0	64
2011	7	28	28	6	4	5	1	1	N/A	2	0	80
2012	7	19	19	9	1	6	0	0	N/A	2	1	61
2013	8	19	19	7	5	3	2	1	N/A	0	2	64
2014	7	13	27	5	4	2	3	5	N/A	1	0	66
2015	11	12	13	7	4	4	3	2	N/A	0	3	56
2016	14	22	21	7	3	5	3	0	N/A	0	0	75
2017	19	14	28	3	1	6	4	4	1	1	0	80
2018	9	24	35	3	1	9	2	1	2	1	2	89
Totals	280	447	454	145	52	116	29	36	3	11	40	1562
Average/yr	11.2	17.9	18.2	5.8	2.1	4.6	2.2	1.4	1.5	0.4	1.6	65.1


Planning Development Applications by Year
Number of Applications
100
90
80
70
60
50
40
30
20
10
0
1994
1995
1996
1997
1998
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
Campground Holiday Park
Board of Variance
Commercial Gravel Operation Permit
Temporary Use Permits
Floodplain Exemptions
ALR
OCP Amendment
Rezoning
Development Variance Permits
Development Permits
Subdivison


Planning Development Application Revenue
2012 - 2018
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
Value
$49,763.00
$52,720.24
$56,586.48
$88,450.00
$54,459.04
$52,215.00
2013
2014
2015
2016
2017
2018
Year
Fees Received

)

The following is a brief update of the work Fraser Basin Council is undertaking in the Fraser Valley this year.

Salmon-Safe Society

FBC and the Pacific Salmon Foundation teamed up in 2011 to deliver Salmon-Safe BC — a third-party eco-certification program that recognizes land management practices that enhance and protect Pacific salmon habitat and water quality. The Salmon-Safe BC program is managed by FBC's Theresa Fresco.

- Theresa will be one of the speakers at the International Erosion Control Association symposium on green infrastructure, sustainable design and storm water management in Vancouver on April 8. For details, see salmonsafe.ca or contact Theresa at tfresco@fraserbasin.bc.ca

Other details about Salmon-Safe BC:

- Salmon-Safe certification is available to B.C. municipalities and regional districts, developers and private and public landowners. It is compatible with other certification programs.
- Certification can apply to parks and natural areas, college or university campuses, business sites and residential developments in urban, suburban and rural settings. Standards are verified by an independent group for certification.
- Salmon-Safe BC Agriculture program began in 2011, with 22 farms and ranches achieving certification. That number rose to 45 by the end of 2014.
- Management of agricultural land is a key focus for Salmon-Safe. In the past decade, US Salmon-Safe has certified 300 American farms and 200 vineyards; in B.C. there are now 45 certified farms. They include: Klipper Organic Acres, Nk'mip Vineyards and Glen Valley Organic Farm.

2020 Adaptation Canada Conference in Vancouver

FBC's Corporate Development, GVSS and Climate Program staff are working together to host this high-profile national conference in Vancouver on February 19-21, 2020 at the Sheraton Wall Centre, the first time it is being held in Vancouver. The event is sponsored by Adaptation Canada 2020 and Natural Resources Canada.

- Directors interested in the conference can receive regular updates on the event by signing up on this site, at www.fraserbasin.bc.ca/AdaptationCanada2020.html
- The ACC will assemble experts and leaders from diverse sectors, regions and jurisdictions to work on one of the most urgent issues of our time – how to build climate change resilience in our communities, ecosystems and economy. This conference is a must-attend for people in all orders of government (federal, provincial, municipal and Indigenous), industry, academia and non-government organizations.

Lower Mainland Flood Management Strategy – LMFMS

- **Interim flood strategy report** – A Flood Forum is scheduled for May 21-22, 2019. A backgrounder on Flood Risk Reduction Options is in draft form and nearing completion. An Interim Flood Strategy Report and a Flood Forum for partners are planned for the spring.
- **Flood Strategy team –** Natalie Elster was recently hired to join the FBC flood team to develop a website for flood-related information and educational materials, and to assist with other aspects of the Flood Strategy.
- **Online Atlas –** FBC flood team has made the final edits and revisions, and the team expects to launch the atlas this month.
- **BC Storm Surge Forecast Model** – This tool has been used since mid-October and will continue to mid-March. Bulletins are being issued on a regular basis for Vancouver, Victoria, Campbell River and Tofino. Integration of additional tide gauges is being considered to extend the geographic area of the model.
- **Flood Education Website and Videos**: Assistant program manager Natalie Elster was recently hired to develop a website for flood-related information and educational materials. The flood education website will provide flood strategy details and data to Lower Mainland communities about flood risk reduction.
- **Flood Strategy info to public:** Once LMFMS partner organizations have provided input into a draft regional strategy, that information will go to the public, possibly in the fall.

For more information, please contact:
Christina Toth at 604-864-9295, ctoth@fraserbasin.bc.ca | Bob Purdy at 604-488-5355, bpurdy@fraserbasin.bc.ca

Fraser Valley Illegal Dumping Alliance – FVIDA

- Kevin Raffle, a dedicate member of FVIDA, has recruited a planning committee at his workplace Woodtone Industries of Chilliwack to prepare for the first big clean up of the year for FVIDA members. The 12th annual Fraser River Cleanup takes place on Gill Road in March 2019. In the past the event has drawn more than 600 volunteers. (See http://www.fraserriverkeeper.ca/FVIDA_events for past year's info and for updates.
- Another FVIDA member organization, the Chilliwack Vedder River Cleanup Society, will hold its spring clean up event on Saturday, April 13, 2019 from 8:30 a.m. – 1 p.m., staging at the Great Blue Heron Nature Reserve, at 5200 Sumas Prairie Rd, Chilliwack, B.C.

For more information, please contact:
Christina Toth at 604-864-9295, ctoth@fraserbasin.bc.ca | Bob Purdy at 604-488-5355, bpurdy@fraserbasin.bc.ca

PEACE RIVER REGIONAL DISTRICT

November 29, 2018

Email: caribou.recovery@gov.bc.ca

Caribou Recovery
Ministry of Forests, Lands and Natural Resource
Operations and Rural Development

Re: Caribou Recovery Update to UBCM resolution B116 from the Peace River Regional District

On November 28, 2018, UBCM published an update from provincial officials in regards to Southern Mountain Caribou. The statement provided to UBCM responding to the Peace River Regional District's (PRRD) concerns on the caribou recovery process is very misleading. While it is true that the Province has met with the Regional District several times in person or on conference calls, it is not accurate that the PRRD has been provided with all information requested. The provincial caribou recovery and planning process is still on-going with no local government participation. This lack of participation was a deliberate and planned process by the Province even though the Regional Board was promised ongoing and robust consultation and participation. None of the Regional District's concerns have been addressed. As per the PRRD press release of November 22nd, the Board **demands** this process be halted until complete socio-economic impacts are identified and a process is designed that is transparent and inclusive of **all** stakeholders including local government.

Yours Truly,

Brad Sperling
Chair, Peace River Regional District.

c. Marie Crawford, General Manager, UBCM

PLEASE REPLY TO:
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