

REGIONAL AND CORPORATE SERVICES COMMITTEE

OPEN MEETING AGENDA

Tuesday, March 12, 2019

9:00 am

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

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Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

MOTION FOR CONSIDERATION

THAT the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of March 12, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

3. DELEGATIONS AND PRESENTATIONS

3.1 Fraser Valley Food Recovery Project with FoodMesh

4 - 6

- Presentation by Staff
- Corporate report dated March 15, 2019 from Jamie Benton, Environmental Services Coordinator

MOTION FOR CONSIDERATION

THAT the Fraser Valley Regional District Board direct staff to continue the Fraser Valley Food Recovery pilot project with FoodMesh for \$10,000 per year for both 2019 and 2020.

4. MINUTES/MATTERS ARISING

4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - February 12, 2019

7 - 12

MOTION FOR CONSIDERATION

THAT the Minutes of the Regional and Corporate Services Committee Open

**5. CORPORATE ADMINISTRATION**

**5.1 Proposed Amendment to the Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1406, 2016**

13 - 16

- Corporate report dated March 12, 2019 from Paul Gipps, Chief Administrative Officer
- Draft Bylaw No. 1516, 2019

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1516, 2019*;

**AND THAT** the below individuals be appointed and designated as Officers of the Fraser Valley Regional District in the following capacities:

- Paul Gipps, Chief Administrative Officer and Deputy Corporate Officer responsible for Corporate Administration; and
- Jaime Reilly, Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration.

**6. FINANCE**

No Items.

**7. REGIONAL PROGRAMS AND SERVICES**

**7.1 ENVIRONMENTAL SERVICES**

**7.1.1 New Nuisance Mosquito Control Services Contract for 2019-2021**

17 - 18

- Corporate report dated March 12, 2019 from Lance Lilley, Environmental Planner

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute a Services Agreement with Morrow BioScience Ltd. for contracted services related to the Nuisance Mosquito Control Program for 2019-2021, for an annual base price of \$140,195 per year.

**7.1.2 Ford Mountain Correctional Centre to Provide Temporary Foster Care for FVRD Dogs**

19 - 20

***FOR INFORMATION ONLY***

- Corporate report dated March 12, 2019 from Lance Lilley, Environmental Planner

## 7.2 REGIONAL PARKS

No Items.

## 7.3 STRATEGIC PLANNING AND INITIATIVES

### 7.3.1 Chilliwack Area Transit Future Plan Update and Public Engagement Schedule

21 - 23

#### *FOR INFORMATION ONLY*

- Corporate report dated March 12, 2019 from Melissa Geddert, Planning Technician

## 7.4 OUTDOOR RECREATION AND PLANNING

No Items.

8. ADDENDA ITEMS/LATE ITEMS
9. REPORTS BY STAFF
10. REPORTS BY DIRECTORS
11. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA
12. ADJOURNMENT

### MOTION FOR CONSIDERATION

THAT the Regional and Corporate Services Committee Open Meeting of March 12, 2019 be adjourned.

To: CAO for the Regional and Corporate Services Committee

Date: 2019-03-12

From: Jamie Benton – Environmental Services Coordinator

File No: 5368-28

**Subject: Fraser Valley Food Recovery project with FoodMesh**

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board direct staff to continue the Fraser Valley Food Recovery pilot project with FoodMesh for \$10,000 per year for both 2019 and 2020.

#### STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship  
Support Healthy & Sustainable Community  
Foster a Strong & Diverse Economy

#### PRIORITIES

Priority #1 Waste Management

### BACKGROUND

In December 2017 the Fraser Valley Regional District (FVRD) entered into a contract with FoodMesh Exchange to create the Fraser Valley Food Recovery pilot project to help divert waste within the region. FoodMesh is designed to optimise how food moves by matching nutritious unsold food with secondary markets and by match-making users with each other, using computer programming that predicts purchasing behaviour. In so doing, FoodMesh helps food manufacturers, grocery chains, farmers, liquidators, and charities save money by reducing food waste and making more food available to feed people.

### DISCUSSION

In February 2018, FoodMesh and the FVRD began a 14 month food recovery pilot project that included the following goals:

1. To recruit 50+ Fraser Valley businesses and charities actively on the FoodMesh Network
2. To recover \$400,000 in food on the network (16 x Return on Investment)
3. To divert 70,000 kg's of organics from landfill to higher uses

The initial phase included community engagement and onboarding/training, which was then followed by platform customization for the FVRD. Through the community engagement and industry working groups FoodMesh reached out to a number of businesses in the food sector, as well as charities and farmers and were able to recruit many of them to participate in the FoodMesh program. This began the active exchanging of surplus food, which was either sold between users at a reduced rate or donated. The main issue to overcome remained the collection or delivery of the food.

FoodMesh was successful in signing Save On Foods to participate in the FoodMesh program. Save On Foods suggested using their Chilliwack stores for a three month pilot. Prior to this, only bread waste and a few other items were being picked up by charities. Save On Foods worked to streamline logistics by having only one charity involved with pickups. The Salvation Army's Chilliwack food bank was selected by Save On Foods as they have the required cold storage and space. FoodMesh worked with the partners to create a platform to record all metrics, such as type, quantity and distribution of all food. This helped to provide a chain of custody. The Program has radically increased the amount of food available at the food bank, and is accessed by any charity signed up as a member of the FoodMesh program.

By late January 2019, FoodMesh had nearly met all goals in Table 1 in half the time expected. Based on the success of the project and the coordination between businesses, government and the not-for-profit sector, the project has been nominated for a Recycling Council of British Columbia award.

**Table 1. Fraser Valley Food Recovery Metrics**

	Target	Result
FVRD Users	50	61
Weight Diverted	70,000 KG	99,173 KG
Meals Created	116,667	165,288 Meals
Value	\$400,000	\$397,780

Due to the success of the pilot project, the proposal is to extend the project for 2019 and 2020 at a value of \$10k each year. The platform has already been established therefore the funds will be used for community engagement and expanding the project wider within the FVRD.

## **COST**

If approved, \$10,000 for 2019 and \$10,000 for 2020 will be used over two financial years. FoodMesh would utilize these funds to expand the project wider within the region, to increase user training opportunities, to make enhancements to the FoodMesh app, and increase community engagement. These funds will be allocated from the existing Solid Waste budget to extend the pilot project. Staff are also seeking additional grant funding to potentially expand the scope of the proposed project.

## **CONCLUSION**

The Fraser Valley Food Recovery project with FoodMesh has met its deliverables in 12 months. The project has over 60 users who have helped divert 100,000 kgs of food. The Food Recovery Project has diverted food that previously was going for disposal, provided food for those that most need it, and helped to reduce greenhouse gas emissions. Based on the success of the pilot project, Save On Foods has rolled it out to 100 of its 170 stores across BC and is aiming to replicate across Western Canada.

## **COMMENTS BY:**

**Barclay Pitkethly, Director of Regional Programs**

Reviewed and supported.

**Mike Veenbaas, Director of Financial Services**

Reviewed and supported.

**Paul Gipps, Chief Administrative Officer**

Not available for comment.

# FRASER VALLEY REGIONAL DISTRICT

## REGIONAL AND CORPORATE SERVICES COMMITTEE

### OPEN MEETING MINUTES

Tuesday, February 12, 2019  
9:00 am  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Jason Lum, City of Chilliwack, Chair  
Director Patricia Ross, City of Abbotsford, Vice Chair *(by teleconference)*  
Director Pam Alexis, District of Mission *(by teleconference)*  
Director Leo Facio, Village of Harrison Hot Springs *(by teleconference)*  
Alt. Director Chris Kloot, City of Chilliwack  
Director Sylvia Pranger, District of Kent  
Director Terry Raymond, Electoral Area A  
Director Peter Robb, District of Hope *(by teleconference)*  
Director Al Stobbart, Electoral Area G  
Director Orion Engar, Electoral Area E *(arrived 9:09 a.m.)*

Regrets: Director Henry Braun, City of Abbotsford  
Director Ken Popove, City of Chilliwack  
Director Bill Dickey, Electoral Area D

Staff Present: Paul Gipps, Chief Administrative Officer  
Mike Veenbaas, Director of Financial Services  
Barclay Pitkethly, Director of Regional Programs  
Stacey Barker, Deputy Director of Regional Programs  
Jennifer Kinneman, Director of Corporate Affairs  
Christina Vugteveen, Manager of Parks  
Kristy Hodson, Manager of Financial Operations  
Jamie Benton, Environmental Services Coordinator  
Beth Klein, Accountant  
Janice Mikuska, Human Resources Manager *(part)*  
Matthew Fang, Network Analyst I  
Maggie Mazurkewich, Executive Assistant to CAO  
Chris Lee, Executive Assistant (Recording Secretary)

#### 1. CALL TO ORDER

Chair Lum called the meeting to order at 9:01 a.m.

CAO Paul Gipps advised that as part of the Strategic Planning process a form from the consultant will be emailed out shortly to Directors for their response.

**2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By RAYMOND  
Seconded By PRANGER

**THAT** the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of February 12, 2019 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

**3. DELEGATIONS AND PRESENTATIONS**

None

**4. MINUTES/MATTERS ARISING**

**4.1 Minutes of the Regional and Corporate Services Committee Open Meeting - January 9, 2019**

Moved By FACIO  
Seconded By KLOOT

**THAT** the Minutes of the Regional and Corporate Services Committee Open Meeting of January 9, 2019 be adopted.

**CARRIED**

**5. CORPORATE ADMINISTRATION**

**5.1 UBCM Annual Convention: Vancouver, BC: September 23 to 27, 2019**

Moved By STOBART  
Seconded By PRANGER

**THAT** the Fraser Valley Regional District Board authorize the Board Chair, Board Vice Chair and Chief Administrative Officer to attend the 2019 Union of British Columbia Municipalities Convention to be held in Vancouver, BC between September 23 and 27, 2019;

**AND THAT** registration fees, accommodations and travel costs be approved from Budget 101.

**CARRIED**

**5.2 2019 Christmas Closure of FVRD Corporate Offices**

Mr. Gipps reported that for the past few years the FVRD office has been closed to the public between Christmas and New Year's Day. Under the Collective Agreement



sufficient notice is required to be given to staff. Staff are permitted to take vacation, earned days off and/or unpaid leaves of absence during these three days (December 27, 30 and 31, 2019).

Moved By PRANGER  
Seconded By FACIO

**THAT** the Fraser Valley Regional District Board approve the closure of the FVRD Corporate Offices to the public on December 27, 30 and 31, 2019.

**CARRIED**

## **6. FINANCE**

### **6.1 Board Remuneration – Impact of Municipal Officer’s Expense Allowance Exemption**

Mike Veenbaas, Director of Financial Services spoke to the recent changes made by the Federal Government to the *Income Tax Act*, resulting in the removal of a tax free allowance for up to 1/3 of a Board Director’s stipend. He noted that the actual impact per Director will vary depending on the Director’s total overall income level from all sources and any applicable income tax deductions/exemptions.

Members provided comments as to how their municipalities were dealing with this matter. It was noted that this subject will be discussed further at the upcoming Board meeting.

*Director Engar arrived at the meeting.*

## **7. REGIONAL PROGRAMS AND SERVICES**

### **7.1 ENVIRONMENTAL SERVICES**

#### **7.1.1 Geothermal Heat Pump Project at Hope and Area Recreation Centre Update**

Stacey Barker, Deputy Director of Regional Programs reported that an opportunity has come up for staff to submit an application under the *Investing in Canada Infrastructure program* for the Hope and Area Recreation Centre Geothermal Heat Recovery Project. Ms. Barker provided a brief update on the proposed geothermal heat pump system, noting that such a system at the Centre would decrease its carbon footprint, help realize long-term financial savings and ensure continued safe working conditions.

It was noted that staff are proposing to visit a facility in 100 Mile House which has this geothermal heat pump installed to check out the system.

Moved By RAYMOND  
Seconded By ROSS

**THAT** the Fraser Valley Regional District Board direct staff to submit a grant application of up to \$2 million to the Investing in Canada Infrastructure Program for the Hope and Area Recreation Centre Geothermal Heat Recovery Project;

**AND THAT** the Fraser Valley Regional District Board commit up to \$1.5 million in funding towards the project from Hope and Area Recreation Centre Service Area reserves.

**CARRIED**

#### **7.1.2 Electric Vehicle Chargers at the FVRD Main Office Building**

The report from the Environmental Services Coordinator providing information of an expansion to the electric vehicle charging infrastructure in the parking lot of the main FVRD office building was provided for information.

Staff noted that Level 2 charges will be provided for free. In response to a question regarding cost recovery, staff responded that by setting up the Level 2 chargers with their own electrical system, it will allow FVRD to analyze usage and this will provide the ability to provide for a cost recovery structure that would allow the chargers to cover the cost of the electrical supply.

#### **7.2 REGIONAL PARKS**

No items.

#### **7.3 STRATEGIC PLANNING AND INITIATIVES**

No items.

#### **7.4 OUTDOOR RECREATION AND PLANNING**

No items.

### **8. ADDENDA ITEMS/LATE ITEMS**

None

### **9. REPORTS BY STAFF**

Mr. Gipps acknowledged Barclay Pitkethly, who will be taking up a position with the District of Mission and thanked him for his contribution to the FVRD. Chair Lum also recognized Barclay

Pitkethly and thanked him on the significant projects undertaken by him during his tenure at the FVRD.

**10. REPORTS BY DIRECTORS**

Committee members offered congratulations to Barclay Pitkethly on his new undertaking.

Improvement to the teleconferencing system was also acknowledged.

**11. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

None

**12. RESOLUTION TO CLOSE MEETING**

Moved By STOBART  
Seconded By PRANGER

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(g) of the *Community Charter* - litigation or potential litigation affecting the regional district.

**CARRIED**

The Open Meeting recessed at 9:24 a.m.

**13. RECONVENE OPEN MEETING**

The Open Meeting reconvened at 9:42 a.m.

**14. RISE AND REPORT OUT OF CLOSED MEETING**

None

**15. ADJOURNMENT**

Moved By FACIO  
Seconded By KLOOT

**THAT** the Regional and Corporate Services Committee Open Meeting of February 12, 2019 be adjourned.

**CARRIED**

The Regional and Corporate Services Committee Open Meeting adjourned at 9:43 a.m.

MINUTES CERTIFIED CORRECT:

.....  
Director Jason Lum, Chair

DRAFT

To: CAO for the Regional and Corporate Services Committee

Date: 2019-03-12

From: Paul Gipps, Chief Administrative Officer

File No: 3920-20-1406, 2016

**Subject: Proposed Amendment to the Fraser Valley Regional District Officers Establishment  
Amendment Bylaw No. 1406, 2016**

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1516, 2019*;

**AND THAT** the below individuals be appointed and designated as Officers of the Fraser Valley Regional District in the following capacities:

- Paul Gipps, Chief Administrative Officer and Deputy Corporate Officer responsible for Corporate Administration; and
- Jaime Reilly, Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration.
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### STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

### BACKGROUND

In 2016, the Fraser Valley Regional District Board gave three readings and adoption to the Fraser Valley Regional District Officers Establishment Bylaw No. 1406, 2016. This bylaw established the Chief Administrative Officer as the Corporate Officer responsible for Corporate Administration, and the Manager of Corporate Administration as Deputy Corporate Officer responsible for Corporate Administration.

### DISCUSSION

Under the *Local Government Act*, the Board must, by bylaw, establish officer positions with respect to corporate administration.

It is recommended that Ms. Reilly be appointed as Corporate Officer as she performs the day to day functions of this role. This amendment bylaw is required to realign the Board's appointment to reflect the current practice.

#### **COST**

No costs associated with this bylaw amendment.

#### **CONCLUSION**

Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1516, 2019 is being brought forward for the Board's consideration to realign the Manager of Corporate Administration as the Corporate Officer responsible for Corporate Administration, and the Chief Administrative Officer as the Deputy Corporate Officer responsible for Corporate Administration.

#### **COMMENTS BY:**

**Mike Veenbaas, Director of Financial Services**

Reviewed and supported.

FRASER VALLEY REGIONAL DISTRICT

BYLAW NO. 1516, 2019

A bylaw to amend the officer positions of the Fraser Valley Regional District

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**WHEREAS** the Board of Directors of the Fraser Valley Regional District ("the Board") has deemed it advisable to amend *Fraser Valley Regional District Officers Establishment Bylaw No. 1406, 2016*.

**THEREFORE** the Board enacts as follows:

1) **CITATION**

This bylaw may be cited as the *Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1516, 2019*.

2) **ENACTMENTS**

That Fraser Valley Regional District Bylaw No. 1406, 2019 be amended by:

- a. Deleting Section 3.1 (b) and replacing it with the following: "Chief Administrative Officer in the capacity as the Deputy Corporate Officer assigned responsibility for corporate administration";
- b. Deleting Section 3.1 (d) and replacing it with the following: "Manager of Corporate Administration in the capacity as the Corporate Officer assigned responsibility for corporate administration";

3) **SEVERABILITY**

If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

4) **READINGS AND ADOPTION**

READ A FIRST TIME THIS \_\_\_\_\_ day of \_\_\_\_\_

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_

READ A THIRD TIME THIS \_\_\_\_\_ day of \_\_\_\_\_

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair/Vice-Chair

\_\_\_\_\_  
Corporate Officer/Deputy

5) **CERTIFICATION**

I hereby certify that this is a true and correct copy of *Fraser Valley Regional District Officers Establishment Amendment Bylaw No. 1516, 2019* as adopted by the Board of Directors of the Fraser Valley Regional District on the

Dated at Chilliwack, BC this

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Corporate Officer/Deputy



To: CAO for the Regional and Corporate Services Committee

Date: 2019-03-12

From: Lance Lilley, Environmental Planner

File No: 2320-83-001

**Subject: New Nuisance Mosquito Control Services Contract for 2019-2021**

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute a Services Agreement with Morrow BioScience Ltd. for contracted services related to the Nuisance Mosquito Control Program for 2019-2021, for an annual base price of \$140,195 per year.

#### STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services  
Support Healthy & Sustainable Community  
Support Environmental Stewardship

#### PRIORITIES

Priority #4 Tourism  
Priority #5 Outdoor Recreation

### BACKGROUND

The Fraser Valley Regional District (FVRD)'s Nuisance Mosquito Control Program is primarily facilitated through a contractor who provides mosquito control services including larvae monitoring, mapping and data collection, responding to public inquiries, providing treatments of mosquito larvae, adult mosquito sampling, and conducting follow-up monitoring and re-treatments. The FVRD's past Services Agreement for this function was from 2014-2018, thereby requiring a procurement process and a new contract for the 2019 mosquito control season.

### DISCUSSION

The FVRD issued a Request for Proposals (RFP) for Nuisance Mosquito Control Services on December 7, 2018, which closed on January 16, 2019. As a result of this process, Morrow BioScience Ltd. was identified as the successful proponent.

Morrow BioScience, and its owner Mr. Dirk Lewis, has been the FVRD's mosquito control contractor since 2004. With the local knowledge and experience gained by Mr. Lewis over this time, the FVRD's program has continually improved and refined, resulting in greater mosquito control effectiveness and efficiency. The FVRD will benefit from having continued continuity for the next three to five years.

With the assent of the Board, discussions will be initiated with Morrow BioScience to execute a new Services Agreement for 2019-2021, with an option for the FVRD to extend for an additional two years.

## **COST**

The quoted base price for nuisance mosquito control services for 2019-2021 is \$140,195 per year. This includes all costs for monitoring, reporting, mapping, and responding to public inquiries (not including treatment costs). The base cost of the 2014-18 mosquito control contract was \$139,050/year. Variable costs, which include all costs associated with pesticide product costs and helicopter time, are expected to average an additional \$70,000 per year, but this number may vary year-to-year depending on water levels and mosquito larvae activity. The FVRD's financial plan accounts for the added base price and anticipated variable costs.

## **CONCLUSION**

A Request for Proposals was issued by the FVRD to select a qualified contractor to perform the services required to carry out the FVRD's annual Nuisance Mosquito Control Program. Based on the results from this process, Morrow BioScience Ltd. was identified as the preferred proponent.

## **COMMENTS BY:**

### **Barclay Pitkethly, Director of Regional Programs**

Reviewed and supported.

### **Mike Veenbaas, Director of Financial Services**

Reviewed and supported. Funding for this contract is included in the Mosquito Control service budget.

### **Paul Gipps, Chief Administrative Officer**

Not available for comment.

To: CAO for the Regional and Corporate Services Committee

Date: 2019-03-12

From: Lance Lilley, Environmental Planner

File No: 4050-01

**Subject: Ford Mountain Correctional Centre to Provide Temporary Foster Care for FVRD Dogs**

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### INTENT

This report is intended to advise the Committee of information pertaining to the Ford Mountain Correctional Centre providing temporary foster care for select dogs under FVRD care. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

### STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

### BACKGROUND

The Ford Mountain Correctional Centre (FMCC), a medium security provincial correctional facility located in Electoral Area "E", is interested in providing temporary foster care for select dogs housed at the Fraser Valley Regional District (FVRD)'s Community Animal Response and Education (CARE) Centre. FVRD staff are currently preparing a Memorandum of Understanding to outline the roles and responsibilities of both the FVRD and the FMCC to initiate this program on a pilot basis.

### DISCUSSION

The Ford Mountain Correctional Centre will provide housing, training, and general care for dogs as part of a therapy and rehabilitation program for participating inmates. All activities will be under the direct supervision of correctional officers, and the FMCC will assume all responsibility for the proper care, record-keeping, and well-being of the dogs.

The FVRD will retain ownership of the dogs, will be responsible for identifying suitable dogs for the program, and will provide the necessary food, toys, bedding, medication, training schedules, and transport of the dogs. The partnership with FMCC will benefit the FVRD by reducing labour costs associated with providing animal care and will be particularly valuable for those dogs that have longer stays in our facility.

The program will likely start with only 1 or 2 dogs, but may increase depending on initial success and kennel capacity created at the correctional centre. FMCC will be providing temporary foster care only, and the dogs may be removed if permanent adoption homes are identified for them.

#### **COST**

n/a

#### **CONCLUSION**

The FVRD and the Ford Mountain Correctional Centre are looking to work together on a pilot program for the correctional centre to provide temporary foster care of select dogs currently under FVRD care. The FVRD benefits by having a partner institution providing all necessary grooming, training, and feeding the dogs require, and the correctional centre benefits with the responsibility and therapy the dogs can offer chosen inmates.

#### **COMMENTS BY:**

**Barclay Pitkethly, Director of Regional Programs**

Reviewed and supported.

**Mike Veenbaas, Director of Financial Services**

No further financial comments.

**Paul Gipps, Chief Administrative Officer**

Not available for comment.

To: CAO for the Regional and Corporate Services Committee

Date: 2019-03-12

From: Melissa Geddert, Planning Technician

File No: 8330-02-28111

**Subject: Chilliwack Area Transit Future Plan Update and Public Engagement Schedule**

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### INTENT

This report is intended to advise the Regional and Corporate Services Committee of information pertaining to updates to the Chilliwack Area Transit Future Plan and scheduled public engagement events. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

### STRATEGIC AREAS OF FOCUS

Support Healthy & Sustainable Community

Provide Responsive & Effective Public Services

### PRIORITIES

Priority #2 Air & Water Quality

### BACKGROUND

The Chilliwack Area Transit Future Plan was approved in 2012. The Plan envisions the area's transit network for the next 25 years and sets a planning framework for Chilliwack, Kent, Harrison Hot Springs and Hope. The Plan describes the services, infrastructure and investments required to achieve the goals set out in the plan.

The 2012 Transit Future Plan identified a number of priorities for Chilliwack and the surrounding region. The City of Chilliwack transit service area and the FVRD transit service area operate with separate agreements, yet work together to streamline and integrate the services as much as possible. The Fraser Valley Regional District coordinates three sub-regional services Fraser Valley: Fraser Valley Express (FVX #66), Agassiz-Harrison (AGH #11), and Hope (#22). BC Transit is now in the process of updating the Transit Future Plan with a Transit Future *Action* Plan in recognition of the fact that a majority of the FVRD's short and medium term priorities have been met.

### *Fraser Valley Express (FVX) Route #66*

Highway express service was one of the short term priorities identified in the 2012 Plan. In 2015 FVX transit service was introduced, offering passengers bus service between Chilliwack and Abbotsford to the Carvolth Exchange in Langley where passengers are able to connect to TranLink's transit network serving Metro Vancouver. The impressive FVX ridership numbers have generated enough revenue to finance an expansion of service hours without requiring additional tax requisition. Service expansions have included higher frequency trips, including hourly service during peak travel times, introducing Sunday and holiday service and doubling the number of trips on weekends and holidays.

### *Agassiz-Harrison (AGH) Route #11*

The Agassiz-Harrison transit service offers bus service between Chilliwack and Harrison Hot Springs via Agassiz. In 2013 the capacity of this service was expanded with the introduction of two larger Vicinity buses. In 2018 additional service hours were added at no additional cost to offer Sunday and holiday service during the months of July and August.

### *Hope Route #22*

Transit service in Hope was one of the medium to long term priorities identified in the 2012 Transit Future Plan. In 2017 the transit service was introduced to Hope. The route offers service between Agassiz and Hope via Highway 7, connects to the AGH Route #11, and provides limited internal service to Hope. In 2018 the service was expanded to include a stop at Chawathil First Nation.

## **DISCUSSION**

In the approximately 5 years since the Transit Future Plan was approved, many of the short and medium term priorities outlined in the current plan have been achieved. As such, BC Transit is conducting an update to the plan, called the "Transit Future Action Plan", building on the goals and priorities identified in the 2012 Plan and identifying future transit needs for a growing region. Upcoming public engagement events will help identify the public's vision of the transit's future in the FVRD.

The Transit Future Action Plan will uphold community goals and objectives to strengthen the link between transportation and land-use in support of sustainable growth. The Plan will also serve to inform any future local or regional transportation plans. These goals are consistent with the Regional Growth Strategy.

### *Public Engagement*

The planning process seeks to reflect community desires, and public engagement is critical to ensure service and infrastructure priorities of the Plan will align with the public interest. A series of public engagement events are planned during the first week of April to gain feedback on the future needs of the transit service in Chilliwack, Hope, Agassiz and HHS. Input from the engagement will be reflected in the new Transit Future Action Plan. BC Transit is facilitating all of the engagement sessions. A coordinated plan for advertising and development of the public engagement display boards is

underway. FVRD Board members are invited to attend any of the open houses. The public engagement schedule is as follows:

Chilliwack / FVRD Engagement Schedule		
Date	Location	Time
April 1, 2019 (Mon)	Chilliwack Senior Secondary	8:30 am - 12:30 pm
April 1, 2019 (Mon)	Sardis Public Library	3:30 pm - 8:30 pm
April 2, 2019 (Tues)	District of Kent Council Chambers	9:00 am - 12:00 pm
April 2, 2019 (Tues)	Hope Recreation Centre	3:00 pm - 6:00 pm

## **COST**

No costs incurred at this time.

## **CONCLUSION**

The majority of the priorities set out in the 2012 Transit Future Plan have been met. Stakeholder and public engagement will inform new priorities to address the transit needs of the growing region. Once the engagement period is complete, BC Transit staff will collect all of the feedback and draft a final report. The final report, with a draft of the new Chilliwack Area Transit Future Action Plan, will be presented for review and approval. Once the plan has been approved a final version will be distributed and service change priorities will inform the development of future Service and Financial Strategies and Annual Service Plans.

## **COMMENTS BY:**

<b>Alison Stewart, Manager of Strategic Planning:</b>	Reviewed and supported
<b>Barclay Pitkethly, Director of Regional Programs:</b>	Reviewed and supported.
<b>Mike Veenbaas, Director of Financial Services:</b>	No further financial comments.
<b>Paul Gipps, Chief Administrative Officer:</b>	Not available for comment.