

To: CAO for the Electoral Area Services Committee
From: Jaime Reilly, Manager of Corporate Administration

Date: 2019-02-12
File No: 0390-20-2019

Subject: Electoral Area Director Attendance at UBCM Annual Convention: Vancouver, BC: September 23 to 27, 2019

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Union of British Columbia Municipalities Annual Convention to be held in Vancouver, BC between September 23 and 27, 2019,

AND THAT registration fees, accommodations and travel costs be approved from Budget 102.

BACKGROUND

In 2018, the UBCM Annual Convention was held in Whistler, BC.

DISCUSSION

The agenda for this convention is not yet available. However, as UBCM is always very well attended and often sells out when in Vancouver, staff is bringing this forward for discussion prior to registration opening in Summer 2019.

Approval is also being sought from the Board for the attendance of the Board Chair, Board Vice Chair and the Chief Administrative officer.

COST

The convention registration fees have not yet been announced. However, the fees for the 2018 convention were approximately \$1,000 per person.

The hotel block for UBCM opened in October 2018, and rooms have been secured at the Pan Pacific Vancouver Hotel at a rate of \$309 plus taxes, per room, per night. As the convention is held in Vancouver, the only travel expenses will be mileage.

CONCLUSION

As the Union of British Columbia Municipalities Annual Convention is held locally and very well attended, staff is bringing this forward for the Board's consideration so that registration can be arranged as soon as possible.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported. Funds are included in Budget 102 to cover convention attendance.

Paul Gipps, Chief Administrative Officer

Reviewed and supported