



CORPORATE REPORT

To: CAO for the Electoral Area Services Committee
From: Kristy Hodson, Manager of Financial Operations

Date: 2019-02-12
File No: 1550-001

Subject: Grant-In-Aid Summary Report - 2018

INTENT

This report is intended to advise the Electoral Area Services Committee of information pertaining to grants-in-aid that were issued in 2018. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

BACKGROUND

The Fraser Valley Regional District grant-in-aid program provides a framework whereby financial assistance can be provided to groups or individuals who provide services or a benefit to the community, or any aspect of the community.

DISCUSSION

In taking a look back throughout the year, there were a number of successful events/ projects that were funded through the FVRD's Grant-In-Aid program. Attached is a consolidated report of those who submitted follow-up documentation along with a listing of all grants-in-aid that were issued in 2018.

Staff is continuing to experience difficulty in receiving reports from a number of successful grant-in-aid application recipients that are required to do so as per the FVRD's Grant-In-Aid Policy.

Within the Grant-In-Aid Policy, there is a *Financial Accountability & Reporting* section and one item under that section is:

1. Grants over \$1,000 require follow-up with the Fraser Valley Regional District upon completion of the capital project or event. Follow-up should include a letter to FVRD regarding usage of funds and their success, including pictures of the project/ event and any other supporting information.

As noted in the attached report, a large number of recipients have not reported back to the FVRD and have been contacted multiple times (highlighted in yellow). The *Eligibility Criteria* section (d) of the Grant-In-Aid Policy notes that:

1. The applicant may be excluded from applying for a grant due to not meeting the reporting requirement for a previously provided grant.

Staff aim to gain full compliance for all grants-in-aid over \$1,000 so as to prevent exclusion of future grants-in-aid for all applicants.

CONCLUSION

Under the Grant-In-Aid Policy, there were a number of grants-in-aid issued in 2018 that enhanced the electoral area communities.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Paul Gipps, Chief Administrative Officer

Reviewed and supported.