

To: CAO for the Electoral Area Services Committee

Date: 2019-07-09

From: Reg Dyck, Manager of Electoral Area Emergency Services

File No: 7200-40

Subject: Hemlock Valley Fire Department Fire Apparatus Purchase

INTENT

This report is intended to advise the Electoral Area Services Committee that the Emergency Services Department will be asking for a special vote, before the July Board meeting, in regards to purchasing a new fire apparatus for the Hemlock Valley fire department.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

The closing date for the Request for Proposal (RFP) for the new Hemlock Valley fire apparatus was extended by one week. The prices quoted are only guaranteed for 30 days. This extension would cause the report to EASC to be delayed until the August meeting which will be past the 30 day deadline.

DISCUSSION

The RFP for a new fire apparatus (engine) for Hemlock Valley closing date had been June 21st 2019 so the proposals could be reviewed before the July EASC meeting deadline and a recommendation put forward. One manufacturer asked for an extension of one week, which was granted. This has created a delay in the project plan.

Due to the specialized nature of this apparatus (shorter wheelbase and request for a rear mounted pump panel) we may receive limited responses to this RFP. It was determined, that to have as many as

possible proposals to review and choose from, an extension would be in the best interest of the Hemlock Valley fire department and the Fraser Valley Regional District.

As it takes some time to review these proposals with the fire department and make an educated decision, the Emergency Services Department is asking for a special vote by the Electoral Area Services Committee on a recommended proposal before the July board meeting. This would enable us to award the contract, if so decided, before the proposals pricing guarantee deadline.

COST

There are no costs associated with this report.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services:	Reviewed and supported.
Mike Veenbaas, Director of Financial Services:	Reviewed and supported.
Jennifer Kinneman, Acting Chief Administrative Officer:	Reviewed and supported.