

CORPORATE REPORT

To: CAO for the Recreation, Culture & Airpark Services Commission Date: 2019-07-16

From: Jody Castle, Manager of Recreation, Culture & Airpark Services File No:

Subject: Community Facility Use Grant

INTENT

This report is intended to advise the Recreation, Culture & Airpark Services Commission of information pertaining to its Community Facility Use Grant. Staff is not looking for a recommendation and has forwarded this information should members want more clarification to discuss the item further.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

Each year, the Recreation, Culture & Airpark Services Commission (RCAS) receives requests for free space rentals and facility passes from volunteer organizations and non-profits hoping to reduce costs for events and/or meetings. In an attempt to fairly distribute requests and reduce the amount of time to receive an approval, RCAS established a Donation Policy and procedure in 2017 allowing staff to facilitate approvals directly based on a list of criteria. Lost revenue for the facilities is compensated from the RCAS Commission's Community Facility Use Grant.

As per the Policy, one prioritized request per organization is considered per year, including up to \$2000 in requests per school district. The organization must apply in writing, and they must be a volunteer or non-profit group to qualify to partake in the Grant. Any request valued at over \$1000 must be brought forward to the RCAS Commission for approval. In 2019, a value of \$8,000 is budgeted for Community Facility Use Grants which can be used to cover the cost of space rental for a community organization. Facility pass donations are tracked separately and not included in the Community Facility Use Grant funding.

DISCUSSION

In 2019, a total of \$5,789.00 in grant funding has been issued from the Community Facility Use Grant to compensate for the various community organizations and groups use of the facilities. In the first half of the year, just over 70% of the allocated funds have been awarded for 2019.

The table below summarizes the approved funding under the Grant for 2019. There is a remaining \$2,211 in the Community Facility Use Grant Fund.

EVENT DATE	ORGANIZATION	ACTIVITY	ITEM	VALUE	GRANT FUNDS REMAINING
					\$8,000.00
March 1, 2019	Hope SAR	First Aid	Airpark Building	\$101.50	\$7,898.50
May 9, 2019	Hope Secondary	Leadership Conference	Conference Centre/Kitchen	\$373.50	\$7,525.00
May 2, 2019	Hope Secondary	Career Fair	Arena Dry Floor	\$285.50	\$7,239.50
March 29-31	south coast women's hockey league	Tournament - beer garden	Conference Centre and Mezzanine	\$484.00	\$6,755.50
March 13-18	Hope Adult Hockey League	St Patrick's Day Tournament	Green Ice	\$535.00	\$6,220.50
April 11, 2019	Director of Area B	Volunteer Dinner	Conference Centre/Kitchen	\$373.50	\$5,847.00
June 8-9	RiverMonsters Swim Club	Swim Meet	DSAC 2 days plus Conference Centre/Kitchen	\$2,756.00	\$3,091.00
May 8, 2019	Friends of Hope Library	Fundraiser	Conference Centre	\$129.50	\$2,961.50
March 8, 2019	Hope & District Skating Club	Ice Show	Arena Ice	\$444.00	\$2,517.50
January 8, 2019	Hope and District Search and Rescue	Training	Conference Centre	\$123.33	\$2,394.17
February 7, 2019	Hope and Area Transition Society	International Womens Day	Conference Centre	\$154.17	\$2,240.00
April 24, 2019	Hope and Area Response Team	HART meeting	Mezzanine	\$28.93	\$2,211.07

Total Grants Approved for 2019

\$5,788.93

In addition to facility requests, RCAS receives several requests for donation of prizes for community organizations. The table below summarizes the prizes donated to the community in 2019, with a total donated value of \$865.25.

ORGANIZATION	ACTIVITY	ITEM	VALUE
Coquihalla Elementary	Coquihalla Elementary School PAC	Family 10 Pass	\$78.00
Hope & District Arts Council	Hope & District Arts Council	Family 10 Pass	\$78.00
Hope Secondary School	HSS Grad Fundraiser	Family 10 Pass	\$77.50
Hope Secondary School	HSS Carnival	Student 10 pass	\$33.25
RCAS	Move for Health Day	1 month pass	\$50.75
RCAS	Move for Health Day	1 month pass	\$50.75
RCAS	Move for Health Day	Women's Vorgee Swim Cap	\$8.00
RCAS	Move for Health Day	Women's Vorgee Swim Cap	\$8.00
RCAS	Move for Health Day	Adult Swim Cap	\$7.00
RCAS	Move for Health Day	Adult Swim Cap	\$7.00
RCAS	Move for Health Day	Adult Swim Cap	\$7.00
RCAS	AC Pool Celebration Day	3 - AC Pool Family Drop In Passes	\$22.50
RCAS	Canada Day - singer am	10 family pass	\$78.00
RCAS	Canada Day - singer pm	10 family pass	\$78.00
Royal Westminster Cadets	Royal Westminster Cadets	Family 10 Pass	\$78.00
Seabird Island Preschool	Seabird Supported Child Development	7 Family Drop In Passes	\$63.00
Silver Creek Elementary	Math Competition	Youth 10 Pass	\$31.50
Silver Creek Elementary	Lego Expo	Youth 10 Pass	\$31.50
Sunshine Valley Volunteer Fire Department	Silent Auction/Music Bingo Night	Family 10 Pass	\$77.50

COST

2019 Community Facility Use Grant Funds Available (709 budget) : \$8,000

Total Dollars Awarded: \$5,789

Remaining Grant Funds Available: \$2,211

In the first half of the year, 72% of available grant funding has been awarded. Requests received later in the year may be denied due to lack of available funds.

CONCLUSION

The Community Facility Use Grant is available for non-profit organizations throughout the community. The Grant allows organizations to produce events or activities at a reduced cost. In 2019, a total of twelve funding requests under the Grant have been awarded to various organizations, and funds remain available for additional requests in 2019.

COMMENTS BY:

Stacey Barker, Director of Regional Services:

Reviewed and supported.

Mike Veenbaas, Director of Financial Services:

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer:

Reviewed and supported.