

To: CAO for the Fraser Valley Regional District Board
From: Mike Veenbaas, Director of Financial Services

Date: 2019-09-18
File No: 3920-20

Subject: Cultus Lake Park Collector Sewer System Fees and Charges Amendment

RECOMMENDATION

THAT the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Collector Sewer System User Fees and Charges Amendment Bylaw No. 1541, 2019*.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

PRIORITIES

Priority #2 Air & Water Quality

BACKGROUND

The Cultus Lake Park Collector Sewer System is in the process of completing a significant upgrade to the sewer system. As presented at public information meetings, the enhanced service will have higher operating costs along with the requirement for funds to be put aside for future asset replacement.

DISCUSSION

The Sewer System has historically been funded from a combination of user fees and parcel taxes. With the upgrade to the system, the parcel tax collection has been set to be equal to the annual debt servicing costs. As for the user fees, they have been set to recovery two types of costs:

1. Operations Recovery – annual operations and maintenance budget for the sewer system;
2. Capital Reserve (Asset Management) Recovery – annual contribution to a reserve fund that has been setup for eventual major maintenance and/or asset replacement.

Following the public consultation meetings and the 2019 financial planning process, the proposed fees and charges bylaw amendment is a housekeeping measure to formalize the fee changes.

COST

The 2019 financial plan for Cultus Lake Park Collector Sewer System was set with the proposed fee adjustment in mind as presented at public meetings.

CONCLUSION

As a follow up to public meetings and the 2019 financial planning process, an update to the fees and charges bylaw is proposed to adjust fees to be equal to information previously provided to users.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services

Reviewed and supported.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.