

To: Regional and Corporate Services Committee  
From: Jaime Reilly, Acting Director of Corporate Affairs

Date: 2019-12-18  
File No: 0550-01-01

**Subject: 2020 FVRD Board and Committee Meeting Schedule**

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## RECOMMENDATION

**THAT** the Fraser Valley Regional District Board adopt the proposed 2020 FVRD Board and Committee Meeting Schedule.

## STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

## BACKGROUND

At the December meeting each year, the FVRD Board is provided with a proposed Board and Committee Meeting Schedule for the following year's meetings.

## DISCUSSION

As provided for in the Fraser Valley Regional District Board and Committee Procedures Bylaw No. 1305, 2015, the Regional and Corporate Services Committee and Electoral Area Services Committee meetings are to be scheduled for the second Tuesday of each month. Additionally, Board meetings are to be scheduled for the fourth Tuesday of each month.

In creating the attached proposed schedule, staff review the council meeting schedules for all six Member Municipalities as well as all BC statutory holidays to ensure that there are no conflicts. Dates for annual conferences such as Regional District CEO/CAO Forum and MFA (March 24-26, 2020), Lower Mainland Local Government Association (May 6-8, 2020), Federation of Canadian Municipalities (June 4-7, 2020), and Union of British Columbia Municipalities (September 21-25, 2020) are also reviewed to ensure there are no conflicts with the proposed meeting dates.

In order to avoid any conflicts, the proposed schedule includes dates for meetings on a Wednesday or Thursday.

### **COST**

There are no costs associated with this recommendation.

### **CONCLUSION**

After reviewing all municipal council meeting schedules, as well as all BC statutory holidays, the proposed 2020 FVRD Board and Committee Meeting Schedule is being brought forward for the Board's adoption.

### **COMMENTS BY:**

<b>Mike Veenbaas, Director of Financial Services:</b>	No further financial comments.
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<b>Jennifer Kinneman, Acting Chief Administrative Officer:</b>	Reviewed and supported.
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