

To: Fraser Valley Regional District Board

Date: 2019-12-18

From: Jaime Reilly, Acting Director of Corporate Administration

File No: 0530-01

Subject: UBCM Electoral Area Directors Forum and Local Government Leadership Academy

Forum: February 4 to February 7, 2020

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize Electoral Area Directors, as designated, to attend the 2020 Electoral Area Directors Forum and Local Government Leadership Academy Forum being held in Richmond, BC between February 4 and February 7, 2020;

AND THAT registration fees, accommodation and travel expenses be approved from Budget 102.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

Each year, UBCM holds its Electoral Area Directors Forum in conjunction with the Local Government Leadership Academy (LGLA) Forum. Both these events are held together in Richmond, BC to help reduce costs, as well as to provide an opportunity for Electoral Area Directors to attend both learning events.

DISCUSSION

The UBCM Electoral Area Directors forum is held between February 4 and February 5, 2020. The LGLA Forum is held between February 5 and February 7, 2020. A copy of the LGLA 2020 information bulletin is attached, as well as a copy of the 2018 agenda for the Electoral Area Directors forum (there was no forum in 2019), as the 2020 agenda is not yet available.

The deadline for Registration is January 20, 2020. However, early registration is recommended as tickets for the LGLA Forum often sell out early.

COST

Registration for the UBCM Electoral Area Directors Forum is \$195.00, plus applicable taxes.
Registration for the LGLA Leadership Academy Forum is \$350.00, plus applicable taxes.

The cost of hotel accommodation is \$159.00, plus applicable fees and taxes, per night.

As both forums are held locally, the only travel expenses will be mileage and accommodation.

COMMENT BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported. Sufficient funding is included in the 2020 financial plan.

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.