

**FRASER VALLEY REGIONAL DISTRICT  
ELECTORAL AREA SERVICES COMMITTEE  
OPEN MEETING MINUTES**

Wednesday, January 22, 2020

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Bill Dickey, Electoral Area D, Chair  
Director Terry Raymond, Electoral Area A  
Director Dennis Adamson, Electoral Area B  
Director Wendy Bales, Electoral Area C  
Director Orion Engar, Electoral Area E  
Director Hugh Davidson, Electoral Area F  
Director Al Stobbart, Electoral Area G

Regrets: Director Taryn Dixon, Electoral Area

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer  
Mike Veenbaas, Director of Financial Services/Chief Financial Officer  
Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer  
Suzanne Gresham, Director of Corporate Initiatives  
Graham Daneluz, Director of Planning & Development  
Milly Marshall, Director of EA Special Projects  
Stacey Barker, Director of Regional Services  
Kristy Hodson, Manager of Financial Operations  
Sterling Chan, Manager of Engineering & Infrastructure  
Reg Dyck, Manager of Electoral Area Emergency Services  
Tarina Colledge, Emergency Management Specialist  
Beth Klein, Accountant  
Andrea Antifaeff, Planner I  
Julie Mundy, Planning Technician  
Matthew Fang, Network Analyst I  
Amanda Molloy, Executive Assistant  
Kristen Kohuch, Executive Assistant to CAO and Board  
Chris Lee, Executive Assistant, Corporate Admin (*Recording Secretary*)

**1. CALL TO ORDER**

Chair Dickey called the meeting to order at 1:30 p.m.

**2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING**

Chair Dickey provided a brief summary of the Regional and Corporate Services Committee meeting of January 22, 2020.

**3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By RAYMOND

Seconded By STOBART

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of January 22, 2020 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS**

None

**5. MINUTES/MATTERS ARISING**

**5.1 Draft Electoral Area Services Committee Meeting Minutes - December 10, 2019**

Moved By ADAMSON

Seconded By ENGAR

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting of December 10, 2019 be adopted.

**CARRIED**

**5.2 Draft Minutes of the Cultus Lake Advisory Planning Commission - December 18, 2019**

The draft Minutes of the Cultus Lake Advisory Planning Commission - December 18, 2019 was provided for information.

## 6. CORPORATE ADMINISTRATION

### 6.1 Bylaw Offence Notice Enforcement Amendment Bylaw No. 1571, 2020

Moved By STOBART  
Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1571, 2020*.

**CARRIED**

## 7. FINANCE

### 7.1 Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020

Moved By DAVIDSON  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020*.

**CARRIED**

### 7.2 Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020

Moved By ADAMSON  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020*.

**CARRIED**

### 7.3 North Bend Sewer System Local Service Area Amendment Bylaw No. 1568, 2020

Moved By RAYMOND  
Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1568, 2020*.

**CARRIED**

**7.4 Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020**

Moved By ENGAR

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board consider giving three readings to the bylaw cited as *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.

**CARRIED**

**8. ENGINEERING & UTILITIES**

No Items.

**9. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT**

**9.1 Electoral Area D Zoning Amendment Bylaw No.1525, 2019 - to amend the Comprehensive Development 1 (CD-1) zone to permit the construction of Enclosed Decks in the Bridal Falls RV Resort located at 53480 Bridal Falls Road, Electoral Area "D"**

Moved By STOBART

Seconded By RAYMOND

**THAT** the motion granting first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019* be rescinded;

**THAT** *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019* be given a new first reading;

**THAT** *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019* be forwarded to Public Hearing;

**THAT** the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District*

*Electoral Area D Zoning Amendment Bylaw No. 1525, 2019* to Director Dickey or his alternate in his absence;

**THAT** Director Dickey or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019*;

**AND THAT** the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019* in accordance with the Local Government Act;

**AND FURTHER THAT** in the absence of Director Dickey, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

**AND FINALLY THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1525, 2019*.

**CARRIED**

**9.2     Development Variance Permit 2019-17 for 155 First Ave, Cultus Lake Park, Electoral Area "H"**

Moved By STOBART  
Seconded By ENGAR

**THAT** DVP 2019-17 for the property at 155 First Ave, Cultus Lake, Area H be referred to the Cultus Lake Park Board for comments respecting on-street parking;

**AND THAT** upon receipt of comments from the Cultus Lake Park Board DVP 2019-17 be considered by Fraser Valley Regional District Board.

**CARRIED**

**9.3     Application for Development Variance Permit 2019-32 to reduce the number of required on-site parking spaces at 126 First Avenue, Cultus Lake Park - Electoral Area "H"**

Moved By STOBART  
Seconded By ADAMSON

**THAT** DVP 2019-32 for 126 First Ave, Cultus Lake Park be referred to the Cultus Lake Park Board for comments;

**AND THAT** upon receipt of comments from the Cultus Lake Park Board DVP 2019-32 be considered by Fraser Valley Regional District Board.

**CARRIED**

**9.4     Application for Development Variance Permit 2019-33 to reduce the parcel frontage requirement to facilitate a 2 lot subdivision at 12174 Hodgkin Rd, Electoral Area "C"**

Moved By RAYMOND

Seconded By STOBART

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2019-33 to reduce the parcel frontage requirement for proposed Lot '1' at 12174 Hodgkin Road, Area C, from 10% of the lot perimeter to 2.4% of the lot perimeter, subject to the consideration of any comments or concerns raised by the public.

Concern was raised regarding the reduction of the required road frontage for the lot and that more time was required for consultation with MOTI and input from property owners regarding this matter. Staff reported that a new mail-out will have to be sent out if the matter is postponed to next month.

BALES/ADAMSON

**THAT** the Fraser Valley Regional District Board postpone consideration of Development Variance Permit 2019-33 to reduce the parcel frontage requirement for proposed Lot '1' at 12174 Hodgkin Road, Area C, from 10% of the lot perimeter to 2.4% of the lot perimeter to the February Electoral Area Services Committee meeting.

**9.5     Application for Development Variance Permit 2019-34 to vary the maximum height for a single family residence at 10071 Parkwood Drive, Electoral Area "D"**

Moved By ADAMSON

Seconded By ENGAR

**THAT** the Fraser Valley Regional District issue Development Variance Permit 2019-34 to increase the maximum permitted height of a single family residence from 10.0 metres to 11.6 metres, subject to approval from BC Hydro Power

Authority, and subject to consideration of any comment or concerns raised by the public.

**CARRIED**

**10. ELECTORAL AREA EMERGENCY SERVICES**

**10.1 Electoral Area Emergency Services – Columbia Valley Volunteer Fire Department Fire Hall Land Lease Agreement**

Moved By BALES

Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute a renewed lease agreement for a 3 year term with the Columbia Valley Ratepayer's Association for the lease of a portion of the land upon which the Columbia Valley fire hall is situated at 1202 Kosikar Road, Lindell Beach, B.C., with said lease payment not to exceed \$5,219.20 (plus GST) per year.

**CARRIED**

**10.2 State of Local Emergency Guide and Emergency Management Committee Approval**

The FVRD's Emergency Management Program '*Committee Approval Sheet*' and *Guide to Declaring a State of Local Emergency* (SOLE) was provided for information.

**10.3 Emergency Services Monthly Report**

The corporate report dated January 14, 2020 from the Emergency Management Specialist providing Emergency Services Report for the period July 1, 2019 through end of November 30, 2019 was provided for information.

**11. ADDENDA ITEMS/LATE ITEMS**

None

**12. REPORTS BY STAFF**

Jennifer Kinneman, Acting CAO introduced Kristen Kohuch, the new Executive Assistant to the CAO and Board.

### 13. REPORTS BY ELECTORAL AREA DIRECTORS

Director Engar acknowledged the CAO and staff for the work carried out during the recent local State of Local Emergency at Baker Trails, Chilliwack Lake Road.

Director Adamson reported on the winter solstice day put on by the Sunshine Valley Ratepayers Association, as well as the distribution of toys to local kids by the Yale Fire Department.

Director Raymond reported on the Gold Rush Trail review of Hope to Barkerville connectivity.

Director Bales expressed concerns about snow removal in Lake Errock during the recent winter storm, and noted concerns about the possibility of upcoming floods during the spring freshet.

Director Dickey reported on the Popkum Residents Association Annual General Meeting.

### 14. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

Gail Smit of 126 First Avenue in Cultus Lake spoke to Development Variance Permit 2019-32 application. Staff reported that comments have been received from the Cultus Lake Park Board and that this application will be considered at the January 28 FVRD Board meeting.

Francis Wallace spoke on behalf of the applicant with respect to Development Variance Permit 2019-17 for 155 First Avenue, Cultus Lake. Staff reported that this application will be considered at the January 28 FVRD Board meeting.

### 15. ADJOURNMENT

Moved By DAVIDSON  
Seconded By BALES

**THAT** the Electoral Area Services Committee Open Meeting of January 22, 2020 be adjourned.

**CARRIED**

The Electoral Area Services Committee Meeting of January 22, 2020 adjourned at 1:56 p.m.



MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair

DRAFT