

## RECREATION, CULTURE & AIRPARK SERVICES COMMISSION

### OPEN MEETING MINUTES

Tuesday, January 21, 2020

6:00 pm

District of Hope Council Chambers

345 Wallace Street, Hope, BC

**Present:**

Terry Raymond, Chair, Electoral Area A

Dennis Adamson, Vice Chair, Electoral Area B

Peter Robb, Director, District of Hope

Sharlene Harrison-Hinds, Member at Large, District of Hope

Shanon Fischer, Member at Large, District of Hope

Bronwyn Punch, Member at Large, Electoral Area B

Peter Adamo, Member at Large, Electoral Area B

**Staff Present:**

Stacey Barker, Director of Regional Services

Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer

Mike Freimark, Assistant Manager of Recreation, Culture & Airpark Services

**1. CALL TO ORDER by Corporate Officer**

Jaime Reilly, Acting Director of Corporate Affairs, called the open meeting to order at 6:00 pm.

**2. ELECTION OF CHAIR OF RECREATION, CULTURE AND AIRPARK SERVICES COMMISSION by Corporate Officer**

Ms. Reilly, called for nominations for the position of Chair of the Recreation, Culture & Airpark Services Commission.

Director Adamson nominated Director Raymond. Director Raymond accepted the nomination.

Ms. Reilly called for nomination a second and third time, hearing none, Ms. Reilly declared Director Raymond Chair of the Recreation, Culture & Airpark Services Commission for 2020.

**3. ELECTION OF VICE CHAIR OF RECREATION, CULTURE AND AIRPARK SERVICES COMMISSION by Corporate Officer**

Ms. Reilly, called for nominations for the position of Vice-Chair of the Recreation, Culture & Airpark Services Commission.

Director Raymond nominated Director Adamson. Director Adamson accepted the nomination.

Ms. Reilly called for nominations a second and third time, hearing none, Ms. Reilly declared Director Adamson Vice-Chair of the Recreation, Culture & Airpark Services Commission for 2020.

At this time item 5.1, Delegation from Gerry Dyble was considered

**4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

**ADAMSON/ADAMO**

**THAT** the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of January 21, 2020 be approved

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

**5. DELEGATION(S)**

**5.1 Gerry Dyble, Hope and Area Transition Society**

Gerry Dyble provided a presentation on the Hope Supportive Housing which is proposed to fill the need to address homelessness in Hope. The Presentation included information on the locations as well as requirements for the selection committee screening process set out by BC Housing .

Ms. Dyble concluded the presentation by outlining the next steps in this process

- BC Housing, will submit a rezoning application to the District of Hope
- BC Housing will hold two Community Information Sessions to share information about the proposal as well as gather feedback.

Ms. Dyble requested that the Recreation, Culture & Airpark Services Commission consider a letter of support to the project.

The Commission thanked Ms. Dyble for her presentation.

## **6. MINUTES/MATTERS ARISING**

### **6.1 Draft Recreation, Culture and Airpark Services Commission Meeting Minutes - December 3, 2019**

**ROBB/ADAMSON**

**THAT** the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of December 3, 2019 be adopted.

**CARRIED**

## **7. NEW BUSINESS**

### **7.1 Community Facility Use Grant Update**

The report dated January 21, 2020 by Mike Freimark, Assistant Manager of Recreation, Culture & Airpark Services was provided for information. Discussion regarding the donation policy ensued; and it was noted that the majority of grant requests are received at the beginning of each year, and that the Policy should be posted to the FVRD web site.

### **7.2 Equipment Usage Request by Non-profit Health Care Organizations**

**PUNCH/FISCHER**

**THAT** the Recreation, Culture & Airpark Services Commission allow use of the Hope and Area Recreation Centre's mobile stage equipment for the Spring Fashion Show hosted by the Fraser Valley Health Care Foundation and the Auxiliary to the Fraser Canyon Hospital on April 18, 2020 at no cost to the organizations.

**CARRIED**

### **7.3 School District #78 Funding Request – Athletic Awards Banquet**

**ADAMSON/HARRISON-HINDS**

**THAT** the Recreation, Culture & Airpark Services Commission authorize a grant in the amount of \$373.50 to Hope Secondary School, funded from the Community Use Grant, for the purpose of renting the conference centre and kitchenette on June 2, 2020 to host an Athletic Awards Banquet.

**CARRIED**

### **7.4 School District #78 Funding Request – Leadership Conference 2020**

**ADAMSON/ROBB**

**THAT** the Recreation, Culture & Airpark Services Commission authorize a grant in the amount of \$373.50 to Hope Secondary School, funded from the

Community Facility Use Grant, for the purpose of renting the conference centre and kitchenette on April 16, 2020 to host a leadership conference. **CARRIED**

**7.5 School District 78 Funding Request – Career Fair 2020**

**ADAMSON/FISCHER**

**THAT** the Recreation, Culture & Airpark Services Commission authorize a grant in the amount of \$285.50 to Hope Secondary School, funded from the Community Facility Use Grant, for the purpose of renting the arena dry floor and mezzanine on May 7, 2020 to host its annual career fair for local students.

**CARRIED**

**7.6 Code of Responsible Conduct Policy**

Ms. Reilly provided an overview of the Code of Responsible Conduct Policy for the Commission, highlighting the history of the policy and noting that the policy was adopted by the FVRD Board to support the principles of integrity, respect, accountability, leadership and collaboration.

Ms. Reilly then administered Oaths of Office and Oaths of Allegiance for the Commission Members at Large.

**8. REPORTS BY STAFF**

An update was provided by staff, in regard to the Mezzanine renovations. It was noted that full occupancy for the space had been achieved. There is still some work outstanding, the corner guards and bypass door guards are scheduled to be completed shortly.

Staff provided an updated on the Mezzanine Accessibility Lift upgrade for 2020. It was noted that the Request for Proposal (RFP) had been drafted and is in the process of being reviewed.

Ms. Barker announced that Christina Vugteveen, Manager of Parkes and Recreation will be stepping in to provide support to the Hope & District Recreation Centre.

**9. REPORTS BY COMMISSION MEMBERS**

Chair Raymond, extended a welcome to the newly appointed commission members. Mr. Adamo, commented that there are still tickets available for the Montreal Canadiens Alumni hockey game scheduled for January 25, at the Hope Arena.

**10. NEXT MEETING**

The next meeting of the Recreation, Culture & Airpark Services Commission has been scheduled for March 17, 2020 at the District of Hope Council Chambers.

**11. ADJOURNMENT**

**HARRISON-HINDS/FISCHER**

**THAT** the Recreation, Culture and Airpark Services Commission Open Meeting of January 21, 2020 be adjourned.

**CARRIED**

The open meeting was adjourned at 7:20 pm.

**MINUTES CERTIFIED CORRECT:**

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Director Terry Raymond, Chair

DRAFT