

**FRASER VALLEY REGIONAL DISTRICT**  
**ELECTORAL AREA SERVICES COMMITTEE**  
**OPEN MEETING MINUTES**

Tuesday, March 10, 2020

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Bill Dickey, Electoral Area D, Chair  
Director Terry Raymond, Electoral Area A  
Director Dennis Adamson, Electoral Area B  
Director Wendy Bales, Electoral Area C  
Director Orion Engar, Electoral Area E  
Director Hugh Davidson, Electoral Area F  
Director Al Stobbart, Electoral Area G  
Director Taryn Dixon, Electoral Area H

Staff Present: Jennifer Kinneman, Acting Chief Administrative Officer  
Mike Veenbaas, Director of Financial Services/Chief Financial Officer  
Jaime Reilly, Acting Director of Corporate Affairs/Corporate Officer  
Tareq Islam, Director of Engineering & Community Services  
Graham Daneluz, Director of Planning & Development  
Stacey Barker, Director of Regional Services  
Kristy Hodson, Manager of Financial Operations  
Reg Dyck, Manager of Electoral Area Emergency Services  
Tarina Colledge, Emergency Management Specialist  
Beth Klein, Accountant  
David Bennet, Planner II  
Andrea Antifaeff, Planner I  
Louise Hinton, Bylaw, Compliance and Enforcement Officer  
Matthew Fang, Network Analyst I  
Kristen Kohuch, Executive Assistant to CAO and Board (*recording secretary*)  
Deanne Bozek, Departmental Secretary –Regional Programs

**1. CALL TO ORDER**

Chair Dickey called the meeting to order at 1:31 pm.

**2. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING**

Chair Dickey provided a brief summary of the Regional and Corporate Services Committee Meeting of March 10, 2020.

**3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By RAYMOND

Seconded By DAVIDSON

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of March 10, 2020 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

**4. MINUTES/MATTERS ARISING**

**4.1 Draft Electoral Area Services Committee Meeting Minutes - February 13, 2020**

Moved By ADAMSON

Seconded By STOBART

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting of February 13, 2020 be adopted.

**CARRIED**

**5. CORPORATE ADMINISTRATION**

**5.1 Novel Coronavirus (COVID-19) – Pandemic Preparedness**

It was advised that staff are working on pandemic planning, which includes a business continuity plan, and that the intent of this item was to ensure sharing of accurate and correct information as directed from the Province and Fraser Health.

The Committee noted that response plans require engagement with indigenous groups.

**5.2 Search and Rescue Grant in Aid Extended Service Repeal Bylaw No.1584, 2020**

Moved By ADAMSON

Seconded By DIXON

**THAT** the Fraser Valley Regional District Board consider giving three readings to *Fraser Valley Regional District Search and Rescue Grant in Aid Extended Service Repeal Bylaw No. 1584, 2020*.

**CARRIED**

**5.3 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020**

Staff clarified this agenda item establishes the maximum that may be requisitioned for the services outlined in the bylaws for the subject areas, and the current requisition rate was set through the financial planning process at the beginning of the year.

Moved By STOBART

Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board consider giving three readings to:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No.1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

**CARRIED**

## 6. FINANCE

### 6.1 Boston Bar Water System Capital Reserve Establishment Bylaw No. 1590, 2020

Moved By RAYMOND  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District give three readings and adoption to *Fraser Valley Regional District Boston Bar Integrated Water System Service Area Reserve Fund Establishment Bylaw No. 1590, 2020*.

CARRIED

### 6.2 2020 Grant-In-Aid Request – District of Hope Ratepayers Association, Electoral Area "B"

Director Adamson commented this is the fourth year of the annual Lego Expo and invited the Committee to attend the event.

Moved By ADAMSON  
Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,500 to the District of Hope Ratepayers' Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help purchase items for their annual Lego Expo.

CARRIED

### 6.3 2020 Grant-In-Aid Request – Hope Mountain Black Bear Committee, Electoral Area "B"

It was noted that the Hope Mountain Black Bear Committee has presented bear safety information to the public in Electoral Areas A and B.

Moved By ADAMSON  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope Mountain Black Bear Committee, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help cover costs related with travel and printed materials for schools and events.

**CARRIED**

**6.4     2020 Grant-In-Aid Request – Sunshine Valley Ratepayers Association, Electoral Area "B"**

Moved By ADAMSON  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$12,500 to the Sunshine Valley Ratepayers Association, funded from the 2020 Electoral Area "B" grant-in-aid budget, to help offset the costs of equipment rental for river cleanup, community garden beds, Canada Day entertainment items, Winterfest, a First Nations drum workshop and Heritage Project Phase 1.

**CARRIED**

**6.5     2020 Grant-In-Aid Request – Chilliwack Vedder River Cleanup Society, Electoral Area "E"**

The Committee commended the Chilliwack Vedder River Cleanup Society for their work.

Moved By ENGAR  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,100 to the Chilliwack Vedder River Cleanup Society, funded from the 2020 Electoral Area "E" grant-in-aid budget to help offset the costs associated with hosting the Chilliwack Vedder River cleanups on April 4 and September 27 of 2020.

**CARRIED**

**7. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT**

**7.1 Gateway Commercial rezoning application for lands near the junction of Highway 9 and Highway 1 to facilitate the development of new commercial land uses: a gas station, drive-thru restaurants, car wash and other local and highway commercial land uses.**

Moved By RAYMOND  
Seconded By STOBART

**THAT** the motion granting first reading to the bylaw cited as *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be rescinded;

**THAT** *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be given a new first reading;

**THAT** *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* be forwarded to Public Hearing;

**THAT** the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* to Director Dickey or his alternate in his absence;

**THAT** Director Dickey or his alternate in his absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*;

**AND THAT** the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017* in accordance with the Local Government Act;

**AND FURTHER THAT** in the absence of Director Dickey, or his alternate in his absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter;

**AND FINALLY THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Zoning Amendment Bylaw No. 1431, 2017*.

**CARRIED**

**7.2     Cultus Lake Advisory Planning Commission Repeal Bylaw No. 1572, 2020 and FVRD Development Procedures Amendment Bylaw No. 1573, 2020**

Staff were thanked for their work on this item.

Moved By DIXON

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Cultus Lake Park Advisory Planning Commission Repeal Bylaw No. 1572, 2020*;

**AND THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Development Procedures Amendment Bylaw No. 1573, 2020*;

**AND FURTHER THAT** the Fraser Valley Regional District Board direct staff to proceed with the planning application referral process to Cultus Lake Park as outlined in this corporate report.

**CARRIED**

**7.3     Application for Development Variance Permit 2020-02 to vary the maximum height requirement from 12 metres to 13.8 metres and the number of storeys from 2 to 3, for a proposed duplex at 20942 Snowflake Crescent, Electoral Area C**

Moved By BALES

Seconded By DIXON

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2020-02 to vary the maximum allowable height from 12 metres to 13.8 metres and the number of storeys from 2 to 3 at 20942 Snowflake Crescent, Area C to permit the construction of a duplex, subject to the consideration of any comments or concerns raised by the public.

**CARRIED**

**7.4 Temporary changes to liquor licensing at Sasquatch Inn, Electoral Area C**

Moved By BALES

Seconded By STOBART

**THAT** the Fraser Valley Regional District Board endorse the application received February 12, 2020 for temporary changes to the liquor licence for the Sasquatch Inn Ltd (46001 Lougheed Highway, Electoral Area C) with the following comments:

The Board has no objection to the planned events and requested changes to the Liquor Licence, subject to the following items being addressed:

1. Temporary provisions for vehicular parking to ensure the requirements identified in the current local *Zoning* for the property are being followed (one parking spot per three seats provided for patron use), as outlined in the *Zoning Bylaw No. 100, 1979* for Electoral Area C.
2. Temporary provisions for the existing facilities will be adequate for the proposed increased occupant loads pursuant to the Provincial Sewerage Regulation.

**CARRIED**

**7.5 Special Event – 2020 REVEL Race Chilliwack Marathon & Half Event, Chilliwack River Valley (Area E)**

The Committee commented that REVEL is well organized and they are looking forward to another good event.

Moved By ENGAR

Seconded By DIXON

**THAT** the Fraser Valley Regional District Board approve the Class II Special Event Licence No. 2020-01 for the second REVEL Race Series Chilliwack Marathon & Half Event to be held on Saturday July 25, 2020, subject to the receipt of all required documentation necessary to complete the application;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2020-01.



CARRIED

**8. ELECTORAL AREA EMERGENCY SERVICES**

**8.1 December 2019 Emergency Services Monthly Report**

The report by Tarina Colledge dated March 10, 2020 was provided for information. Clarification was provided regarding the Fire Department boundaries of Electoral Area A. Staff were directed to speak with E-Comm Dispatching to confirm that boundary gaps of their mapping system are fixed.

It was noted that there is a mutual agreement among District of Hope, Yale (Electoral Area B) and Boston Bar (Electoral Area A) to assist each other with fire fighting in those areas.

**8.2 Electoral Area Volunteer Fire Department Establishment and Regulation Bylaw No. 1579, 2020**

Moved By STOBART  
Seconded By BALES

**THAT** the Fraser Valley Regional District consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No.1579, 2020*.

CARRIED

**8.3 Appointment of Ken Howsam as Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department**

Moved By BALES  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board appoint Ken Howsam as the Deputy Fire Chief of the Hemlock Valley Volunteer Fire Department.

CARRIED

**9. ADDENDA ITEMS/LATE ITEMS**

None.

**10. REPORTS BY STAFF**

None.

**11. REPORTS BY ELECTORAL AREA DIRECTORS**

Director Engar reported on the recent Residents Association AGM in his area; he thanked Staff who were there to discuss the recreation plan and the Fraser Valley Regional District's Waste Wise initiative, which were both well received. Director Engar also announced an upcoming presentation on March 11 by Kathy Funk, Chilliwack Crime Prevention Society.

Director Dixon reported sharing information with residents of Electoral Area H of the new waste sorting bylaw, the upcoming Cultus Lake Symposium on March 25 with Christina Toth, Fraser Basin Council who will be presenting, as well as ongoing Goose Management work.

Director Adamson invited the Committee to attend the lease signing by School District No. 78 and the Fraser Valley Regional District for the Yale Community Centre on March 20. He noted the positive community impact of this partnership for the last 9 years.

Director Stobbart reported on the Volunteer Appreciation Dinner held last Saturday.

Director Davidson reported on recent impacts of COVID-19 in Electoral Area F, and the Hatzic Lake Management Plan meeting at Leq'a:mel First Nation.

Director Bales reported attending a meeting on Dewdney Bridge at Leq'a:mel First Nation last night, commenting though this is in Area G, it impacts residents in Area C.

Director Dickey thanked Staff for organizing Public Information Meetings and Public Hearings in his area.

**12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

The public was provided an opportunity to speak and no comments were given.

**13. RESOLUTION TO CLOSE MEETING**

Moved By RAYMOND

Seconded By DAVIDSON

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and,
- Section 90(2)(d) of the *Community Charter* - a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [*Ombudsperson to notify authority*] of that Act.

**CARRIED**

The Open Meeting recessed at 1:54 pm.

**14. RECONVENE OPEN MEETING**

The meeting was reconvened at 2:29 pm.

**15. RISE AND REPORT OUT OF CLOSED MEETING**

None.

**16. ADJOURNMENT**

Moved By STOBART  
Seconded By ADAMSON

**THAT** the Electoral Area Services Committee Open Meeting of March 10, 2020 be adjourned.

**CARRIED**

The Electoral Area Services Committee Open Meeting of March 10, 2020 adjourned at 2:30 pm.

MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair

DRAFT