

**Fraser Valley Regional District ~ Regional Growth Strategy Review**

**INTERGOVERNMENTAL ADVISORY COMMITTEE (IAC) TERMS OF REFERENCE**

**COMMITTEE PURPOSE:**

Per Section 867(2) of the Local Government Act, the role of an IAC is to:

1. advise applicable local governments on the development and implementation of the Regional Growth Strategy; and
2. to facilitate coordination of Provincial and local government actions, policies and programs as they relate to the Regional Growth Strategy.

**BACKGROUND:**

The FVRD established an IAC when the Regional Growth Strategy (RGS) was initiated in 1996 and relied upon its guidance through the development of the *Choices for our Future* RGS to its adoption in 2004. The current RGS is the product of that collaborative and consultative process. The IAC was allowed to lapse after the adoption of the RGS in 2004.

In October 2010 the FVRD formally initiated a major RGS review and update and as part of this process is reinstituting the IAC. The mandate will be to advise applicable local governments on developing the updated RGS.

Per Section 867(2) of the Local Government Act, a regional district must establish an Intergovernmental Advisory Committee (IAC) when a Regional Growth Strategy is initiated or a major amendment is undertaken. The Act specifies that the role of the IAC is to:

1. advise applicable local governments on the development and implementation of the Regional Growth Strategy; and
2. to facilitate coordination of Provincial and local government actions, policies and programs as they relate to the Regional Growth Strategy.

The Act also specifies that the membership of the IAC must include the following:

1. the planning director for the regional district, or another official appointed by the Board;
2. the planning director, or another official appointed by the applicable council, of each municipality, all or part of which is covered by the Regional Growth Strategy;
3. senior representatives of the Provincial government and Provincial government agencies and corporations, determined by the Minister in consultation with the Board; and
4. representatives of other authorities and organizations if invited to participate by the Board.

## MEMBERSHIP COMPOSITION

1. The IAC shall be comprised of a 'core group' and a 'resource group'.
2. The **'core group'** of the IAC shall include the following:
  - a. FVRD: senior staff responsible for strategic planning, electoral area planning and public works and services;
  - b. FVRD affected local governments (member municipalities and adjacent regional districts): the planning director or equivalent, or another official appointed by the applicable council or regional board;
  - c. Ministry of Community, Sport and Cultural Development (MCSCD): senior staff with responsibilities related to monitoring regional growth strategy development and implementation.
  - d. FVRD First Nations: senior staff responsible for planning and land use management, or another official appointed by the applicable council
  - e. Members of the 'resource group' relevant to the specific items or issues to be discussed at an IAC meeting.
3. The **'resource group'** of the IAC may include the following:
  - a. Other FVRD Local Authorities: senior staff from Fraser Health Authority and School Districts No. 78, 75, 34 and 33;
  - b. Provincial Ministries, Agencies and Corporations: senior staff with responsibilities related to the attainment of Regional Growth Strategy objectives pursuant to the *Local Government Act*;
  - c. Federal Government Departments and Agencies: senior staff with responsibilities related to the attainment of Regional Growth Strategy objectives pursuant to the *Local Government Act*.
  - d. Senior representatives of other organizations as invited by the IAC Chair and/or Regional Board.

## IAC PROCEDURES

1. The Chair of the IAC shall be elected by the committee.
2. The 'core group' of the IAC shall meet as necessary. The number and frequency of meetings may vary according to the work plan for each year.
3. A number of the meetings will be an issue-based workshop format, with IAC members expected to participate and, in some instances, take a leading role.
4. The IAC will meet at the call of the Chair.
5. The IAC is not a formal decision making body. It is a forum for the identification, discussion and resolution of growth management challenges facing the region. It is expected that the IAC will help the FVRD to better understand the full range of perspectives that could be taken into consideration in its decisions related to these issues.
6. The agendas and minutes for meetings of the 'core group' will be circulated to the 'resource group' for information purposes in accordance with the RGS Engagement Plan.
7. Members of the 'resource group' may attend any meeting of the 'core group' upon notifying the IAC Chair or an FVRD staff member responsible for the RGS of their anticipated attendance.
8. The minutes of IAC meetings will be provided to the FVRD Board for consideration of receipt.

9. In the context of IAC meetings, consensus means the committee will not engage in formal voting, but will agree among themselves on a position before moving on.
10. IAC core group members will be responsible for communicating with their respective Councils/Boards on a regular, consistent and timely basis.
11. IAC core group members will be responsible for communicating any concerns or issues raised by their respective Council/Boards to the IAC core committee as they arise.
12. FVRD staff will provide support to IAC core group members to ensure that reporting and communication strategies and processes work for each individual organization.

## **2020 IAC membership (proposed updated list)**

### **CORE:**

FVRD staff

- Regional Services
- Electoral Area Planning
- Engineering and Community Services

Affected Local Governments – member municipalities and adjacent regional districts.

Ministry of Municipal Affairs and Housing

Indigenous representation – determined in consultation with Indigenous communities or agencies

### **ADVISORY:**

Provincial ministries & related agencies (relevant)

- Ministry of Aboriginal Relations and Reconciliation
- Ministry of Agriculture
- Agricultural Land Commission
- Ministry of Forests, Lands, Natural Resource Operations, and Rural Development
- Ministry of Environment and Climate Change Strategy
- Ministry of Energy, Mines, and Petroleum Resources
- Fraser Health Authority
- Ministry of Jobs, Economic Development and Competitiveness
- Ministry of Transportation and Infrastructure
- Ministry of Social Development and Poverty Reduction
- Ministry of Tourism, Arts and Culture
- BC Housing

Federal agencies

- Transport Canada
- Environment and Climate Change Canada
- Fisheries and Oceans Canada

Others

- School Boards (#33, #34, #75 and #78)
- University of the Fraser Valley
- BC Transit
- TransLink
- Port Metro Vancouver
- Abbotsford Airport Authority
- BC Ag Council
- Chambers of Commerce
- Urban Development Institute
- Others as identified by the IAC or Regional Board