

# FRASER VALLEY REGIONAL DISTRICT

## BOARD OF DIRECTORS MEETING

### OPEN MEETING MINUTES

Tuesday, April 28, 2020  
(Immediately following the FVRHD Board Meeting)  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

**Members Present:** Director Jason Lum, City of Chilliwack, Chair *(via Zoom conference call)*  
Director Patricia Ross, City of Abbotsford, Vice Chair *(via Zoom conference call)*  
Director Dennis Adamson, Electoral Area B *(via Zoom conference call)*  
Director Pam Alexis, District of Mission *(via Zoom conference call)*  
Director Wendy Bales, Electoral Area C *(via Zoom conference call)*  
Director Henry Braun, City of Abbotsford *(via Zoom conference call)*  
Director Kelly Chahal, City of Abbotsford *(via Zoom conference call)*  
Director Hugh Davidson, Electoral Area F *(via Zoom conference call)*  
Director Bill Dickey, Electoral Area D *(via Zoom conference call)*  
Director Taryn Dixon, Electoral Area H *(via Zoom conference call)*  
Director Orion Engar, Electoral Area E *(via Zoom conference call)*  
Director Leo Facio, Village of Harrison Hot Springs *(arrived at 7:30 pm via Zoom conference call)*  
Director Carol Hamilton, District of Mission *(via Zoom conference call)*  
Director Chris Kloot, City of Chilliwack *(via Zoom conference call)*  
Director Dave Loewen, City of Abbotsford *(via Zoom conference call)*  
Director Bud Mercer, City of Chilliwack *(via Zoom conference call)*  
Director Ken Popove, City of Chilliwack *(via Zoom conference call)*  
Director Sylvia Pranger, District of Kent *(via Zoom conference call)*  
Director Terry Raymond, Electoral Area A *(via Zoom conference call)*  
Director Peter Robb, District of Hope *(via Zoom conference call)*  
Director Ross Siemens, City of Abbotsford *(via Zoom conference call)*  
Director Al Stobbs, Electoral Area G *(arrived at 7:40 pm via Zoom conference call)*

**Regrets:** Director Brenda Falk, City of Abbotsford

**Staff Present:** Jennifer Kinneman, Chief Administrative Officer *(via Zoom conference call)*

Kristy Hodson, Acting Director of Financial Services/Chief Financial Officer (*via Zoom conference call*)  
Jaime Reilly, Manager of Corporate Administration/Corporate Officer (*via Zoom conference call*)  
Graham Daneluz, Director of Planning & Development (*via Zoom conference call*)  
Tareq Islam, Director of Engineering & Community Services (*via Zoom conference call*)  
Stacey Barker, Director of Regional Services (*via Zoom conference call*)  
Suzanne Gresham, Director of Corporate Initiatives (*via Zoom conference call*)  
Alison Stewart, Manager of Strategic Planning (*via Zoom conference call*)  
Trina Douglas, Manager of Contracted Services  
Kristen Kohuch, Executive Assistant to CAO and Board (*Recording Secretary*)  
Tyler Davis, Network Analyst II

**1. CALL TO ORDER**

Chair Lum called the meeting to order at 7:20 pm.

The Board thanked health care workers, essential workers and FVRD staff for their hard work during this challenging time.

**2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By PRANGER

Seconded By DIXON

**THAT** the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of April 28, 2020 be approved;

**AND THAT** all delegations, reports, correspondence committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED**  
***All/Unweighted***

**3. BOARD MINUTES & MATTERS ARISING**

**3.1 Draft Fraser Valley Regional District Board Meeting Minutes - March 18, 2020**

Staff noted that the Fraser Valley Regional District Board meeting minutes of March 18, 2020 as presented contained an error under Item 19. The following motion was brought forward:

Moved By DAVIDSON

Seconded By ALEXIS

**THAT** the minutes of March 18, 2020 be amended to include the following wording under Item 19: Fraser Valley Regional Board refuse Director Davidson's Out of Mandate Request.

**CARRIED**  
*All/Unweighted*

Moved By DAVIDSON

Seconded By ALEXIS

**THAT** the Minutes of the Fraser Valley Regional District Board Open Meeting of March 18, 2020 be adopted as amended.

**CARRIED**  
*All/Unweighted*

**4. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING**

The following items were received for information:

**4.1 Draft Regional and Corporate Services Committee - March 10, 2020**

**4.2 Electoral Area Services Committee - March 10, 2020**

**5. CORPORATE ADMINISTRATION**

**5.1 Appointment of FVRD Officers**

Staff noted that if the FVRD Officers are not available to serve then the Acting Chief Administrative Officer and Acting Manager of Corporate Administration/Corporate Officer would fill the positions.

Moved By ROSS

Seconded By KLOOT

**THAT** the Fraser Valley Regional District Board appoint and designate the following named individuals as officers of the Fraser Valley Regional District in the following capacities:

Jennifer Kinneman, Chief Administrative Officer and Deputy Corporate Officer responsible for Corporate Administration

Jaime Reilly, Manager of Corporate Administration and Corporate Officer responsible for Corporate Administration

**AND THAT** all previous officer appointments be rescinded.

**CARRIED**  
*All/Unweighted*

## 6. FINANCE

### 6.1 2020 Grant-In-Aid Request – Lake Errock Community Association, Electoral Area “C”

It was noted that if funds are not required this year as result of event cancellations due to COVID-19, the monies will be reconciled at the end of the year.

Moved By RAYMOND

Seconded By BALES

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid to the Lake Errock Community Association in the amount of \$3,500 to be funded from the 2020 Electoral Area “C” grant-in-aid budget to help offset the costs associated with the hosting of several events that encourage community inclusiveness.

**CARRIED**  
*All/Unweighted*

7. **BYLAWS**

7.1 **Zoning Amendment Bylaw No. 1546, 2019 for cannabis land uses in Electoral Area D**

Moved By DICKEY

Seconded By DAVIDSON

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Electoral Area D Zoning Amendment Bylaw No. 1546, 2019*.

**CARRIED**  
*EAs/Unweighted*

7.2 **Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019**

The Board asked how the Fraser Valley Express Sub-Regional Transit System has been impacted by COVID-19.

Staff advised that a report is being prepared for the May 12, 2020 Regional and Corporate Services Committee meeting, and noted that the FVRD is monitoring the situation. At present time transit in the region is operating their regular routes although ridership has reduced between 50-60%. It was also noted BC Transit expansions scheduled for 2020-2021 are being postponed to the next fiscal year.

Moved By SIEMENS

Seconded By FACIO

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Express Sub-Regional Transit System Service Area Amendment Bylaw No. 1556, 2019*.

**CARRIED**  
*All/Unweighted*

7.3 **Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020**

Moved By DAVIDSON

Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Cascade-Carratt Creek Flood Control Local Service Area Amendment Bylaw No. 1566, 2020*.

CARRIED  
*All/Unweighted*

**7.4 Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020**

Moved By DICKEY  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Popkum Sewer Service Area Amendment Bylaw No. 1567, 2020*.

CARRIED  
*All/Unweighted*

**7.5 North Bend Sewer Service Area Amendment Bylaw No. 1568, 2020**

Moved By RAYMOND  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *North Bend Sewer Service Area Amendment Bylaw No. 1568, 2020*.

CARRIED  
*All/Unweighted*

**7.6 Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020**

Moved By ENGAR  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Rexford Creek Storm Drainage Service Area Conversion and Amendment Bylaw No. 1569, 2020*.

CARRIED  
*All/Unweighted*

**7.7 Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020**

Discussion ensued regarding the impacts on Animal Control as a result of COVID-19.

It was noted that Directors were advised to report all Animal Control bylaw enforcement complaints to the Director of Regional Services.

Moved By ALEXIS

Seconded By HAMILTON

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Sub-Regional Animal Control Service Area Amendment Bylaw No. 1570, 2020*.

**CARRIED**  
***All/Unweighted***

**7.8 Service Area Amendment Bylaw Nos. 1586, 2020; 1587, 2020; 1588, 2020 and 1589, 2020**

Moved By RAYMOND

Seconded By ROBB

**THAT** the Fraser Valley Regional District Board adopt the bylaws cited as:

- *Fraser Valley Regional District Boston Bar and North Bend Fire Protection Service Area Amendment Bylaw No. 1586, 2020;*
- *Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1587, 2020;*
- *Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1588, 2020; and*
- *Fraser Valley Regional District Deroche Water System Service Area Amendment Bylaw No. 1589, 2020.*

**CARRIED**  
***All/Unweighted***

**7.9 Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020**

Moved By LOEWEN  
Seconded By KLOOT

**THAT** the Fraser Valley Regional District Board consider giving first reading to the bylaw cited as "*Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020*".

The Board expressed concerns that there would be less time for public engagement if planning items are not considered first at the Electoral Area Services Committee before being presented at the Fraser Valley Regional District Board Meeting.

Staff advised that the intent of this bylaw is to allow for development permits and development variance permits to be approved more quickly during local or provincial emergencies where response or recovery to emergency incidences are concerned. Such opportunities to expedite the process of permit approvals would be decided on a case-by-case basis.

Discussion ensued resulting in the following motion:

Moved By RAYMOND  
Seconded By DAVIDSON

**THAT** the *Fraser Valley Regional District Development Procedures and Delegation of Authority Bylaw No. 1592, 2020* be referred to the May 12, 2020 meeting of the Electoral Area Services Committee.

**CARRIED**  
***All/Unweighted***

**7.10 FVRD Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020**

The Board discussed the intent of this bylaw being to provide financial relief by waiving the late fee for dog owners who purchase their dog licenses late this year.



Moved By RAYMOND  
Seconded By ROSS

**THAT** the Fraser Valley Regional District Board give first reading to the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

**CARRIED**  
***All/Unweighted***

Moved By RAYMOND  
Seconded By HAMILTON

**THAT** the Fraser Valley Regional District Board give second and third reading to the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

**CARRIED**  
***All/Unweighted***

Moved By FACIO  
Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as "*Fraser Valley Regional District Animal Control Sub-Regional Regulations Amendment Bylaw No. 1593, 2020*".

**CARRIED**  
***All/Unweighted***

## **8. PERMITS**

Staff advised that the public was directed to comment on Development Variance Permits items by means of written submission and two emails were received in regards to item 8.1.

### **8.1 Development Variance Permit to reduce the interior lot line setback for a single family dwelling at 216C Lakeshore Drive, Cultus Lake Park, Electoral Area H**

Comments were expressed regarding the potential for drainage issues on the subject property. Staff advised that this would be addressed through the building permit application process.

Moved By DIXON

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District issue Development Variance Permit 2019-36 to reduce the interior lot line setback from 1.2 metres to 0.6 metres for the exterior wall, from 1.2 metres to 0 metres for the deck, and from 1.05 metres to 0 metres for the eaves/ gutters of a single family dwelling, subject to consideration of comments or concerns raised by the public or by Cultus Lake Park

**CARRIED**  
*EAs/Unweighted*

**8.2     Development Variance Permit to reduce the interior lot line setback for agricultural buildings at 9518 and 9466 Catherwood Road, Electoral Area G**

Moved By STOBART

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2020-04 for 9518 and 9466 Catherwood Road, Electoral Area G, to reduce the interior side lot line setback from 30.0 metres to 0.0 metres, for agricultural buildings, subject to consideration of any comments or concerns raised by the public.

**CARRIED**  
*EAs/Unweighted*

**8.3     Development Variance Permit to reduce the interior lot line setback for an agricultural structure at 40191 Lougheed Hwy, Electoral Area G**

Moved By STOBART

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District issue Development Variance Permit 2020-01 for 40191 Lougheed Hwy to reduce the interior lot line setback from 30 metres to 10 metres for an agricultural structure, subject to consideration of any comment or concerns raised by the public.

**CARRIED**  
*EAs/Unweighted*

**9. CONTRACTS, COVENANTS AND OTHER AGREEMENTS**

**9.1 Essential Services Mutual Aid Agreement with Hope, Kent and Harrison Hot Springs**

The Board thanked all the respective parties on assisting each other in a time of need, noting that there is still an opportunity for other municipalities to join the Mutual Aid Agreement if they are interested.

Moved By FACIO

Seconded By PRANGER

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute an Essential Services Mutual Aid Agreement with the District of Hope, District of Kent, and Village of Harrison Hot Springs as per Ministerial Order to ensure that wastewater and drinking water services are maintained during the period of the declaration of a state of emergency due to COVID-19 pandemic.

**CARRIED**  
*All/Weighted*

**10. OTHER MATTERS**

**10.1 Community food garden at the FVRD Deroche Office, 10220 North Deroche Road (brought forward by Director Bales)**

Discussion ensued about general processes for report writing and staff communications with Director Bales and Director Stobbart regarding this item. The following amendment to the motion resulted:

Moved by BALES

Seconded by ADAMSON

**THAT** staff be directed to work with Director Bales on preparing a report for the Electoral Area Services Committee meeting with respect to a community food garden at the FVRD Deroche Office.

**DEAFEATED**  
**ALL EXCEPT DIRECTORS BALES AND ADAMSON OPPOSED**  
***All/Unweighted***

Moved By BALES  
Seconded By ADAMSON

**THAT** staff be directed to prepare a report for the Electoral Area Services Committee meeting with respect to a community food garden at the FVRD Deroche Office.

**CARRIED**  
***All/Unweighted***

**10.2 Request for Provincial campfire ban**

The Board raised concerns about campfires on crown land, especially during the upcoming May long weekend, and also the lack of enforcement of provincial park closures. It was noted fire departments have been faced with a number of challenges including a shortage of personal protective equipment. Discussion ensued about the potential impacts of a provincial campfire ban and the required messaging to the Province.

Moved By ENGAR  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board ask the Province to consider issuing a campfire ban as long as provincial parks are closed.

**CARRIED**  
***All/Unweighted***

**11. CONSENT AGENDA**

**11.1 CONSENT AGENDA - FULL BOARD**

Moved By ADAMSON  
Seconded By POPOVE

**THAT** the following Consent Agenda items 11.1.1 and 11.1.2 be endorsed:

**11.1.1 EASC-APR 2020**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Hope & District Arts Council (HDAC), funded from the 2020 Electoral Area "B" grant-in-aid budget, to provide funds for supporting arts and cultural programming attended by residents of Hope, Yale, Sunshine Valley, Laidlaw and surrounding areas.

**11.1.2 EASC-APR 2020**

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid to the Deroche Farmer Market Society in the amount of \$2,450, to be funded from the 2020 Electoral Area "C" grant-in-aid budget in the amount of \$1,450 and the 2020 Electoral Area "G" grant-in-aid budget in the amount of \$1,000 to help offset the costs associated with advertising, new signage and repairs, and supplies.

**CARRIED**  
*All/Unweighted*

**12. ADDENDA ITEMS/LATE ITEMS**

None.

**13. ITEMS FOR INFORMATION AND CORRESPONDENCE**

The following items were received for information:

**13.1 Letter Re 911 Call Answer Levy on Cellphones**

**13.2 Letter Re UBCM Resolution for Support: "Sharing Payments from Opioid Class Action Lawsuit"**

**13.3 Fraser Basin Council - Fraser Valley Update, April 2020**

**14. REPORTS BY STAFF**

None.

**15. REPORTS BY BOARD DIRECTORS**

Director Raymond reported on two COVID-19 initiatives in his area including a community bus which delivers groceries to individuals' doorsteps as well as a phone messaging system to check on vulnerable persons.

Director Dixon thanked the Columbia Valley and Cultus Lake Fire Departments for responding quickly and professionally to recent fires.

Director Adamson reported on creating signs in his area to notify of closures to the public.

Director Facio reported signage in Harrison Hot Springs has been successful in keeping non-residents out of the community during its closure and that the Village is preparing for its phased reopening when directed by the Province.

**16. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

The public was provided an opportunity to provide questions by email, and call-in during the meeting; no emails or calls were received.

**17. ADJOURNMENT**

Moved By FACIO

Seconded By PRANGER

**THAT** the Fraser Valley Regional District Board Open Meeting of April 28, 2020 be adjourned.

**CARRIED**  
***All/Unweighted***

The Fraser Valley Regional District Board Open Meeting of April 28, 2020 adjourned at 8:50pm.

MINUTES CERTIFIED CORRECT:

.....  
Director Jason Lum, Chair

.....  
Corporate Officer/Deputy