

To: Electoral Area Services Committee

Date: 2020-12-08

From: Sterling Chan, Manager of Engineering and Infrastructure

File No: 2380-60

Subject: Sylvester Road Transfer Station Operation Contract

RECOMMENDATION

THAT the Fraser Valley Regional District Board authorize its signatories to execute a three year contract with Lacey Developments Ltd. to operate the Sylvester Road Transfer Station for an annual cost of \$25,225 plus taxes;

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

PRIORITIES

Priority #1 Waste Management

BACKGROUND

A Request for Proposals (RFP) was issued by the Fraser Valley Regional District to select a qualified contractor to operate the Sylvester Road Transfer Station for a three year term. The RFP was posted on BC Bid as well as the FVRD website, and closed on November 26, 2020.

DISCUSSION

Proposals were received from two proponents. Each proposal received was evaluated based on the following criteria:

- Total Cost
- Methodology
- Past Experience Working with the FVRD

After reviewing the proposals, Lacey Developments Ltd. was identified as the preferred proponent as their proposal met all of the RFP's requirements and scored the highest based on the evaluation criteria. Lacey Developments Ltd. has established an excellent reputation with the FVRD as they have operated the FVRD's Harrison Mills Transfer Station since 2014 and the Sylvester Rd Transfer Station since 2017.

COST

The value of this contract is \$25,225 per year.

COMMENTS BY:

Tareq Islam, Director of Engineering & Community Services:

Reviewed and supported.

Kelly Lownsborough, Chief Financial Officer/ Director of Finance:

Reviewed and supported.

Jennifer Kinneman, Chief Administrative Officer:

Reviewed and supported.