



FRASER VALLEY REGIONAL DISTRICT POLICY AND PROCEDURES

SUBJECT: Grant-in-Aid

EFFECTIVE DATE: October 26, 1999

REVISION DATE:

Purpose:

To allow for a grant-in-aid on behalf of the entire Regional District.

Eligibility:

To be eligible for a grant-in-aid on behalf of the entire Regional District, the party must be a community group or organization whose focus or purpose is in the arts, cultural, recreational, or social services, but only if:

- not commercial in nature;
- it is incorporated, either under the Societies Act of BC or under any federal act as a charitable organization;
- if the request for funding is under \$500, it may be an unincorporated group with a written constitution which outlines the objectives of the group as being charitable in nature;
- there is demonstrable financial need;
- funding would benefit the residents of the Regional District; and
- an organization which has an application for a grant-in-aid under consideration by a member municipality, or which has been approved for grant-in-aid funding from a member municipality will be ineligible for funding from the Regional District. This does not apply to a grant-in-aid that may be considered for funding in an electoral area/areas only.

Grant Criteria:

- The organization will have a large number of volunteers and able to demonstrate a broad base of community support.
- The activity or program is accessible to a large portion of the Regional District communities' residents.
- The activity or program is consistent with the objectives and standards of the community as represented to and supported by the Regional District Board.
- No contribution will be made toward travel expenses for individuals or teams to sporting events as this will not be considered as a regional grant-in-aid. Said individuals or teams may make representation to member municipalities or electoral areas where applicable.

- Non-profit societies operating at regional, provincial, or federal levels and conducting fundraising by means of tag days, mail outs, door-to-door campaigns, or telethons will not be eligible for grants-in-aid from the Regional District.
- Organizations which receive a fee-for-service from the Regional District are not eligible for grant-in-aid funding under this regional policy, unless the application is for a program other than the fee-for-service program.
- Preference will be given to applications with at least 50% of required funding coming from sources other than the Regional District.
- Applicants will provide as much detailed information as is possible on their organization including financial statements and annual operating budgets for the immediate year and future year.

Procedure:

All completed grant applications for funding from any regional grant-in-aid will be forwarded to the Executive Committee prior to December 31 for review. The Executive Committee will review each application and make recommendations to the Board as to whether grants should be approved, and the amount, subject to fund availability in the annual budget.

Payment:

- No approved grant will be paid until the adoption of the annual budget.
- The term for the grant shall be for one year only. Applicants are to be advised that the grant-in-aid will not be continued in subsequent years without further application. Renewals are not automatic nor is any increase in funds.
- No grant will be made to pay for past deficits incurred by non-profit societies.
- All applicants must submit a statement on the use of the funds at the end of the event/ project or the end of the calendar year, whichever occurs first. Failure to provide such an evaluation will result in any future grant request being rejected.