

RECREATION, CULTURE & AIRPARK SERVICES COMMISSION

OPEN MEETING MINUTES

Tuesday, December 1, 2020
6:30 pm
Zoom Conference Call

Present:

Dennis Adamson, Vice Chair, Electoral Area B
Peter Robb, Director, District of Hope
Bronwyn Punch, Member at Large, District of Hope
Peter Adamo, Member at Large, Area B
Sharlene Harrison- Hinds, Member at Large, District of Hope (*joined meeting at 6:35pm*)
Shanon Fischer, Member at Large, District of Hope

Absent:

Terry Raymond, Chair, Electoral Area A

Staff Present:

Jennifer Kinneman, Chief Administrative Officer
Kelly Lownsbrough, Director of Finance
Stacey Barker, Director of Regional Services
Jaime Reilly, Director of Legislative Services/Corporate Officer
Kristy Hodson, Manager of Financial Operations
Christina Vugteveen, Manager of Parks and Recreation

1. CALL TO ORDER

The meeting was called to order at 6:32pm.

Moved By ROBB
Seconded By ADAMO

THAT due to the Provincial Health Order issued on November 19, that the Recreation, Culture & Airpark Services Commission conduct meetings without the members of the public present;

AND THAT the Fraser Valley Regional District continue to promote openness, transparency, accessibility and accountability by webcasting and archiving Commission meetings online,

allowing members of the public to write and email questions, and promoting public participation at meetings through social media channels.

CARRIED

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By PUNCH
Seconded By FISCHER

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of December 1, 2020 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Draft Recreation, Culture and Airpark Services Commission Meeting Minutes - October 20, 2020

Moved By ROBB
Seconded By ADAMO

THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of October 20, 2020 be adopted.

CARRIED

4. NEW BUSINESS

4.1 Recreation, Culture & Airpark Services Financial Plan

Kelly Lownsbrough, Director of Finance and Kristy Hodson, Manager of Financial Operations provided a PowerPoint Presentation on the Recreation, Culture & Airpark Services Financial Plan, highlighting the following:

- Budget overview
- Risks
- Financial Summary
- Individual Service Area Budgets (Regional Airpark, Hope Aquatic Centre & Arena, Recreation, and Almer Carlson Pool)
 - Review of projects and initiatives,
 - Reserve and surplus balances,
 - Challenges and budget risks,
 - Financial summary, and
 - Taxation impacts.

Discussion took place with respect to each individual service area budget. It was noted that the Commission would desire the provision of a greater breakdown of budget information, as well as budget line item detail.

It was noted that further budget discussions will be facilitated through the January 7, 2021 FVRD Budget Committee of the Whole meeting, and at the upcoming January 2021 meeting of the Commission.

4.2 Operations Update - November 2020

Christina Vugteveen, Manager of Parks and Recreation provided a verbal update on facility operations that have been impacted due to the COVID-19 pandemic. Ms. Vugteveen highlighted recent projects, including the finalization of the elevator lift to the mezzanine. Ms. Vugteveen also noted that staff continue to focus on the health and safety of all staff and customers, and that an early December opening was planned for the Hope Aquatic Centre.

Discussion ensued regarding a communication strategy to notify the public of the upcoming re-opening of the pool.

5. STAFF AND STANDING REPORTS

None.

6. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO THE AGENDA

None.

7. RESOLUTION TO CLOSE MEETING

Moved By ROBB
Seconded By PUNCH

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(a) of the *Community Charter* - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

The open meeting was recessed at 7:57pm.

8. RECONVENE OPEN MEETING

The open meeting reconvened at 8:51pm.

9. REPORTS BY COMMISSION MEMBERS

None.

10. RISE AND REPORT OUT OF CLOSED MEETING

None.

11. ADJOURNMENT

Moved By ROBB

Seconded By ADAMO

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of December 1, 2020 be adjourned.

CARRIED

The Recreation, Culture and Airpark Services Commission Open Meeting of October 20, 2020 adjourned at 8:52pm

MINUTES CERTIFIED CORRECT:

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Director Dennis Adamson, Vice Chair