



## FRASER VALLEY REGIONAL DISTRICT

### EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE

#### OPEN MEETING AGENDA

Tuesday, December 13, 2022

1:00 pm

Meeting Room 414, 4<sup>th</sup> Floor

FVRD, 45950 Cheam Avenue, Chilliwack, BC

**Members Present:** Jennifer Kinneman, Chief Administrative Officer  
Kelly Lownsbrough, Director of Corporate Services/CFO  
Graham Daneluz, Director of Planning & Development  
Tarina Colledge, Manager of Emergency Management

**Staff Present:** Lauren Olynick, Deputy Corporate Officer  
Peyton Bradley, Emergency Management Assistant

#### 1. CALL TO ORDER

Graham Daneluz, Director of Planning & Development, called the meeting to order at 1:02pm.

#### 2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved by KINNEMAN  
Seconded by LOWNSBROUGH

**THAT** the Agenda, Addenda and Late Items for the Emergency Management Executive Committee Open Meeting of December 13, 2022 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

#### 3. MINUTES/MATTERS ARISING

##### 3.1 Draft Emergency Management Executive Committee Meeting Minutes – July 11, 2022

Moved by KINNEMAN  
Seconded by LOWNSBROUGH

**THAT** the Minutes of the Emergency Management Executive Committee Open Meeting of July 11, 2022 be adopted, as amended.

**CARRIED**

**4. NEW BUSINESS**

**4.1 EMEC Terms of Reference**

Moved by LOWNSBROUGH  
Seconded by KINNEMAN

**THAT** the Emergency Management Executive Committee adopt the proposed Terms of Reference.

**CARRIED**

**4.2 Emergency Management Framework Update**

A verbal presentation was provided which included: Allocation of resources, Volunteers, Proposal of Core Components, **Community Organization's Roles**, Operation Readiness, Recovery Coordination, Implementation and Review.

Moved by COLLEDGE  
Seconded by LOWNSBROUGH

**THAT** the Fraser Valley Regional District Emergency Management Executive Committee direct staff to revise the proposed Emergency Management Program Service Level and bring forward to the next meeting.

**CARRIED**

**4.3 Emergency Management Work Plan – 5 Year**

The corporate report dated December 13, 2022 by Tarina Colledge was provided for information.

Discussion ensued regarding review of the work plan and next steps.

**4.4 Training and Exercises**

Graham Daneluz, Director of Planning and Development provided a verbal update regarding training and exercises.

The upcoming training will be in house and hosted by the Justice Institute of British Columbia (JIBC).

**4.5     Electoral Area H Evacuation Guide**

The corporate report dated December 13, 2022 by Tarina Colledge was provided for information.

**4.6     Emergency Program Act Modernization Outlook**

Jennifer Kinneman, Chief Administrative Officer and Tarina Colledge, Manager of Emergency Management provided a verbal report regarding the Emergency Program Act Modernization Outlook.

**5.     ADJOURNMENT**

Moved By COLLEDGE  
Seconded By KINNEMAN

**THAT** the Emergency Management Executive Committee Open Meeting of December 13, 2022 be adjourned.

**CARRIED**

The Fraser Valley Regional District Emergency Management Executive Committee of December 13, 2022 adjourned at 2:20pm.

MINUTES CERTIFIED CORRECT:

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Graham Daneluz,  
Director of Planning & Development

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Corporate Officer/Deputy