

FRASER VALLEY REGIONAL DISTRICT
RECREATION, CULTURE & AIRPARK SERVICES COMMISSION
OPEN MEETING MINUTES

Tuesday, December 3, 2019
6:00 pm
District of Hope Council Chambers
345 Wallace Street, Hope, BC

Present:

Terry Raymond, Chair, Electoral Area A
Dennis Adamson, Vice Chair, Electoral Area B
Peter Robb, Director, District of Hope
Peter Adamo, Member at Large, Electoral Area B
Hilary Kennedy, Member at Large, District of Hope

With Regrets:

Diane Davis, Member at Large, Area B
Shanon Fischer, Member at Large, District of Hope

Staff Present:

Mike Veenbaas, Director of Finance (CFO)
Stacey Barker, Director of Regional Services
Jaime Reilly, Acting Director of Corporate Affairs
Jody Castle, Manager of Recreation, Culture & Airpark Services
Mike Freimark, Assistant Manager, Recreation, Culture & Airpark Services

1. CALL TO ORDER

The open meeting of the Recreation, Culture and Airpark Services Commission was called to order at 6:00 pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

ADAMSON/ADAMO

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of December 3, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Draft Recreation, Culture and Airpark Services Commission Meeting Minutes - 09 07 19

KENNEDY/ROBB

THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of September 17, 2019 be adopted.

CARRIED

4. FINANCE

4.1 DRAFT 2020-2024 Recreation, Culture and Airpark Services Financial Plan

Mike Veenbaas, Director of Financial Services provided a PowerPoint Presentation to the Commission highlighting the following:

- Review of tax requisition formula;
- Non-market change assessment;
- 2019 property assessment review; and
- Presentation of individual proposed financial plans for the Regional Airpark (budget 301), Arena and Dan Sharers Aquatic Centre (budget 709), Recreation (Budget 710), and Almer Carlson Pool (Budget 711).

Mr. Veenbaas noted that the direction from the Commission would be consolidated into the 2020-2024 Financial Plan for the FVRD Board's consideration at the January 2020 Board meeting.

4.2 Recreation, Culture and Airpark Services (RCAS) - Budget 301 (Regional Airpark)

Mr. Veenbaas highlighted this individual proposed budget, noting a slight increase in capital reserve allocation.

ADAMSON/ROBB

THAT the Recreation, Culture and Airpark Services Commission recommend the DRAFT 2020-2024 RCAS Financial Plan for Budget 301 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2020-2024 Five Year Financial Plan Bylaw.

CARRIED

4.3 Recreation, Culture and Airpark Services (RCAS) - Budget 709 (Arena/DSAC)

Mr. Veenbaas highlighted this individual proposed budget, noting a requisition increase of 2.3%.

ROBB/ADAMSON

THAT the Recreation, Culture and Airpark Services Commission recommend the DRAFT 2020-2024 RCAS Financial Plan for Budget 709 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2020-2024 Five Year Financial Plan Bylaw.

CARRIED

4.4 Recreation, Culture and Airpark Services (RCAS) - Budget 710 (Recreation)

Mr. Veenbaas highlighted this individual proposed budget, noting a requisition increase of 2% due to inflationary adjustments.

ADAMSON/ROBB

THAT the Recreation, Culture and Airpark Services Commission recommend the DRAFT 2020-2024 RCAS Financial Plan for Budget 710 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2020-2024 Five Year Financial Plan Bylaw.

CARRIED

4.5 Recreation, Culture and Airpark Services (RCAS) - Budget 711 (Almer Carlson Pool)

Mr. Veenbaas highlighted the proposed budget, and noted a tax requisition adjustment due to inflation impact on facility utility expenses. Discussion ensued and the Commission provided staff with direction with respect to investigate rural grant funding opportunities for facility upgrades.

ROBB/ADAMSON

THAT the Recreation, Culture and Airpark Services Commission recommend the DRAFT 2020-2024 RCAS Financial Plan for Budget 711 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2020-2024 Five Year Financial Plan Bylaw.

CARRIED

4.6 RCAS Capital and Major Maintenance Plan

The 2020-2024 Capital and Major Maintenance Plan and draft 2020 capital and major maintenance timeline was provided for information.

Jody Castle, Manager of Recreation, Culture & Airpark Services highlighted a number of capital projects planned for 2020, including the Recreation Centre mezzanine lift upgrade, new lane ropes for Aquatic Centre and arena scoreboard replacements.

5. NEW BUSINESS

5.1 Recreation, Culture and Airpark Services Commission Proposed 2020 Meeting Schedule

KENNEDY/ADAMO

THAT the Recreation, Culture and Airpark Services Commission adopt the 2020 RCASC Meeting Schedule as presented in the corporate report dated December 3, 2019 from the Manager of Recreation, Culture and Airpark Services.

CARRIED

5.2 FVRD Regional Airpark (Hope) Rental Agreement with Forests, Lands and Natural Resources

ADAMSON/ROBB

THAT the Recreation Culture and Airpark Services Commission recommend that the Fraser Valley Regional District Board authorize its signatories to enter into an agreement between the FVRD and the Ministry of Forests, Lands, Natural Resource Operations & Rural Development for use of the Yale School, Regional Airpark and Boston Bar Emergency Landing Strip.

CARRIED

5.3 Fraser Cascade School District Post Secondary Scholarship 2020

KENNEDY/ROBB

THAT the Recreation, Culture and Airpark Services Commission recommend that the Fraser Valley Regional District Board approve its participation in the 2019 – 2020 School District 78 Scholarship Program;

AND THAT the scholarship funding available for Hope Secondary School and Boston Bar School be set at \$1000 per school;

AND FURTHER THAT staff be directed to create a policy regarding the awarding of scholarships.

CARRIED

5.4 Ground Source Heat Pump Update - Hope and Area Recreation Centre

The memo from Micha Gutmanis, Environmental Services Coordinator dated December 3rd, 2019 was provided for information.

Chair noted due to the length and complexity of the report that members of the commission should review the report and contact staff for clarification if needed.

5.5 Montreal Canadiens Charity Hockey Game

ADAMO/ROBB

THAT the Recreation, Culture & Airpark Services Commission recommend that the Fraser Valley Regional District authorize a grant in the amount of \$789.50 to the Montreal Canadiens Alumni Team, funded from the Community Facility Use Grant program, for the purposes of hosting a charity hockey game at the Hope Arena on January 25, 2020.

CARRIED

5.6 2020 Family Day Free Admission

KENNEDY/ADAMO

THAT the Recreation, Culture & Airpark Services Commission recommend that the Fraser Valley Regional District Board approve the Dan Sharrers Aquatic Centre and Arena be open to the public with free admission on February 17, 2020 from 1 to 4 pm to host Family Day activities.

CARRIED

6. STAFF AND STANDING REPORTS

6.1 Personnel Update

Ms. Castle reported on the hiring of the position of Recreation Programmer.

7. RESOLUTION TO CLOSE MEETING

KENNEDY/ADAMSON

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(a) of the *Community Charter* - personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

CARRIED

The Open Meeting recessed at 6:45 pm.

8. RECONVENE OPEN MEETING

The open meeting of the Recreation, Culture & Airpark Services Commission was reconvened at 6:51 pm.

9. REPORTS BY COMMISSION MEMBERS

Chair Raymond, thanked Member at Large Hilary Kennedy for her years of service. Member at Large Kennedy commended staff for their hard work and dedication.

10. RISE AND REPORT OUT OF CLOSED MEETING

None.

11. NEXT MEETING

The next meeting of the Recreation, Culture & Airpark Services Commission has been scheduled for January 21, 2020 at the District of Hope Council Chambers.

12. ADJOURNMENT

ADAMO/ROBB

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of December 3, 2019 be adjourned.

CARRIED

The Open meeting of the Recreation, Culture & Airpark Services Commission was adjourned at 6:55 pm.

MINUTES CERTIFIED CORRECT:

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Director Terry Raymond, Chair