

To: Regional and Corporate Services Committee
From: Mike Veenbaas, Director of Financial Services

Date: 2020-01-22

File No:

Subject: ITT 19004 – Purchase of Three Mid-Size Trucks (Regional Parks)

RECOMMENDATION

THAT the Fraser Valley Regional Board award “Tender No. 19004 FVRD Midsize Pickup Trucks” to Steve Marshall Ford Lincoln Ltd. of Nanaimo, BC at a cost of \$122,141.60 including applicable taxes.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #4 Tourism
Priority #5 Outdoor Recreation

BACKGROUND

FVRD issued “Tender No. 19004 FVRD Midsize Pickup Trucks” on December 5, 2019 with a closing date of January 8, 2020. The tender requests bids to supply 3 midsize pickup trucks to replace aging trucks in the Regional Parks fleet. The funds to purchase the trucks were included in the 2020 budget as part of the 2019-2023 financial plan adopted by the Regional Board. In keeping with the Purchasing Policy requirements, vehicle purchases are usually awarded at the Staff level based on an approved budget. In this instances as several vehicles were bundled together, the aggregate purchase price is above \$100,000 and therefore is required to be awarded by the Board.

DISCUSSION

In anticipation of replacing three vehicles in the Regional Parks fleet, Tender 19004 was issued and advertised on BC Bid and FVRD’s website. Two of the three vehicles being replaced have already been sold at public auction due to their inability to provide service due to age and mechanical concerns. The third vehicle, a larger and high fuel consumption vehicle, may be kept for use during the summer seasonal period when additional Park Assistants are hired to aid in ensuring Regional Parks meet service standards. Regional Parks is transitioning their fleet to a slightly less than full size fleet which will aid in a reduction in fuel consumption, lessen FVRD’s carbon footprint.

Following an evaluation of the three bids received, Staff are recommending that the tender be awarded to Steve Marshall Ford Lincoln Ltd.

COST

The net cost of \$116,688.85 (after GST rebate) is within the \$150,000 set aside in the Regional Parks vehicle capital replacement budget for 2020.

CONCLUSION

Following an evaluation of bid responses for "Tender 19004 FVRD Midsize Pickup Trucks", Staff are recommending the tender be awarded to Steve Marshall Ford Lincoln Ltd. based on their trucks meeting the required specifications and delivery being available within 2 weeks of Board acceptance.

COMMENTS BY:

Jennifer Kinneman, Acting Chief Administrative Officer

Reviewed and supported.