

**FRASER VALLEY REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE
OPEN MEETING MINUTES**

Wednesday, January 10, 2018

1:30 pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present	Director Bill Dickey, Electoral Area D, Chair Director Terry Raymond, Electoral Area A Director Dennis Adamson, Electoral Area B Director Alec Niemi, Electoral Area C Director Orion Engar, Electoral Area E Director Ray Boucher, Electoral Area F Director Al Stobbart, Electoral Area G Director Taryn Dixon, Electoral Area H
Staff Present	Paul Gipps, Chief Administrative Officer Mike Veenbaas, Director of Financial Services Tareq Islam, Director of Engineering & Community Services Margaret Thornton, Director of Planning & Development Milly Marshall, Director of EA Special Projects Graham Daneluz, Deputy Director of Planning & Development Jaime Schween, Manager of Corporate Administration David Bennett, Planner II Amanda Molloy, Executive Assistant to CAO and Board Cathy Squires, Recording Secretary Matthew Fang, Network Analyst I
Also Present	Two members of the Public

1. CALL TO ORDER

Paul Gipps, Chief Administrative Officer called the meeting to order at 1:30 pm

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

STOBBART / RAYMOND

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of January 10, 2018 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

[EASC 2018 – 001]

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Minutes of the Electoral Area Services Committee Meeting December 12, 2017

BOUCHAR / ENGAR

THAT the Minutes of the Electoral Area Services Committee Open Meeting of December 12, 2017 be adopted.

[EASC 2018-002]

CARRIED

4. CORPORATE ADMINISTRATION

4.1 Proposed Amendment to FVRD Travel and Other Expense Policy

Discussion ensued the proposed policy and suggested changes including Treaty Table representatives per diem, mileage expenses and meal allowances. There was also discussion regarding expenses such as cell phones, home internet and equipment for home office use.

STOBBART / RAYMOND

THAT the Fraser Valley Regional District Board adopt the amended draft Travel and other Expense Policy.

[EASC 2018-003]

CARRIED

5. FINANCE

5.1 Grant-In-Aid Summary Report - 2017

The report dated January 10, 2018 from Kristy Hodson, Manager of Financial Operations was provided for information.

Discussion ensued regarding reporting back by applicants to the Finance department. Reporting requirements were discussed, and it was noted that Grants-in-Aid given nearer to year end may have not been spent by the applicant by the end of the year.

6. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

6.1 Development Variance Permit 2017-28 to Reduce the Setback for an Agricultural Building at 36716 Allcott Road, Electoral Area 'G'

STOBBART / BOUCHER

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2017-28 to vary the side lot line setback from 30 metres to 20 metres to permit the construction of a chicken barn at 36716 Allcott Road, Electoral Area "G", subject to consideration of any comments or concerns raised by the public.

[EASC 2018-004]

CARRIED

6.2 Official Community Plan amendment Bylaw 1460 2017 and Zoning Amendment Bylaw 1461 2017 to facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area 'H' into a single family residential subdivision.

Staff explained the mailing radius for notification letters to the residents for this Developers Information meeting was 150 meters. For any Public Information meeting being held by the FVRD the mailing radius can be increased. Land use for the area was identified including the type of homes in the area.

DIXON / ADAMSON

THAT the Fraser Valley Regional District Board consider giving first reading to *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* and *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* to facilitate the redevelopment of 45900 Sleepy Hollow Road, Electoral Area H into a single family residential subdivision;

THAT *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* and *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* be forwarded to Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to proposed *Fraser Valley Regional District Official Community Plan Amendment Bylaw*

No. 1460, 2017 and *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* to Director Taryn Dixon, or her Alternate in her absence;

THAT Director Dixon, or her Alternate in her absence, preside over and Chair the Public Hearing with respect to proposed Bylaw 1460, 2017 and Bylaw 1461, 2017;

THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed Bylaw 1460, 2017 and Bylaw No. 1461, 2017 in accordance with the Local Government Act.

THAT in accordance with Section 475 of the Local Government Act and FVRD policy First Nations Engagement on FVRD Land use by-laws and other matters with statutory requirement to engage, a notice and referral of Official Community Plan Amendment Bylaw No. 1460, 2017 be sent to potentially affected First Nations via the Stó:lo Connect referral system where possible;

THAT in accordance with Section 475 of the Local Government Act, the Fraser Valley Regional District Board adopt the Official Community Plan consultation strategy as outlined in the staff memorandum dated January 10, 2018 for Bylaw 1460, 2017. The consultation strategy includes a notice and referral to the Stó:lo Connect referral system and the Ministry of Transportation and Infrastructure

THAT the Fraser Valley Regional District Board consider that Official Community Plan Amendment Bylaw No. 1460, 2017 is consistent with the FVRD financial plan and FVRD waste management plan

AND FURTHER THAT the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1460, 2017* and *Fraser Valley Regional District Zoning Amendment Bylaw No. 1461, 2017* and any associated applications.

[EASC 2018-005]

CARRIED

7. ENGINEERING AND UTILITIES

7.1 Cultus Lake Sewer System Upgrade and Expansion

The report dated January 10, 2018 from Tareq Islam, Director of Engineering and Community Services was provided for information.

Mr. Gipps noted that there will be a Public meeting held on January 18, 2018. He then reviewed the process going forward and the importance of timeline implications. A permit from the Ministry of Environment will take approximately one year to obtain and the FVRD would like to hold any referendum by early Spring.

8. OTHER MATTERS

None

9. ADDENDA ITEMS/LATE ITEMS

None

10. REPORTS BY STAFF

None

11. REPORTS BY ELECTORAL AREA DIRECTORS

Director Niemi, Electoral Area C - reported that on January 17, 2018 there will be a ceremony honouring Officer Nicky Charlie who saved a lady from drowning last year. All Directors are invited to come and celebrate. On the same day there is a Kentucky Fried Chicken restaurant opening.

Director Dixon, Electoral Area H – reported it was relatively quiet over Christmas. Work is still being done on the Lakeside Marina, and there is ongoing road work. She reported that there will be upcoming meetings to discuss geese in Cultus Lake.

Director Adamson, Electoral Area B – reported his attendance at a recent Yale Ratepayers meeting. He noted that proposed monthly dinners focusing on reconciliation has been suggested. These meetings would take place at the Yale Community Centre where everyone would be welcome. Funding for this will be applied for through the Province.

Director Stobbart, Electoral Area G - reported Area G is getting a Tim Hortons, and noted the ice storm caused many difficulties and long power outages in the area. He thanked the Volunteer Fire Department for their hard work in responding to events during the ice storm.

Director Raymond, Electoral Area A - reported he received a call from a lady from Spuzzum whose son had broken his arm. She took him to Hope Hospital and after a lengthy wait was sent home with instructions to go to Abbotsford Hospital the next day. After waiting in Abbotsford Hospital, her son was admitted and then on the following day was operated on. Mr. Gipps noted that he will bring this to the attention of Fraser Health at his next meeting.

Director Boucher, Electoral Area A - noted that there is an upcoming meeting on January 11, 2018 regarding the proposed Hatzic Prairie Water system. He also noted the ice storm closed Sylvester Road for a number of days. He also thanked the Volunteer Fire Department for their efforts of responding to a heavy volume of call outs.

Director Engar, Electoral Area E - reported he attended a recent Chilliwack River Valley Ratepayers meeting. He noted that Electoral Area E was also hit hard by the ice storm,

and that the Ministry of Transportation and Infrastructure did a good job of keeping the roads clear in Area E.

Director Dickey, Electoral Area D - spoke to an earlier topic of discussion in the Regional and Corporate Services meeting regarding snow clearing issues. Mr. Gipps reported that he has been in contact with the Area Manager for the Ministry of Transportation and Infrastructure and that he will follow up requesting a response on timeline for clearing. It was suggested that the Area Manager be invited to speak to at a future meeting. It was noted that the same problems happen each year with the same response but no improvements.

Director Dickey noted that at the Regional and Corporate Services Committee meeting, the issue of late Agenda and Addenda items was discussed. He noted concerns were raised that receiving items late gave Directors a short window of time to review the item prior to the meetings. Mr. Gipps noted that this issue will be addressed at the January 24, 2018 Board meeting.

12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None

13. ADJOURNMENT

RAYMOND / BOUCHER

THAT the Electoral Area Services Committee Open Meeting of January 10, 2018 be adjourned.

[EASC 2018 – 06]

CARRIED

The Electoral Area Services Committee adjourned at 2:10 pm

MINUTES CERTIFIED CORRECT:

Director Bill Dickey, Chair