

FRASER VALLEY REGIONAL DISTRICT

HUMAN RESOURCES COMMITTEE

OPEN MEETING MINUTES

April 3, 2024

1:00 pm

Meeting Room # 414, 4th Floor
FVRD, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Kelly Chahal, City of Abbotsford
Director Bill Dickey, Electoral Area D
Director Dave Loewen, City of Abbotsford
Director Jason Lum, City of Chilliwack

Staff Present: Jennifer Kinneman, Chief Administrative Officer
Jaime Van Nes, Director of Legislative Services/Corporate Officer

1. LAND ACKNOWLEDGEMENT

Jennifer Kinneman, CAO provided introductory remarks recognizing the homeland of the 30 first nations located within the Fraser Valley Regional District.

2. CALL TO ORDER

Jennifer Kinneman called the meeting to order at 1:06pm.

3. ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR

Director Dickey nominated Director Chahal for the position of Chair. Director Chahal accepted the nomination.

Jennifer Kinneman called for nominations for the position of Chair for a second and third time. There being no further nominations, Jennifer Kinneman declared Director Chahal as the Human Resources Committee Chair.

Director Chahal assumed the Chair at this time.

4. **APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By DICKY
Seconded By LOEWEN

THAT the Agenda, Addenda and Late Items for the Human Resources Committee Open Meeting of April 3, 2024 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

5. **APPROVAL OF MINUTES/MATTERS ARISING**

5.1 **Draft Human Resources Committee Open Meeting Minutes – December 4, 2023**

Moved By LOEWEN
Seconded By DICKY

THAT the Minutes of the Human Resources Committee Open Meeting of December 4, 2023 be adopted.

CARRIED

6. **NEW BUSINESS**

6.1 **Human Resources Update – Q1 Statistics**

The corporate report dated March 14, 2024 by Tina Mooney, Manager of Human Resources & Safety Services was provided for information. Discussion ensued regarding recruitment which has taken place in the first three months of 2024.

7. **RESOLUTION TO CLOSE MEETING**

Moved By LUM
Seconded By LOEWEN

THAT the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
- Section 90(1)(d) of the *Community Charter* – the security of the property of the regional district;

- Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the regional district;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

The open meeting recessed at 1:11pm.

The open meeting reconvened at 1:49pm.

7. **RISE AND REPORT OUT OF CLOSED MEETING**

No items.

8. **ADJOURNMENT**

Moved By DICKEY
Seconded By LOEWEN

THAT the Human Resources Committee Open Meeting of April 3, 2024 be adjourned.

CARRIED

The Human Resources Committee Open Meeting of April 3, 2024 adjourned at 1:49pm.

MINUTES CERTIFIED CORRECT:

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Director Kelly Chahal, Chair

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Corporate Officer/Deputy