

April 10, 2024

Chair Jason Lum and Board  
Fraser Valley Regional District  
1 - 45950 Cheam Avenue  
Chilliwack, BC V2P 1N6

Reference: LGPS-10371

**Re: 2024 Complete Communities – Approval-In-Part Agreement & Terms and Conditions of Funding**

Dear Chair Lum and Board,

Thank you for submitting an application, revised January 30, 2024, for the 2024 Complete Communities funding stream.

I am pleased to inform you that your project, *Fraser Canyon Complete Community Study*, has been recommended for approval-in-part. A grant in the amount of \$135,200.00 has now been approved.

Please note that the following proposed expenditures were not approved for funding and the approved grant amount has been reduced accordingly:

- BC Building Code and alternate code solutions review for modular homes - \$8,800.00
- Fire Protection requirements - \$6,000.00

As outlined in the *Program and Application Guide*, an initial payment in the amount of \$67,600.00 or fifty percent (50%) of the total approved grant will follow by electronic funds transfer after the signed Approval Agreement has been returned to UBCM. The remainder of the grant will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Housing has provided funding for this program and the general Terms and Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the Band Manager, CAO, or designate and returned to UBCM within 30 days of the date of this letter;
- (2) All funded projects are required to:
  - a. Assess a minimum of three of the four complete community lenses; and
  - b. Produce a report that sets out key assessment findings; identified strengths, opportunities, and challenges to increase community completeness; and an implementation plan that includes future actions.
- (3) The funding is to be used solely for the purpose of the above-named project and for the expenses itemized in your approved application and budget;

*The Community Emergency Preparedness Fund is funded by the Province of BC*

- (4) All expenditures must meet eligibility and funding requirements as defined in the *Program and Application Guide* (refer to Sections 4-6);
- (5) All project activities must be completed within one year and no later than April 10, 2025;
- (6) The final report is required to be submitted to UBCM within 30 days of project end date and no later than May 10, 2025;
- (7) Any unused funds must be returned to UBCM within 30 days following the project end date.

Please note that descriptive information regarding successful applicants and projects will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials will be made available to the provincial government.

I would like to congratulate you for responding to this opportunity to advance community goals through the creation of a more complete community.

If you have any questions, please contact Local Government Program Services at 250-952-9177 or [lgps@ubcm.ca](mailto:lgps@ubcm.ca).

Sincerely,



Sasha Pryn  
Program Officer

cc. *Hasib Nadvi, Manager of Planning, Fraser Valley Regional District*

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**Approval Agreement** (to be signed by the Band Manager, CAO, or designate)

I, \_\_\_\_\_, authorized designate of the Fraser Valley Regional District, have read and agree to the general Terms and Conditions and the requirements for funding under the **2024 Complete Communities** funding stream.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return an electronic copy of this signed Approval Agreement to [lgps@ubcm.ca](mailto:lgps@ubcm.ca).