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**From:** Jamee Justason <jjustason@ubcm.ca>  
**Sent:** Tuesday, February 20, 2018 7:56 AM  
**Subject:** Call for Nominations to Join the 2018-2019 LMLGA Executive  
**Attachments:** LMLGA Call for Nominations for Executive Notice 2018.pdf

Attn:  
Mayor/Chair  
Council/Board  
Senior Staff

Dear Lower Mainland LGA member local governments:

*\*\*Please circulate this notice to your elected officials.\*\**

This is a reminder to please consider running for the Lower Mainland LGA Executive at the upcoming May AGM.

If elected you will be joining the Executive of the largest Area Association in BC, representing 2.5 million citizens. The Lower Mainland LGA Executive is a working board, where you can help set policy and actively participate in the planning and coordination of the CivX event and the AGM and Convention. The Executive meetings have a less formal feel, with an emphasis on team camaraderie and where all ideas are welcome.

Executive members meet approximately 10 times a year and have their travel expenses reimbursed.

The Executive is comprised of:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Past President
- Three Directors-at-Large
- Metro Vancouver Regional District Rep (appointed)
- Fraser Valley Regional District Rep (appointed)
- Squamish-Lillooet Regional District Rep (appointed)

The deadline to submit your nomination form is **Friday, March 30th**.

Please contact me if you want to learn more about what is involved in being a Lower Mainland LGA Executive member.

Best Regards,  
*Jamee*

**Jamee Justason**

Executive & Association Services Coordinator

**Union of BC Municipalities**

**Lower Mainland Local Government Association**

60 – 10551 Shellbridge Way

Richmond, BC V6X 2W9

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Websites: [www.ubcm.ca](http://www.ubcm.ca) and [www.lmlga.ca](http://www.lmlga.ca)



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

**TO: Mayor/Chair; Council/Board**

**FROM: Councillor Corisa Bell, LMLGA Past President**

**DATE: January 10, 2018**

**RE: 2018 CALL FOR NOMINATIONS**

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**Please include the following information on your next meeting agenda.**

This circular is notice of the Lower Mainland LGA Executive positions open for nomination, the process and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 30, 2018**. The LMLGA Conference and AGM will be held on May 9-11, 2018 in Whistler.

The Lower Mainland LGA is the collective voice for local government on the Lower Mainland, including local governments in the Greater Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects directors to the Executive during the Convention, and the Executive is charged with ensuring that policy direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the LMLGA between Conventions.

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### **1. POSITIONS OPEN TO NOMINATIONS**

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President\*
- Directors at Large (3 positions)\*

*\*At the May 2015 conference, Resolution SR1 "Resolution to Amend the LMLGA Bylaws to Change the Executive Structure" was endorsed by the membership. SR1 changed the Executive structure to include a Third VP and eliminated one Director at Large position.*

## **2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE**

The candidate must be an elected official of an LMLGA member. The candidate must be nominated by two elected officials of an LMLGA local government member.

Background information regarding the primary responsibilities and commitments of an LMLGA Executive member is available upon request.

A nomination and consent form is attached and should be used for all nominations.

The Chair of the 2018 Nominating Committee is Councillor Corisa Bell, Past President.

## **3. NEXT STEPS**

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the LMLGA Convention Newsletter, which is distributed on-site at the conference. It is not the responsibility of LMLGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, LMLGA reserves the right not to include them in the newsletter.

**To be included in the Convention Newsletter, send your current photo, biography and completed nomination form to:**  
**[jjustason@ubcm.ca](mailto:jjustason@ubcm.ca) AND [cbell@mapleridge.ca](mailto:cbell@mapleridge.ca)**

**With subject line: LMLGA Nomination Package – “applicant name”**  
**Deadline: March 30, 2018**

## **4. FINAL COMMENTS**

The nomination process does not change the process allowing candidates to be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention.

## **5. FURTHER INFORMATION**

The attached consent form is available online at [lmlga.ca](http://lmlga.ca). All other inquiries should be directed to:

Councillor Corisa Bell, Past President  
Chair, 2018 Nominating Committee  
c/o LMLGA  
60-10551 Shellbridge Way  
Richmond, BC V6X 2W9  
Email: [cbell@mapleridge.ca](mailto:cbell@mapleridge.ca)

## NOMINATIONS FOR THE 2018 LMLGA EXECUTIVE

We are qualified under the LMLGA Constitution to nominate<sup>1</sup> a candidate and we nominate:

Name of nominee: \_\_\_\_\_

Local government position (Mayor/Councillor/Director): \_\_\_\_\_

Local government represented: \_\_\_\_\_

LMLGA Executive office nominated for: \_\_\_\_\_

Printed Name of nominator: \_\_\_\_\_ Printed Name of nominator: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Local Gov't: \_\_\_\_\_ Local Gov't: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

### CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the LMLGA Constitution<sup>2</sup>. I also agree to provide the following information to the Chair, LMLGA Nominating Committee (c/o LMLGA Office) by March 30, 2018:

- 2"x3" Photo (high resolution)
- Biographical information. No more than 200 words in length.

Printed Name: \_\_\_\_\_

Running for (position): \_\_\_\_\_

Local Government: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> Nominations require two elected officials of members of the Association.

<sup>2</sup> All nominees of the Executive shall be elected representatives of a member of the Association.

**Return to: Chair, 2018 Nominating Committee  
c/o LMLGA, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9**