



## STAFF REPORT

To: Electoral Area Services Committee

Date: 2025-02-13

From: Kinga Al-Mubarak, Accountant

Subject: 2025 Grant-in-Aid Request – Hemlock Valley Homeowner’s Association, Electoral Area C

Reviewed by: Beth Klein, Controller/Deputy Financial Officer  
Kelly Lownsborough, Director of Corporate Services & CFO  
Jennifer Kinneman, Chief Administrative Officer

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$4,000 to Hemlock Valley Homeowners Association, funded from the 2025 Electoral Area C grant-in-aid budget, to assist with costs of upcoming community events.

### BACKGROUND

The Fraser Valley Regional District (“FVRD”) Electoral Area Grant-in-Aid program is available to non-profit community groups or individuals who provide a service or benefit to their Electoral Area community. Funding is available year-round to all applicants who meet the criteria and eligibility requirements as outlined in the Electoral Area Grant-in-Aid Policy & Application Form.

The Electoral Areas have an annual Grant-in-Aid budget, which is set through the Financial Planning process. This budget considers the expected aspirations of the communities and must not exceed the calculated maximum value based on the net taxable property values of the area.

All funding requests must be supported by the Electoral Area Director and approved by the Board.

### DISCUSSION

The Hemlock Valley Homeowners Association (**the “Association”**) is a non-profit community group that represents recreational, residential, home, and property owners in Hemlock Valley. The Association has a website and is responsive to questions; therefore, is considered financially and administratively sound.

The Association is requesting a \$4,000 grant-in-aid to assist with purchasing supplies for their upcoming community events, including the Spring Clean-up & Awareness BBQ, a Pickleball

Tournament & BBQ, the Hemlock Valley Block Party, and a New Year's Fireworks Celebration. There are currently no application restrictions noted with this request and these costs are not the responsibility of senior levels of government.

This request for funding is eligible as per the Electoral Area Grant-in-Aid policy under the **"activities/programs which are accessible to a large portion of the electoral area" option.**

Please refer to the completed Grant-in-Aid application attached and note that financial statements/reports were not provided as the application is not greater than \$4,000. Director Waardenburg is in support of the full amount.

## **COST**

The \$4,000 cost will be funded from the 2025 Electoral Area C grant-in-aid budget, which has sufficient funds to support this request within the 2025 – 2029 Financial Plan.

## **CONCLUSION**

A grant-in-aid application has been received from Hemlock Valley Homeowners Association to assist with the costs of upcoming community events. The application is complete and meets the eligibility criteria and approval criteria as outlined in the Policy. No application restrictions are noted and the Electoral Area Director is supportive of the full amount.