



STAFF REPORT

To: Electoral Area Services Committee
From: Sterling Chan, Deputy Director of Engineering

Date: 2025-02-13

Subject: Chaumox Landfill Operation Contract Extension

Reviewed by: Tareq Islam, Director of Engineering & Utilities
Kelly Lownsborough, Director of Corporate Services & CFO
Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve the sole-sourced purchase valued up to \$372,510 with the Boston Bar Area A Landfill Society for the 2024 and 2025 operation of the Chaumox Landfill;

AND THAT the Fraser Valley Regional District Board authorize its signatories to execute a contract with the Boston Bar Area A Landfill Society for the amount of \$372,510 for the 2024 and 2025 operation of the Chaumox Landfill.

BACKGROUND

The FVRD's Chaumox Landfill is located in Electoral Area A in the community of North Bend. For the previous 20+ years the Boston Bar Area A Landfill Society (LFS) has operated this facility on behalf of the FVRD. The most recent contract expired as of Dec 31, 2023. As there were several ongoing projects, the next operations contract was delayed until these projects were complete. These included a new organics composting facility grant funded through the CleanBC Organic Infrastructure Program built by the LFS and the implementation of an updated landfill filling plan prescribed in the 2023 update to the Chaumox Landfill Design Operation and Closure Plan.

DISCUSSION

Staff wish to extend the contract with the LFS through the end of 2025. **After reviewing the LFS's** staffing, operations and equipment expenses, Staff and the LFS negotiated a contract extension with a total value of \$372,510. The breakdown of the extension is \$180,760 for 2024 and \$191,750 for 2025. This extension would cover from Jan 1, 2024, to Dec 31, 2025, and requires back payment for previous time worked. The value of this extension is in keeping with both the 2024 and 2025 FVRD Financial Plans.

As this contract is being direct awarded to the LFS, it requires approval as a sole-source. In this instance, sole-sourced purchasing aligns with Section vii. of the **sole-source provisions in the FVRD's Purchasing and Procurement Policy**:

(vii) where the work is a continuation or follow-up assignment most appropriately done by the original service provider;

In accordance with the FVRD's Purchasing and Procurement Policy and to ensure best value for taxpayer dollars, an RFP will be issued later in 2025 for the Chaumox Landfill Operation Contract for years 2026 and beyond.

COST

The total cost of this contract is \$372,510 **which is consistent with the FVRD's 2024 and 2025 Financial Pan.**

CONCLUSION

Based on the considerations discussed, it is recommended that the FVRD enter into a directly awarded contract extension with the Boston Bar Area A Landfill Society for the operation of the Chaumox Landfill through the end of 2025. Future contracts for the operation of the Chaumox Landfill will be **procured by RFP in accordance with the FVRD's Procurement and Purchasing Policy.**