



FRASER VALLEY REGIONAL DISTRICT  
ELECTORAL AREA SERVICES COMMITTEE  
OPEN MEETING MINUTES

Thursday, January 16, 2025

1:30 pm

In person at FVRD Boardroom & by Zoom Conference Call

**Members Present:** Director Bill Dickey, Electoral Area D, Chair  
Director Taryn Dixon, Electoral Area H, Vice Chair  
Director Peter Adamo, Electoral Area B  
Director Cory Cassel, Electoral Area G  
Director Hugh Davidson, Electoral Area F (*Zoom*)  
Director Diane Johnson, Electoral Area A  
Director Patti MacAhonic, Electoral Area E (*Left meeting @ 2:30pm, rejoined @ 3:25pm*)  
Director Mel Waardenburg, Electoral Area C

**Staff Present:** Jennifer Kinneman, Chief Administrative Officer  
Jaime Van Nes, Director of Legislative Services/Corporate Officer  
Kelly Lownsbrough, Director of Corporate Services & CFO  
Graham Daneluz, Director of Planning & Development  
Tareq Islam, Director of Engineering Services  
Stacey Barker, Deputy CAO/Director of Regional Services  
Lauren Olynick, Deputy Corporate Officer  
Beth Klein, Controller/Deputy CFO  
Tarina Colledge, Manager of Emergency Management  
Sterling Chan, Deputy Director of Engineering  
Sam Piper, Manager of Communications  
Katelyn Hipwell, Manager of Planning  
Dave Roblin, Manager of Operations  
Scott Salsbury, Manager of Special Engineering Projects  
Alison Stewart, Manager of Strategic Planning (*Zoom*)  
Lance Lilley, Manager of Environmental Services (*Zoom*)  
Tina Mooney, Manager of Human Resources (*Zoom*)  
Christina Vugteveen, Manager of Parks (*Zoom*)  
Trina Douglas, Manager of Protective Services (*Zoom*)  
Riley Smith, Planning Technician (*Zoom*)  
Brett Dyck, Engineering Utilities & Community Services Technologist (*Zoom*)  
Kinga Al-Mubarak, Accountant (*Zoom*)  
Lucas Thompson, Network Analyst III  
Amanda Molloy, Administrative Manager

Keely Hill, Executive Assistant (*recording secretary*)

1. **LAND ACKNOWLEDGEMENT**

Chair Dickey provided introductory remarks recognizing the homeland of the 31 First Nations located within the Fraser Valley Regional District.

2. **CALL TO ORDER**

The Chair called the meeting to order at 1:30pm.

3. **ELECTION OF ELECTORAL AREA SERVICES COMMITTEE VICE CHAIR by Chief Administrative Officer**

Directors Peter Adamo and Taryn Dixon were nominated at the December 5, 2024 Electoral Area Services Committee meeting. The elections resumed and both nominees were given an opportunity to address the Committee for one minute each on why they should be elected.

An election by secret ballot was conducted and Jennifer Kinneman declared Director Dixon as Vice Chair of the Electoral Area Services Committee.

4. **RESOLUTION TO CLOSE MEETING**

Moved By WAARDENBURG  
Seconded By JOHNSON

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

**RECESS**

**CARRIED**

*The open meeting recessed at 1:37pm.*

5. **RECONVENE OPEN MEETING**

The open meeting reconvened at 3:28pm.

6. **RISE AND REPORT OUT OF CLOSED MEETING**

No items.

7. **CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING**

Chair Dickey provided a brief report on the Regional and Corporate Services Committee meeting held earlier in the day.

8. **APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By WAARDENBURG  
Seconded By CASSEL

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of January 16, 2025 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

9. **MINUTES/MATTERS ARISING**

9.1 **Draft Electoral Area Services Committee Meeting Minutes - December 5, 2024**

Moved By MACAHONIC  
Seconded By JOHNSON

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting held December 5, 2024 be adopted.

CARRIED

9.2 **Draft Electoral Area Services Committee of the Whole Meeting Minutes - December 10, 2024**

Moved By JOHNSON  
Seconded By ADAMO

**THAT** the Minutes of the Electoral Area Services Committee of the Whole Open Meeting held December 10, 2024 be adopted.

CARRIED

10. FINANCE

10.1 2025 Grant-in-Aid Application – Harrison Mills Community Club, Electoral Area C

Director Waardenburg declared a conflict as he sits on the board for the Harrison Mills Community Club and left for the voting and discussion on this matter.

Moved By CASSEL  
Seconded By DIXON

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$4,000 to Harrison Mills Community Club, funded from the 2024 Electoral Area C grant-in-aid budget, to help offset the cost of window replacements at the Harrison Mills Community Club Hall.

CARRIED

10.2 Establishment of a Parcel Tax Roll Review Panel

Moved By DIXON  
Seconded By MACAHONIC

**THAT** the Fraser Valley Regional District Board establish a Parcel Tax Roll Review Panel pursuant to Section 204 of the Community Charter for the purpose of reviewing, correcting and authenticating the following parcel tax bylaws:

- *Fraser Valley Regional District Dogwood Water System Local Service Area Parcel Tax Amendment Bylaw No. 1738, 2024; and*
- *Fraser Valley Regional District Cultus Lake Sewer System Service Area Parcel Tax Establishment Bylaw No. 1499, 2018.*

**AND THAT** Director Peter Adamo, Director Bill Dickey and Director Taryn Dixon be appointed as members of the Parcel Tax Roll Review Panel;

**AND FINALLY THAT** the sitting of the Parcel Tax Roll Review Panel take place on February 25<sup>th</sup>, 2025 at 10am.

CARRIED

10.3 Budget 723 - Community Parks Area E

Moved By MACAHONIC  
Seconded By ADAMO

**THAT** the Electoral Area Services Committee direct staff to include Budget 723 Electoral Area E Community Parks in to the draft 2025-2029 Financial Plan.

CARRIED

11. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

11.1 Agricultural Land Commission Application 2024-06 for a 3-Lot Subdivision at 4671 Sherlaw Road, Electoral Area E

Moved By MACAHONIC  
Seconded By ADAMO

**THAT** the Fraser Valley Regional District Board refuse to forward the application for a 3-lot subdivision at 4671 Sherlaw Road, Electoral Area E, to the Agricultural Land Commission.

CARRIED

12. ELECTORAL AREA EMERGENCY SERVICES

12.1 FIRE SERVICES

12.1.1 Fire Department Member Service Awards

The staff report dated January 16, 2025 by Trina Douglas, Manager of Protective Services, was provided for information.

12.1.2 Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1764, 2025

Moved By MACAHONIC  
Seconded By ADAMO

**THAT** the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1764, 2025.

CARRIED

13. OTHER MATTERS

No items.

**14. ADDENDA ITEMS/LATE ITEMS**

No items.

**15. REPORTS BY STAFF**

No items.

**16. REPORTS BY ELECTORAL AREA DIRECTORS**

Director Dixon: Attended the Columbia Valley Rate Payers meeting, Feb 1<sup>st</sup> they are hosting an evening with Elvis. Met with MLA Warbus. Director Dixon mentioned that a couple of homeless encampments in the Vance Road Area have appeared, Ministry of Forests have been made aware. First goose committee meeting of the year is coming up.

Director Cassel: Will be attending a public meeting hosted by Leq'a:mel First Nation regarding the expansion of Transit on the North side of the river from Agassiz to Mission. Concerns around proposals and applications regarding the placement of fill continue to arise. Had the opportunity to speak at the North Fraser Fire Department Christmas party where Fire Fighter John Berry was honoured for over 30 years of service to our communities.

Director MacAhonic: Met with MLA Warbus and the residents impacted by the 2021 Atmospheric River Floods. Clean-ups in the Chilliwack River Valley continue to be going really well.

Director Waardenburg: Will be attending a public meeting hosted by Leq'a:mel First Nation regarding the expansion of Transit on the North side of the river from Agassiz to Mission, along with Director Cassel. Sasquatch Mountain Ski Resort is now open, along with Sandpiper golf course.

Director Adamo: Working with Mayor Smith on various different initiatives for 2025. Phone and Power issues continue in Area B, and conversations with Telus & BC Hydro are making headway. Meeting with MLA Luck next week, and will tour all of Area B to provide a better understanding of our issues

Director Johnson: Attending a meeting with the Ministry of Forests to discuss Crown Land Wildfire Risk Reduction.

Director Davidson: Illegal fill remains top of mind and community vigilance is ongoing.

**17. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

No questions were raised online or in person and no written correspondence was received.

**18. ADJOURNMENT**

Moved By JOHNSON  
Seconded By WAARDENBURG

**THAT** the Electoral Area Services Committee Open Meeting of January 16, 2025 be adjourned.

**CARRIED**

The Fraser Valley Regional District Electoral Area Services Committee Open meeting of January 16, 2025 adjourned at 3:46pm.

MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair

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Corporate Officer/Deputy

