



## FRASER VALLEY REGIONAL DISTRICT INTERNAL AFFAIRS COMMITTEE

**Tuesday, February 27, 2018**  
Fraser Valley Regional District Kingston Meeting Room  
45950 Cheam Avenue, Chilliwack, BC

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### OPEN MEETING MINUTES

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**Present:**

Director Bill Dickey, Electoral Area D, Chair  
Director Jason Lum, City of Chilliwack  
Director Wilfried Vicktor, District of Hope

**Regrets:**

Director Kelly Chahal, City of Abbotsford

**Staff Present:**

Paul Gipps, Chief Administrative Officer  
Suzanne Gresham, Director of Corporate Initiatives  
Amanda Molloy, Executive Assistant to the CAO and Board of Directors

#### 1. CALL TO ORDER

The meeting was called to order at 4:02pm.

#### 2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

LUM/VICKTOR

**THAT** the Agenda, Addenda and Late Items for the Open Internal Affairs Committee Meeting of February 27, 2018 be approved;

**AND THAT** all reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

### **3. APPROVAL OF MINUTES/MATTERS ARISING**

VICKTOR/LUM

**THAT** the Minutes of the Open Internal Affairs Committee Meeting of December 20, 2017 be adopted.

**CARRIED**

### **4. NEW BUSINESS**

#### **4.1 Internal Affairs Committee – 2018 Workplan**

Paul Gipps, Chief Administrative Officer, reviewed the 2018 workplan for the Internal Affairs Committee. Mr. Gipps noted that upcoming goals include creating an FVRD Code of Conduct for elected officials, to be put in place before October 2018 local government elections. Discussion ensued regarding the initiatives of the UBCM Working Group on Responsible Conduct and the Province.

Mr. Gipps also noted that a revised Alternate Director remuneration policy and bylaw will be brought to the Committee in Spring 2018 for review and approval.

#### **4.2 Draft Code of Conduct – Update**

Mr. Gipps noted that Staff are currently reviewing various Code of Conduct policies and bylaws in use by both municipalities and regional districts across the province. Discussion ensued regarding the method FVRD staff will use to develop the policy and subsequent bylaw.

#### **4.3 Pre-Election Conduct by FVRD Board Members**

Discussion ensued regarding the new regulations that will be implemented by Elections BC with regard to campaign spending and financing, resulting in the following motion:

LUM/VICKTOR

**THAT** the Electoral Area Services Committee engage in a discussion around pre-election conduct of Electoral Area Directors in anticipation of the 2018 general local election and associated requirements under the Local Elections Campaign Financing Act.

**CARRIED**

**5. LATE ITEMS**

None.

**6. CONFIRM NEXT MEETING DATE**

The next meeting date was not scheduled at this time.

**7. RESOLUTION TO CLOSE MEETING**

LUM/VICKTOR

**THAT** the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the Community Charter.

**CARRIED**

The open meeting recessed at 4:18pm.

The open meeting reconvened at 4:19pm.

**8. RISE AND REPORT**

None.

**9. ADJOURNMENT**

LUM/VICKTOR

**THAT** the Internal Affairs Committee Meeting of February 27, 2018 be adjourned.

**CARRIED**

The meeting adjourned at 4:19pm.

**MINUTES CERTIFIED CORRECT:**

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Director Bill Dickey, Chair

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