



## STAFF REPORT

To: Electoral Area Services Committee

Date: 2025-02-13

From: Kinga Al-Mubarak, Accountant

Subject: Service Area Establishment Bylaw Amendment – Requisition Increase 2025

Reviewed by: Beth Klein, Controller/Deputy Financial Officer  
Kelly Lownsbrough, Director of Corporate Services & CFO  
Jaime Van Nes, Director of Legislative Services  
Jennifer Kinneman, Chief Administrative Officer

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as *Fraser Valley Regional District Rexford Creek Storm Drainage Service Area Amendment Bylaw No. 1770, 2025*.

**THAT** the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as *Fraser Valley Regional District Electoral Area C Community Parks Service Area Amendment Bylaw No. 1771, 2025*.

### BACKGROUND

As part of the 2025-2029 Financial Planning process, the FVRD sets annual tax requisition levels through the Financial Planning Bylaw. As required by the Local Government Act (LGA), the FVRD is also required to adopt Service Area Establishing Bylaws, setting the maximum allowable requisition for each Service Area, with some exceptions. As services and taxation evolve, Staff complete a review to ensure the Financial Plan does not exceed the maximum requisition stated in the Establishing bylaw.

### DISCUSSION

As part of the 2025 Financial Planning process an administrative review was conducted to ensure the proposed budgets are in compliance with each bylaw. There are amendments required to Electoral Area Service Area Establishment bylaws to increase maximum allowable tax requisition for the following Service Areas:

- Rexford Creek Storm Drainage Local Service Area (Bylaw 1770, 2025)

- Area C Community Parks Local Service Area (Bylaw 1771, 2025)

The amended bylaws are attached to this report for review and include the amended maximums based on the 2025 Completed Assessment Roll. There have been no changes to the allocation methods for these services.

These bylaws will require consent on behalf of the participating Electoral Areas and be forwarded for Inspector approval prior to final adoption.

## **COST**

These bylaw changes are administrative in nature and set the maximum limit to taxation, as per the requirements in legislation. Annual taxation is based upon the annually approved Financial Plan.

## **CONCLUSION**

As a step in the 2025 Financial Planning process, there are two bylaws proposed to be amended, increasing the maximum requisition based on the draft Financial Plan for 2025-2029. These two bylaws will require Electoral Area consent and be forwarded for Inspector approval prior to final adoption.