

To: Electoral Area Services Committee

Date: 2025-03-13

From: Allison Neill, Engineering, Utilities and Community Services Technologist

Subject: Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1778, 2025.

Reviewed by: Tareq Islam, Director of Engineering & Utilities  
Graham Daneluz, Director of Planning & Development  
Jaime Van Nes, Director of Legislative Services  
Kelly Lownsborough, Director of Corporate Services & CFO  
Jennifer Kinneman, Chief Administrative Officer

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board give three readings and adoption to *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1778, 2025*.

### BACKGROUND

The Bylaw Offence Notice Enforcement Bylaw No. 1415, 2017 requires updating with respect to the adoption of the following regulatory bylaws:

- Fraser Valley Regional District Water Supply Systems Regulations, Fees and Charges Establishment Bylaw No. 1631, 2021.
- Fraser Valley Regional District Sewer Systems Regulations, Fees and Charges Establishment Bylaw No. 1768, 2025.

Additionally, the Fraser Valley Regional District Offence Notice Enforcement Amendment Bylaw No. 1778, 2025 will provide for updates to include provisions within the Electoral Area Water Conservation Regulations Bylaw No. 1387, 2016 so it more consistent with similar offences and penalty fees in other jurisdictions.

### DISCUSSION

1. The Fraser Valley Regional District Water Supply Systems Regulations, Fees and Charges Establishment Bylaw No. 1631, 2021 standardizes the terms and conditions in which water may be supplied and used for the twelve (12) community water supply systems owned and operated by the Fraser Valley Regional District (FVRD). Adding this bylaw to the Bylaw Offence

Notice Enforcement Bylaw will allow for the issuing of fines for contraventions to the water supply systems bylaw.

2. The Fraser Valley Regional District Sewer Systems Regulations, Fees and Charges Establishment Bylaw No.1768, 2025 provides for the terms and conditions in which the FVRD sewer systems may be operated. Adding this bylaw to the Bylaw Offence Notice Enforcement Bylaw will allow for the issuing of fines for sewer bylaw contraventions.
3. The Fraser Valley Regional District Offence Notice Enforcement Amendment Bylaw No. 1778, 2025 provides for the following changes to penalty amounts and compliance agreements for the Electoral Area Water Conservation Regulations Bylaw No. 1387, 2016:

| Bylaw Notice<br>bylaw citation   | Section                | Description   | A1<br>Penalty | A2<br>Early<br>Payment<br>Penalty | A3<br>Late<br>Payment<br>Penalty | A4<br>Compliance<br>Agreement<br>Available |
|--|------------------------|---|---------------|-----------------------------------|----------------------------------|--|
| Electoral Area<br>Water<br>Conservation<br>Regulations,<br>Bylaw No.<br>1387, 2016 | 5.1.1 (a)<br>5.1.1 (b) | Causing, allowing or failing to repair an appliance that results in a waste of water; or continuing to use an appliance that as a result of damage or deterioration causes or results in the waste of water | \$100         | \$90                              | \$110                            | <del>No</del><br>Yes                       |
|  | 5.1.1 (c)              | Wasting water by allowing tap or hose to run unnecessarily causing the waste of water   | \$100         | \$90                              | \$110                            | <del>No</del><br>Yes                       |
|  | 5.1.1 (d)              | Drawing water from a fire hydrant or attaching any apparatus to a fire hydrant without written authorization  | \$500         | \$490                             | \$510                            | No   |

| Bylaw Notice<br>bylaw citation | Section | Description  | A1<br>Penalty             | A2<br>Early<br>Payment<br>Penalty | A3<br>Late<br>Payment<br>Penalty | A4<br>Compliance<br>Agreement<br>Available |
|--------------------------------|---------|--|---------------------------|-----------------------------------|----------------------------------|--|
|                                | 5.3.1   | Contravening Stage 1<br>Water Conservation<br>Measures | \$100                     | \$90                              | \$110                            | <del>No</del><br>Yes                       |
|                                | 5.3.2   | Contravening Stage 2<br>Water Conservation<br>Measures | \$100                     | \$90                              | \$110                            | <del>No</del><br>Yes                       |
|                                | 5.3.3   | Contravening Stage 3<br>Water Conservation<br>Measures | <del>\$100</del><br>\$200 | <del>\$90</del><br>\$190          | <del>\$110</del><br>\$210        | <del>No</del><br>Yes                       |
|                                | 5.3.4   | Contravening Stage 4<br>Water Conservation<br>Measures | <del>\$100</del><br>\$500 | <del>\$90</del><br>\$490          | <del>\$110</del><br>\$510        | <del>No</del><br>Yes                       |

4. Changes to Schedule E Designated Bylaw Enforcement Officer include the following:

- deleting Bylaw Enforcement Officers and adding Director of Engineering and Manager of Operations as the designated authority for bylaw enforcement for the Water Conservation Regulations. Delegating authority for bylaw enforcement to the Director of Engineering and the Manager of Operations would align with their familiarity and experience with regional priorities for water conservation measures
- adding Director of Engineering and Manager of Operations as the designated authority for bylaw enforcement for both the Sewer Systems Regulations and the Water Supply Systems Regulations.

| Schedule | E2<br>Bylaws   | E3<br>Designated Bylaw Enforcement<br>Officers    |
|----------|----------------|---|
| A-1      | Building Bylaw | Bylaw Enforcement Officers<br>Building Inspectors |

| Schedule | E2<br>Bylaws   | E3<br>Designated Bylaw Enforcement<br>Officers  |
|----------|--|---|
| A-2      | Unsightly Premises and Unwholesome Matter              | Bylaw Enforcement Officers  |
| A-3      | Animal Control Regulations                             | Animal Control Officers   |
| A-4      | Electoral Area Dangerous and Aggressive Dog Regulation | Animal Control Officers   |
| A-5      | Parks Regulations                                      | Manager of Parks<br>Parks Technicians   |
| A-6      | Special Events Bylaw                                   | Bylaw Enforcement Officers  |
| A-7      | Tree Cutting   | Bylaw Enforcement Officers  |
| A-8      | Noise and Disturbance                                  | Bylaw Enforcement Officers  |
| A-9      | Fireworks Regulations                                  | Bylaw Enforcement Officers  |
| A-10     | Water Conservation Regulations                         | <del>Bylaw Enforcement Officers</del><br>Director of Engineering<br>Manager of Operations |
| A-11     | Vedder River Campground Regulations                    | Manager of Parks<br>Parks Technicians   |
| A-12     | Commercial Gravel Operations Bylaw                     | Bylaw Enforcement Officers  |
| A-13     | Water Systems Regulations                              | Director of Engineering<br>Manager of Operations  |
| A-14     | Sewer Systems Regulations                              | Director of Engineering<br>Manager of Operations  |
| B        | Land Use Bylaws  | Bylaw Enforcement Officer   |
| B-2      | Official Community Plans                               | Bylaw Enforcement Officer   |

## **COST**

There are no costs associated with the amendment of this bylaw.

## **CONCLUSION**

The adoption of bylaw Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1778, 2025 will incorporate the sewer system and water supply systems regulatory bylaws as well as updating penalty amounts and allowing for compliance agreements for most offences to the Water Conservation Regulations bylaw.