

To: Emergency Management Executive Committee

Date: 2025-03-05

From: Tarina Colledge, Manager of Emergency Management

Subject: Emergency Management Program Policy – Implementation Update

Reviewed by: Graham Daneluz, Director of Planning & Development
Stacey Barker, Director of Regional Services/Deputy CAO
Kelly Lownsbrough, Director of Corporate Services
Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

This report is being brought forward for the Board's information and there is no staff recommendation.

BACKGROUND

The Emergency Management Executive Committee (EMEC) plays a critical role in ensuring the success of the Fraser Valley Regional District's Emergency Management Program. As outlined in Bylaw No. 1622, 2021, the EMEC is responsible for:

1. **Strategic Oversight** – Providing direction and organizational support for the Emergency Management Program.
2. **Performance Evaluation** – Assessing the program's effectiveness in alignment with Board policies and legislative requirements.
3. **Recommendations & Advice** – Offering guidance to the Board and Director of Emergency Management on program improvements.
4. **Integration & Preparedness** – Ensuring FVRD departments, staff, and volunteers are effectively engaged and ready for emergencies.
5. **Interdepartmental Coordination** – Leading initiatives and projects that intersect with emergency management.
6. **Policy & Plan Review** – Providing preliminary approval of emergency management plans and policies before they proceed to the Board.

This serves as a reference to help the EMEC fulfill its mandate effectively. The focus of this report is to highlight the achievements of our departmental efforts to implement the Emergency Management Program Policy.







DISCUSSION

FVRD's emergency management program has been guided by the Emergency Management Program Policy ("the Program") since it was approved by the Board in 2023. The program outlines the structure of the program within the organization, how each business remains distinct and yet is inherently linked under the broader umbrella of the Emergency Management Program. Staff in the emergency management department manage the program, however, program linkages in other business units still remain with the oversight of its leadership. As such, the emergency management program policy establishes core components of the program that can be managed by the staff in the emergency management department. Some aspects necessary for FVRD to achieve EDMA compliance remain outside the scope of the emergency management staff oversight.

The core components of the FVRD Emergency Management Program that are managed by the EM department are:



Emergency Management Program Policy Core Components	Status	Note
EMERGENCY MANAGEMENT ORGANIZATION (EMO) Strategic oversight of the Emergency Management Program for FVRD Electoral Areas.		» FVRD Emergency Management Regulations Bylaw 1622, 2021
PLANS AND GUIDES » Hazard Identification		» Hazard Report (2024) » Geohazard Webmap layer » FireSmart Neighborhood and Home Assessments » Community Wildfire Protection/ Resiliency Plans
PLANS AND GUIDES » Emergency Management Plan		» Emergency Management Plan (2024)
PLANS AND GUIDES » Evacuation Guidance		» Area H Guide (2020) » Area E Guide (2025) » Hemlock and Overview Guide (2025) » Boston Bar and Area (2026)

PLANS AND GUIDES » Flood Response Guidance		» Funding secured. » Work delayed resultant from BC Flood Strategy, EDMA, and related Indigenous Engagements.
COMMUNITY RESILIENCY » Preparedness and Hazard Awareness » Neighbourhood & Community Capacity-building		» Preparedness, Resiliency and Emergency Program Strategy (March 2025) » Program development to occur following strategy approval. » FireSmart Activities
OPERATIONAL READINESS » Training & Capacity		» Training and Exercise Program drafted » Ad hoc approach until program in place » In house development of Alertable course » In house capacity to instruct and train the trainers for Incident Command System training » Exploring EMCR's new 'local instruction' packages
OPERATIONAL READINESS » Emergency Operations Centre (EOC)		» EOC is maintained in a ready state » EOC Guide project (2025/2026) » Training will increase operational readiness & capacity
OPERATIONAL READINESS » Evacuee Supports (ESS)		» Staff respond to ESS activations as they occur
RECOVERY COORDINATION » Post-event recovery coordination		» Recovery begins during response. EOC Planning Section begins recovery planning and transitions this to a Recovery Operation/Organization/Committee » Contemplating Recovery Framework as future work plan project

COST

There are no budgetary implications arising from this report. While project costs are not reflected, the budget for Emergency Management is heavily sponsored by provincial conditional grants.

CONCLUSION

The information above as presented herein acts as a point of reference to help the EMEC fulfill its mandate effectively.