

FRASER VALLEY REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING

OPEN MEETING MINUTES

Thursday, March 27, 2025

(Immediately following the FVRHD Board Meeting)

In person at FVRD Boardroom, 4th Floor, or by Zoom Conference Call
45950 Cheam Avenue, Chilliwack, BC V2P 1N6

Members Present: Director Patricia Ross, City of Abbotsford, Chair
Director Chris Kloot, City of Chilliwack, Vice Chair
Director Peter Adamo, Electoral Area B
Director Les Barkman, City of Abbotsford
Director Cory Cassel, Electoral Area G
Director Kelly Chahal, City of Abbotsford
Director Hugh Davidson, Electoral Area F (*Zoom*)
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H
Director Patricia Driessen, City of Abbotsford
Director Leo Facio, Village of Harrison Hot Springs
Director Jag Gill, City of Mission
Director Diane Johnson, Electoral Area A
Director Dave Loewen, City of Abbotsford
Director Jason Lum, City of Chilliwack
Director Patti MacAhonic, Electoral Area E
Director Ken Popove, City of Chilliwack
Director Sylvia Pranger, District of Kent
Director Nicole Read, City of Chilliwack
Director Ross Siemens, City of Abbotsford
Director Victor Smith, District of Hope
Director Mel Waardenburg, Electoral Area C
Alt. Director Mark Warkentin, City of Abbotsford

Regrets: Director Simon Gibson, City of Abbotsford
Director Paul Horn, City of Mission

Staff Present: Jennifer Kinneman, Chief Administrative Officer
Kelly Lownsbrough, Director of Corporate Services & CFO
Jaime Van Nes, Director of Legislative Services/Corporate Officer
Stacey Barker, Deputy CAO/Director of Regional Services
Graham Daneluz, Director of Planning & Development
Tareq Islam, Director of Engineering Services

Lauren Olynick, Deputy Corporate Officer
Beth Klein, Controller
Katelyn Hipwell, Manager of Planning
Melissa Geddert, Acting Manager of Integrated Planning (Zoom)
Alison Stewart, Manager of Strategic Planning (Zoom)
Sam Piper, Manager of Communications (Zoom)
Tarina Colledge, Manager of Emergency Management
Ray Schipper, Planner I (Zoom)
Joel Niezen, Support Technician
Amanda Molloy, Administrative Manager (*recording secretary*)

Also Present: Three members of the public online, none in person.

1. LAND ACKNOWLEDGEMENT

Chair Ross recognized the homeland of the 31 First Nation communities of the area now called the Fraser Valley Regional District.

2. CALL TO ORDER

The Chair called the open meeting to order at 6:06pm.

3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO
Seconded By DRIESSEN

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of March 27, 2025 be approved;

AND THAT all delegations, reports, correspondence, minutes, and other information set to the Agenda be received for information.

CARRIED
All/Unweighted

4. BOARD MINUTES & MATTERS ARISING

4.1 Draft Fraser Valley Regional District Board Meeting Minutes - February 27, 2025

Moved By SIEMENS
Seconded By CHAHAL

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of February 27, 2025 be adopted.

CARRIED

All/Unweighted

5. COMMITTEE MINUTES FOR INFORMATION AND MATTERS ARISING

- 5.1 Draft Human Resources Committee Meeting Minutes - February 24, 2025
- 5.2 Draft Parcel Tax Roll Review Panel Meeting Minutes - February 25, 2025
- 5.3 Draft Emergency Management Executive Committee Meeting Minutes - March 5, 2025
- 5.4 Draft Regional and Corporate Services Committee Open Meeting Minutes - March 13, 2025
- 5.5 Draft Electoral Area Services Committee Open Meeting Minutes - March 13, 2025

6. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

- 6.1 Motion brought forward from Director Patti MacAhonic, Electoral Area E regarding Choose Team Canada Approach in Response to US Tariffs and Buy Local Imperative

Staff confirmed a continued approach to supporting Canadian and British Columbian based businesses whenever possible.

Moved By MACAHONIC
Seconded By ADAMO

THAT the Fraser Valley Regional District Board direct staff to support Canadian businesses in a “Buy Canadian” strategy, purchasing goods and services that are based in Canada, while ensuring compliance with all applicable trade agreements and procurement practices with specific value thresholds.

CARRIED
All/Unweighted

7. LEGISLATIVE SERVICES

- 7.1 Abolishment of Deroche Office Policies

Moved By CASSEL
Seconded By WAARDENBURG

THAT the Fraser Valley Regional District Board abolish the following policies:

- Call in Policy and Procedure When Working at Deroche

- Panic Alarm Testing at Deroche
- To Obtain Emergency Assistance at Deroche Office

CARRIED
All/Unweighted

7.2 Board Direction on Updates to the FVRD Board and Committee Procedures Bylaw

Staff provided a brief overview of the discussion of this item that occurred at the March Regional and Corporate Services Committee and Electoral Area Services Committee meetings, and confirmed there will be another opportunity for discussion when the draft bylaw is brought forward for consideration.

Moved By READ
Seconded By POPOVE

THAT the Fraser Valley Regional District Board direct staff to prepare updates to the Fraser Valley Regional District Board and Committee Procedures Bylaw including changes to the board meeting start time effective November 2026, election procedures for tie votes and housekeeping updates.

CARRIED
All/Unweighted

8. FINANCE

8.1 2025 Grant-in-Aid Request – Chilliwack Area Lions Clubs, Electoral Area H

Moved By DIXON
Seconded By KLOOT

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$2,500 to the Fraser Valley Lions Clubs, funded from the 2025 Electoral Area H grant-in-aid budget, to help offset the costs of the Cultus Lake Pike Minnow Fishing Derby.

CARRIED
All/Unweighted

9. BYLAWS

9.1 **Zoning Amendment Bylaw 1648, 2022 to Correct a Historical Zoning Error for Private Properties Adjacent to Coquihalla River Provincial Park, Electoral Area B**

Moved By ADAMO
Seconded By DIXON

THAT the Fraser Valley Regional District Board rescind third reading given to the *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022*;

THAT *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022* be forwarded to a new Public Hearing;

THAT the Fraser Valley Regional District Board delegate the holding of the Public Hearing with respect to the proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022* to Director Adamo or their alternate in their absence;

THAT Director Adamo or their alternate in their absence, preside over and Chair the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022*;

AND FURTHER THAT the Chair of the Public Hearing be authorized to establish procedural rules for the conduct of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022* in accordance with the Local Government Act;

AND FINALLY THAT in the absence of Director Adamo, or their alternate in their absence at the time of the Public Hearing with respect to proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1648, 2022*, the Fraser Valley Regional District Board Chair is delegated the authority to designate who shall preside over and Chair the Public Hearing regarding this matter.

CARRIED
EAs/Unweighted

9.2 **Fraser Valley Regional District North Bend Water System Local Service Area Amendment Bylaw No. 1760, 2024**

Moved By JOHNSON
Seconded By DICKEY

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District North Bend Water System Local Service Area Amendment Bylaw No. 1760, 2024*.

CARRIED
All/Unweighted

9.3 Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1761, 2024

Moved By DRIESSEN
Seconded By JOHNSON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District North Bend Sewer System Local Service Area Amendment Bylaw No. 1761, 2024*.

CARRIED
All/Unweighted

9.4 Fraser Valley Regional District South Cultus Lake Sewage Treatment Service Area Amendment Bylaw No. 1762, 2024

Moved By DIXON
Seconded By MACAHONIC

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District South Cultus Lake Sewage Treatment Service Area Amendment Bylaw No. 1762, 2024*.

CARRIED
All/Unweighted

9.5 2025 Service Area Establishment Bylaw Updates

Moved By READ
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board give first reading to the bylaws cited as:

Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Service Area Amendment Bylaw No. 1781, 2025

Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1782, 2025

Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1783, 2025

CARRIED
All/Unweighted

Moved By DIXON
Seconded By BARKMAN

THAT the Fraser Valley Regional District Board give second and third readings to the bylaws cited as:

Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Service Area Amendment Bylaw No. 1781, 2025

Fraser Valley Regional District Area A Garbage Disposal Service Area Amendment Bylaw No. 1782, 2025

Fraser Valley Regional District Townsite of Yale Water Supply and Distribution Local Service Area Amendment Bylaw No. 1783, 2025

CARRIED
All/Unweighted

9.6 2025 Parcel Tax Bylaw Updates

Moved By CASSEL
Seconded By CHAHAL

THAT the Fraser Valley Regional District Board give first reading to the bylaws cited as:

Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Service Area Parcel Tax Amendment Bylaw No. 1775, 2025

Fraser Valley Regional District South Cultus Lake Sewage Treatment Service Area Parcel Tax Amendment Bylaw No. 1779, 2025

Fraser Valley Regional District Yale and District Community Use Facility Operation and Maintenance Service Area Parcel Tax Amendment Bylaw No. 1780, 2025

CARRIED
All/Weighted

Moved By FACIO
Seconded By DRIESSEN

THAT the Fraser Valley Regional District Board give second and third readings to the bylaws cited as:

Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution System Service Area Parcel Tax Amendment Bylaw No. 1775, 2025

*Fraser Valley Regional District South Cultus Lake Sewage Treatment Service Area
Parcel Tax Amendment Bylaw No. 1779, 2025*

*Fraser Valley Regional District Yale and District Community Use Facility Operation and
Maintenance Service Area Parcel Tax Amendment Bylaw No. 1780, 2025*

CARRIED
All/Weighted

Moved By DIXON
Seconded By KLOOT

THAT the Fraser Valley Regional District Board adopt the bylaws cited as:

*Fraser Valley Regional District Cultus Lake Integrated Water Supply and Distribution
System Service Area Parcel Tax Amendment Bylaw No. 1775, 2025*

*Fraser Valley Regional District South Cultus Lake Sewage Treatment Service Area
Parcel Tax Amendment Bylaw No. 1779, 2025*

*Fraser Valley Regional District Yale and District Community Use Facility Operation and
Maintenance Service Area Parcel Tax Amendment Bylaw No. 1780, 2025*

CARRIED
All/Weighted (2/3 Votes Cast)

**9.7 Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment
Bylaw No. 1778, 2025**

Moved By POPOVE
Seconded By WAARDENBURG

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as
*Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw
No. 1778, 2025;*

CARRIED
All/Unweighted

Moved By JOHNSON
Seconded By LOEWEN

THAT the Fraser Valley Regional District Board give second and third readings to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1778, 2025*;

CARRIED
All/Unweighted

Moved By KLOOT
Seconded By READ

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1778, 2025*.

CARRIED
All/Unweighted (2/3 Votes Cast)

9.8 **Fraser Valley Regional District 2024-2028 Financial Plan Amendment Bylaw No. 1777, 2025**

Moved By FACIO
Seconded By CASSEL

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District 2024-2028 Financial Plan Amendment Bylaw No. 1777, 2025*;

CARRIED
All/Weighted

Moved By LOEWEN
Seconded By LUM

THAT the Fraser Valley Regional District Board give second and third readings to the bylaw cited as *Fraser Valley Regional District 2024-2028 Financial Plan Amendment Bylaw No. 1777, 2025*;

CARRIED
All/Weighted

Moved By PRANGER
Seconded By CHAHAL

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District 2024-2028 Financial Plan Amendment Bylaw No. 1777, 2025*.

CARRIED

All/Weighted (2/3 Votes Cast)

10. PERMITS

10.1 Development Variance Permit 2025-02 to Increase the maximum setback for an accessory dwelling unit at 42921 Frost Road, Electoral Area H

The Chair provided an opportunity for public comment with respect to this item.

Michele Saxton of 42871 Frost Rd raised a question regarding what steps are to be taken to ensure an existing waterline that crosses the property would be preserved. Staff confirmed, through the building permit process, any existing waterlines will be identified and will not be disturbed by any approved construction.

Moved By DIXON
Seconded By DICKEY

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2025-02 to vary the zoning regulations for an accessory dwelling unit by increasing the maximum setback between a principal dwelling unit and accessory dwelling unit from 30 metres to 59.32 metres at 42921 Frost Road, Electoral Area H, subject to consideration of any comments or concerns raised by the public.

CARRIED
EAs/Unweighted

10.2 Temporary Use Permit Application for Temporary Staff Accommodation at 20955 Hemlock Valley Road, Area C

The Chair provided an opportunity for public comment with respect to Item 10.2. No comments were offered.

Moved By WAARDENBURG
Seconded By CASSEL

THAT the Fraser Valley Regional District Board issue Temporary Use Permit 2025-01 for temporary staff accommodation at Buildings A, D, and E at Sasquatch Mountain Resort, Hemlock Valley, Area C, for a term of twenty five (25) months, subject to a \$75,000 security to be increased and renewed from the previous temporary use permit, and consideration of any comments and concerns raised as a result of public notification.

CARRIED
EAs/Unweighted

11. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

11.1 Fire Hall Auxiliary Power System Installation Contract Award

Moved By DAVIDSON
Seconded By ADAMO

THAT the Fraser Valley Regional District Board authorize its signatories to execute a contract with Strohmaier Electric Ltd. to provide and install auxiliary power systems at Boston Bar Fire Hall I, Yale Fire Hall I and II, North Fraser Fire Hall II and III, and Columbia Valley Fire Hall for the sum of \$130,595 inclusive of tax.

CARRIED
All/Weighted

11.2 Trans Mountain Tower Site Licence Agreement - Sumas Mountain Regional Park

Moved By KLOOT
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board authorize its signatories to enter into a five year Tower Site Licence Agreement with Trans Mountain Pipeline ULC for the purpose of continuing the placement of an existing communication tower located in Sumas Mountain Regional Park.

CARRIED
All/Weighted

12. EMERGENCY MANAGEMENT

12.1 Emergency Management Program Policy – Implementation Update

The staff report dated March 5, 2025 by Tarina Colledge, Manager of Emergency Management, was provided for information.

12.2 Allied Pathways to Emergency Management, Emergency Management and Climate Readiness Indigenous Engagement Requirement Fund Project

The staff report dated March 5, 2025 by Tarina Colledge, Manager of Emergency Management, was provided for information.

12.3 Preparedness, Resiliency and Emergency Program Strategy

Discussion ensued regarding the recent release of the Provincial Response and Emergency Program (P.R.E.P) Book by the BC Road Buildings & Heavy Construction Association, and how that publication may be used as a resource and attached to existing FVRD emergency preparedness guides. Discussion also ensued regarding a strategy for gathering information on local businesses to include in the strategy. Staff noted that since FVRD does not issue business licenses in any area, there is no way to know what businesses are operating in any given area, however there may be an opportunity for local businesses to self-identify and request to be part of a database.

Moved By LUM
Seconded By READ

THAT the Fraser Valley Regional District Board endorse the Preparedness, Resiliency, and Emergency Program (PREP) Strategy and direct staff to proceed with program development.

CARRIED
All/Unweighted

13. OTHER MATTERS

13.1 Framework for Consideration of Soil-Related Development Applications and Referrals

Discussion ensued regarding previous meetings with the Province and the creation of a working group at the provincial level to address these issues. Staff noted there have been no further updates on this from the Province. Discussion also ensued regarding a cooperative approach to advocacy with member municipalities, and Jennifer Kinneman, Chief Administrative Officer noted this subject will be discussed at the next meeting of all Fraser Valley CAOs.

Moved By CASSEL
Seconded By ADAMO

THAT the Fraser Valley Regional District Board direct staff to apply the Framework for Consideration of Soil Related Development Applications and Referrals as a guide in the review and assessment of applications involving soil deposit.

CARRIED
All/Unweighted

13.2 Agricultural Land Commission Application for Fill Placement at 39088 Hawkins Pickle Road, Electoral Area G

Moved By CASSEL
Seconded By ADAMO

THAT the Fraser Valley Regional District Board refuse to forward the application for Fill Placement at 39088 Hawkins Pickle Road, Electoral Area G, to the Agricultural Land Commission for consideration.

CARRIED
EAs/Unweighted

13.3 Agricultural Land Commission Application for Fill Placement at 13028 Stave Lake Road, Electoral Area F

Moved By DAVIDSON
Seconded By CASSEL

THAT the Fraser Valley Regional District Board refuse to forward the application for Placement of Fill at 13028 Stave Lake Road, Electoral Area F, to the Agricultural Land Commission.

CARRIED
EAs/Unweighted

13.4 Agricultural Land Commission Application for Fill Placement at 35225 Dale Road, Electoral Area F

Director Davidson noted that refusal to forward the application is necessary until the accumulative flood plain impact of the fill on this property is better understood.

Moved By DAVIDSON
Seconded By CASSEL

THAT the Fraser Valley Regional District Board refuse to forward the application for Placement of Fill at 35225 Dale Road, Electoral Area F, to the Agricultural Land Commission.

CARRIED
EAs/Unweighted

13.5 Building Permit Fee Increase

Moved By ADAMO
Seconded By READ

THAT the Fraser Valley Regional District Board support the recommended Building Permit Fee increase and provide comments in preparation of an amendment to the Fraser Valley Regional District Building Bylaw No. 1188, 2013, Appendix 'A' Building Permit Fee Schedule.

CARRIED
All/Unweighted

13.6 BC Transit - North of Fraser Public Engagement

The staff report dated March 13, 2025 by Theresa Alexander, Planner I, was provided for information.

14. ADDENDA ITEMS/LATE ITEMS

No items.

15. ITEMS FOR CORRESPONDENCE

15.1 Letter from Councillor Trish Mandewo, UBCM President RE 2024 Resolution Referred to UBCM Executive (February 26, 2025)

15.2 Letter from Mayor Ross Siemens, City of Abbotsford RE Support for UBCM Resolution (February 28, 2025)

Moved By SIEMENS
Seconded By KLOOT

THAT the Fraser Valley Regional District Board submit a letter of support to LMLGA regarding the resolution put forward from the City of Abbotsford regarding Infrastructure Support for Specified Municipalities and the Housing Supply Act.

CARRIED
All/Unweighted

15.3 Letter from Natalya Melnychuk, Columbia Shuswap Regional District RE: Changes to the Community Works Fund Eligibility (March 18, 2025)

16. REPORTS BY STAFF

No items.

17. REPORTS BY BOARD DIRECTORS

Director MacAhonic invited everyone to join in the Chilliwack River Valley Spring Clean Up event at Thompson Park on April 5, 2025.

18. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

No questions were asked online or in person and no written correspondence was received.

19. RESOLUTION TO CLOSE MEETING

Moved By FACIO
Seconded By KLOOT

THAT the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - labour relations or other employee relations;
- Section 90(1)(l) of the *Community Charter* - discussions with regional officers and employees respecting regional objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual regional report*];
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED
All/Unweighted

The open meeting recessed at 6:44pm.

20. RECONVENE OPEN MEETING

The open meeting reconvened at 6:56pm.

21. RISE AND REPORT OUT OF CLOSED MEETING

No items.

22. ADJOURNMENT

Moved By WARKENTIN
Seconded By DIXON

THAT the Fraser Valley Regional District Board Open Meeting of March 27, 2025 be adjourned.

CARRIED

All/Unweighted

The Fraser Valley Regional District Board open meeting of March 27, 2025 adjourned at 6:56pm.

MINUTES CERTIFIED CORRECT:

.....
Director Patricia Ross, Chair

.....
Corporate Officer/Deputy